City of Tukwila

Allan Ekberg, Mayor

INFORMATIONAL MEMORANDUM

TO: **Finance Committee**

FROM: **David Cline, City Administrator**

CC: **Mayor Allan Ekberg**

DATE: **March 30, 2017**

SUBJECT: **2017-2018 Work Plan Review and First Quarter Accomplishments**

ISSUE

Each biennial budget, the City adopts a Work Plan based on the City's Adopted Strategic Plan. This year, the City is using a new system to provide more information for internal and external users. The City is providing a summary of the First Quarter accomplishments and overall work plan. Staff is looking for Council feedback on making this a more effective communication tool.

BACKGROUND

The Strategic Plan was adopted in December 2012 and has provided the framework for each year's priorities and work plan items. The Strategic Plan Goals are intended to be for a 5-10 year timeframe. The Biennial Work Plan Priorities, are based on these goals and are for two years. These in turn are used to create the annual Council Committee work plans and each department work plans. For the 2017-2018 Budget the Goals and Priorities are

Strategic Plan Goals	2017-2018 Priorities
1. A community of inviting neighborhoods and vibrant business districts	1. Cultivate safe, attractive and welcoming neighborhoods 2. Promote dynamic urban environments
2. A solid foundation for all Tukwila residents	3. Leverage effective partnerships and collaboration 4. Encourage healthy, safe and affordable housing
3. A diverse and regional competitive economy	5. Maximize Tukwila's significant economic strength and potential
4. A high performing and effective organization	6. Ensure organizational effectiveness and responsible financial stewardship
5. A positive community identity and image	7. Foster civic pride and an informed community

RECOMMENDATION

Discuss and provide feedback for final summary to be included in future COW reports.

ATTACHMENTS

- Strategic Plan Goals and City Mission Vision, Mission and Values
- 2017-2018 Work Plan Priorities
- Strategic Plan Goals and Budget Priorities
- 2017-2018 Work Plan – First Quarter Accomplishments Summary
- 2017-2018 Work Plan – Draft Detail by Priority Area

City of Tukwila, Washington

ADOPTED GUIDELINES

VISION

The city of opportunity, the community of choice

MISSION

To provide superior services that support a safe, inviting and healthy environment for our residents, businesses and guests.

VALUES

Caring • Professional • Responsive

2017–2018 BIENNIUM PRIORITIES

Cultivate safe, attractive and welcoming neighborhoods

✦

Promote dynamic urban environments

✦

Leverage effective partnerships and collaboration

✦

Encourage healthy, safe and affordable housing

✦

Maximize Tukwila's significant economic strength and potential

✦

Ensure organizational effectiveness and responsible financial stewardship

✦

Foster civic pride and an informed community

STRATEGIC GOALS AND OBJECTIVES

1 A community of inviting neighborhoods and vibrant business districts

- *Cultivate community ownership of shared spaces.*
- *Build a broad and collaborative approach to preventing crime and increasing the sense of safety.*
- *Focus City planning and investments on creating a connected, dynamic urban environment.*
- *Use City efforts and investments to realize established visions for specific sub-areas.*

2 A solid foundation for all Tukwila residents

- *Partner with organizations that help meet the basic needs of all residents.*
- *Strive for excellent education, vocational supports, and personal growth opportunities through effective partnerships and City services.*
- *Encourage maintenance, improvements and diversity in the City's housing stock.*

3 A diverse and regionally competitive economy

- *Embrace the City's economic potential and strengthen the City's role as a regional business and employment center.*
- *Strengthen the City's engagement and partnership with the business community.*

4 A high-performing and effective organization

- *Use Tukwila's Vision, Mission, and Strategic Plan to focus and prioritize City efforts.*
- *Advance Tukwila's interests through participation in regional partnerships.*
- *Continue to develop as an organization and support individual growth.*
- *Ensure City facilities are safe, efficient and inviting to the public.*
- *Ensure the long-term fiscal sustainability of the City.*

5 A positive community identity and image

- *Improve the City's ability to build trust and work with all members of the Tukwila community.*
- *Facilitate connections among Tukwila's communities.*
- *Promote a positive identity and image of Tukwila.*

BUDGET DEVELOPMENT

The 2017-2018 biennial budget is fiscally prudent with no expected drawdowns to our general fund balance or the contingency reserves. In fact, our contingency reserve goal was reached in 2013, one year ahead of schedule. This budget, with one exception, includes no new taxes. The only new tax is a Public Safety Plan bond measure that was approved by voters in November 2016. Once the measure is approved, the City plans to issue bonds in December of 2016 to build three new fire stations, a Justice Center and fully-fund fire equipment and apparatus for 20 years. The budget does include an excess levy related to this bond measure to pay the bonds back beginning in 2018.

The **seven priorities** identified are:

1. Cultivate safe, attractive and welcoming neighborhoods
2. Promote dynamic urban environments
3. Leverage effective partnerships and collaboration
4. Encourage healthy, safe and affordable housing
5. Maximize Tukwila's significant economic strength and potential
6. Ensure organizational effectiveness and responsible financial stewardship
7. Foster civic pride and an informed community

With the priorities established, City staff began aligning the proposed 2017-2018 work plan with each priority. Through budget outreach efforts, including two open houses and an online open house, the City solicited information and feedback from residents and other stakeholders about the proposed 2017-2018 work plan. Participants in these events were able to share their priorities on the draft work plan and identify areas they thought were missing or incomplete. Staff took this feedback and incorporated it into the City's overall work plan for the next biennium. The budget responds to the priorities, both through new programs and through continued work on initiatives already underway to help the City meet the Strategic Plan goals.

Below are examples of 2017-2018 work plan items to meet the priorities identified for the biennium. Examples include ongoing efforts as well as project completions and milestone accomplishments, and will be reflected on City-wide and Council Committee schedules and work plans following a collaborative process.

Priority 1 – Cultivate safe, attractive and welcoming neighborhoods

- Implement TIB Plan and zoning update
- Continue SPRINT program
- Support Neighborhood Resource Center
- Enhanced speeding enforcement
- Enhanced Code Enforcement
- Complete 42nd Ave. Phase III
- Complete 53rd Ave. S.
- Comprehensive plan implementation
- Construct TIB & 142nd S. crosswalk
- Install 144th & 42nd Ave. S. traffic signal
- Public art plan implementation
- Complete Cascade View Safe Routes to School Phase II
- Complete Duwamish Hill Preserve Phase II
- Finish Duwamish bridge repair/painting
- BNSF access implementation
- Tukwila Works expansion
- Continue to support See You in the Park
- Implement pilot Park Watch program
- Duwamish Gardens/Chinook Winds developed
- Open dog park
- Increase street trees

Priority 2 – Promote dynamic urban environments

- Motel site redevelopment
- Community Resource Center
- Tukwila Village Phases I and II
- Southcenter pedestrian bridge
- Southcenter plan implementation
- Washington Place opening
- CBD sewer rehabilitation
- Support human service providers
- Rehabilitation of five bridges

Priority 3 – Leverage effective partnerships and collaboration

- Continued partnership with Tukwila School District
  - Internship/Job Shadow program
  - Afterschool program
  - Career Fair
  - School Resource Officer
  - DARE
  - Summer School
  - City Council/School Board
  - Leaders at the Links
  - Career Nights
- Teens for Tukwila
- Highline Schools
- Enhance participation with partners to benefit Tukwila
  - SCA, PSRC, AWC, NLC
  - Local and regional governments
  - Soundside
  - Seattle Southside Tourism Authority
  - Southcenter Marketing Partnership
  - Seattle Southside Chamber
  - King County-Cities Collaboration (K4C)
  - Forterra
  - Boeing Employees Credit Union

Priority 4 – Encourage healthy, safe and affordable housing

- Housing affordability plan
- Review and implement utility discounts
- Continue to address housing conditions
- Promote minor home repair program
- Enhance code enforcement services
- Better address homelessness
- Participate in regional efforts to address homelessness and affordable housing
- Continue to implement Healthy Tukwila
- Support Green Tukwila program
- Implement Housing Element of Comprehensive Plan
- Support human service providers

Priority 5 – Maximize Tukwila's significant economic strength and potential

- Address capital funding
- Economic Development Plan
- Leverage the Lodging Tax Advisory Committee
- Participate in Seattle Southside Chamber
- Participate in the Seattle Southside Regional Tourism Authority
- Participate in the Soundside Alliance
- Implement Southcenter Plan
- Encourage workforce development
- Support Tukwila Valley South development
- Encourage MIC redevelopment
- Central business district infrastructure investments
  - Sewer rehabilitation
  - Storm water improvements
  - New traffic signals
- Continue Starfire/Sounders Partnership
- Rehabilitation of five bridges
- Boeing Access Road bridge redevelopment
- Enhance business community outreach

Priority 6 – Ensure organizational effectiveness and responsible financial stewardship

- Implementing Public Safety Plan
- Enhance community reporting:
- Police records management
- Tukwila Works
- Fire
- P&R
- GIS
- Tukwila Works
- TRAKiT
- Blue Beam
- Address health benefits
- Strategic Plan update
- Technology infrastructure investments
- Develop additional performance measures and examine budget process
- Ongoing process improvements
- Enhance customer service
- Expand online activities
  - Recreation management system
  - Permits
  - Business license
  - Rental housing license
- Continue to meet financial reserve
- policy
- Implement new employee evaluations
- Leverage grants to improve neighborhoods
- Ongoing succession planning
- Continue department strategic plans
- Increased pursuit of awards
- Establish citywide fee policy
- Implement new training program
- Develop equipment replacement strategy
- Review and update impact fees
- Address fleet planning

Priority 7 – Foster civic pride and an informed community

- Develop neighborhood improvement programs
- Ongoing support of block watches
- Enhance community communications and information sharing through:
- TukTV
- Hazelnut
- Tukwila Reporter
- Facebook & Twitter
- Enhanced website
- E-Hazelnut
- Community Connectors
- Implement pilot Park Watch program
- Develop a more robust community calendar
- Continue City annual report
- Expand the Healthy Tukwila program
- Continued engagement with the community via events that include:
  - Summer Kick Off
  - July 4th
  - Touch-a-Truck
  - Backyard Wildlife
  - See You in the Park
  - Spirit of Giving
  - Night Out Against Crime
  - Green Tukwila
- Support Police Department Community Liaison Team
- Implement the Southcenter Marketing Partnership

City of Tukwila Strategic Plan

Vision: The city of opportunity, the community of choice

Mission: To provide superior services that support a safe, inviting, and healthy environment for our residents, businesses, and guests.

Values: Caring, Professional, Responsive

Strategic Plan Goals	2015/2016 Priorities	2017/2018 Priorities
GOAL ONE: A Community of Inviting Neighborhoods & Vibrant Business Districts A. Cultivate community ownership of shared spaces. B. Build a broad and collaborative approach to preventing crime and increasing the sense of safety. C. Focus City planning and investments on creating a connected, dynamic urban environment. D. Use City efforts and investments to realize established visions for specific sub-areas.	**Tukwila International Boulevard Community Transformation** Crime reduction and prevention, Tukwila Village, Urban Renewal Purchases and Implementation, TIB Plan, Foster Investment in community, Easily Accessible Services, Public Art Opportunities, Enhance Code Enforcement, Safe Routes to School/Walk & Roll Plan **Community Livability** Enhanced code enforcement city-wide, create sidewalk policy, review undergrounding, Public Art Opportunities, Funding Strategies	**Cultivate Safe, Attractive and Welcoming Neighborhoods** Crime reduction, community safety, enhanced code enforcement, safe sidewalks and improved walkability, public art, accessible parks programming **Promote Dynamic Urban Environments** Tukwila Village, Tukwila South, Manufacturing Industrial Center, Southcenter and TIB Plan implementation
GOAL TWO: A Solid Foundation for All Tukwila Residents A. Partner with organizations that help meet the basic needs of all residents. B. Strive for excellent education, vocational supports, and personal growth opportunities through effective partnerships and City services. C. Encourage maintenance, improvements, and diversity in the City's housing stock.	**Create Community Partners to Implement City-wide Plans and Visions** Ensure Strategic Plan Vision and aspirations are reflected in the adopted Comprehensive Plan update TIB Plan, Southcenter Plan Enhance Community & Regional Partnerships, especially school districts	**Leverage Effective Partnerships and Collaboration** School districts, government agencies, nonprofits, local and regional collaboration on various issues including affordable housing and transportation **Encourage Healthy, Safe and Affordable Housing** Implementation of Housing Element of Comprehensive Plan policies
GOAL THREE: A Diverse & Regionally Competitive Economy A. Embrace the City's economic potential and strengthen the City's role as a regional business and employment center. B. Strengthen the City's engagement and partnership with the business community.	**Develop/Implement Comprehensive Econ. Dev. Plan** Enhance partnerships with business community Continue TIB activities including Tukwila Village and Urban Renewal	**Maximize Tukwila's Significant Economic Strength and Potential** Enhanced marketing strategies, Economic Development Plan implementation, business community relationships, workforce development
GOAL FOUR: A High-Performing & Effective Organization A. Use Tukwila's Vision, Mission, and Strategic Plan to focus and prioritize City efforts. B. Advance Tukwila's interests through participation in regional partnerships. C. Continue to develop as an organization and support individual growth. D. Ensure City facilities are safe, efficient, and inviting to the public. E. Ensure the long-term fiscal sustainability of the City.	**Continue to Create a More Effective Organization** Improve City Facilities to enhance public safety/efficiencies Create/implement policies that support continued financial stability and sustainability Implement new methods to streamline processes creating alignment with the Strategic Plan Engage all staff in training and provide opportunities for personal development and success	**Ensure Organizational Effectiveness and Responsible Financial Stewardship** Address facility deficiencies and public safety needs, continuous exploration of efficiencies and revenue enhancements, investment in appropriate technology, infrastructure, employee development
GOAL FIVE: A Positive Community Identity & Image A. Improve the City's ability to build trust and work with all members of the Tukwila community. B. Facilitate connections among Tukwila's communities. C. Promote a positive identity and image of Tukwila.	**Improved Communications and Community Identity** Implement a comprehensive communications plan that engages community, businesses, guests and employees	**Foster Civic Pride and an Informed Community** Conduct high quality engagement and outreach, expand communications and opportunities for broad community involvement, leverage resources to unite neighborhoods
		4/20/16

Work Plan-Work Plan Tasks

ID	Task Name	Resource Names	Quarter 1 Accomp
1	**Goal 1 – A community of inviting neighborhoods and vibrant business districts**	**David Cline**	
2	**Priority 1 Cultivate safe, attractive and welcoming neighborhoods**		
3	**TIB Plan and zoning update**	**Jack Pace**	**Held TIB Charette, Got public feedback for look and feel of the blvd**
11	**SPRINT**	**Mike Villa**	**Ordered Motorcycles, Conducted target speeding enforcement approx. 250 hours. Resulted in about 225 tickets issued to violators.**
23	**Enhanced Code Enforcement**	**Jack Pace**	**Ongoing - reduce backlog/abatements**
28	**Tukwila Works**	**Rachel Bianchi**	**Presented to FHS civics classes, developed Spanish language flier, continued promotion**
44	**42nd Ave. Phase III**	**Bob Giberson**	**Finalized design and advertised for construction bids.**
50	**53rd Ave. S.**	**Bob Giberson**	**Working on finalizing easements and design**
55	**Duwamish Gardens/Chinook Winds**	**Bob Giberson**	**Construction complete. Working on ribbon cutting ceremony.**
64	**Municipal 1% for art program**	**Rick Still**	**Call for artist was released. They are due April 5.**
70	**144th & 42nd Ave. S. traffic signal**	**Bob Giberson**	**Contract awarded and preparing for construction start in Q2**
75	**Comp plan implementation**	**Jack Pace**	**working with city council to set priorities**
82	**Duwamish Hill Preserve Phase II**	**Rick Still**	**Project construction completed**
88	**BNSF access implementation**	**Bob Giberson**	**Access study SEPA process underway.**
94	**Duwamish bridge repair and painting**	**Bob Giberson**	**On hold pending dry warm weather**
100	**Update Landscape and Tree Ordinances**	**Jack Pace**	**Adopted updated Landscape Ordinance**
109	**TIB & 142nd S. crosswalk**	**Bob Giberson**	**Waiting for results on 2016 grant application**
114	**Dog Park**	**Rick Still**	**Preparing project implementation plans for this and other P&R CIP projects**
122	**See You in the Park**	**Rick Still**	**7/12 Bicentennial 12-1:30; 7/26 Crestview 5:30-7; 8/9 Foster Memorial 5:30-7**
131	**Cascade View Safe Routes to School Phase II**	**Bob Giberson**	**Finalizing design**
136	**Priority 2 Promote dynamic urban environments**		
137	**Motel Sites Redevelopment**	**Derek Speck**	**HealthPoint is seeking State funding and scoping the project.**
142	**Traveler's Choice Motel Site**	**Derek Speck**	**No work scheduled for 2017 Q1**
144	**Tukwila Village Phase 1**	**Derek Speck**	**Under construction. Reviewed project financials. Escrow planned for early May.**
148	**Tukwila Village Phase 2 and 3**	**Derek Speck**	**No work scheduled in 2017 Q1.**
152	**Southcenter pedestrian bridge**	**Bob Giberson**	
157	**Southcenter plan implementation**	**Jack Pace**	**Ongoing meetings with developers regarding housing projects**
162	**Rehabilitation of three major bridges**	**Bob Giberson**	**Design completed, advertised for construction bids**

Work Plan-Work Plan Tasks

ID	Task Name	Resource Names	Quarter 1 Accomp
167	**Washington Place opening**	**Derek Speck**	**No work scheduled in 2017 Q1**
169	**CBD sewer rehabilitation**	**Bob Giberson**	**Completing design**

Work Plan-Work Plan Goal 2 Tasks

ID	Task Name	Resource Names	Quarter 1 Accomp
1	**Goal 2 – A solid foundation for all Tukwila residents**	**David Cline**	
2	**Priority 3 - Leverage effective partnerships and collaboration**		
3	**Continued partnership with Tukwila School District**	**Rachel Bianchi**	**Relationship development, participation in key meetings**
21	**Internship/Job shadow program**	**Rachel Bianchi**	**Pilot program developed, initial internship advertised, broader program goes live at career fair**
39	**TSD Capital Plan**	**Jack Pace**	**Conditional Use permit Approval for the Transportation Services Building**
50	**Highline Schools**	**Mia Navarro**	**Effort scheduled to start third quarter, 2017.**
63	**SCA, PSRC, AWC, NLC**	**Rachel Bianchi**	**Ongoing participation in key events**
80	**Local and regional governments**	**Rachel Bianchi**	**Ongoing participation in key regional efforts.**
83	**King County-Cities Collaboration (K4C)**	**Jack Pace,Bob Gibers**	**PW attended green fleet meeting.**
91	**Priority 4 - Encourage healthy, safe and affordable housing**		
92	**Housing Plan**	**Rachel Bianchi**	**Workshop scheduled Plan to be developed after workshop conclusion.**
110	**Housing Conditions**	**Jack Pace**	**Integrated Pest Management documentation forms sent out with rental license renewals for duplex and larger properties.**
116	**Housing regional consortium**	**Jack Pace**	**staff attending meetings**
121	**Implement Housing Element of Comprehensive Plan**	**Jack Pace**	**City Council Housing Policy Work Session 3/29**
128	**Minor Home Repair Program**	**Evie Boykan**	**Program continues in place.**
130	**Utility discounts**	**Bob Giberson**	**committee will meet second quarter**
133	**Connect residents to social services**	**Evie Boykan,Stacy Hansen**	**The 32 contracts with social service agencies for 2017-18 were signed and services began.**

Work Plan-Work Plan Goal 3 Tasks

ID	Task Name	Resource Names	Quarter 1 Accomp
1	**Goal 3 – A Diverse and Regionally Competitive Economy**	**David Cline**	
2	**Priority 5 - Maximize Tukwilas significant econmic strength and potential**		
3	**Planned Capital Funding**	**Peggy McCarthy**	**Staff met with our financial advisors, PFM, and our bond counsel, PLG, on Friday, March 10th to discuss the next bond issuance. This item will be discussed with the Finance Committee at the second meeting in April.**
8	Long Term Capital Funding		
9	**Economic Development Plan**	**Derek Speck**	**Mayor's office intern completed significant work toward gathering demographic information, reviewing other cities' plans, and drafting a fiscal review of land use.**
13	Lodging Tax Advisory Committee	Brandon Miles	Staff briefed Council on permitted uses of funds and began accepting 2017 applications. City submitted applications to Committee. Administration and Council advocated to State officials to protect use of lodging tax funds for attracting day visitors.
14	Seattle Southside Chamber	Derek Speck	Attended Chamber events. Met with Chamber president on a monthly basis. Coordinated on attracting Teatro Zinzanni to Tukwila.
15	Southcenter Marketing Partnership	Brandon Miles	Consultant conducted surveys of residents of Tukwila and the region.
16	Soundside Alliance for Economic Development	Brandon Miles	Continued staffing.
17	**Tukwila Valley South**	**Jack Pace**	**Processing land divisions**
23	**Duwamish Corridor EIS Update**	**Jack Pace**	**Boeing driven timeline**
28	**Central business district infrastructure investments**	**Bob Giberson**	**Preparing information for committee**
40	**Rehabilitation of three bridges**	**Bob Giberson**	**Advertised for construction bids**
45	**Boeing Access Road bridge rehabilitation**	**Bob Giberson**	**Advertised for construction bids**
51	**Enhanced business community outreach**	**Derek Speck**	**building relationship with retailers, implement tourism day marketing program with business participation**

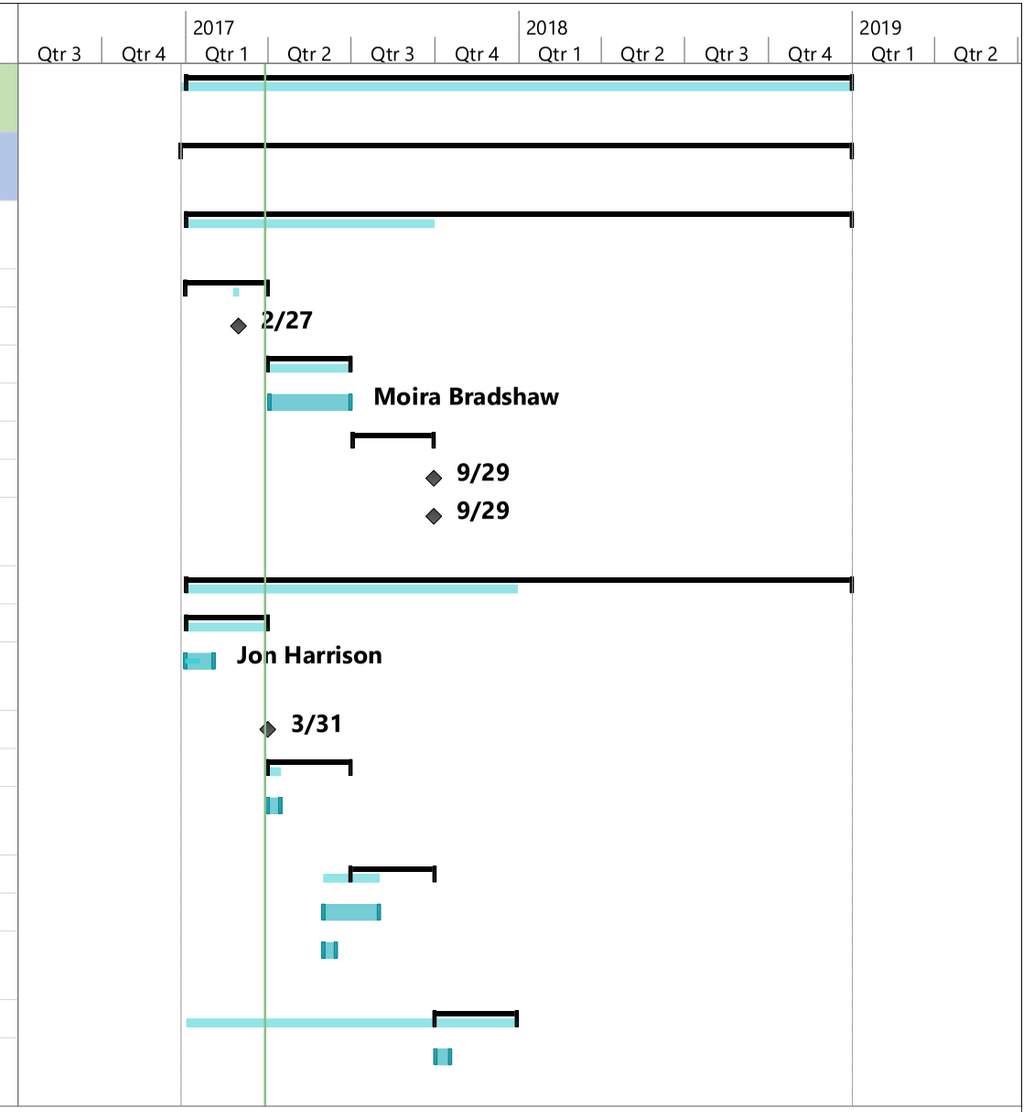
Work Plan-Work Plan Goal 4 Tasks

ID	Task Name	Start	Resource Names	Quarter 1 Accomp
1	**Goal 4 – A High Performing and Effective Organization**	**Tue 12/20/16**	**David Cline**	
2	**Priority 6 - Ensure organizational effectiveness and responsible financial stewardship**	**Mon 1/2/17**		
3	**Implement Public Safety Plan**	**Mon 1/2/17**	**Bob Giberson**	**Hired SOJ for overall project management; issued RFQs for Fire Station Design and Real Estate Consultant; hired FACETS for Fire Station Location Study**
13	**Enhanced community reporting and online services:**	**Mon 1/2/17**		**Deployed baseline Spillman RMS application for general use in PD, Deployed new medical data cloud application (ESO) to document medical procedures for emergecy patients, Deployed ArcGIS online, integrated single source addressing**
67	**Technology infrastructure investments**	**Mon 1/2/17**	**Joseph Todd**	**Negotiated lease agreemet with dell to aquire new desktop harware for city employees, Implemented sharepoint training for transition of file shares to the cloud, deployed city wireless acces to 52, 53, and 54 fire stations, deployed new firewall technolog**
82	**Performance measures/budget process**	**Mon 1/2/17**	**Vicky Carlsen**	**In February, staff attended a Priority Based Budgeting demonstration at Snoqualmie**
87	**Review and update impact fees**	**Mon 1/2/17**	**Peggy McCarthy**	**Three meetings have been held to discuss the approach to the update. At the last meeting, it was decided to look into retaining a consultant to assist.**
92	**Continue to meet financial reserve policy**	**Mon 1/2/17**	**Peggy McCarthy**	**The reserve policy compliance will be reported on in May through the 4th quarter 2016 financial report.**
97	**Implement new training program**	**Mon 1/2/17**	**Stephanie Brown**	**Started contract negotiations to aquire cloud performance management and training software**
106	**Ongoing Succession Planning**	**Mon 1/2/17**	**Stephanie Brown**	**Started contract negotiations to aquire cloud performance management and training software**
114	**Implement new employee evaluations**	**Mon 1/2/17**	**Stephanie Brown**	**Started contract negotiations to aquire cloud performance management and training software. A demonstration of the Performance Evaluation Software has been held with IS/Technology Council and HR staff.**
128	**Strategic Plan update**	**Mon 1/1/18**	**David Cline**	**To be reviewed in early 2018**
133	**Department strategic plans**	**Mon 1/2/17**	**David Cline**	**Finance completed latest department strategic plan in 2016 and implementing steps in 2017. Fire is reviewing starting strategic plan efforts in 2017.**
138	**Establish citywide fee policy**	**Mon 1/2/17**	**Peggy McCarthy**	**A parking tax analysis has been completed and will be incorporated into the broader fee policy project**
143	**Health benefits**	**Mon 1/2/17**	**Stephanie Brown**	**To be conducted in 2018**

Work Plan-Work Plan Goal 5 Tasks

ID	Task Name	Resource Names	Quarter 1 Accomp
1	**Goal 5 – A Positive Community Identity and Image Economy**	**David Cline**	
2	**Priority 7 - Foster civic pride and an informed community**		
3	**Night Out Against Crime**	**Mike Villa**	**Scheduled for August 8, 2017**
8	**Community Connectors**	**Mia Navarro**	**First training held, Connectors participated in PSP Open House. Senior connector recruited.**
27	**TukTV**	**Rachel Bianchi**	**Continued to produce original programming.**
45	**Hazelnut**	**Rachel Bianchi**	**Hazelnut published in March.**
52	**Tukwila Reporter**	**Rachel Bianchi**	**City Pages produced on time and with relevant content.**
55	**Facebook & Twitter**	**Rachel Bianchi**	**Implemented cross-departmental social media group; continue to post timely, relevent content.**
73	**Enhanced website**	**Rachel Bianchi**	**Continue to keep website current.**
90	**E-Hazelnut**	**Rachel Bianchi**	**E-Hazelnut published in a timely fashion; process identified to mine email addresses for more readership.**
114	**Park Watch**	**Rick Still**	**Developing relationships for implementation of KaBOOM play equipment replacement grant at Cascade View Park**
123	**Community calendar**	**Rachel Bianchi**	
142	**City annual report**	**Rachel Bianchi**	**Report Published and distributed online**
146	**Healthy Tukwila**	**Rick Still**	**Newsletter going out once per month, nutrition education at senior lunch program and at schools**
155	**Green Tukwila**	**Rick Still**	**Council Resolution adopting 20-Year Plan 3-6-17**
164	**Police Dept. Community Liaison Team**	**Mike Villa**	**Continues to attend community gatherings and blockwatch meetings. Hosted "Coffee with a Cop" at Starbucks.**
169	**Special events calendar**	**Rick Still**	**Event Calendar distributed and posted on the city website.**
172	**Ongoing support of block watches**	**Mike Villa**	**Met with joint blockwatches along S. 164th and 49th Ave S. over concerns regarding ongoing criminal activity and code enforcement violations at a house on 164th. Also met with Hollycrest Condo Association over concerns about Grande Terrace Apartments.**

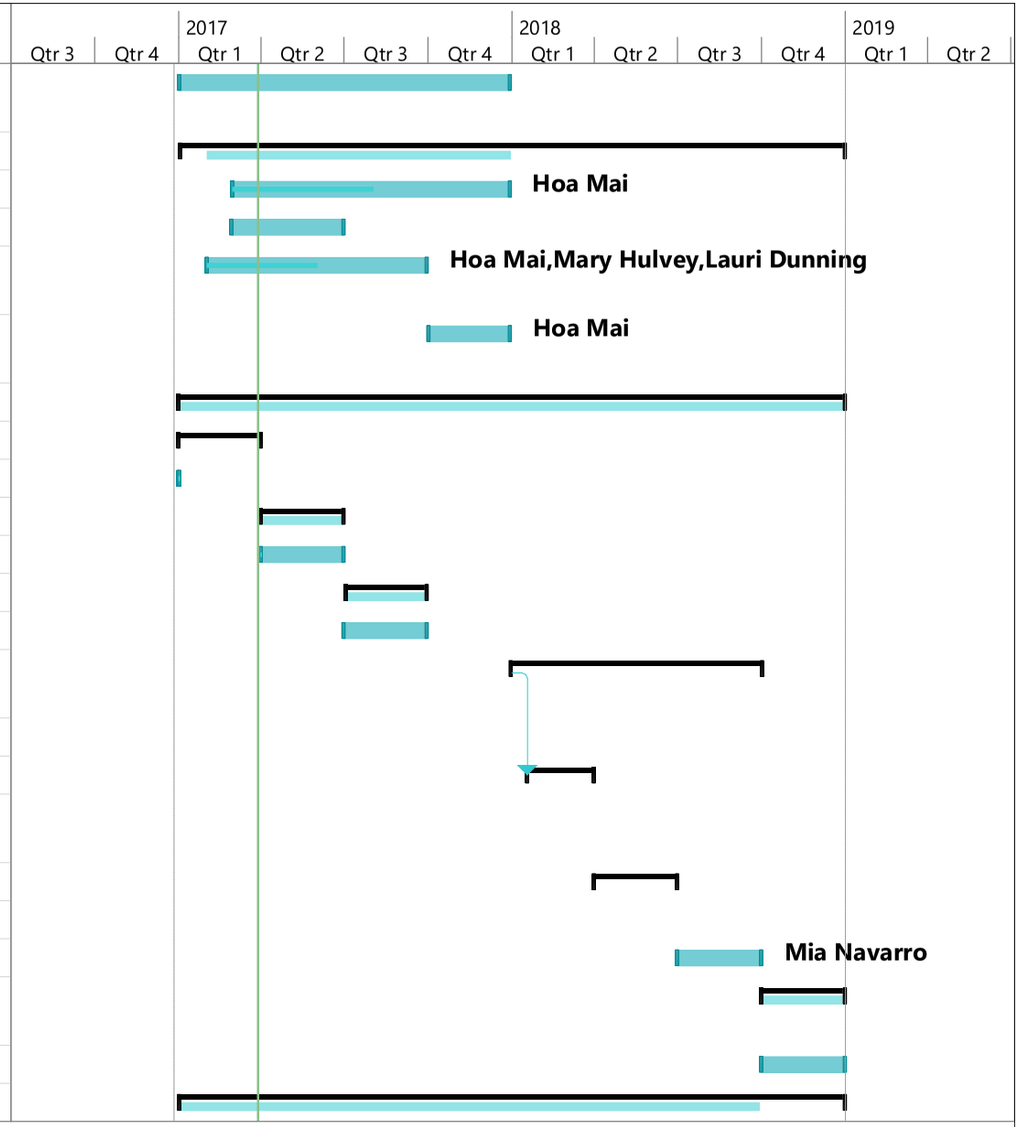
ID	Task Name	Resource Names	Start
1	**Goal 1 – A community of inviting neighborhoods and vibrant business districts**	**David Cline**	**Mon 1/2/17**
2	**Priority 1 Cultivate safe, attractive and welcoming neighborhoods**		**Tue 12/27/16**
3	**TIB Plan and zoning update**	**Jack Pace**	**Mon 1/2/17**
4	**TIB Plan Q1**		**Sun 1/1/17**
5	CNU Charette	Moira Bradshaw	Thu 2/23/17
6	**TIB Plan Q2**		**Sat 4/1/17**
7	Develop Staff draft of TMC changes	Moira Bradshaw	Mon 4/3/17
8	**TIB Plan Q3**		**Mon 7/3/17**
9	PC review of TMC changes		Fri 9/29/17
10	Bring TMC changes to CAP, conduct SEPA Analysis, public outreach	Moira Bradshaw	Fri 9/29/17
11	**SPRINT**	**Mike Villa**	**Mon 1/2/17**
12	**Sprint Q1**		**Mon 1/2/17**
13	Develop mechanisms and reporting protocols to show indicators of success	Jon Harrison	Sun 1/1/17
14	Order Motorcycle	Todd Rossi	Tue 1/31/17
15	**Sprint Q2**		**Sat 4/1/17**
16	Produce and distribute 1st quarter report to City Administration		Sat 4/1/17
17	**Sprint Q3**		**Sat 7/1/17**
18	Receive and deploy motorcycles		Thu 6/1/17
19	Produce and distribute 2nd quarter report to City Administration		Thu 6/1/17
20	**Sprint Q4**		**Sun 10/1/17**
21	Produce and distribute 2nd quarter report to City Administration		Mon 10/2/17



Project: Work Plan-Work Plan T
Date: Wed 3/29/17

Milestone	Inactive Task	Finish-only	Deadline
Task Summary	Inactive Milestone	External Tasks	Progress
Project Summary	Start-only	External Milestone	Task Progress

ID	Task Name	Resource Names	Start
22	Conduct high visibility of at least 50 hours a month in residental areas		Mon 1/2/17
23	**Enhanced Code Enforcement**	**Jack Pace**	**Tue 1/3/17**
24	Implement late fees for rental license renewals	Hoa Mai	Wed 3/1/17
25	Provide Integrated Pest Management Training Q2		Tue 2/28/17
26	Reduce backlog of cases older than 1 year by Q3	Hoa Mai,Mary Hulvey,Lauri	Wed 2/1/17
27	Implement late fees for rental license inspections Q4	Hoa Mai	Mon 10/2/17
28	**Tukwila Works**	**Rachel Bianchi**	**Sun 1/1/17**
29	**Tukwila Works Q1**	**Mia Navarro**	**Sun 1/1/17**
30	Outreach to Ms. Gamboa's civics class		Sun 1/1/17
31	**Tukwila Works Q2**	**Mia Navarro**	**Sat 4/1/17**
32	CAP report on SeeClickFix best practices		Sat 4/1/17
33	**Tukwila Works Q3**	**Mia Navarro**	**Mon 7/3/17**
34	Neighborhood leafleting; ongoing monitoring		Sat 7/1/17
35	**Tukwila Works Q4**	**Mia Navarro**	**Sun 12/31/17**
36	CAP report; ongoing monitoring		
37	**Tukwila Works Q5**	**Mia Navarro**	**Thu 1/18/18**
38	Outreach to Ms. Gamboa's civics class; ongoing monitoring		
39	**Tukwila Works Q6**	**Mia Navarro**	**Sun 4/1/18**
40	CAP report; ongoing monitoring		
41	Tukwila Works Q7	Mia Navarro	Sun 7/1/18
42	**Tukwila Works Q8**	**Mia Navarro**	**Mon 10/1/18**
43	CAP report; ongoing monitoring		Mon 10/1/18
44	**42nd Ave. Phase III**	**Bob Giberson**	**Mon 1/2/17**



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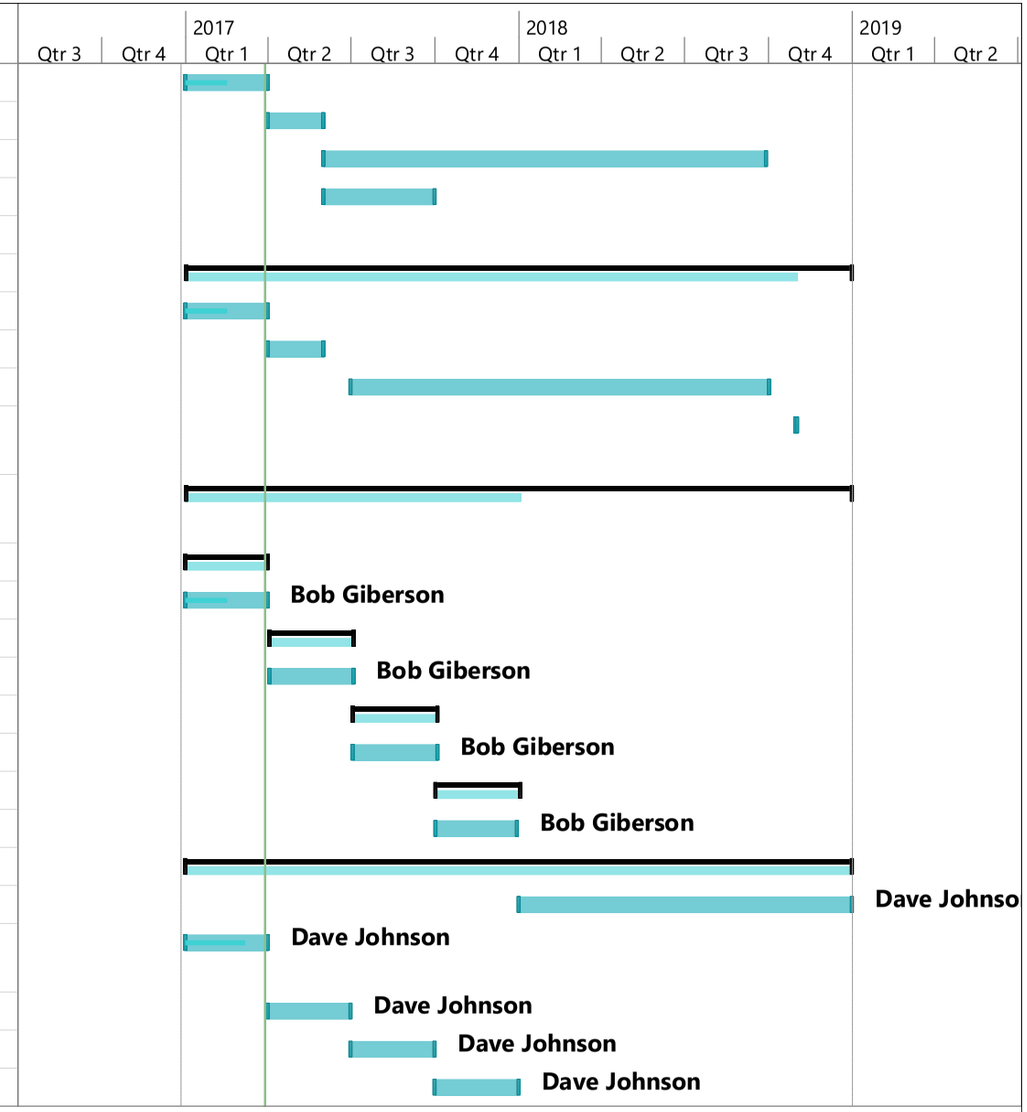
Milestone	Inactive Task	Finish-only	Deadline
Task Summary	Inactive Milestone	External Tasks	Progress
Project Summary	Start-only	External Milestone	Task Progress

ID	Task Name	Resource Names	Start
45	Complete permits, design; advertise for bids		Sun 1/1/17
46	Bid award; SCL agreement		Sat 4/1/17
47	Construction		Thu 6/1/17
48	Road closure/fish window		Thu 6/1/17
49	Neighborhood leafleting; ongoing monitoring		
50	**53rd Ave. S.**	**Bob Giberson**	**Mon 1/2/17**
51	complete design; advertise for bids		Sun 1/1/17
52	Bid award; SCL agreement		Sat 4/1/17
53	Construction		Sat 7/1/17
54	Contract closeout		Wed 10/31/18
55	**Duwamish Gardens/Chinook Winds**	**Bob Giberson**	**Mon 1/2/17**
56	**Duwamish Gardens Chinook Winds Q1**	**Bob Giberson**	**Sun 1/1/17**
57	Complete Duwamish Gardens	Bob Giberson	Sun 1/1/17
58	**Duwamish Gardens Chinook Winds Q2**	**Bob Giberson**	**Mon 4/3/17**
59	Chinook Wind real estate acquisition	Bob Giberson	Mon 4/3/17
60	**Duwamish Gardens Chinook Winds Q3**	**Bob Giberson**	**Mon 7/3/17**
61	Design Chinook Wind	Bob Giberson	Mon 7/3/17
62	**Duwamish Gardens Chinook Wind Q4**	**Bob Giberson**	**Mon 10/2/17**
63	Chinook Wind Construction	Bob Giberson	Mon 10/2/17
64	**Municipal 1% for art program**	**Rick Still**	**Sun 1/1/17**
65	Q5-8. Implementation of Arts Plan	Dave Johnson	Mon 1/1/18
66	Q1. Launch RFP for consultant to develop Arts Plan; Select consultant	Dave Johnson	Sun 1/1/17
67	Q2. Develop Arts Plan	Dave Johnson	Sat 4/1/17
68	Q3. Adopt Arts plan	Dave Johnson	Sat 7/1/17
69	Q4. Begin implementation of Arts Plan	Dave Johnson	Sun 10/1/17



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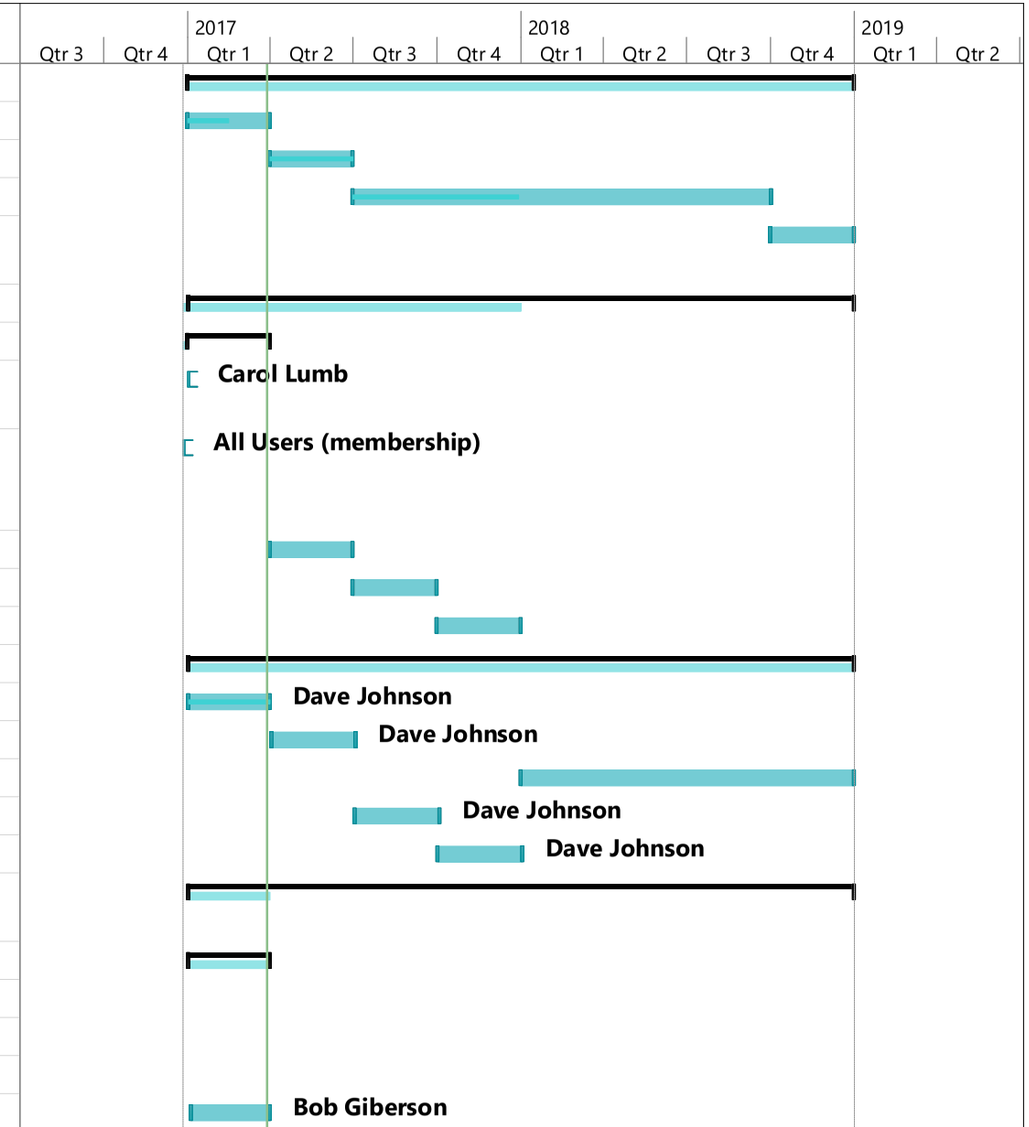
Milestone	Inactive Task	Finish-only	Deadline
Task Summary	Inactive Milestone	External Tasks	Progress
Project Summary	Start-only	External Milestone	Task Progress

ID	Task Name	Resource Names	Start
70	**144th & 42nd Ave. S. traffic signal**	**Bob Giberson**	**Sun 1/1/17**
71	Complete Design		Sun 1/1/17
72	Award construction bid through Committee and Council		Sat 4/1/17
73	Construction		Sat 7/1/17
74	Close out contract		Mon 10/1/18
75	**Comp plan implementation**	**Jack Pace**	**Mon 1/2/17**
76	**Comp plan implementation Q1**		**Sun 1/1/17**
77	Implement Natural environment Element by updating tree and landscaping code	Carol Lumb	Sun 1/1/17
78	All Depts to review Z:\Admin Team\CompPlanImplementation Matrix and fill in lead Dept. Status	All Users (membership)	Tue 12/27/16
79	Comp plan implementation Q2		Sat 4/1/17
80	Comp plan implementation Q3		Sat 7/1/17
81	Comp plan implementation Q4		Sun 10/1/17
82	**Duwamish Hill Preserve Phase II**	**Rick Still**	**Mon 1/2/17**
83	Q1. Major work completed early in Q1	Dave Johnson	Mon 1/2/17
84	Q2. Grand Opening event scheduled for May 13	Dave Johnson	Mon 4/3/17
85	Q5-8. Continued Restoration Work		Mon 1/1/18
86	Q3. Continued Restoration work	Dave Johnson	Mon 7/3/17
87	Q4. Continued Restoration Work	Dave Johnson	Mon 10/2/17
88	**BNSF access implementation**	**Bob Giberson**	**Mon 1/2/17**
89	**BNSF access study SEPA process**	**Bob Giberson**	**Mon 1/2/17**
90	Pursue grant funding	Bob Giberson	Fri 3/31/17
91	COW presentation of preferred alternative	Bob Giberson	Fri 3/31/17
92	SEPA and study open houses	Bob Giberson	Fri 3/31/17
93	SEPA submitted to DCD	Bob Giberson	Thu 1/5/17



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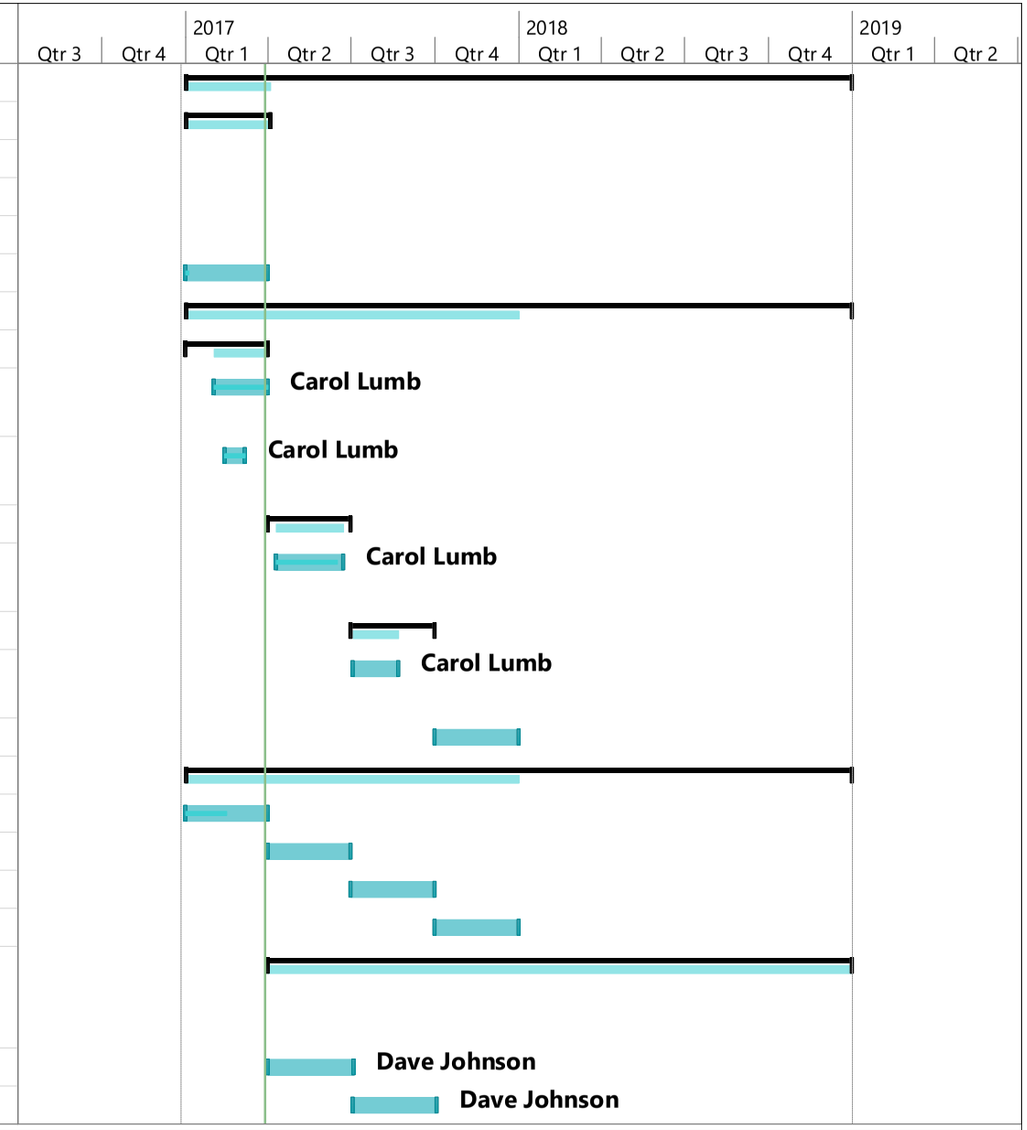
Milestone	Inactive Task	Finish-only	Deadline
Task Summary	Inactive Milestone	External Tasks	Progress
Project Summary	Start-only	External Milestone	Task Progress

ID	Task Name	Resource Names	Start
94	**Duwamish bridge repair and painting**	**Bob Giberson**	**Mon 1/2/17**
95	**Duwamish Bridge Repair Q1**		**Mon 1/2/17**
96	Monitor and complete documentation		Fri 3/31/17
97	Bridge sealing and staining or painting		Fri 3/31/17
98	Deck repairs		Fri 3/31/17
99	Railing repairs		Sun 1/1/17
100	**Update Landscape and Tree Ordinances**	**Jack Pace**	**Mon 1/2/17**
101	**Adopt Landscape Ord, Draft Tree Ord Q1**		**Sun 1/1/17**
102	Present tree ordinance draft to Natural Environment Committee	Carol Lumb	Wed 2/1/17
103	Take revised landscape code to CDN and Council for adoption	Carol Lumb	Mon 2/13/17
104	**Public Review of Tree Ord Q2**		**Sat 4/1/17**
105	Present draft Tree Ord to CDN and PC for a hearing and recommendation	Carol Lumb	Mon 4/10/17
106	**Public Review and Adoption of Tree Ord Q3**		**Sat 7/1/17**
107	Take PC Rec on Tree Ord to CAP and full Council for adoption	Carol Lumb	Mon 7/3/17
108	Outreach and Implementation Q4		Sun 10/1/17
109	**TIB & 142nd S. crosswalk**	**Bob Giberson**	**Mon 1/2/17**
110	Grant Application results		Sun 1/1/17
111	Brief Committee on grant results		Sat 4/1/17
112	If successful grant funding, start design phase.		Sat 7/1/17
113	Revise CIP Sheet accordingly		Sun 10/1/17
114	**Dog Park**	**Rick Still**	**Sat 4/1/17**
115	Q2. Review potential locations for dog park.	Dave Johnson	Sat 4/1/17
116	Q3. Begin developing the Scope of Work.	Dave Johnson	Mon 7/3/17



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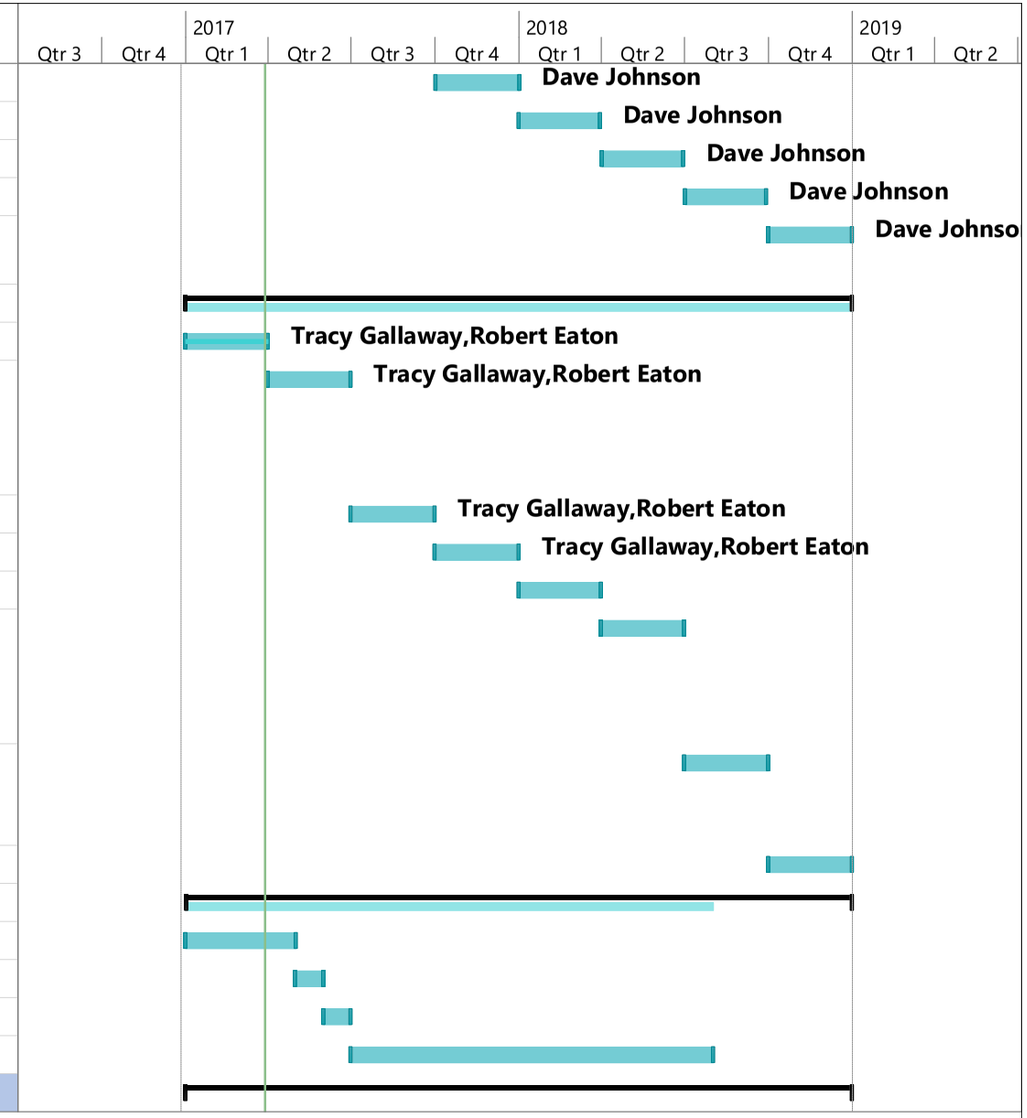
Milestone	Inactive Task	Finish-only	Deadline
Task Summary	Inactive Milestone	External Tasks	Progress
Project Summary	Start-only	External Milestone	Task Progress

ID	Task Name	Resource Names	Start
117	Q4. Fine tune SOW, construction plans and details.	Dave Johnson	Mon 10/2/17
118	Q5. Order supplies and materials.	Dave Johnson	Mon 1/1/18
119	Q6. Install dog park(s) items.	Dave Johnson	Mon 4/2/18
120	Q7. Maintain dog park, include in maintenance plan.	Dave Johnson	Mon 7/2/18
121	Q8. Look into the idea of developing volunteer group(s) for maintaining the sites	Dave Johnson	Mon 10/1/18
122	**See You in the Park**	**Rick Still**	**Sun 1/1/17**
123	Q1. Develop event plan and make staff assignments	Tracy Gallaway,Robe	Sun 1/1/17
124	Q2. Reach out to other City Departments w/ event information and develop "day of" event plan (including staff assignments). Promote event to targeted neighborhood.	Tracy Gallaway,Robert Eaton	Sat 4/1/17
125	Q3. Hold events and conduct post event evaluation.	Tracy Gallaway,Robe	Sat 7/1/17
126	Q4. Determine plan for 2018	Tracy Gallaway,Robe	Sun 10/1/17
127	Q5. Develop event plan and make staff assignments		Mon 1/1/18
128	Q6. Reach out to other City Departments w/ event information and develop "day of" event plan (including staff assignments). Promote event to targeted neighborhood.		Sun 4/1/18
129	Q7. Hold events and conduct post event evaluation. Determine resources needed for 2019 -2020 budget preparation.		Sun 7/1/18
130	Q8. Determine event plan for 2019.		Mon 10/1/18
131	**Cascade View Safe Routes to School Phase II**	**Bob Giberson**	**Mon 1/2/17**
132	Complete design		Sun 1/1/17
133	Advertise for bids		Mon 5/1/17
134	Award contract; start construction		Thu 6/1/17
135	Construction		Sat 7/1/17
136	**Priority 2 Promote dynamic urban environments**		**Sun 1/1/17**



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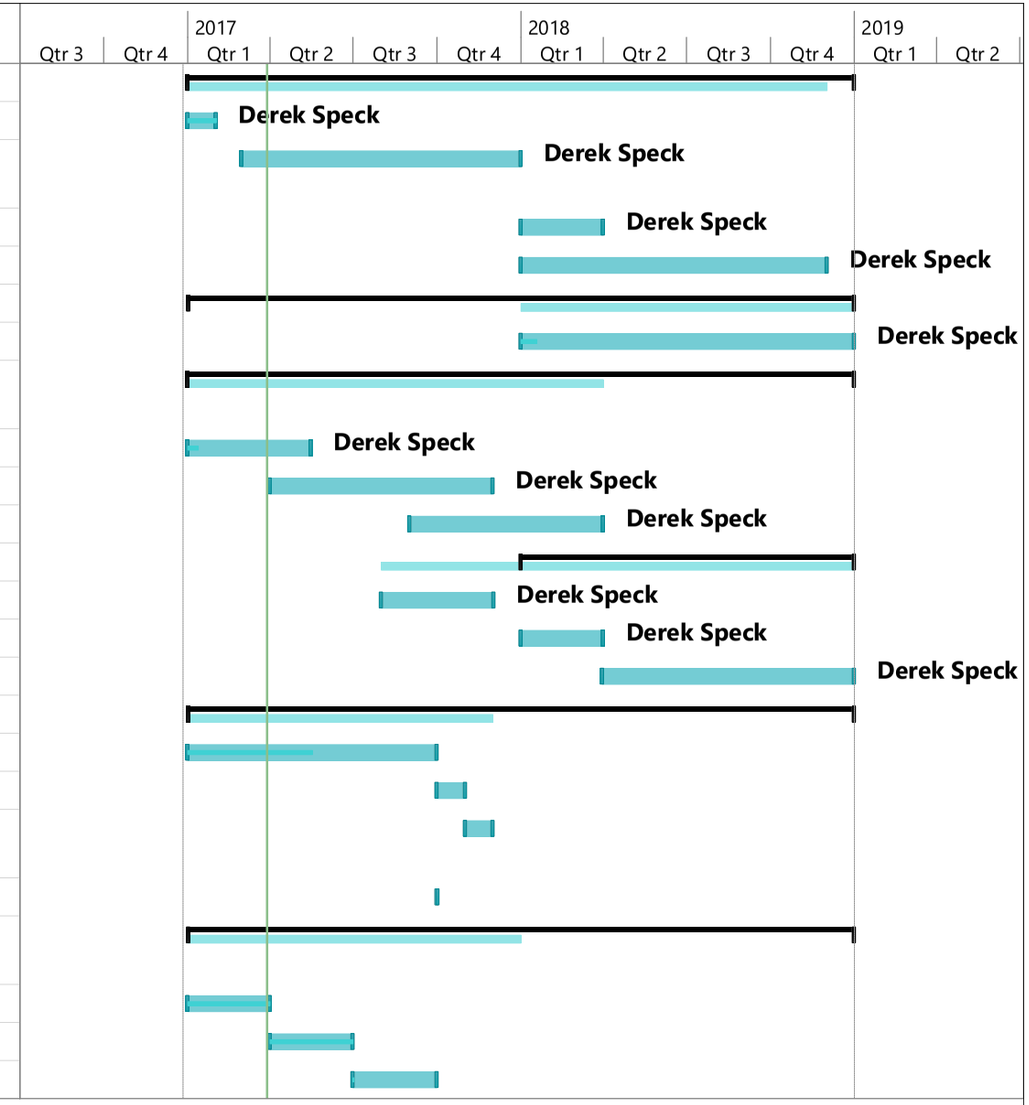
Milestone	Inactive Task	Finish-only	Deadline
Task Summary	Inactive Milestone	External Tasks	Progress
Project Summary	Start-only	External Milestone	Task Progress

ID	Task Name	Resource Names	Start
137	**Motel Sites Redevelopment**	**Derek Speck**	**Sun 1/1/17**
138	Select Developer	Derek Speck	Sun 1/1/17
139	Suppport HealthPoint's Needs Assessment and Site Planning	Derek Speck	Wed 3/1/17
140	Council Approval of Deal Terms	Derek Speck	Mon 1/1/18
141	Sign purchase and sale agreement	Derek Speck	Mon 1/1/18
142	**Traveler's Choice Motel Site**	**Derek Speck**	**Mon 1/2/17**
143	Council Discussion of Options	Derek Speck	Mon 1/1/18
144	**Tukwila Village Phase 1**	**Derek Speck**	**Sun 1/1/17**
145	Close escrow on Phase 1	Derek Speck	Sun 1/1/17
146	Form non-profit to manage plaza	Derek Speck	Sat 4/1/17
147	Hold Ribbon Cutting Event	Derek Speck	Fri 9/1/17
148	**Tukwila Village Phase 2 and 3**	**Derek Speck**	**Mon 1/1/18**
149	Council approves term sheet	Derek Speck	Tue 8/1/17
150	Purchase and sale agreement signed	Derek Speck	Mon 1/1/18
151	Close escrow on Phase 2 and 3	Derek Speck	Sat 3/31/18
152	**Southcenter pedestrian bridge**	**Bob Giberson**	**Mon 1/2/17**
153	Construction		Sun 1/1/17
154	Ribbon Cutting Ceremony		Sun 10/1/17
155	Contract closeout		Wed 11/1/17
156	Bridge open to public		Sun 10/1/17
157	**Southcenter plan implementation**	**Jack Pace**	**Mon 1/2/17**
158	Southcenter plan implementation		Sun 1/1/17
159	Southcenter plan implementation		Sat 4/1/17
160	Southcenter plan implementation		Sat 7/1/17



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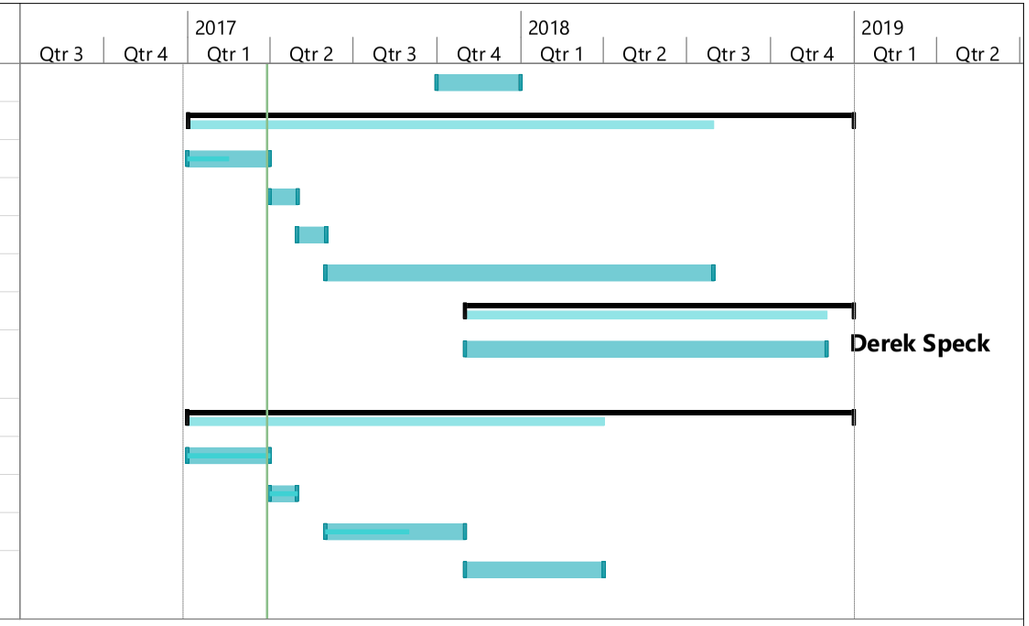
Milestone | Task Summary | Project Summary | Inactive Task | Inactive Milestone | Start-only | Finish-only | External Tasks | External Milestone | Deadline | Progress | Task Progress

ID	Task Name	Resource Names	Start
161	Southcenter plan implementation		Sun 10/1/17
162	**Rehabilitation of three major bridges**	**Bob Giberson**	**Mon 1/2/17**
163	Complete design		Sun 1/1/17
164	Advertise for bids		Sat 4/1/17
165	Bid Award		Mon 5/1/17
166	Construction		Thu 6/1/17
167	**Washington Place opening**	**Derek Speck**	**Wed 11/1/17**
168	Washington Place opening	Derek Speck	Wed 11/1/17
169	**CBD sewer rehabilitation**	**Bob Giberson**	**Sun 1/1/17**
170	2016 program design		Sun 1/1/17
171	2016 program bid award		Sat 4/1/17
172	2016 program construction		Thu 6/1/17
173	2017 program design		Wed 11/1/17



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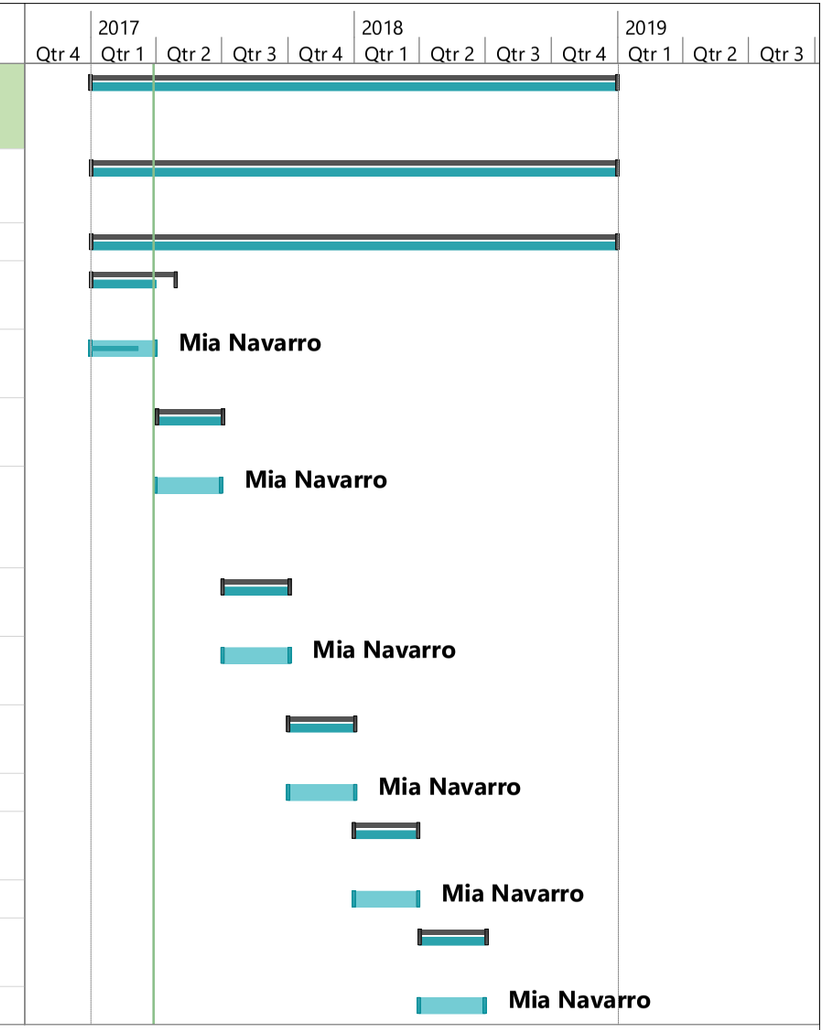
Milestone	Inactive Task	Finish-only	Deadline
Task Summary	Inactive Milestone	External Tasks	Progress
Project Summary	Start-only	External Milestone	Task Progress

ID	Task Name	Resource Names	Start	Finish
1	**Goal 2 – A solid foundation for all Tukwila residents**	**David Cline**	**Sun 1/1/17**	**Mon 12/31/18**
2	**Priority 3 - Leverage effective partnerships and collaboration**		**Mon 1/2/17**	**Mon 12/31/18**
3	**Continued partnership with Tukwila School District**	**Rachel Bianchi**	**Mon 1/2/17**	**Mon 12/31/18**
4	**Continued partnership with Tukwila School District Q1**	**Mia Navarro**	**Mon 1/2/17**	**Fri 4/28/17**
5	Ongoing relationship building; meetings with key staff and stakeholders	Mia Navarro	Sun 1/1/17	Fri 3/31/17
6	**Continued partnership with Tukwila School District Q2**	**Mia Navarro**	**Mon 4/3/17**	**Mon 7/3/17**
7	Development of internal way for staff to share information on programs, relationships, etc. within TSD	Mia Navarro	Sat 4/1/17	Fri 6/30/17
8	**Continued partnership with Tukwila School District Q3**	**Mia Navarro**	**Mon 7/3/17**	**Tue 10/3/17**
9	Continued coordination and better relationships with TSD	Mia Navarro	Mon 7/3/17	Tue 10/3/17
10	**Continued partnership with Tukwila School District Q4**	**Mia Navarro**	**Mon 10/2/17**	**Tue 1/2/18**
11	Convene meeting to discuss joint planning for 2018	Mia Navarro	Mon 10/2/17	Tue 1/2/18
12	**Continued partnership with Tukwila School District Q5**	**Mia Navarro**	**Mon 1/1/18**	**Fri 3/30/18**
13	Implement joint planning efforts	Mia Navarro	Mon 1/1/18	Fri 3/30/18
14	**Continued partnership with Tukwila School District Q6**	**Mia Navarro**	**Mon 4/2/18**	**Tue 7/3/18**
15	Implement joint planning efforts	Mia Navarro	Sun 4/1/18	Sat 6/30/18



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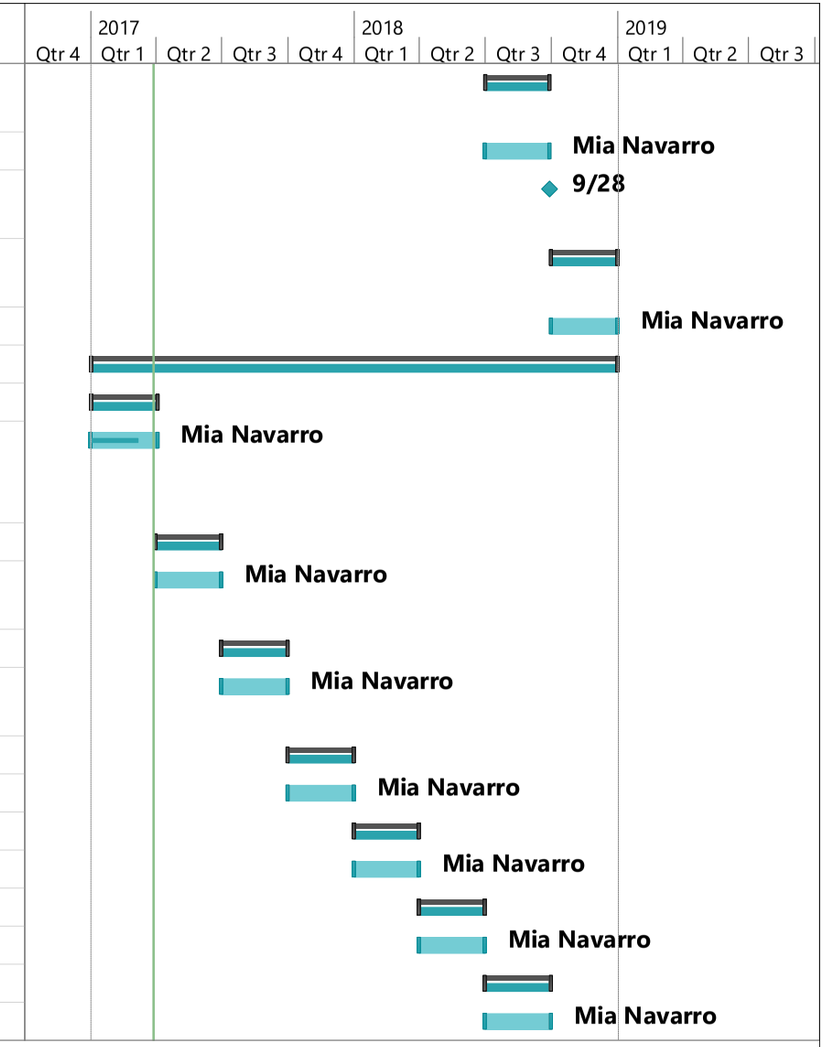
Task		Inactive Task		Manual Summary Rollup		External Milestone	
Split		Inactive Milestone		Manual Summary		Deadline	
Milestone		Inactive Summary		Start-only		Progress	
Summary		Manual Task		Finish-only		Manual Progress	
Project Summary		Duration-only		External Tasks			

ID	Task Name	Resource Names	Start	Finish
16	**Continued partnership with Tukwila School District Q7**	**Mia Navarro**	**Mon 7/2/18**	**Fri 9/28/18**
17	Implement joint planning efforts	Mia Navarro	Sun 7/1/18	Fri 9/28/18
18	Convene discussion of what works, what needs improvement in joint planning	Mia Navarro	Fri 9/28/18	Fri 9/28/18
19	**Continued partnership with Tukwila School District Q8**	**Mia Navarro**	**Mon 10/1/18**	**Mon 12/31/18**
20	Convene meeting to discuss joint planning for 2019	Mia Navarro	Mon 10/1/18	Mon 12/31/18
21	**Internship/Job shadow program**	**Rachel Bianchi**	**Mon 1/2/17**	**Mon 12/31/18**
22	**Internship/Job shadow program Q1**	**Mia Navarro**	**Mon 1/2/17**	**Mon 4/3/17**
23	Meetings with stakeholders underway, including City staff, TSD Admin, TSD faculty and youth representation	Mia Navarro	Sun 1/1/17	Mon 4/3/17
24	**Internship/Job shadow program Q2**	**Mia Navarro**	**Sat 4/1/17**	**Fri 6/30/17**
25	Draft prorgam structure developed and out for review	Mia Navarro	Sat 4/1/17	Fri 6/30/17
26	**Internship/Job shadow program Q3**	**Mia Navarro**	**Sat 7/1/17**	**Sat 9/30/17**
27	Intial program rolled out at beginning of school year	Mia Navarro	Sat 7/1/17	Sat 9/30/17
28	**Internship/Job shadow program Q4**	**Mia Navarro**	**Sun 10/1/17**	**Sun 12/31/17**
29	Program underway	Mia Navarro	Sun 10/1/17	Sun 12/31/17
30	**Internship/Job Shadow Q5**	**Mia Navarro**	**Mon 1/1/18**	**Sat 3/31/18**
31	Program underway; initial analysis	Mia Navarro	Mon 1/1/18	Sat 3/31/18
32	**Internship/Job Shadow Q6**	**Mia Navarro**	**Sun 4/1/18**	**Sat 6/30/18**
33	Full analysis of 207/2018 program	Mia Navarro	Sun 4/1/18	Sat 6/30/18
34	**Internship/Job Shadow Q7**	**Mia Navarro**	**Sun 7/1/18**	**Sun 9/30/18**
35	Implement tweaks for 2018/2019 school year	Mia Navarro	Sun 7/1/18	Sun 9/30/18



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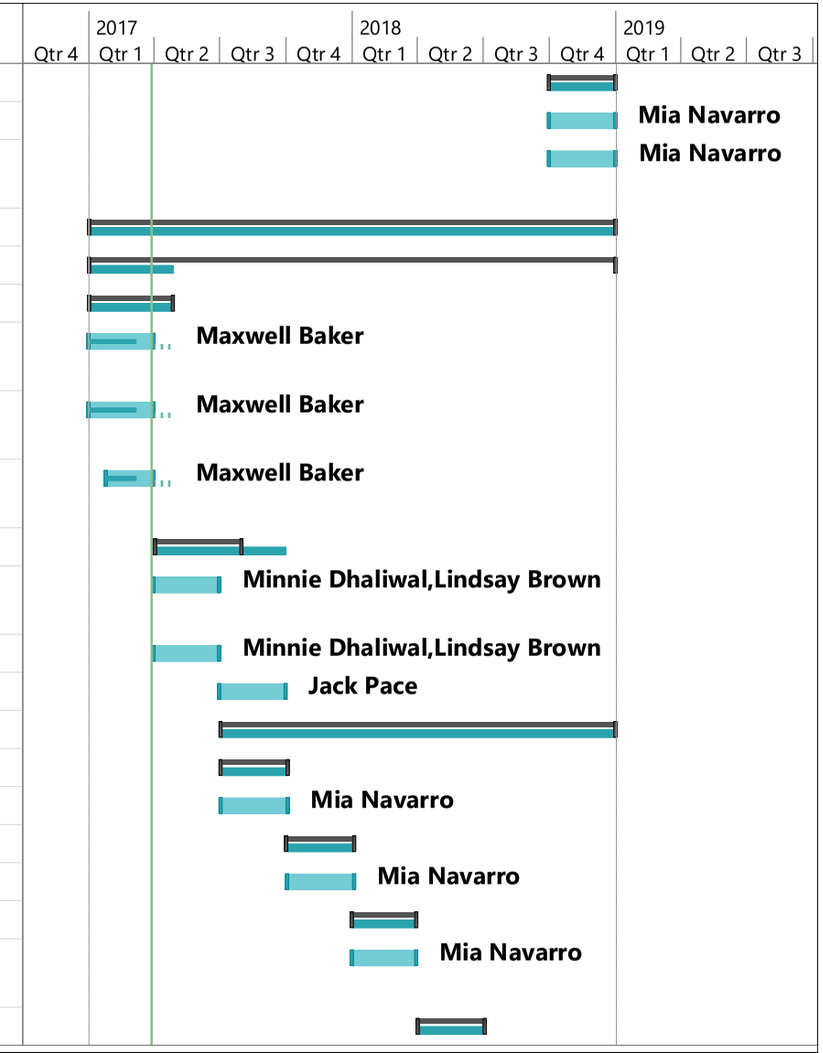
Task		Inactive Task		Manual Summary Rollup		External Milestone	
Split		Inactive Milestone		Manual Summary		Deadline	
Milestone		Inactive Summary		Start-only		Progress	
Summary		Manual Task		Finish-only		Manual Progress	
Project Summary		Duration-only		External Tasks			

ID	Task Name	Resource Names	Start	Finish
36	**Internship/Job Shadow Q8**	**Mia Navarro**	**Mon 10/1/18**	**Mon 12/31/18**
37	Identify pilot businesses for 2019 external program	Mia Navarro	Mon 10/1/18	Mon 12/31/18
38	Prepared to implement 2019 program in targeted external businesses in January of 2019	Mia Navarro	Mon 10/1/18	Mon 12/31/18
39	**TSD Capital Plan**	**Jack Pace**	**Mon 1/2/17**	**Mon 12/31/18**
40	**TSD Capital Plan**	**Jack Pace**	**Mon 1/2/17**	**Mon 12/31/18**
41	**Meetings and pre-apps began in 2016**	**Minnie Dhaliwal**	**Mon 1/2/17**	**Thu 4/27/17**
42	Convert Library to Admin Building permit submittal/review	Maxwell Baker	Sun 1/1/17	Thu 4/27/17
43	Cascade View Elementary Remodel permit submittal/review	Maxwell Baker	Sun 1/1/17	Thu 4/27/17
44	Transportation Building permit submittal/review	Maxwell Baker	Wed 1/25/17	Thu 4/27/17
45	**TSD Capital Plan**		**Mon 4/3/17**	**Mon 7/31/17**
46	Foster High School remodel permit submittal/review	Minnie Dhaliwal,Lindsay	Sat 4/1/17	Fri 6/30/17
47	Birth to K Center permit submittal/review	Minnie Dhaliwal,L	Sat 4/1/17	Fri 6/30/17
48	TSD Capital Plan	Jack Pace	Sat 7/1/17	Sat 9/30/17
49	**Highline Schools**	**Mia Navarro**	**Mon 7/3/17**	**Mon 12/31/18**
50	**Highline Schools Q3**	**Mia Navarro**	**Mon 7/3/17**	**Tue 10/3/17**
51	Begin introductions with key individuals	Mia Navarro	Mon 7/3/17	Tue 10/3/17
52	**Highline Schools Q4**	**Mia Navarro**	**Mon 10/2/17**	**Wed 1/3/18**
53	Explore potential for ongoing partnership	Mia Navarro	Tue 10/3/17	Wed 1/3/18
54	**Highline Schools Q5**	**Mia Navarro**	**Mon 1/1/18**	**Fri 3/30/18**
55	Identify ways the City can better partner with Highline Schools in 2018	Mia Navarro	Mon 1/1/18	Fri 3/30/18
56	**Highline Schools Q6**	**Mia Navarro**	**Mon 4/2/18**	**Tue 7/3/18**



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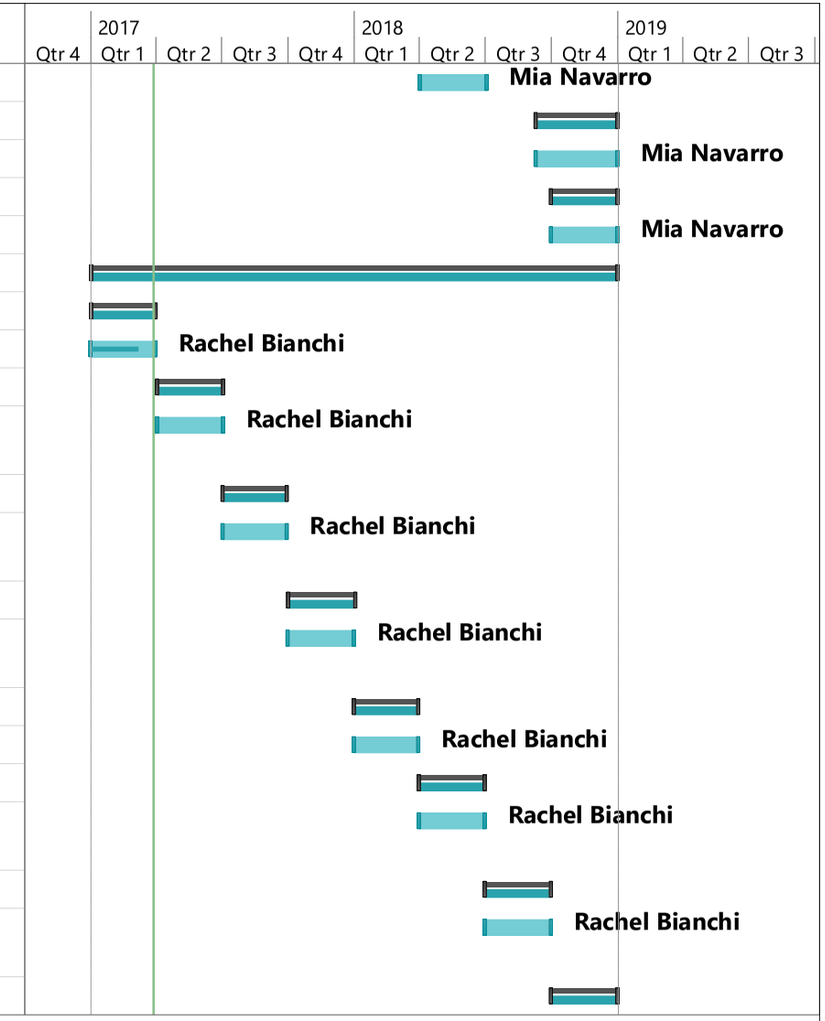
Milestone		Inactive Summary		Start-only		Progress	
Summary		Manual Task		Finish-only		Manual Progress	
Project Summary		Duration-only		External Tasks			

ID	Task Name	Resource Names	Start	Finish
57	Implement partnership	Mia Navarro	Mon 4/2/18	Tue 7/3/18
58	**Highline Schools Q7**	**Mia Navarro**	**Mon 9/10/18**	**Mon 12/31/18**
59	Implement partnership	Mia Navarro	Mon 9/10/18	Mon 12/31/18
60	**Highline Schools Q8**	**Mia Navarro**	**Mon 10/1/18**	**Mon 12/31/18**
61	Evaluate and plan for 2019	Mia Navarro	Mon 10/1/18	Mon 12/31/18
62	**SCA, PSRC, AWC, NLC**	**Rachel Bianchi**	**Mon 1/2/17**	**Mon 12/31/18**
63	**SCA, PSRC, AWC, NLC Q1**	**Rachel Bianchi**	**Mon 1/2/17**	**Fri 3/31/17**
64	Participate in AWC, NLC and SCA key events	Rachel Bianchi	Sun 1/1/17	Fri 3/31/17
65	**SCA, PSRC, AWC, NLC Q2**	**Rachel Bianchi**	**Mon 4/3/17**	**Mon 7/3/17**
66	Identify potential award opportunities through these organziations	Rachel Bianchi	Mon 4/3/17	Mon 7/3/17
67	**SCA, PSRC, AWC, NLC Q3**	**Rachel Bianchi**	**Mon 7/3/17**	**Fri 9/29/17**
68	Continue to participate in key events; apply for awards	Rachel Bianchi	Mon 7/3/17	Fri 9/29/17
69	**SCA, PSRC, AWC, NLC Q4**	**Rachel Bianchi**	**Mon 10/2/17**	**Tue 1/2/18**
70	Ongoing participation; strategy around potential appointments for electeds and staff in 2018	Rachel Bianchi	Sun 10/1/17	Sun 12/31/17
71	**SCA. PRSC, AWC. NLC Q5**	**Rachel Bianchi**	**Mon 1/1/18**	**Fri 3/30/18**
72	Participate in AWC, NLC and SCA key events	Rachel Bianchi	Mon 1/1/18	Fri 3/30/18
73	**SCA. PRSC, AWC. NLC Q6**	**Rachel Bianchi**	**Sun 4/1/18**	**Sat 6/30/18**
74	Identify potential award opportunities through these organizations	Rachel Bianchi	Sun 4/1/18	Sat 6/30/18
75	**SCA. PRSC, AWC. NLC Q7**	**Rachel Bianchi**	**Sun 7/1/18**	**Sun 9/30/18**
76	Continue to participate in key events; apply for awards	Rachel Bianchi	Sun 7/1/18	Sun 9/30/18
77	**SCA. PRSC, AWC. NLC Q8**	**Rachel Bianchi**	**Mon 10/1/18**	**Mon 12/31/18**



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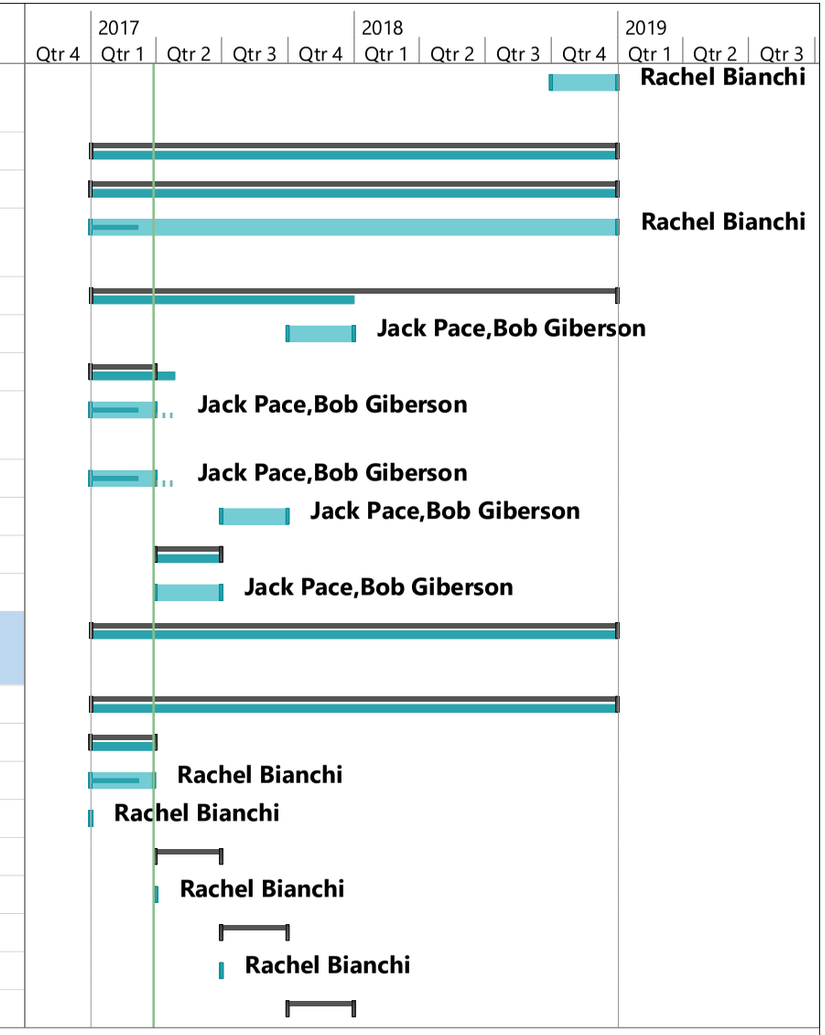
ID	Task Name	Resource Names	Start	Finish
78	Ongoing participation; strategy around potential appointments for elected and staff in 2019	Rachel Bianchi	Mon 10/1/18	Mon 12/31/18
79	**Local and regional governments**	**Rachel Bianchi**	**Mon 1/2/17**	**Mon 12/31/18**
80	**Local and regional governments Q1 - Q8**	**Rachel Bianchi**	**Sun 1/1/17**	**Mon 12/31/18**
81	Continue to develop and deepen working relationships with other governments	Rachel Bianchi	Sun 1/1/17	Mon 12/31/18
82	**King County-Cities Collaboration (K4C)**	**Jack Pace,Bob Gil**	**Mon 1/2/17**	**Mon 12/31/18**
83	King County-Cities Collaboration (K4C)	Jack Pace,Bob Gib	Sun 10/1/17	Sun 12/31/17
84	**King County-Cities Collaboration (K4C)**	**Jack Pace,Bob Gil**	**Sun 1/1/17**	**Fri 3/31/17**
85	Incorporate energy conservation measures into new facilities	Jack Pace,Bob Giberson	Sun 1/1/17	Thu 4/27/17
86	Explore Green Building codes and incentives	Jack Pace,Bob Gib	Sun 1/1/17	Thu 4/27/17
87	King County-Cities Collaboration (K4C)	Jack Pace,Bob Gib	Sat 7/1/17	Sat 9/30/17
88	**King County-Cities Collaboration (K4C)**	**Jack Pace,Bob Gil**	**Sat 4/1/17**	**Fri 6/30/17**
89	Consider hybrid or electric vehicles for City fleet.	Jack Pace,Bob Gib	Sat 4/1/17	Fri 6/30/17
90	**Priority 4 - Encourage healthy, safe and affordable housing**		**Mon 1/2/17**	**Mon 12/31/18**
91	**Housing Plan**	**Rachel Bianchi**	**Mon 1/2/17**	**Mon 12/31/18**
92	**Housing Plan Q1**	**Rachel Bianchi**	**Sun 1/1/17**	**Fri 3/31/17**
93	Host housing workshop with Council	Rachel Bianchi	Sun 1/1/17	Wed 3/29/17
94	Develop housing plan for 2017/2018	Rachel Bianchi	Sun 1/1/17	Sun 1/1/17
95	**Housing Plan Q2**	**Rachel Bianchi**	**Sat 4/1/17**	**Fri 6/30/17**
96	Implement 2017/2018 housing plan	Rachel Bianchi	Sat 4/1/17	Sat 4/1/17
97	**Housing Plan Q3**	**Rachel Bianchi**	**Sat 7/1/17**	**Sat 9/30/17**
98	Implement 2017/2018 housing plan	Rachel Bianchi	Sat 7/1/17	Sat 7/1/17
99	**Housing Plan Q4**	**Rachel Bianchi**	**Sun 10/1/17**	**Sun 12/31/17**



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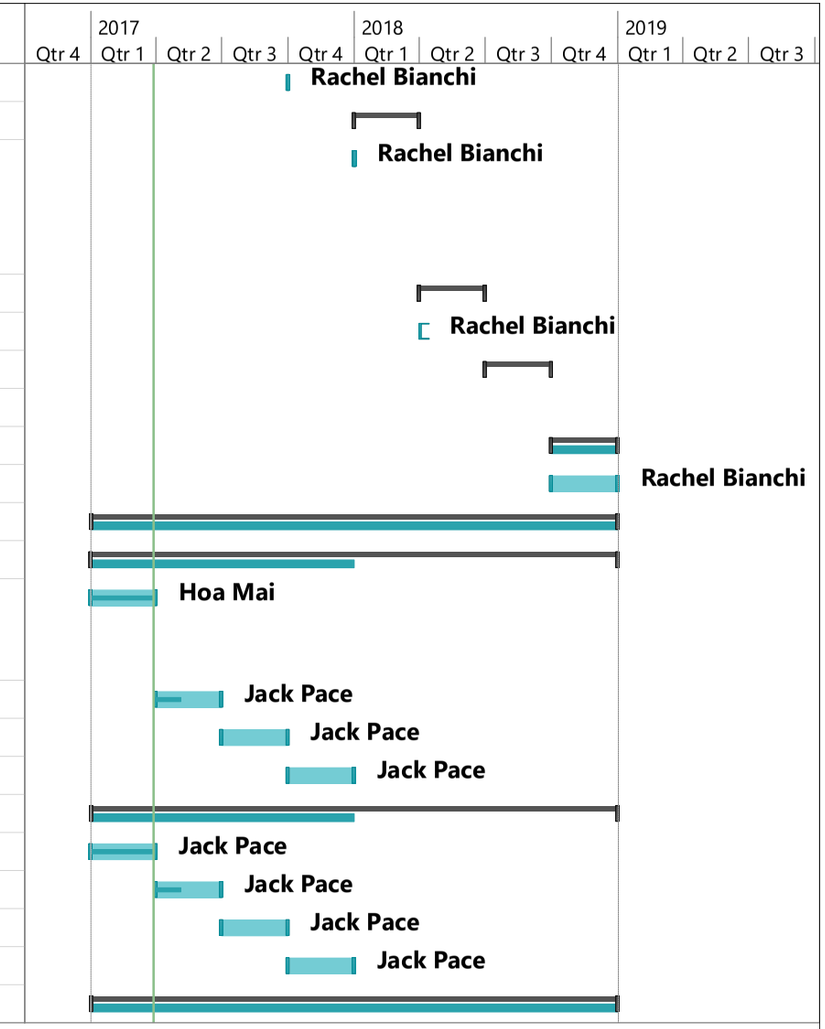
100	Implement 2017/2018 housing plan	Rachel Bianchi	Sun 10/1/17	Sun 10/1/17
101	**Housing Plan Q5**	**Rachel Bianchi**	**Mon 1/1/18**	**Sat 3/31/18**
102	Evaluate housing plan implementation; update as needed; host another council workshop if additional policy direction is needed from the council	Rachel Bianchi	Mon 1/1/18	Mon 1/1/18
103	**Housing Plan Q6**	**Rachel Bianchi**	**Sun 4/1/18**	**Sat 6/30/18**
104	Implement updated housing plan	Rachel Bianchi	Sun 4/1/18	
105	**Housing Plan Q7**	**Rachel Bianchi**	**Sun 7/1/18**	**Sun 9/30/18**
106	Implement updated housing plan	Rachel Bianchi		
107	**Housing Plan Q8**	**Rachel Bianchi**	**Mon 10/1/18**	**Mon 12/31/18**
108	Implement updated housing plan	Rachel Bianchi	Mon 10/1/18	Mon 12/31/18
109	**Housing Conditions**	**Jack Pace**	**Mon 1/2/17**	**Mon 12/31/18**
110	**Housing Conditions**		**Sun 1/1/17**	**Mon 12/31/18**
111	Education and outreach to rental housing owners about new integrated pest management requirement	Hoa Mai	Sun 1/1/17	Fri 3/31/17
112	Housing Conditions	Jack Pace	Sat 4/1/17	Fri 6/30/17
113	Housing Conditions	Jack Pace	Sat 7/1/17	Sat 9/30/17
114	Housing Conditions	Jack Pace	Sun 10/1/17	Sun 12/31/17
115	**Housing regional consortium**	**Jack Pace**	**Mon 1/2/17**	**Mon 12/31/18**
116	Housing regional consortium	Jack Pace	Sun 1/1/17	Fri 3/31/17
117	Housing regional consortium	Jack Pace	Sat 4/1/17	Fri 6/30/17
118	Housing regional consortium	Jack Pace	Sat 7/1/17	Sat 9/30/17
119	Housing regional consortium	Jack Pace	Sun 10/1/17	Sun 12/31/17
120	**Implement Housing Element of Comprehensive Plan**	**Jack Pace**	**Mon 1/2/17**	**Mon 12/31/18**



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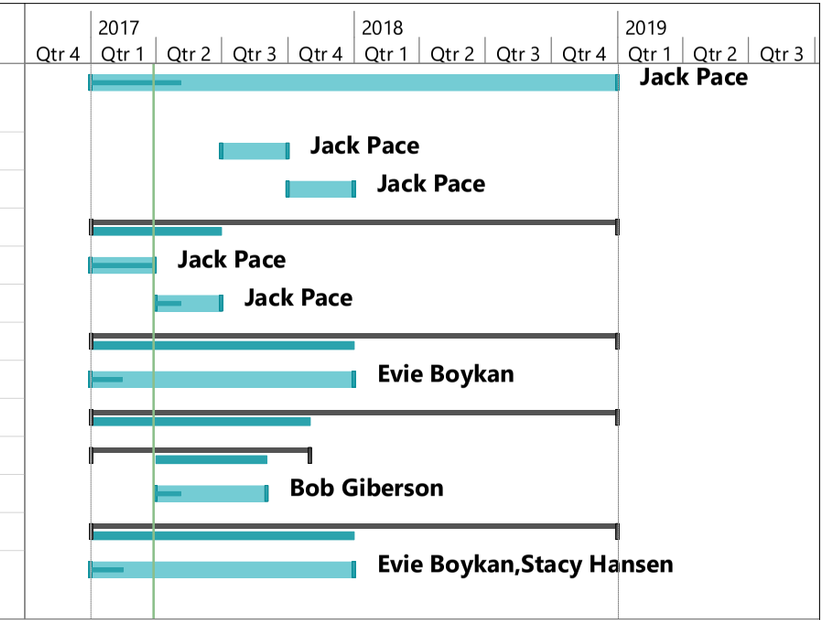
121	Consider neighborhood based development standards	Jack Pace	Sun 1/1/17	Mon 12/31/18
122	Review ADU Regulations	Jack Pace	Sat 7/1/17	Sat 9/30/17
123	Update and reinstate the Housing Options Program	Jack Pace	Sun 10/1/17	Sun 12/31/17
124	**Partner with Non-Profits for Affordable Housing**	**Jack Pace**	**Mon 1/2/17**	**Mon 12/31/18**
125	Homestead Land Trust Development Agreement	Jack Pace	Sun 1/1/17	Thu 3/30/17
126	Bellwether Housing Development Agreement	Jack Pace	Sat 4/1/17	Fri 6/30/17
127	**Minor Home Repair Program**	**Evie Boykan**	**Mon 1/2/17**	**Mon 12/31/18**
128	Coordinate work with home owners	Evie Boykan	Sun 1/1/17	Sun 12/31/17
129	**Utility discounts**	**Bob Giberson**	**Mon 1/2/17**	**Mon 12/31/18**
130	**Research additional discounts**	**Bob Giberson**	**Mon 1/2/17**	**Tue 10/31/17**
131	Propose additional discounts	Bob Giberson	Sat 4/1/17	Fri 9/1/17
132	**Connect residents to social services**	**Evie Boykan,Stac**	**Mon 1/2/17**	**Mon 12/31/18**
133	Ongoing communications with human service providers	Evie Boykan,Stacy	Sun 1/1/17	Sun 12/31/17



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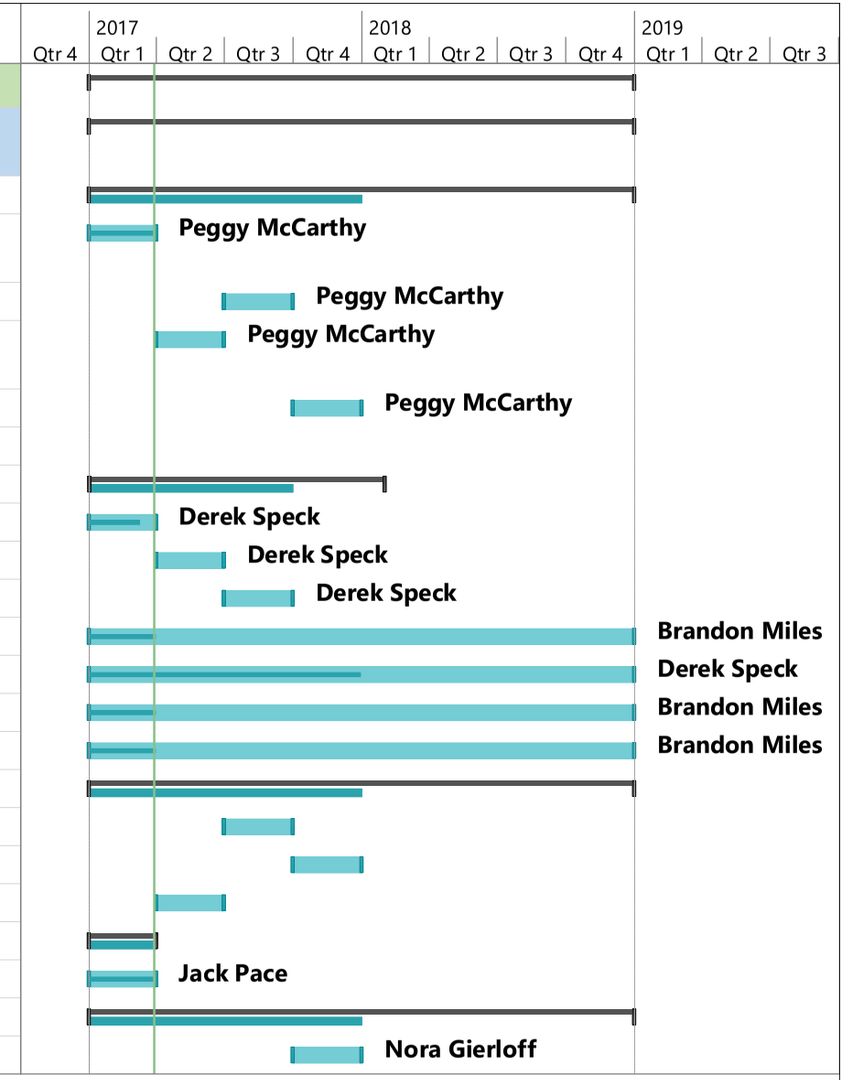
1	**Goal 3 – A Diverse and Regionally Competitive Ecor**	**David Cline**	**Sun 1/1/17**	**Mon 12/31/18**
2	**Priority 5 - Maximize Tukwilas significant econmic strength and potential**		**Sun 1/1/17**	**Mon 12/31/18**
3	**Planned Capital Funding**	**Peggy McCarthy**	**Sun 1/1/17**	**Mon 12/31/18**
4	Meet with PFM to draft perliminary 2017 Capital Funding plan	Peggy McCarthy	Sun 1/1/17	Fri 3/31/17
5	Issue debt according to Capital Funding plan	Peggy McCarthy	Sat 7/1/17	Sat 9/30/17
6	Present draft Capital Funding plan to Council for input and approval.	Peggy McCarthy	Sat 4/1/17	Fri 6/30/17
7	Issue UTGO debt for 2018 as needed	Peggy McCarthy	Sun 10/1/17	Sun 12/31/17
8	Long Term Capital Funding			
9	**Economic Development Plan**	**Derek Speck**	**Mon 1/2/17**	**Wed 1/31/18**
10	Preliminary Research	Derek Speck	Sun 1/1/17	Fri 3/31/17
11	Outreach	Derek Speck	Sat 4/1/17	Fri 6/30/17
12	Draft of Economic Development Plan	Derek Speck	Sat 7/1/17	Sat 9/30/17
13	Lodging Tax Advisory Committee	Brandon Miles	Sun 1/1/17	Mon 12/31/18
14	Seattle Southside Chamber	Derek Speck	Sun 1/1/17	Mon 12/31/18
15	Southcenter Marketing Partnership	Brandon Miles	Sun 1/1/17	Mon 12/31/18
16	Soundside Alliance for Economic Development	Brandon Miles	Sun 1/1/17	Mon 12/31/18
17	**Tukwila Valley South**	**Jack Pace**	**Sun 1/1/17**	**Mon 12/31/18**
18	Tukwila Valley South		Sat 7/1/17	Sat 9/30/17
19	Tukwila Valley South		Sun 10/1/17	Sun 12/31/17
20	Tukwila Valley South		Sat 4/1/17	Fri 6/30/17
21	**Tukwila Valley South**		**Sun 1/1/17**	**Fri 3/31/17**
22	Meet with Mark Segale	Jack Pace	Sun 1/1/17	Fri 3/31/17
23	**Duwamish Corridor EIS Update**	**Jack Pace**	**Sun 1/1/17**	**Mon 12/31/18**
24	MIC Redevelopment	Nora Gierloff	Sun 10/1/17	Sun 12/31/17



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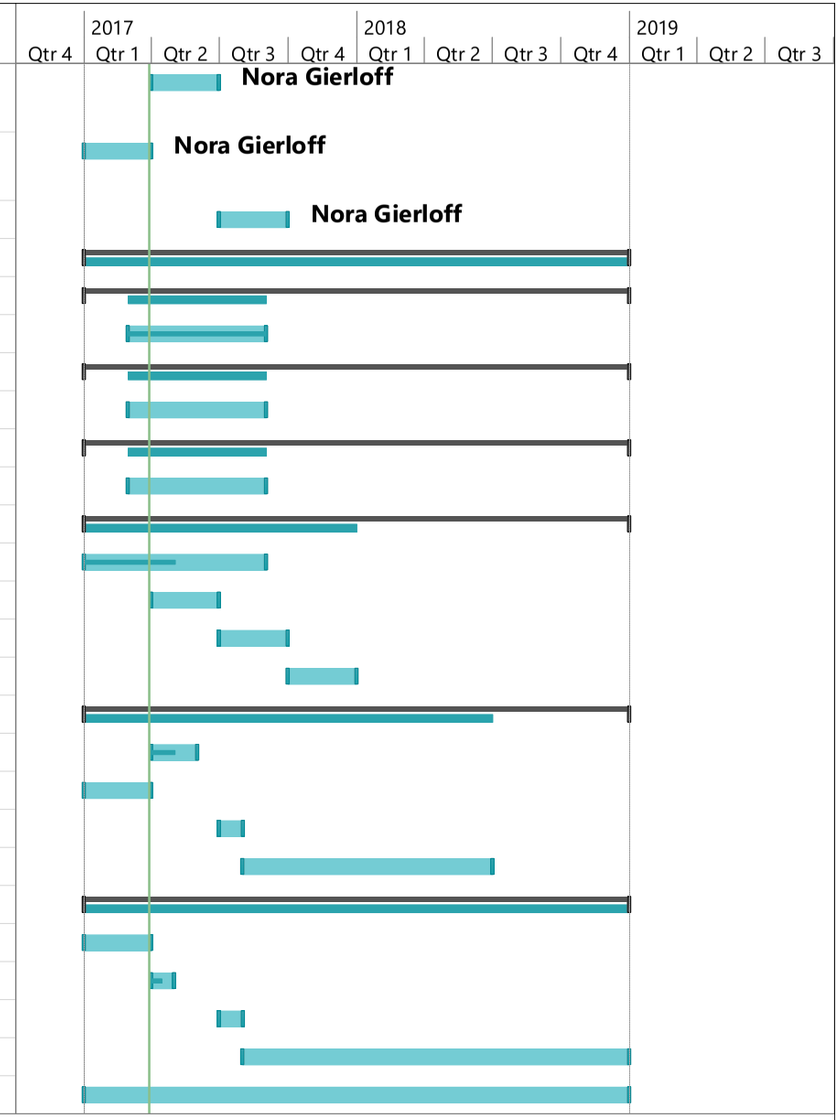
ID	Task Name	Resource Names	Start	Finish
25	Boeing to provide update on completion of mitigation measures	Nora Gierloff	Sat 4/1/17	Fri 6/30/17
26	Boeing to provide benchmarks of current trip utilization	Nora Gierloff	Sun 1/1/17	Fri 3/31/17
27	MIC Redevelopment	Nora Gierloff	Sat 7/1/17	Sat 9/30/17
28	**Central business district infrastructure investments**	**Bob Giberson**	**Sun 1/1/17**	**Mon 12/31/18**
29	**Sewer Rehabilitation**	**Bob Giberson**	**Sun 1/1/17**	**Mon 12/31/18**
30	Update Commitee		Wed 3/1/17	Fri 9/1/17
31	**Storm Water Improvement**	**Bob Giberson**	**Sun 1/1/17**	**Mon 12/31/18**
32	Update Committee		Wed 3/1/17	Fri 9/1/17
33	**New Traffic Signals**	**Bob Giberson**	**Sun 1/1/17**	**Mon 12/31/18**
34	Updates to Committee		Wed 3/1/17	Fri 9/1/17
35	**Starfire/Sounders Partnership**	**Brandon Miles**	**Sun 1/1/17**	**Mon 12/31/18**
36	Starfire/Sounders Partnership		Sun 1/1/17	Fri 9/1/17
37	Starfire/Sounders Partnership		Sat 4/1/17	Fri 6/30/17
38	Starfire/Sounders Partnership		Sat 7/1/17	Sat 9/30/17
39	Starfire/Sounders Partnership		Sun 10/1/17	Sun 12/31/17
40	**Rehabilitation of three bridges**	**Bob Giberson**	**Sun 1/1/17**	**Mon 12/31/18**
41	Bid advertisement		Sat 4/1/17	Thu 6/1/17
42	Complete design		Sun 1/1/17	Fri 3/31/17
43	Bid award		Sat 7/1/17	Tue 8/1/17
44	Construction		Tue 8/1/17	Sun 7/1/18
45	**Boeing Access Road bridge rehabilitation**	**Bob Giberson**	**Sun 1/1/17**	**Mon 12/31/18**
46	Complete design		Sun 1/1/17	Fri 3/31/17
47	Bid advertisement		Sat 4/1/17	Mon 5/1/17
48	Bid award		Sat 7/1/17	Tue 8/1/17
49	Construction		Tue 8/1/17	Mon 12/31/18
50	Boeing Access Road bridge rehabilitation		Sun 1/1/17	Mon 12/31/18



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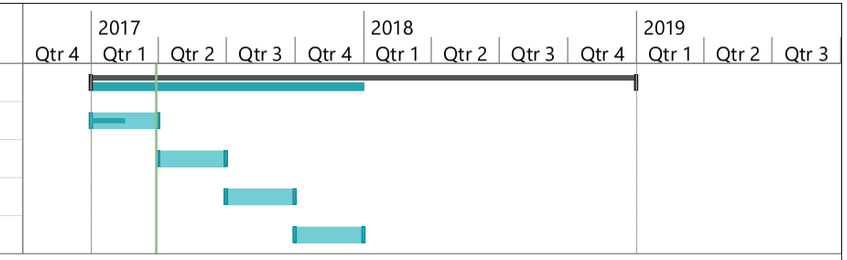
ID	Task Name	Resource Names	Start	Finish
51	**Enhanced business community outreach**	**Derek Speck**	**Sun 1/1/17**	**Mon 12/31/18**
52	Enhanced business community outreach		Sun 1/1/17	Fri 3/31/17
53	Enhanced business community outreach		Sat 4/1/17	Fri 6/30/17
54	Enhanced business community outreach		Sat 7/1/17	Sat 9/30/17
55	Enhanced business community outreach		Sun 10/1/17	Sun 12/31/17



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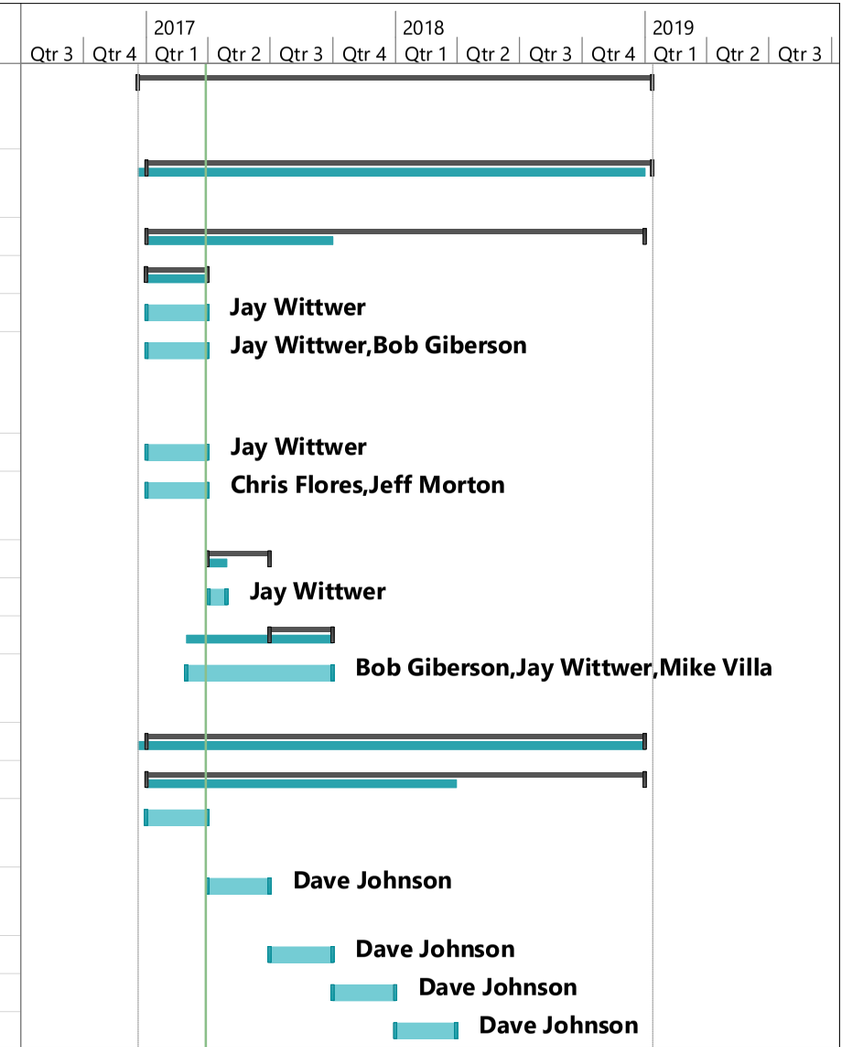
1	**Goal 4 – A High Performing and Effective Organization**	**David Cline**	**Tue 12/20/16**	**Fri 1/11/19**
2	**Priority 6 - Ensure organizational effectiveness and responsible financial stewardship**		**Mon 1/2/17**	**Fri 1/11/19**
3	**Implement Public Safety Plan**	**Bob Giberson**	**Mon 1/2/17**	**Mon 12/31/18**
4	**Implement Public Safety Plan Q1**		**Sun 1/1/17**	**Fri 3/31/17**
5	FAECTS Consulting / Fire Station Locations	Jay Wittwer	Mon 1/2/17	Fri 3/31/17
6	Fire Station Design	Jay Wittwer,Bob Giberson	Mon 1/2/17	Fri 3/31/17
7	Fire Station 54/47 Agreement	Jay Wittwer	Mon 1/2/17	Fri 3/31/17
8	Fire Equip & Vehicle plan	Chris Flores,Jeff Morton	Mon 1/2/17	Fri 3/31/17
9	**Implement Public Safety Plan Q2**		**Sat 4/1/17**	**Fri 6/30/17**
10	FAECTS Consulting / Fire Station Locations	Jay Wittwer	Mon 4/3/17	Fri 4/28/17
11	**Implement Public Safety Plan Q3**		**Sat 7/1/17**	**Sat 9/30/17**
12	Site Selection (Justice Center, Fire Stations 52 and 54)	Bob Giberson,Jay Wittwer,Mike	Wed 3/1/17	Sat 9/30/17
13	**Enhanced community reporting and online services:**		**Mon 1/2/17**	**Mon 12/31/18**
14	**P&R.Membership and Room Management Software**	**Rick Still**	**Mon 1/2/17**	**Mon 12/31/18**
15	Q1. Discovery, Configuration, Data Conversion, Implementation		Sun 1/1/17	Fri 3/31/17
16	Q2. Go Live is targeted for April 1 to coincide with registration date.	Dave Johnson	Sat 4/1/17	Fri 6/30/17
17	Q3. Staff evaluation and improvements	Dave Johnson	Sat 7/1/17	Sat 9/30/17
18	Q4. Customer evaluation and improvements	Dave Johnson	Sun 10/1/17	Sun 12/31/17
19	Q5. Full promotion of online registration	Dave Johnson	Mon 1/1/18	Fri 3/30/18



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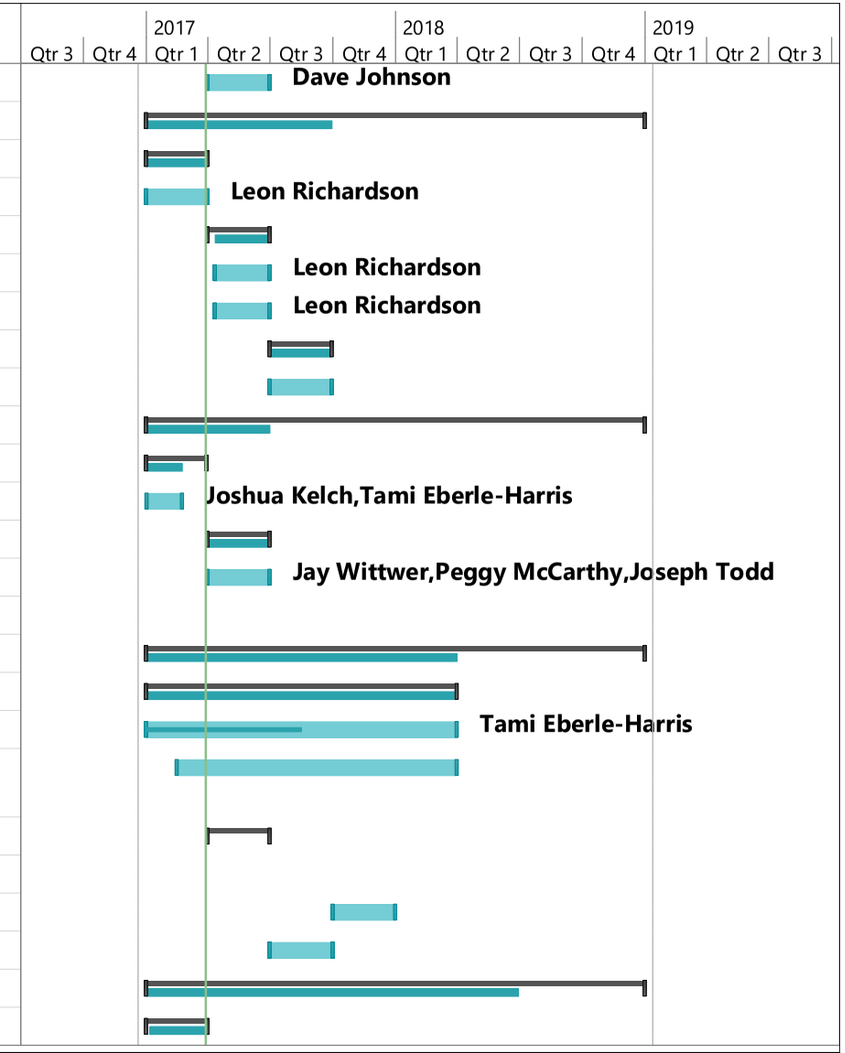
20	Q6. Evaluation of online use.	Dave Johnson	Sat 4/1/17	Fri 6/30/17
21	**Police records management**	**Mike Villa**	**Sun 1/1/17**	**Mon 12/31/18**
22	**Police RMS Q1**		**Sun 1/1/17**	**Fri 3/31/17**
23	Online reporting integrated with Spillman	Leon Richardson	Sun 1/1/17	Fri 3/31/17
24	**Police RMS Q2**		**Sat 4/1/17**	**Fri 6/30/17**
25	Presentation to Council	Leon Richardson	Wed 4/12/17	Fri 6/30/17
26	SECTOR fully intergrated	Leon Richardson	Wed 4/12/17	Fri 6/30/17
27	**Police RMS Q3**		**Sat 7/1/17**	**Fri 9/29/17**
28	Training records migration		Sat 7/1/17	Fri 9/29/17
29	**Fire**	**Jay Wittwer**	**Sun 1/1/17**	**Mon 12/31/18**
30	**Fire Q1**		**Sun 1/1/17**	**Thu 3/30/17**
31	ESO medical records	Joshua Kelch,Tam	Mon 1/2/17	Wed 2/22/17
32	**Fire Q2**		**Sat 4/1/17**	**Fri 6/30/17**
33	Telestaff scheduling	Jay Wittwer,Pegg	Sat 4/1/17	Fri 6/30/17
34	Fire Q3			
35	**eTrakIT**	**Jack Pace,Joseph**	**Sun 1/1/17**	**Mon 12/31/18**
36	**eTrakIT Q1**	**Tami Eberle-Harri**	**Sun 1/1/17**	**Sat 3/31/18**
37	Implement credit card fees	Tami Eberle-Harri	Sun 1/1/17	Sat 3/31/18
38	Implement online permit purchasing for OTC permits		Wed 2/15/17	Sat 3/31/18
39	**eTrakIT Q2**		**Sat 4/1/17**	**Fri 6/30/17**
40	Online permit submittal for sign permits			
41	eTrakIT Q3		Sun 10/1/17	Sun 12/31/17
42	eTrakIT Q4		Sat 7/1/17	Sat 9/30/17
43	**GIS**	**Joseph Todd**	**Sun 1/1/17**	**Mon 12/31/18**
44	**GIS Q1**	**Tami Eberle-Harri**	**Sun 1/1/17**	**Fri 3/31/17**



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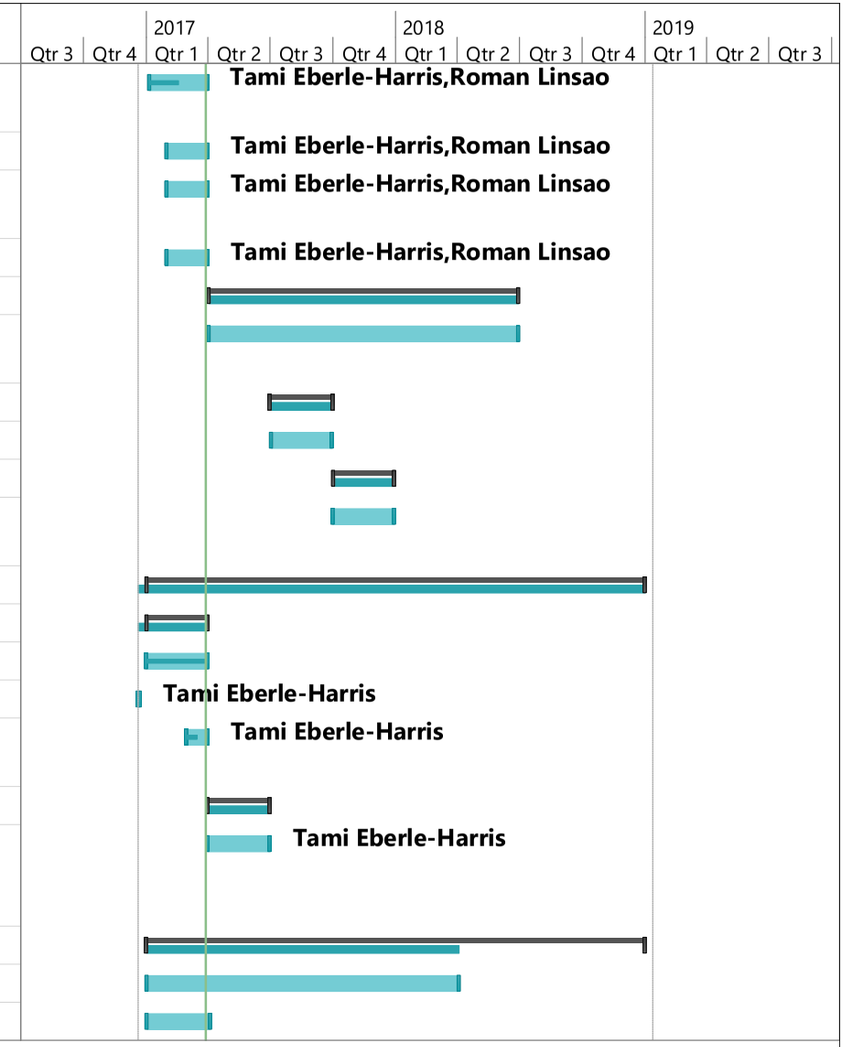
45	Implement City Mapping Project with king county with Esri Online	Tami Eberle-Harris,Ron	Fri 1/6/17	Fri 3/31/17
46	Self service mail listings for	Tami Eberle-Harri	Tue 1/31/17	Fri 3/31/17
47	Build Models and into GIS to supprt TIB planning	Tami Eberle-Harris,Ron	Tue 1/31/17	Fri 3/31/17
48	Integrate Street Data Into Spillman	Tami Eberle-Harri	Tue 1/31/17	Fri 3/31/17
49	**GIS Q2**	**Tami Eberle-Harri**	**Mon 4/3/17**	**Fri 6/29/18**
50	Integrate Single Source Adressing Data into Eden		Mon 4/3/17	Fri 6/29/18
51	**GIS Q3**	**Tami Eberle-Harri**	**Sat 7/1/17**	**Sat 9/30/17**
52	Esri online Demographic Services		Mon 7/3/17	Fri 9/29/17
53	**GIS Q4**	**Tami Eberle-Harri**	**Mon 10/2/17**	**Fri 12/29/17**
54	Implement GIS Mobile Device asset tracking services		Sun 10/1/17	Fri 12/29/17
55	**Blue Beam**	**Jack Pace,Joseph**	**Mon 1/2/17**	**Mon 12/31/18**
56	**Blue Beam Q1**	**Tami Eberle-Harri**	**Mon 1/2/17**	**Fri 3/31/17**
57	Begin training on blue beam		Sun 1/1/17	Fri 3/31/17
58	Purchase Licesnses for blue beam	Tami Eberle-Harri	Tue 12/20/16	Thu 12/22/16
59	Implement Blue Beams annotation inpection annotation software	Tami Eberle-Harris	Wed 3/1/17	Fri 3/31/17
60	**Blue Beam Q2**		**Sat 4/1/17**	**Fri 6/30/17**
61	Work with DCD teams to ensure blue beam is functioning correctly and meeting inspections needs	Tami Eberle-Harris	Sat 4/1/17	Fri 6/30/17
62	**Rental Housing Liscence**	**Jack Pace**	**Sun 1/1/17**	**Mon 12/31/18**
63	Rental Housing Liscence		Mon 1/2/17	Tue 4/3/18
64	Rental Housing Liscence Q1		Mon 1/2/17	Tue 4/4/17



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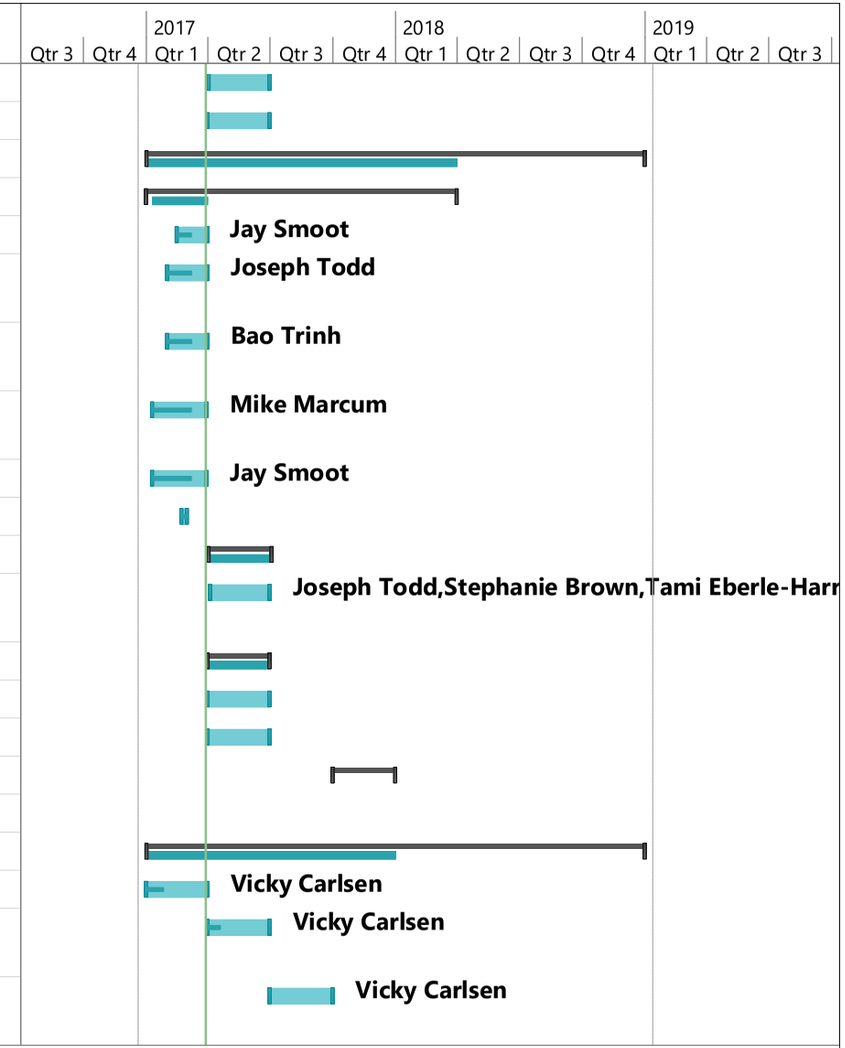
65	Rental Housing Liscence Q2		Mon 4/3/17	Fri 6/30/17
66	Rental Housing Liscence		Sat 4/1/17	Fri 6/30/17
67	**Technology infrastructure investments**	**Joseph Todd**	**Mon 1/2/17**	**Mon 12/31/18**
68	**Technology infrastructure investments Q1**	**Bao Trinh**	**Sun 1/1/17**	**Sat 3/31/18**
69	Start Device Refresh (Phase 1)	Jay Smoot	Wed 2/15/17	Fri 3/31/17
70	Implement Traing Schedule for Office 365 (SharePoint)	Joseph Todd	Wed 2/1/17	Fri 3/31/17
71	Start Planning Porcess of moving key systems to the cloud	Bao Trinh	Wed 2/1/17	Fri 3/31/17
72	Start One on One Sessions and product teams for each department	Mike Marcum	Tue 1/10/17	Thu 3/30/17
73	Start Police in car device refresh	Jay Smoot	Tue 1/10/17	Thu 3/30/17
74	Implement customer and help desk portal		Wed 2/22/17	Wed 3/1/17
75	**Technology infrastructure investments Q2**	**Joseph Todd**	**Mon 4/3/17**	**Mon 7/3/17**
76	Integrated cloud performamce managment and training	Joseph Todd,Stephanie	Wed 4/5/17	Fri 6/30/17
77	**Technology infrastructure investments Q3**		**Sat 4/1/17**	**Fri 6/30/17**
78	Implement Sharepoint shared drive transition		Sat 4/1/17	Fri 6/30/17
79	Implement transition to Onedrive		Sat 4/1/17	Fri 6/30/17
80	**Technology infrastructure investments Q4**		**Sun 10/1/17**	**Sun 12/31/17**
81	Move Spillman and Core GIS Services to Cloud			
82	**Performance measures/budget process**	**Vicky Carlsen**	**Mon 1/2/17**	**Mon 12/31/18**
83	Options for enhancing budget process	Vicky Carlsen	Sun 1/1/17	Fri 3/31/17
84	Pros and cons for each budget enhancement identifed	Vicky Carlsen	Sat 4/1/17	Fri 6/30/17
85	Outreach to Council, Communities on proposed changes to budgeting	Vicky Carlsen	Sat 7/1/17	Sat 9/30/17



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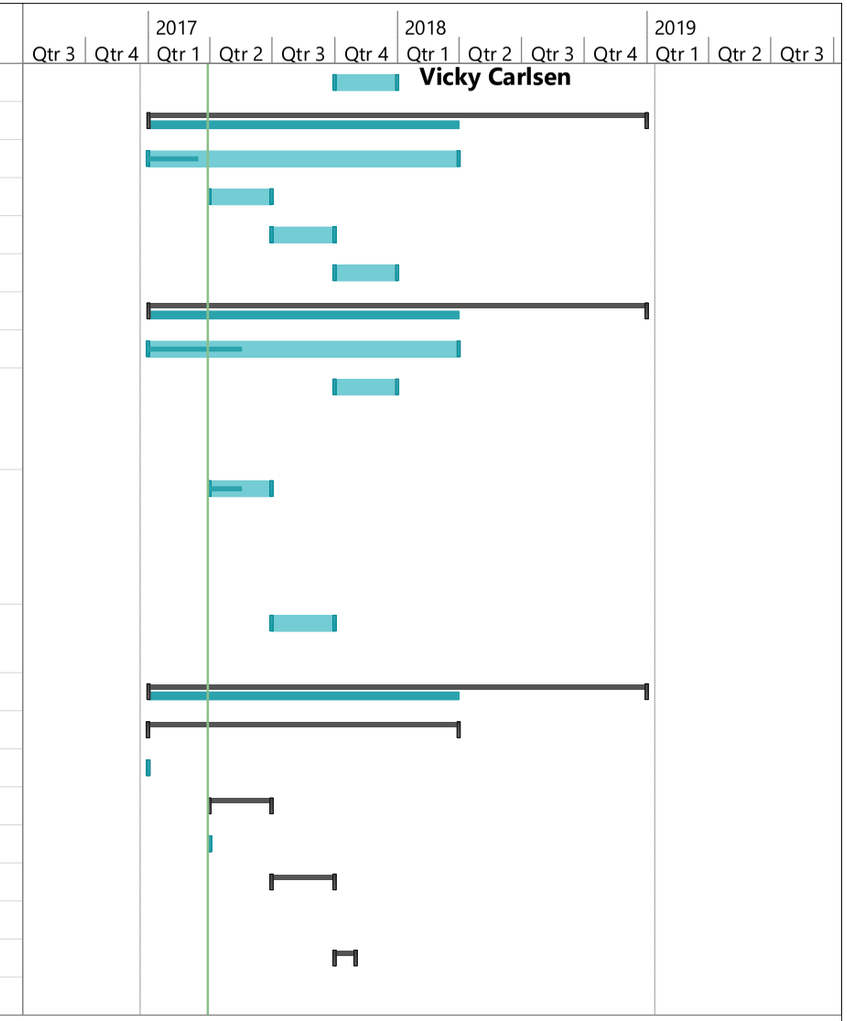
ID	Task Name	Resource Names	Start	Finish
86	Create implementation plan	Vicky Carlsen	Sun 10/1/17	Sun 12/31/17
87	**Review and update impact fees**	**Peggy McCarthy**	**Mon 1/2/17**	**Mon 12/31/18**
88	Review and update impact fees Q1		Sun 1/1/17	Sat 3/31/18
89	Review and update impact fees Q2		Sat 4/1/17	Fri 6/30/17
90	Review and update impact fees Q3		Sat 7/1/17	Sat 9/30/17
91	Review and update impact fees Q4		Sun 10/1/17	Sun 12/31/17
92	**Continue to meet financial reserve policy**	**Peggy McCarthy**	**Mon 1/2/17**	**Mon 12/31/18**
93	Analyze 2016 data		Sun 1/1/17	Sat 3/31/18
94	Report to Finance Committee on 3rd Qtr 2017 financial results and projected compliance with Reserve Policy		Sun 10/1/17	Sun 12/31/17
95	Report to Council on 2016 financial results and compliance with Reserve policy; report on 1st quarter 2017 financial results and projected compliance with Reserve policy		Sat 4/1/17	Fri 6/30/17
96	Report to Council on 2nd Qtr 2017 financial results and projected compliance with Reserve policy		Sat 7/1/17	Sat 9/30/17
97	**Implement new training program**	**Stephanie Brown**	**Mon 1/2/17**	**Mon 12/31/18**
98	**Implement new training program Q1**		**Sun 1/1/17**	**Sat 3/31/18**
99	Select Vendor for on-line training systems		Sun 1/1/17	Sun 1/1/17
100	**Implement new training program Q2**		**Sat 4/1/17**	**Fri 6/30/17**
101	Customize System based upon City training needs		Sat 4/1/17	Sat 4/1/17
102	**Implement new training program Q3**		**Sat 7/1/17**	**Sat 9/30/17**
103	Develop Communication Plan-Training staff			
104	**Implement new training program Q4**		**Sun 10/1/17**	**Tue 10/31/17**
105	Evaluate and Provide Feedback			



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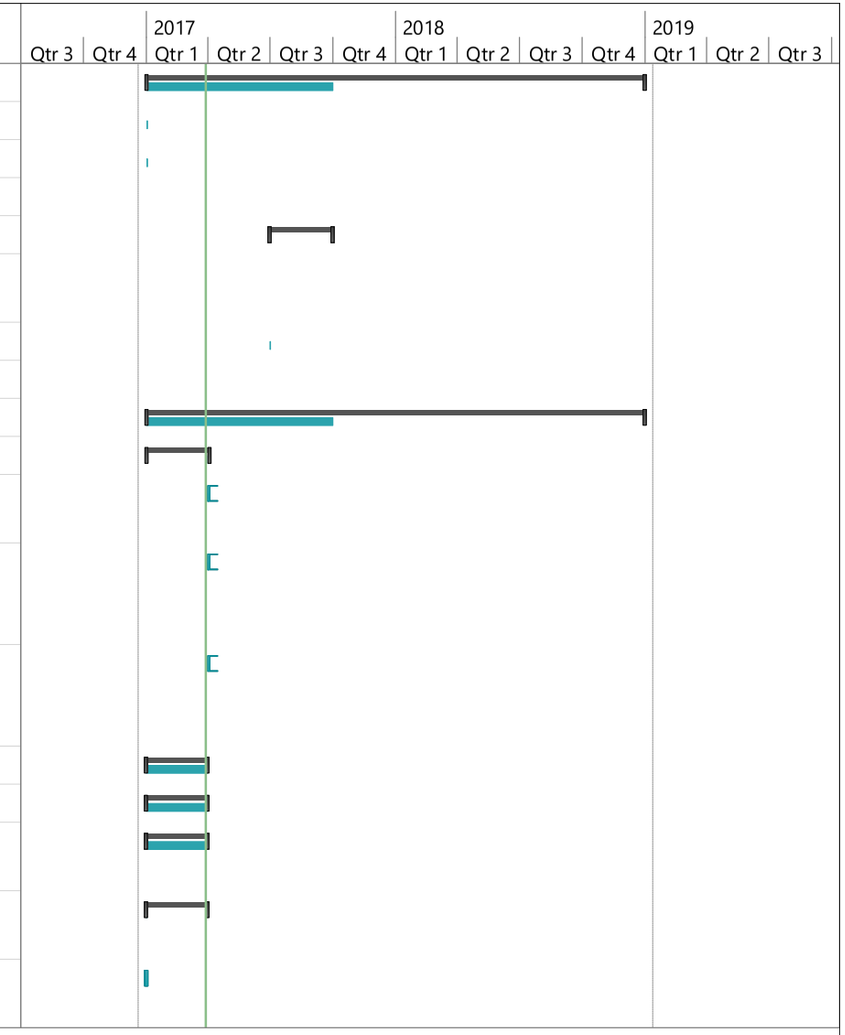
ID	Task Name	Resource Names	Start	Finish
106	**Ongoing Succession Planning**	**Stephanie Brown**	**Mon 1/2/17**	**Mon 12/31/18**
107	**Q1-Meet with Departments for needs assessment**			
108	**Analyze data from needs assessment**			
109	Identify process improvements			
110	**Ongoing succession planning**		**Sat 7/1/17**	**Sat 9/30/17**
111	Q3- Create updated staffing models to reflect future needs			
112	**Q4- Ongoing Succession Planning**			
113	Implement process improvements			
114	**Implement new employee evaluations**	**Stephanie Brown**	**Mon 1/2/17**	**Mon 12/31/18**
115	**Implement new employee evaluations**		**Mon 1/2/17**	**Mon 4/3/17**
116	**Q2 - Develop Peformance Compentencies and Evaluation Ratings**		**Sat 4/1/17**	
117	**Work with vendor to customize system adding performance competency and evaluation ratings, criteria, etc.**		**Sat 4/1/17**	
118	Develop commuincation plan to implement new online performance managaement system Citywide		Sat 4/1/17	
119	**Implement new employee evaluations**		**Sun 1/1/17**	**Fri 3/31/17**
120	**Q1 - Implement Quarterly Feedback form**		**Sun 1/1/17**	**Fri 3/31/17**
121	**Develop Communication Plan for quarterly feedback form**		**Sun 1/1/17**	**Fri 3/31/17**
122	**Demo on-line Performance Mangement Systems**		**Sun 1/1/17**	**Fri 3/31/17**
123	Create Citywide Commmittee to continue the work started by previous committee		Sun 1/1/17	Sun 1/1/17



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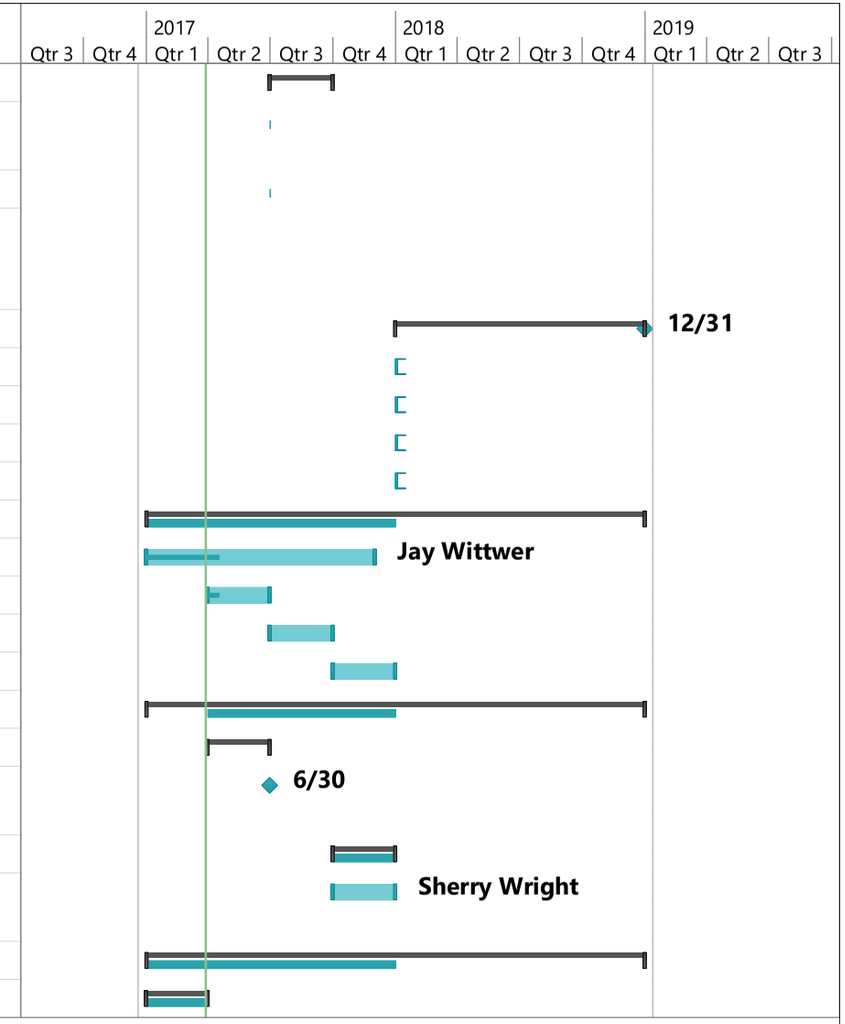
124	**Implement new employee evaluations**		**Sat 7/1/17**	**Sat 9/30/17**
125	**Q3 - Implement new online Peformance Managment System**			
126	**Training for all City staff**			
127	Develop process to gain feedback on implementation of new Performance Management Systems			
128	**Strategic Plan update**	**David Cline**	**Mon 1/1/18**	**Mon 12/31/18**
129	Strategic Plan update		Mon 1/1/18	
130	Strategic Plan update		Mon 1/1/18	
131	Strategic Plan update		Mon 1/1/18	
132	Review Strategic Plan		Mon 1/1/18	
133	**Department strategic plans**	**David Cline**	**Mon 1/2/17**	**Mon 12/31/18**
134	Fire Department strategic plan Update	Jay Wittwer	Sun 1/1/17	Fri 12/1/17
135	Department strategic plans		Sat 4/1/17	Fri 6/30/17
136	Department strategic plans		Sat 7/1/17	Sat 9/30/17
137	Department strategic plans		Sun 10/1/17	Sun 12/31/17
138	**Establish citywide fee policy**	**Peggy McCarthy**	**Mon 1/2/17**	**Mon 12/31/18**
139	**Establish citywide fee policy Q2**		**Sat 4/1/17**	**Fri 6/30/17**
140	Review fee policies in CIP and TMC for possible update	Sherry Wright	Fri 6/30/17	Fri 6/30/17
141	**Establish citywide fee policy Q4**		**Sun 10/1/17**	**Sun 12/31/17**
142	For proposed fee policy changes, obtain Administrative and Council approval	Sherry Wright	Sun 10/1/17	Sun 12/31/17
143	**Health benefits**	**Stephanie Brown**	**Mon 1/2/17**	**Mon 12/31/18**
144	**Q1 Health Benefits**		**Sun 1/1/17**	**Fri 3/31/17**



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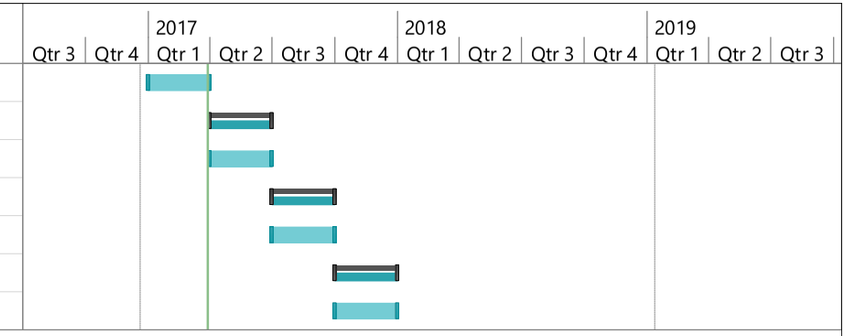
145	Conduct analysis of options		Sun 1/1/17	Fri 3/31/17
146	**Q2 Health Benefits**		**Sat 4/1/17**	**Fri 6/30/17**
147	Evaluate Options for consideration		Sat 4/1/17	Fri 6/30/17
148	**Q3 Health Benefits**		**Sat 7/1/17**	**Sat 9/30/17**
149	Meet with Stakeholders on Options		Sat 7/1/17	Sat 9/30/17
150	**Q4 Health benefits**		**Sun 10/1/17**	**Sun 12/31/17**
151	Implement or maintain status quo		Sun 10/1/17	Sun 12/31/17



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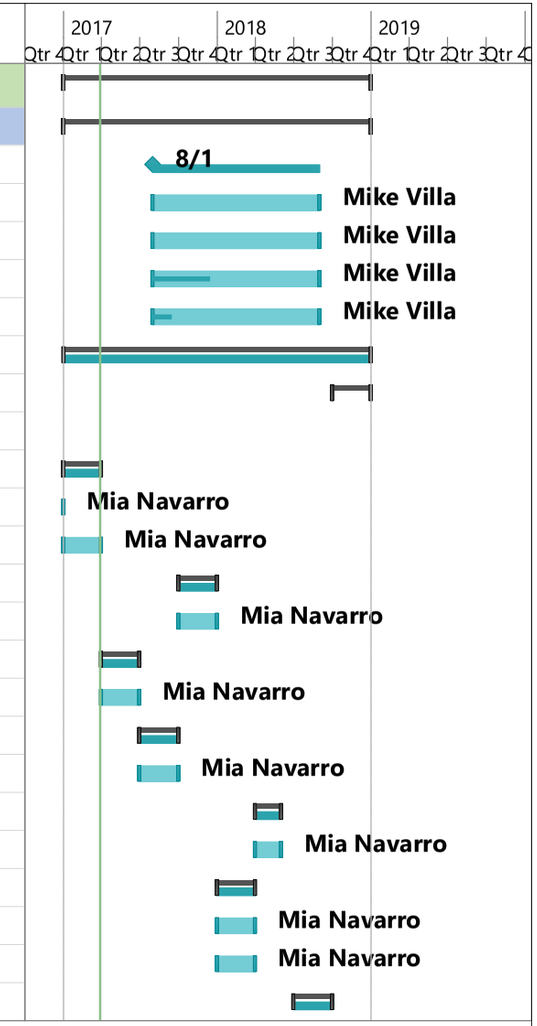
ID	Task Name	Resource Names	Start	Finish
1	**Goal 5 – A Positive Community Identity and Image Economy**	**David Cline**	**Sun 1/1/17**	**Mon 12/31/18**
2	**Priority 7 - Foster civic pride and an informed community**		**Sun 1/1/17**	**Mon 12/31/18**
3	**Night Out Against Crime**	**Mike Villa**	**Tue 8/1/17**	**Tue 8/1/17**
4	Night Out Against Crime	Mike Villa	Tue 8/1/17	Fri 8/31/18
5	Night Out Against Crime	Mike Villa	Tue 8/1/17	Fri 8/31/18
6	Night Out Against Crime	Mike Villa	Tue 8/1/17	Fri 8/31/18
7	Night Out Against Crime	Mike Villa	Tue 8/1/17	Fri 8/31/18
8	**Community Connectors**	**Mia Navarro**	**Mon 1/2/17**	**Mon 12/31/18**
9	**Community Connectors Q8**	**Mia Navarro**	**Mon 10/1/18**	**Mon 12/31/18**
10	Evaluate 2018 program; plan for 2018	Mia Navarro		
11	**Community Connectors Q1**	**Mia Navarro**	**Sun 1/1/17**	**Fri 3/31/17**
12	Host intial 2017 training	Mia Navarro	Sun 1/1/17	Sun 1/1/17
13	Secure new Connectors from teen and senior communities	Mia Navarro	Sun 1/1/17	Fri 3/31/17
14	**Community Connectors Q4**	**Mia Navarro**	**Sun 10/1/17**	**Sun 12/31/17**
15	Evaluate 2017 program; plan for 2018	Mia Navarro	Sun 10/1/17	Sun 12/31/17
16	**Community Connectors Q2**	**Mia Navarro**	**Sat 4/1/17**	**Fri 6/30/17**
17	Implement intial work on Public Safety Plan with Connectors	Mia Navarro	Sat 4/1/17	Fri 6/30/17
18	**Community Connectors Q3**	**Mia Navarro**	**Sat 7/1/17**	**Sat 9/30/17**
19	Implement Parks prorgam with Connectors	Mia Navarro	Sat 7/1/17	Sat 9/30/17
20	**Community Connectors Q6**	**Mia Navarro**	**Sun 4/1/18**	**Fri 6/1/18**
21	Implement first program of 2018	Mia Navarro	Sun 4/1/18	Fri 6/1/18
22	**Community Connectors Q5**	**Mia Navarro**	**Mon 1/1/18**	**Sat 3/31/18**
23	Host initial 2018 training	Mia Navarro	Mon 1/1/18	Sat 3/31/18
24	Increase Connectors by at least two	Mia Navarro	Mon 1/1/18	Sat 3/31/18
25	**Community Connectors Q7**	**Mia Navarro**	**Sun 7/1/18**	**Sun 9/30/18**



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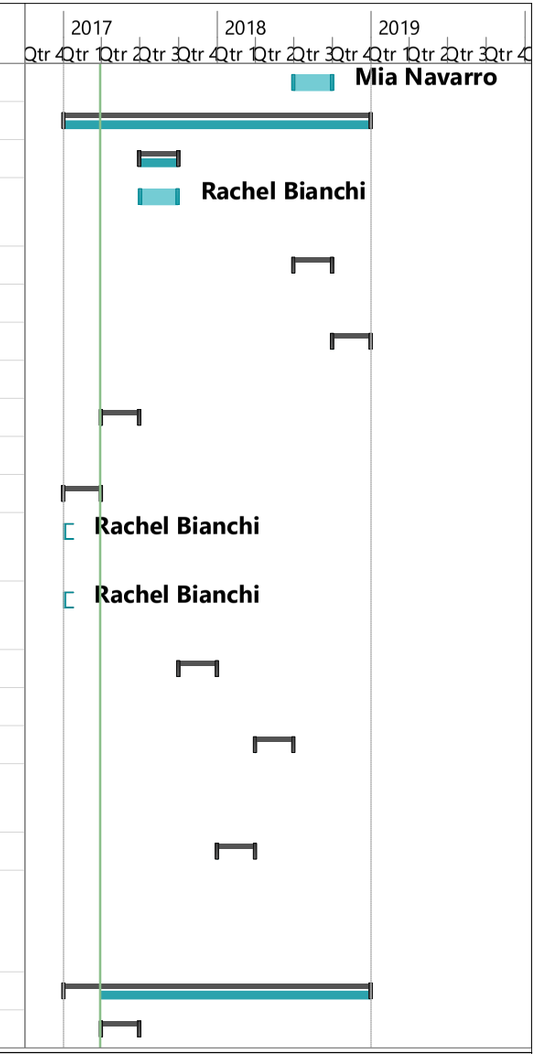
26	Implement second program of 2018	Mia Navarro	Sun 7/1/18	Sun 9/30/18
27	**TukTV**	**Rachel Bianchi**	**Mon 1/2/17**	**Mon 12/31/18**
28	**TukTV Q3**	**Rachel Bianchi**	**Sat 7/1/17**	**Sat 9/30/17**
29	Identify opportunities for additional digital partnerships, such as other governments, etc.	Rachel Bianchi	Mon 7/3/17	Fri 9/29/17
30	**TukTV Q7**	**Rachel Bianchi**	**Sun 7/1/18**	**Sun 9/30/18**
31	Implement TukTV two-year plan	Rachel Bianchi		
32	**TukTV Q8**	**Rachel Bianchi**	**Mon 10/1/18**	**Mon 12/31/18**
33	Implement TukTV two-year plan	Rachel Bianchi		
34	**TukTV Q2**	**Rachel Bianchi**	**Sat 4/1/17**	**Fri 6/30/17**
35	Bring in digital interns for project-specific opportunities	Rachel Bianchi		
36	**TukTV Q1**	**Rachel Bianchi**	**Sun 1/1/17**	**Fri 3/31/17**
37	Continue to identify, shoot, edit and post short videos on City-related tasks	Rachel Bianchi	Sun 1/1/17	
38	Identify opportunities for digital interns from FHS, other local schools	Rachel Bianchi	Sun 1/1/17	
39	**TukTV Q4**	**Rachel Bianchi**	**Sun 10/1/17**	**Sun 12/31/17**
40	Ensure staff recieves up to date training on best practices for PEG TV	Rachel Bianchi		
41	**TukTV Q6**	**Rachel Bianchi**	**Sun 4/1/18**	**Sat 6/30/18**
42	Develop a TukTV two-year plan; continue to identify ongoing opportunities for additional content.	Rachel Bianchi		
43	**TukTV Q5**	**Rachel Bianchi**	**Mon 1/1/18**	**Sat 3/31/18**
44	Review efficacy of heightened work on TukTV; solicit community feedback to better understand how often it is used, suggestions for improvement, etc.	Rachel Bianchi		
45	**Hazelnut**	**Rachel Bianchi**	**Mon 1/2/17**	**Mon 12/31/18**
46	**Hazelnut Q2**	**Rachel Bianchi**	**Sat 4/1/17**	**Fri 6/30/17**



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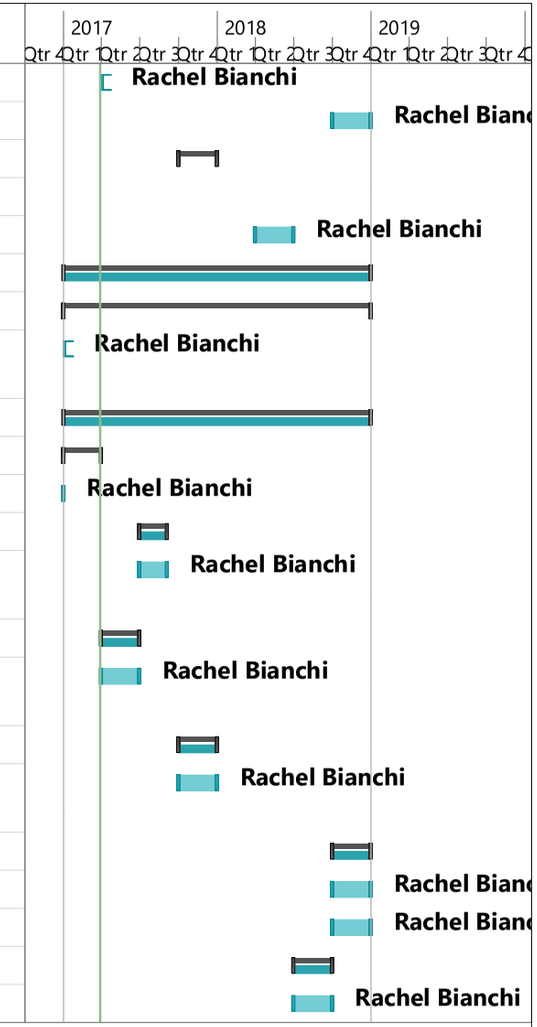
47	Publish Spring Hazelnut	Rachel Bianchi	Sat 4/1/17	
48	Hazelnut Q8	Rachel Bianchi	Mon 10/1/18	Mon 12/31/18
49	**Hazelnut Q4**	**Rachel Bianchi**	**Sun 10/1/17**	**Sun 12/31/17**
50	Publish Winter Hazelnut	Rachel Bianchi		
51	Hazelnut Q6	Rachel Bianchi	Sun 4/1/18	Sat 6/30/18
52	**Tukwila Reporter**	**Rachel Bianchi**	**Mon 1/2/17**	**Mon 12/31/18**
53	**Tukwila Reporter Q1 - Q 8**	**Rachel Bianchi**	**Sun 1/1/17**	**Mon 12/31/18**
54	Publish timely, interetsing content on a monthly basis meeting all deadlines	Rachel Bianchi	Sun 1/1/17	
55	**Facebook & Twitter**	**Rachel Bianchi**	**Mon 1/2/17**	**Mon 12/31/18**
56	**Facebook & Twitter Q1**	**Rachel Bianchi**	**Sun 1/1/17**	**Fri 3/31/17**
57	Implement cross-departmental working group	Rachel Bianchi	Sun 1/1/17	Sun 1/1/17
58	**Facebook & Twitter Q3**	**Rachel Bianchi**	**Sat 7/1/17**	**Sun 9/3/17**
59	Increase number of followers and friends by increasing content and posts	Rachel Bianchi	Sat 7/1/17	Sun 9/3/17
60	**Facebook & Twitter Q2**	**Rachel Bianchi**	**Sat 4/1/17**	**Fri 6/30/17**
61	Increase number of followers and friends by increasing content and posts	Rachel Bianchi	Sat 4/1/17	Fri 6/30/17
62	**Facebook & Twitter Q4**	**Rachel Bianchi**	**Sun 10/1/17**	**Sun 12/31/17**
63	Undertake analysis of three quarters of heightened social media; determine ROI and next steps for 2018	Rachel Bianchi	Sun 10/1/17	Sun 12/31/17
64	**Facebook & Twitter Q8**	**Rachel Bianchi**	**Mon 10/1/18**	**Mon 12/31/18**
65	Review efficiacy of 2018 plan; determine next steps for 2019	Rachel Bianchi	Mon 10/1/18	Mon 12/31/18
66	Implement 2018 plan	Rachel Bianchi	Mon 10/1/18	Mon 12/31/18
67	**Facebook & Twitter Q7**	**Rachel Bianchi**	**Sun 7/1/18**	**Sun 9/30/18**
68	Implement 2018 plan	Rachel Bianchi	Sun 7/1/18	Sun 9/30/18



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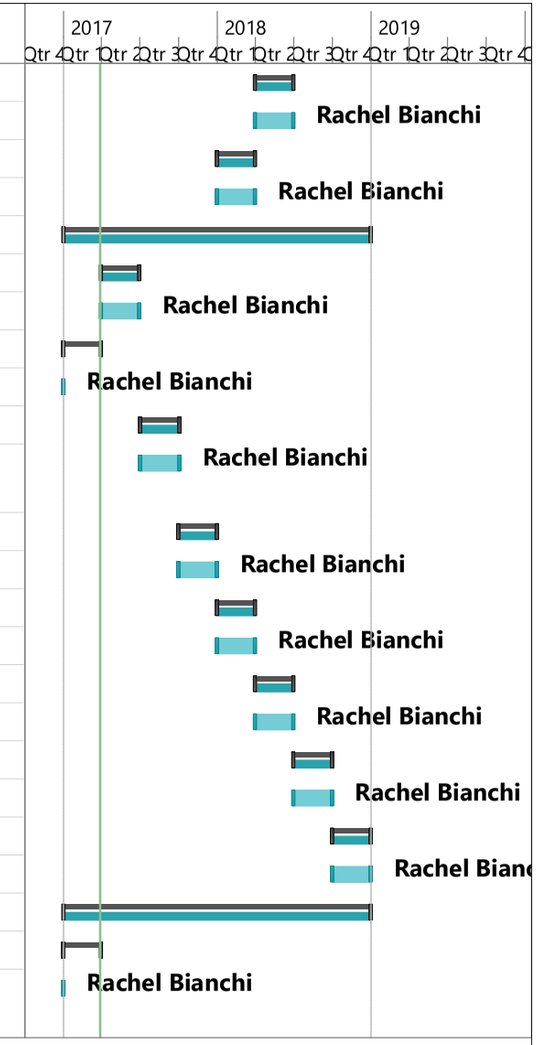
69	**Facebook & Twitter Q6**	**Rachel Bianchi**	**Sun 4/1/18**	**Sat 6/30/18**
70	Implement 2018 plan	Rachel Bianchi	Sun 4/1/18	Sat 6/30/18
71	**Facebook & Twitter Q5**	**Rachel Bianchi**	**Mon 1/1/18**	**Sat 3/31/18**
72	Develop 2018 plan and metric goals	Rachel Bianchi	Mon 1/1/18	Sat 3/31/18
73	**Enhanced website**	**Rachel Bianchi**	**Mon 1/2/17**	**Mon 12/31/18**
74	**Enhanced website Q2**	**Rachel Bianchi**	**Sat 4/1/17**	**Fri 6/30/17**
75	Continue to refine, update website to keep content current	Rachel Bianchi	Sat 4/1/17	Fri 6/30/17
76	**Enhanced website Q1**	**Rachel Bianchi**	**Sun 1/1/17**	**Fri 3/31/17**
77	Continue to refine, update website to keep content current	Rachel Bianchi	Sun 1/1/17	Sun 1/1/17
78	**Enhanced website Q3**	**Rachel Bianchi**	**Mon 7/3/17**	**Tue 10/3/17**
79	Identify plan to increase accessibility, particularly around language barriers	Rachel Bianchi	Mon 7/3/17	Tue 10/3/17
80	**Enhanced website Q4**	**Rachel Bianchi**	**Sun 10/1/17**	**Sun 12/31/17**
81	Implement accessibility plan	Rachel Bianchi	Sun 10/1/17	Sun 12/31/17
82	**Enhanced website Q5**	**Rachel Bianchi**	**Mon 1/1/18**	**Sat 3/31/18**
83	Review and update content with departments	Rachel Bianchi	Mon 1/1/18	Sat 3/31/18
84	**Enhanced website Q6**	**Rachel Bianchi**	**Sun 4/1/18**	**Sat 6/30/18**
85	Review and update content with departments	Rachel Bianchi	Sun 4/1/18	Sat 6/30/18
86	**Enhanced website Q7**	**Rachel Bianchi**	**Sun 7/1/18**	**Sun 9/30/18**
87	Review analytics; determine sucess of accessibility plan	Rachel Bianchi	Sun 7/1/18	Sun 9/30/18
88	**Enhanced website Q8**	**Rachel Bianchi**	**Mon 10/1/18**	**Mon 12/31/18**
89	Develop plan for 2019	Rachel Bianchi	Mon 10/1/18	Mon 12/31/18
90	**E-Hazelnut**	**Rachel Bianchi**	**Mon 1/2/17**	**Mon 12/31/18**
91	**E-Hazelnut Q1**	**Rachel Bianchi**	**Sun 1/1/17**	**Fri 3/31/17**
92	Publish timely, interesting articles on a monthly basis, meeting all deadlines	Rachel Bianchi	Sun 1/1/17	Sun 1/1/17



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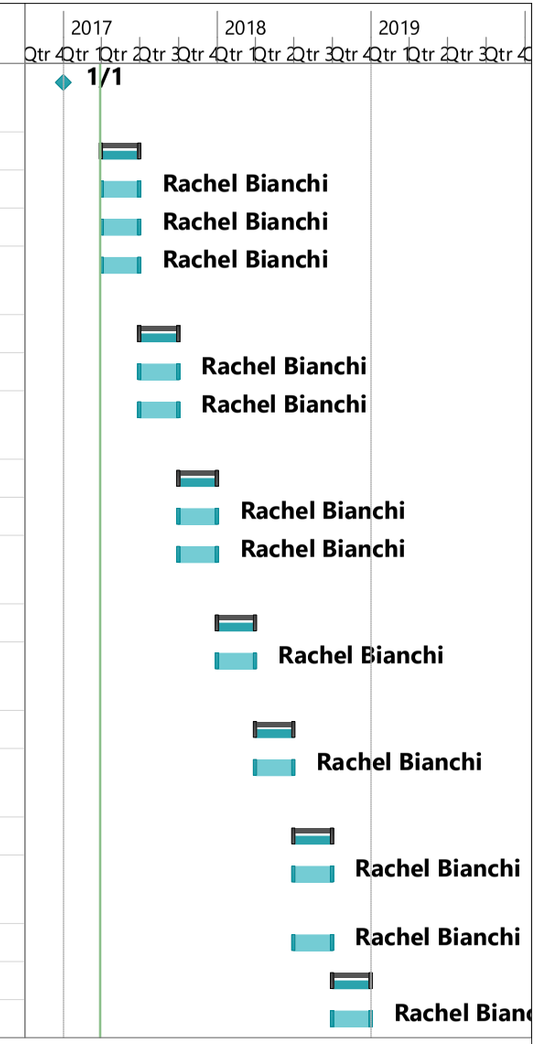
93	Identify mechanism to capture emails to broaden outreach of the E-Hazelnut	Rachel Bianchi	Sun 1/1/17	Sun 1/1/17
94	**E-Hazelnut Q2**	**Rachel Bianchi**	**Sat 4/1/17**	**Fri 6/30/17**
95	Update template	Rachel Bianchi	Mon 4/3/17	Fri 6/30/17
96	Implement process to capture emails	Rachel Bianchi	Mon 4/3/17	Fri 6/30/17
97	Publish timely, interesting articles on a monthly basis, meeting all deadlines	Rachel Bianchi	Mon 4/3/17	Fri 6/30/17
98	**E-Hazelnut Q3**	**Rachel Bianchi**	**Sat 7/1/17**	**Sat 9/30/17**
99	Drive up open rate by 10%	Rachel Bianchi	Sat 7/1/17	Sat 9/30/17
100	Publish timely, interesting articles on a monthly basis, meeting all deadlines	Rachel Bianchi	Sat 7/1/17	Sat 9/30/17
101	**E-Hazelnut Q4**	**Rachel Bianchi**	**Sun 10/1/17**	**Sun 12/31/17**
102	Increase total list by 25% from December of 2016	Rachel Bianchi	Sun 10/1/17	Sun 12/31/17
103	Publish timely, interesting articles on a monthly basis, meeting all deadlines	Rachel Bianchi	Sun 10/1/17	Sun 12/31/17
104	**E-Hazelnut Q5**	**Rachel Bianchi**	**Mon 1/1/18**	**Sat 3/31/18**
105	Publish timely, interesting articles on a monthly basis, meeting all deadlines	Rachel Bianchi	Mon 1/1/18	Sat 3/31/18
106	**E-Hazelnut Q6**	**Rachel Bianchi**	**Sun 4/1/18**	**Sat 6/30/18**
107	Publish timely, interesting articles on a monthly basis, meeting all deadlines	Rachel Bianchi	Sun 4/1/18	Sat 6/30/18
108	**E-Hazelnut Q7**	**Rachel Bianchi**	**Sun 7/1/18**	**Sun 9/30/18**
109	Publish timely, interesting articles on a monthly basis, meeting all deadlines	Rachel Bianchi	Sun 7/1/18	Sun 9/30/18
110	Drive up open rate from 10% over Q3	Rachel Bianchi	Sun 7/1/18	Sun 9/30/18
111	**E-Hazelnut Q8**	**Rachel Bianchi**	**Mon 10/1/18**	**Mon 12/31/18**
112	Increase total list by 25% from December of 2017	Rachel Bianchi	Mon 10/1/18	Mon 12/31/18



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Split	Inactive Milestone	Manual Summary	Deadline
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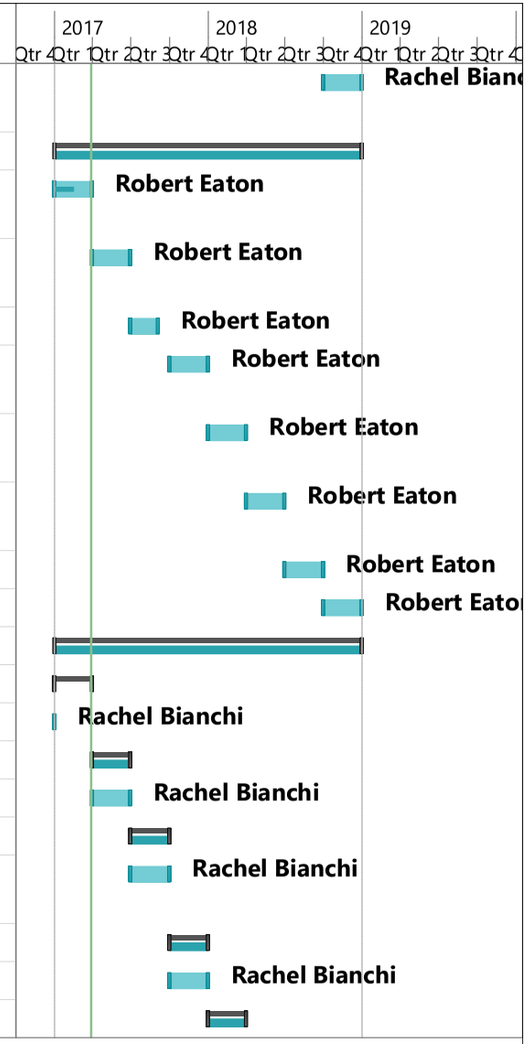
Summary	Manual Task	Finish-only	Manual Progress
Project Summary	Duration-only	External Tasks	

ID	Task Name	Resource Names	Start	Finish
113	Publish timely, interesting articles on a monthly basis, meeting all deadlines	Rachel Bianchi	Mon 10/1/18	Mon 12/31/18
114	**Park Watch**	**Rick Still**	**Mon 1/2/17**	**Mon 12/31/18**
115	Park Watch Q1 work with neighborhoods to develop a plan of events other than See You in the Park.	Robert Eaton	Sun 1/1/17	Fri 3/31/17
116	Park Watch Q2.Finalize plan of events for summer months at various parks.	Robert Eaton	Sat 4/1/17	Fri 6/30/17
117	Park Watch Q3. Host additional events at various locations.	Robert Eaton	Sat 7/1/17	Sun 9/3/17
118	Park Watch Q4. Evaluate program and next steps based on feedback from summer activities	Robert Eaton	Sun 10/1/17	Sun 12/31/17
119	Park Watch Q5. Look at connections, similarities and overlap between Green Tukwila, Park Watch Program and Adopt-A-Park.	Robert Eaton	Mon 1/1/18	Sat 3/31/18
120	Park Watch Q6. Begin developing plan for all three programs into one if it makes sense.	Robert Eaton	Sun 4/1/18	Sat 6/30/18
121	Park Watch Q7. Focus on developing the new plan.	Robert Eaton	Sun 7/1/18	Sun 9/30/18
122	Park Watch Q8. Fine tune the new plan.	Robert Eaton	Mon 10/1/18	Mon 12/31/18
123	**Community calendar**	**Rachel Bianchi**	**Mon 1/2/17**	**Mon 12/31/18**
124	**Community calendar Q1**	**Rachel Bianchi**	**Sun 1/1/17**	**Fri 3/31/17**
125	Continue updating website calendar	Rachel Bianchi	Sun 1/1/17	Sun 1/1/17
126	**Community calendar Q2**	**Rachel Bianchi**	**Sat 4/1/17**	**Fri 6/30/17**
127	Continue updating website calendar	Rachel Bianchi	Sat 4/1/17	Fri 6/30/17
128	**Community calendar Q3**	**Rachel Bianchi**	**Sat 7/1/17**	**Sat 9/30/17**
129	Work with school district to identify better ways to cross-promote events on each others' calendars	Rachel Bianchi	Sat 7/1/17	Sat 9/30/17
130	**Community calendar Q4**	**Rachel Bianchi**	**Sun 10/1/17**	**Sun 12/31/17**
131	Implement ideas on how to better cross pollinate calendars with TSD	Rachel Bianchi	Sun 10/1/17	Sun 12/31/17
132	**Community Calendar Q5**	**Rachel Bianchi**	**Mon 1/1/18**	**Sat 3/31/18**



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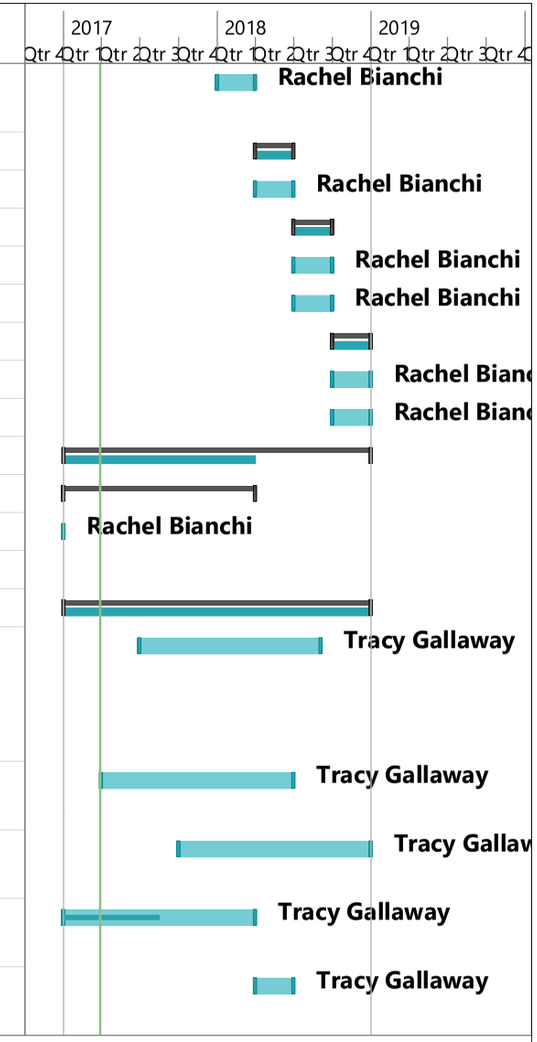
ID	Task Name	Resource Names	Start	Finish
133	Implement ideas on how to better cross pollinate calendars with TSD; identify other partners that may have events	Rachel Bianchi	Mon 1/1/18	Sat 3/31/18
134	**Community Calendar Q6**	**Rachel Bianchi**	**Sun 4/1/18**	**Sat 6/30/18**
135	Continue updating website calendar	Rachel Bianchi	Sun 4/1/18	Sat 6/30/18
136	**Community Calendar Q7**	**Rachel Bianchi**	**Sun 7/1/18**	**Sun 9/30/18**
137	Continue updating website calendar	Rachel Bianchi	Sun 7/1/18	Sun 9/30/18
138	Review efficicay of website calendar, other potential vendors	Rachel Bianchi	Sun 7/1/18	Sun 9/30/18
139	**Community Calendar Q8**	**Rachel Bianchi**	**Mon 10/1/18**	**Mon 12/31/18**
140	Continue updating website calendar	Rachel Bianchi	Mon 10/1/18	Mon 12/31/18
141	Impelement any changes found in the review	Rachel Bianchi	Mon 10/1/18	Mon 12/31/18
142	**City annual report**	**Rachel Bianchi**	**Mon 1/2/17**	**Mon 12/31/18**
143	**City annual report**	**Rachel Bianchi**	**Sun 1/1/17**	**Sat 3/31/18**
144	Publish Annual Report by February 14, 2017	Rachel Bianchi	Sun 1/1/17	Sun 1/1/17
145	Publish Annual Report by February 13, 2018	Rachel Bianchi		
146	**Healthy Tukwila**	**Rick Still**	**Mon 1/2/17**	**Mon 12/31/18**
147	Healthy Tukwila Q3. Continue to promote Healthy Tukwila in Tukwila summer day camp programs. Finalize invoicing for Year 3, complete and submit PICH grant related paperwork. Plan for Q4 Healthy Tukwila activities.	Tracy Gallaway	Sat 7/1/17	Mon 9/3/18
148	Healthy Tukwila Q2. Conduct "lunch and learn" workshop for City employees.	Tracy Gallaway	Sat 4/1/17	Sat 6/30/18
149	Healthy Tukwila Q4. Continue with activities identified on the Healthy Tukwila work plan	Tracy Gallaway	Sun 10/1/17	Mon 12/31/18
150	Healthy Tukwila Q1. Develop workshop materials for educational workshops	Tracy Gallaway	Sun 1/1/17	Sat 3/31/18
151	Healthy Tukwila Q6. Continue with activities identified on the Healthy Tukwila work plan	Tracy Gallaway	Sun 4/1/18	Sat 6/30/18



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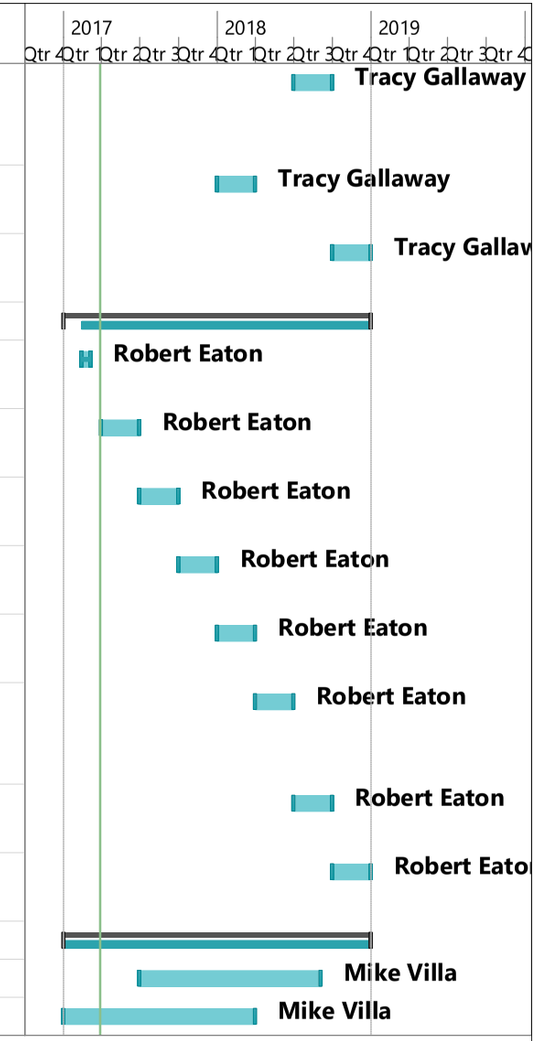
152	Healthy Tukwila Q7. Continue with activities identified on the Healthy Tukwila work plan. Determine resources needed for 2019-2020 budget preparation.	Tracy Gallaway	Sun 7/1/18	Sun 9/30/18
153	Healthy Tukwila Q5. Continue with activities identified on the Healthy Tukwila work plan	Tracy Gallaway	Mon 1/1/18	Sat 3/31/18
154	Healthy Tukwila Q8. Continue with activities identified on the Healthy Tukwila work plan.	Tracy Gallaway	Mon 10/1/18	Mon 12/31/18
155	**Green Tukwila**	**Rick Still**	**Mon 1/2/17**	**Mon 12/31/18**
156	Green Tukwila Q1. Finalize the Green Tukwila 20-Year Plan, adoption by Council	Robert Eaton	Mon 2/13/17	Mon 3/6/17
157	Green Tukwila Q2. Implementation of Phase 2 stewardship program development (Forterra Contract)	Robert Eaton	Sat 4/1/17	Fri 6/30/17
158	Green Tukwila Q3. Host work parties at various sites as identified in the 20-Year Plan	Robert Eaton	Sat 7/1/17	Sat 9/30/17
159	Green Tukwila Q4. Wrap up contract with Forterra and look at City implantation plan moving forward	Robert Eaton	Sun 10/1/17	Sun 12/31/17
160	Green Tukwila Q5. Begin City's implementation plan carrying program forward	Robert Eaton	Mon 1/1/18	Sat 3/31/18
161	Green Tukwila Q6. Continue developing stewardship plans, working with volunteers, and looking at connection with Park Watch and Adopt-A-Park	Robert Eaton	Sun 4/1/18	Sat 6/30/18
162	Green Tukwila Q7. Focus on developing and fine tuning the implementation strategy	Robert Eaton	Sun 7/1/18	Sun 9/30/18
163	Green Tukwila Q8. Focus on maintaining the existing sites and adding additional acres/sites to the stewardship plan	Robert Eaton	Mon 10/1/18	Mon 12/31/18
164	**Police Dept. Community Liaison Team**	**Mike Villa**	**Mon 1/2/17**	**Mon 12/31/18**
165	Police Dept. Community Liaison Team	Mike Villa	Sat 7/1/17	Mon 9/3/18
166	Police Dept. Community Liaison Team	Mike Villa	Sun 1/1/17	Sat 3/31/18



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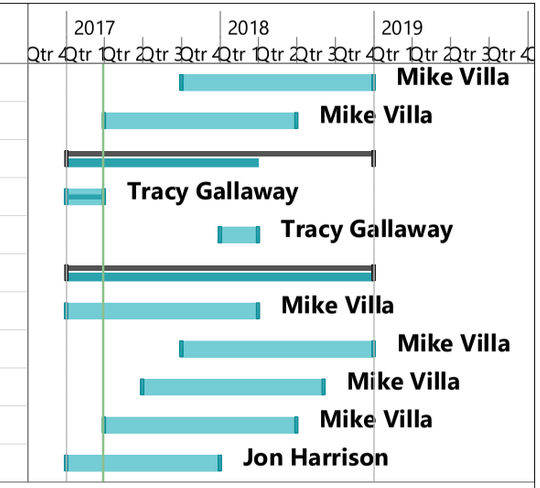
167	Police Dept. Community Liaison Team	Mike Villa	Sun 10/1/17	Mon 12/31/18
168	Police Dept. Community Liaison Team	Mike Villa	Sat 4/1/17	Sat 6/30/18
169	**Special events calendar**	**Rick Still**	**Mon 1/2/17**	**Mon 12/31/18**
170	Special events calendar Q1	Tracy Gallaway	Sun 1/1/17	Fri 3/31/17
171	Speical events calendar Q5	Tracy Gallaway	Mon 1/1/18	Sat 3/31/18
172	**Ongoing support of block watches**	**Mike Villa**	**Mon 1/2/17**	**Mon 12/31/18**
173	Ongoing support of block watches	Mike Villa	Sun 1/1/17	Sat 3/31/18
174	Ongoing support of block watches	Mike Villa	Sun 10/1/17	Mon 12/31/18
175	Ongoing support of block watches	Mike Villa	Sat 7/1/17	Mon 9/3/18
176	Ongoing support of block watches	Mike Villa	Sat 4/1/17	Sat 6/30/18
177	Quarterly newsletter	Jon Harrison	Sun 1/1/17	Sun 12/31/17



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