



ARTS COMMISSION

Chair: Cynthia Chesak

Vice Chair: Helen Enguerra

Alex Villella, Brian Kennedy, Sheila Coppola, Daniel Humkey, Trish Gilmore, Yuriko Rollins

AGENDA

Special Meeting – Arts Commission Retreat

February 10, 2018 9:00am Tukwila Community Center

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of Minutes (5 min) – January 17, 2018pg 1-2
5. Unfinished Business
 - a. Establish a 2018 workplan, budget and sub-committee assignments
 - b. Review the final draft of the Tukwila Arts (Municipal Arts Plan) & discuss next steps
 - c. Finalize the Arts Commission logo
 - d. Discuss the Rotating Art Display Wall at TCC
 - e. Discuss the annual Fine Art Show
6. Other (5 min)
 - a. Volunteer Appreciation event at Tukwila Community Center, February 15, 2018 from 6:00-7:00pm
7. Agenda for Next/Future Meetings (5 min)
8. Adjournment

Next Meeting:

The next regular meeting will be on March 21, 2018

For more information contact Tracy Gallaway at 206-767-2305

ARTS COMMISSION MINUTES

January 17, 2018 5:00 p.m. Tukwila Community Center

1. **Call to Order:** Chair Cynthia Chesak called the meeting to order at 5:00 p.m.
2. **Attendance:**
 - Commissioners – Trish Gilmore, Cynthia Chesak, Alex Villella, Helen Enguerra, Brian Kennedy, Sheila Coppola, Daniel Humkey and Yuriko Rollins
 - Staff – Tracy Gallaway
3. **Approval of Agenda:** Sheila Coppola moved to accept the agenda. Brian Kennedy seconded the motion. The motion passed unanimously.
4. **Confirmation of Officers** – Cynthia reviewed the process. Alex Villella moved to accept. Brian Kennedy seconded the motion.
5. **Approval of Minutes:** Trish Gilmore moved to approve the minutes of November 15, 2017. Daniel Humkey seconded the motion. Cynthia Chesak noted a spelling correction on page 2. Sheila Coppola noted that the Arts Commission Logo redesign was discussed at the end of the meeting. There was unanimous approval for the minutes as amended.
6. **Old Business**
 - a. Review of City Boards and Commissions Handbook2018 – Tracy Gallaway passed out copies of the handbook and showed Arts Commissioners where to find it on the City website. AC Members watched the required trainings (video) and signed the required forms (p.13 Conflict of Interest Disclosure; p. 15 Certification of Training).
 - b. Review of Draft Bylaws – Brian Kennedy moved to accept the bylaws as presented. Helen Enguerra seconded the motion. The motion passed unanimously.
7. **New Business**
 - a. Arts Commission Retreat - February 10th from 9am-12noon, tentatively at TCC. Items to be discussed at the retreat include:
 - i. Establish a 2018 workplan, budget and sub-committee assignments
 - ii. Review the final draft of the Tukwila Arts (Municipal Arts Plan)
 - iii. Finalize the Arts Commission logo
 - iv. Discuss the Rotating Art Display Wall at TCC
 - v. Discuss the annual Fine Art Show
8. **Other**
 - a. Fine Arts Show - There was discussion regarding the future of the annual Fine Art Show. There was consensus to continue this event in conjunction with the Backyard Wildlife Festival for 2018, but to add this item to the retreat for consideration beyond 2018.

Cynthia Chesak made a motion to continue this event for 2018 at the Backyard Wildlife Festival on May 12, 2018; Brian Kennedy seconded the motion. The motion passed unanimously.

9. Agenda for next meeting: Noted above under New Business (Arts Commission Retreat)

Adjournment: At 6:27pm Alex Villella moved to close the meeting. Daniel Humkey seconded the motion. The motion passed unanimously.

DRAFT



We Love Our
Volunteers!



Volunteer Appreciation & FAIR

Thursday, February 15
6:00–7:00pm

Tukwila Community Center

JOIN US for an evening in celebrating volunteers and their impact in our community and learn about new volunteer opportunities. Local volunteer groups will be onsite to showcase ways to get involved in volunteering.

Plus we will have a special treat for those who are currently volunteering in Tukwila!



While here, stop by the
**FREE THROW
COMPETITION**
6:00–7:30pm

For more information please contact Shannon via email at shannon.fisher@tukwilawa.gov

