



## ARTS COMMISSION

Chair: Cynthia Chesak

Vice Chair: Helen Enguerra

Alex Villella, Brian Kennedy, Sheila Coppola, Daniel Humkey, Trish Gilmore, Yuriko Rollins

### AGENDA

January 17, 2018      5:00pm      Tukwila Community Center

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Confirmation of Officers
5. Approval of Minutes (5 min) – November 15, 2017 .....pg 1-2
6. Old Business (60 min)
  - a. Review Boards & Commission Handbook – complete required trainings
  - b. Review Draft Bylaws
7. New Business (15 min)
  - a. Arts Commission Retreat (Date options: Saturdays – Jan 27, Feb 3 or Feb 10)
    - i. 2018 Budget, Workplan and Committees
    - ii. Tukwila Public Arts & Culture Plan (review final draft and next steps)
    - iii. 2017 Annual Report
8. Other (5 min)
  - a. Invitation to “Valentines for a Cause” from Kona Kai Coffee – Saturday, February 10<sup>th</sup>
9. Agenda for Next/Future Meetings (5 min)
10. Adjournment

Next Meeting: Arts Commission Retreat, date TBD, will replace regular February meeting.  
The next regular meeting will be on March 21, 2018

For more information contact Tracy Gallaway at 206-767-2305





# ARTS COMMISSION MINUTES

November 15, 2017 5:00 p.m. Tukwila Community Center

1. **Call to Order:** Chair Trish Gilmore called the meeting to order at 5:03 p.m.
2. **Attendance:**
  - Commissioners – Trish Gilmore, Cynthia Chesak, Alex Villella, Helen Enguerra, Brian Kennedy, Sheila Coppola, and Yuriko Rollins
  - Absent – Daniel Humkey
  - Guests – Jeff Lund, Music Director - Rainier Symphony
  - Staff – Olena Perry
3. **Approval of Agenda:** Trish Gilmore moved to accept the agenda. Sheila Coppola requested to discuss the AC logo. Staff noted that would be discussed during Committee Reports. Cynthia Chesak seconded the motion. Motion passed unanimously.
4. **Approval of Minutes:** Cynthia Chesak moved to approve the minutes of October 18, 2017 meeting. Sheila Coppola noted a correction for the minutes: Section 7 Committee Reports, item C – Sheila Coppola was responsible for the Art Commission logo redesign and Alex Villella was responsible for the art brochure design. The motion to accept the amended minutes passed unanimously.
5. **Unfinished Business:**
  - a. **Arts Commission Budget – 2017 Spending Plan** – Olena presented a brief overview of some items that the Arts Commission could support with their 2017 allocated budget. The 2017 Arts Commission Budget requested was approved. In addition, Tukwila Parks and Recreation staff are allowed to go over the \$1,000 for miscellaneous supplies if needed, up to another \$1,000. Sheila Coppola will be sending links for a quality drying rack. Olena Perry will reach out painting instructor to request recommendations for easels. The Arts Commission added another teaching artist for Spirit of Giving or Winter Break Camp for a total of three for December 2017.

The Arts Commission will navigate decision for booth set up (graphics) via email in hopes of purchasing the needed items in December 2017.
6. **New Business**
  - a. **Rainier Symphony Update** – Jeff Lund, Music Director  
Jeff Lund requested that the Art Commission and Foster High School review the original contract that was created in 2009 when the auditorium was built. Between 2009 and current day the school has gone through staff turnover, the current employees do not seem to have knowledge of the original contract. By default, this is affecting the Rainier Symphony, they are unable to schedule the auditorium in appropriate time for musicians to schedule. The Rainier Symphony is also concerned with the condition of the PAC and is interested in reviewing the original agreement. It was the understanding that any funding from renting the facility were to be placed in a repair fund for the auditorium.

Cynthia Chesak and Alex Villella would like to meet with the Tukwila School District Facility Coordinator, Lilyanna Martinez, to review the original PAC contract and establish directs for repairs of the auditorium.

The President of the Rainier Symphony would like to speak to the Arts Commission in early 2018 about the PAC.

Jeff Lund expressed that only a few of the donated tickets to the Tukwila Parks and Recreation are being utilized. He would like to get more residents/city staff at shows. Outreach is always an issue, Jeff has requested support from the commission for outreach; as in posting, sharing, hanging posters and word of mouth.

Trisha Gilmore asked why more Tukwila residents are not in the symphony and how can we change that? Jeff Lund responded by speaking to the high skill level of musicians in the symphony, up and coming artists would not qualify or be comfortable. He also mentioned if there was more funding they could have a B orchestra and that would be the best solution.

**7. Committee Reports (AC reps on each)**

- a. Rainer Symphony (Chesak, Villella, Rollins): Big Thank You for the continued support, the Arts Commission had been supporting the Rainier Symphony since 1995.
- b. Backyard Wildlife Art Show (Coppola, Kennedy, Gilmore): The committee has not met yet, staff Olena Perry offered to meet with the committee to discuss marketing.
- c. Arts Promotion in the community (Coppola, Humkey, Gilmore, Enguerra): Brochure was not talked about, it will not make the end of the year deadline. Alex thought it could be done by Backyard Wildlife Festival.
- d. Commissioner/Staff Reports: none

**8. Other**

- a. Moira Bradshaw, Senior Planner brought in the original site maps and walked through the current project with the commission.
- b. Overall the commission seems to be please but a had a few questions
  - i. Will there be lighting on the women with the water?
  - ii. Will the AC be able to have rotating art on the walls of the community space?

**9. Agenda for next meeting:** Boards and Commissions Holiday Social – Wednesday, December 13<sup>th</sup> from 5:30-7pm at the Sullivan Center at Tukwila Village.

**Adjournment:** At 6:30pm Brian Kennedy moved to close the meeting. Cynthia Chesak seconded the motion. The motion passed unanimously.