



TUKWILA EQUITY AND SOCIAL JUSTICE COMMISSION

April 5, 2018

5:15 P.M.

AGENDA

- I. Call to Order**
- II. Introductions**
- III. Approval of Agenda**
- IV. Approval of Minutes, February 1, 2018**
- V. Approval of Minutes, March 1, 2018**
- VI. Unfinished Business**
 - Reflection on training
 - Discuss our collective “Why” (why we do this work)
 - How does this affect the Equity Policy?
 - Discuss offering training for other boards and commissions
- VII. New Business**
 - a. Priority Based Budgeting & Strategic Plan Check-In
 - i. Proposed Community Workshop May 3 in the evening
 - b. Grant Request – KD Hall Foundation
- VIII. Agenda for Next Meeting**
- IX. Adjournment**



TUKWILA EQUITY AND SOCIAL JUSTICE COMMISSION

February 2, 2018

5:15 P.M.

MINUTES

I. Call to Order

II. Introductions

Aaron Dragonov
Kathy Hougardy
Karl Henry
Nichelle Page
Dat Tran

Absent:
Mikkel Roelland
Nora Geirloff
Roy Busch
Mia Navarro (Staff)

III. Approval of Minutes, January 1, 2018

IV. Approval of Agenda

V. Unfinished Business

a. Retreat

March 1, 4 – 7 pm.

Facilitator – Eileen Yoshida

Topic – Looking through the lens of race

This is the primary item on the agenda. Consensus to reschedule the retreat if needed to a time when Ms Yoshida is available.

Use ESJ budget to pay facilitator costs.

Location TBA – perhaps the Sullivan Center?

Other topics for the retreat:

1. Revised **Roles and Responsibilities of the Equity and Social Justice commission** as a group. Group Statement and/or mission/direction. What we bring to the table as individual members to create group synergy.
2. **Getting out into the community as a Commission** – How we want to connect. Events that the Commission will participate in, and the details of how that happens.

3. **Discussion details of interaction with Teens for Tukwila**, including financing their trip to DC, and events in the schools to increase awareness of TFT as a group.
4. **Equity policy implementation and evaluation committee** – the Commission is interested in having an active role in policy implementation. This implies involvement at all stages as the implementation is planned, and as well as review after the proposal for implementation is presented. Details need to be discussed at the retreat.

VI. Adjournment

6:15 pm



TUKWILA EQUITY AND SOCIAL JUSTICE COMMISSION

March 1, 2018

4:00 – 7:00 P.M.

MINUTES

I. Call to Order

4:15 pm

II. Introductions

Kathy Hougardy, Chair,

Councilmember

Roy Busch

Nora Geirloff

Nichelle Page

Mikkel Roeland

Aaron Draganov

Dat Tran

Staff:

Mia Navarro

Trainers:

Melia LaCour

Matthew Gulbranson

III. Approval of Minutes, February 1, 2018

The group agreed to vote on the February meeting minutes at the April meeting.

IV. Equity Training Through the Lens of Race

- Agreeing on a shared sense of why this is important
- Agreeing on a shared language around race and equity
- What does it mean to use an equity lens?
- Next Steps

V. Agenda for Next Meeting

- Reflection
- Discuss our collective “Why” (why we do this work)
- How does this affect the Equity Policy?
- Discuss offering training for other boards and commissions

VI. Adjournment

7:00 pm



2019-2020 Budget & Strategic Plan Check-In



2019-2020 Budget Process: Priority Based Budgeting

Identify
Resources

What do we have?

Define
Programs

What do we do?

Check Against
Priorities

Why do we do it?

Allocate Budget
to Programs

How much does it cost?

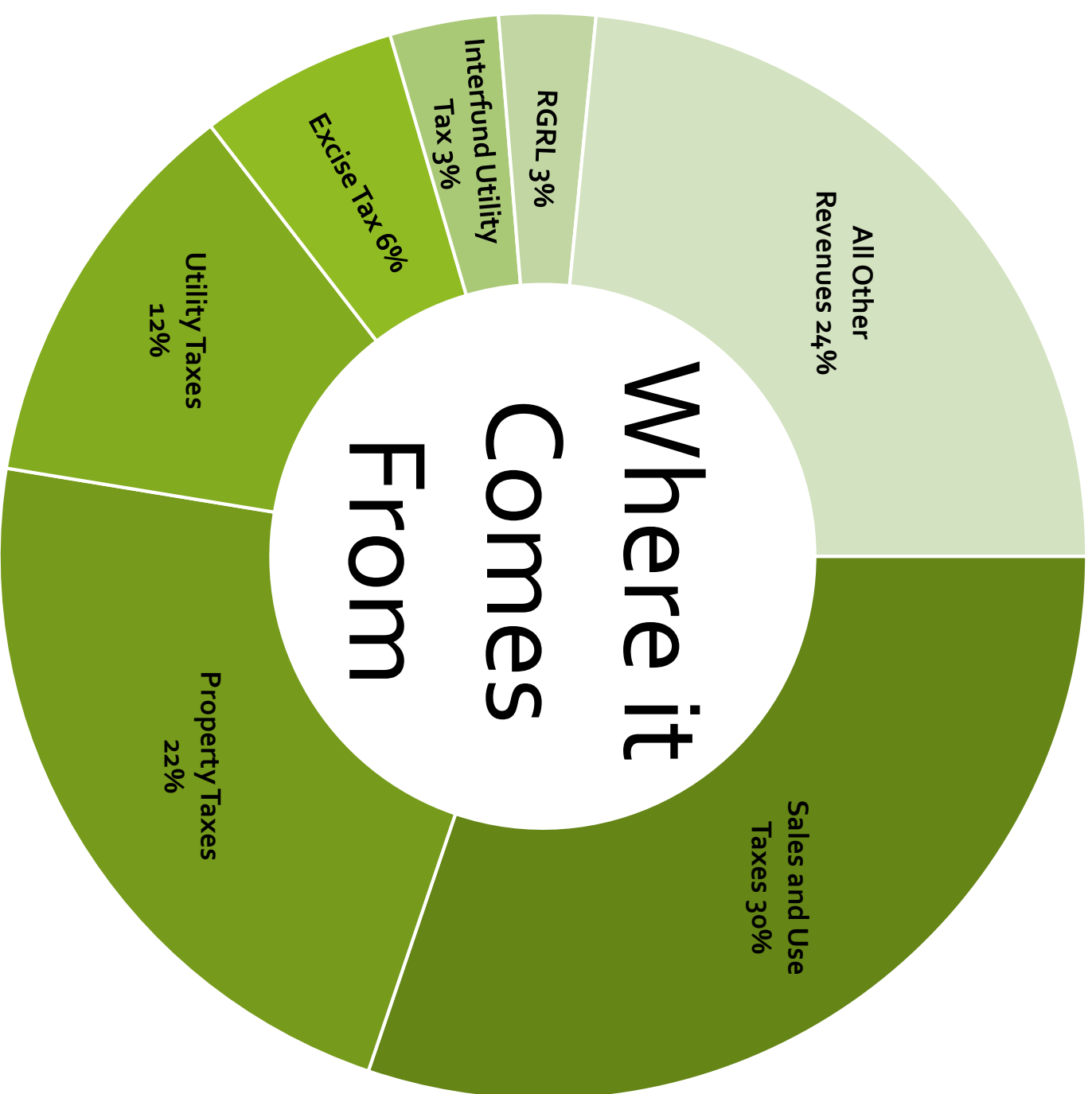
Tukwila's General Fund:

2018

Revenue

\$68,235,916

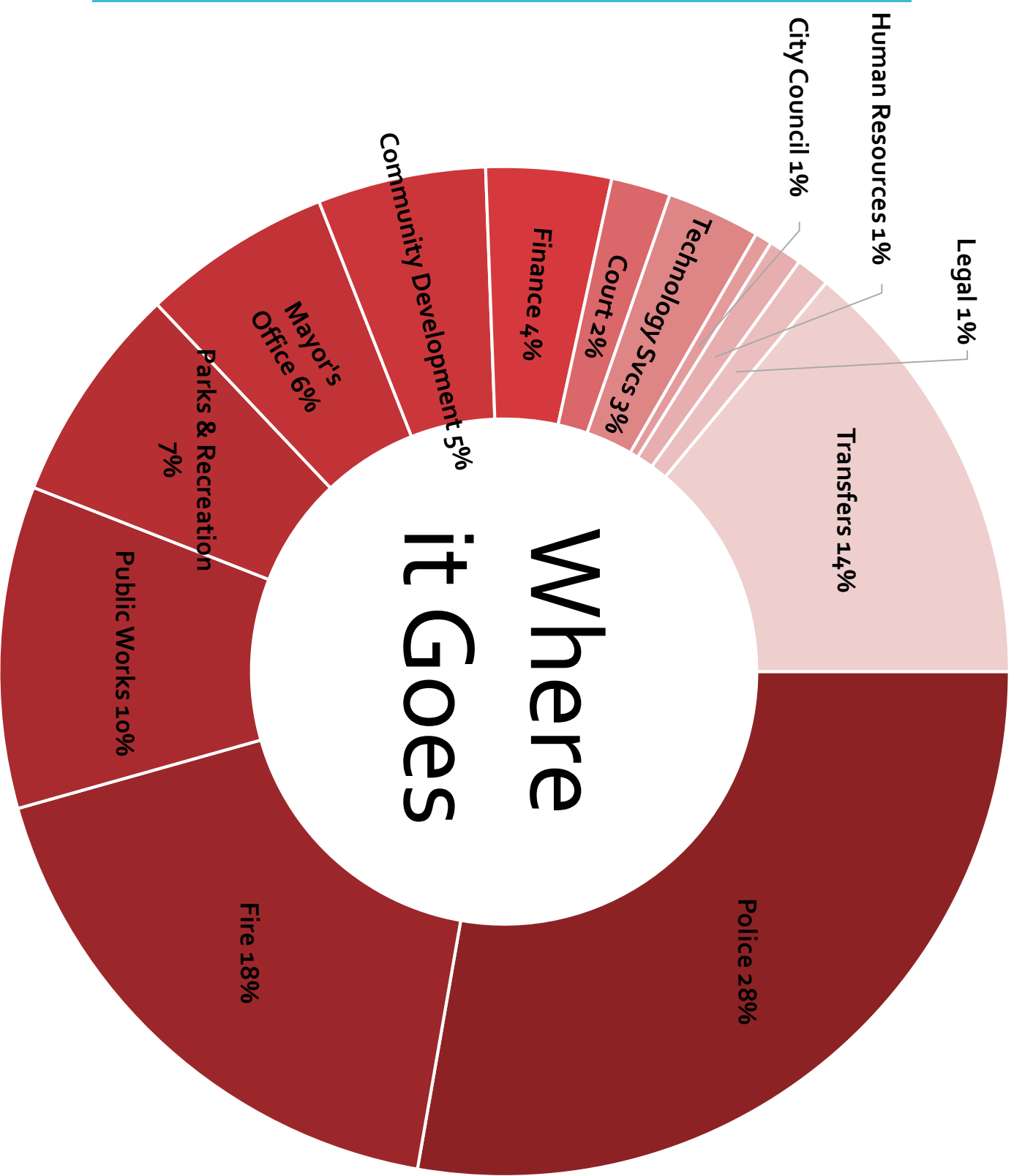
2017-2018 Biennial
Budget Page 57



Tukwila's General Fund:

2018 Expenses \$68,168,105

2017-2018 Biennial
Budget Page 61



Where
it Goes

Why do we
do it?

2012

Strategic Plan

COMMUNITY **VISION**

*The city of opportunity,
the community of choice.*

CITY **MISSION**

*To provide superior services
that support a safe, inviting,
and healthy environment for our
residents, businesses, and guests.*

City of Tukwila Strategic Goals & Objectives

GOAL ONE A Community of Inviting Neighborhoods & Vibrant Business Districts

- A. Cultivate community ownership of shared spaces.
- B. Build a broad and collaborative approach to preventing crime and increasing the sense of safety.
- C. Focus City planning and investments on creating a connected, dynamic urban environment.
- D. Use City efforts and investments to realize established visions for specific sub-areas.

GOAL TWO A Solid Foundation for All Tukwila Residents

- A. Partner with organizations that help meet the basic needs of all residents.
- B. Strive for excellent education, vocational supports, and personal growth opportunities through effective partnerships and City services.
- C. Encourage maintenance, improvements, and diversity in the City's housing stock.

GOAL THREE A Diverse & Regionally Competitive Economy

- A. Embrace the City's economic potential and strengthen the City's role as a regional business and employment center.
- B. Strengthen the City's engagement and partnership with the business community.

GOAL FOUR A High-Performing & Effective Organization

- A. Use Tukwila's Vision, Mission, and Strategic Plan to focus and prioritize City efforts.
- B. Advance Tukwila's interests through participation in regional partnerships.
- C. Continue to develop as an organization and support individual growth.
- D. Ensure City facilities are safe, efficient, and inviting to the public.
- E. Ensure the long-term fiscal sustainability of the City.

GOAL FIVE A Positive Community Identity & Image

- A. Improve the City's ability to build trust and work with all members of the Tukwila community.
- B. Facilitate connections among Tukwila's communities.
- C. Promote a positive identity and image of Tukwila.

Does the
Strategic Plan
still reflect our
community
priorities?

1. Accomplishments and/or unmet needs since 2012?
2. What do you like about the plan? What's important to you?
3. What would you change? What's missing?

Next Steps...

1. Compile community and employee feedback

2. Recommend any adjustments to the strategic plan

3. Develop 2019-20 budget based on new strategic plan goals

Questions?
Comments?
Feedback?

Priority
Based
Budgeting

Vicky Carlsen
Deputy Finance Director
(206) 433-1839
Vicky.Carlsen@TukwilaWA.gov

Strategic
Plan

Mia Navarro
Community Engagement Manager
(206) 454-7564
Mia.Navarro@TukwilaWA.gov

CITY OF TUKWILA

COMMUNITY **VISION**

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STRATEGIC GOALS & OBJECTIVES

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Mia Navarro

From: THORPE MAGGIE <maggie.thorpe@se.mofa.go.jp>
Sent: Wednesday, March 21, 2018 4:28 PM
To: Mia Navarro
Cc: MIYAUCHI LYNN
Subject: Tukwila-Miyoshi/Ikawa Updates & Upcoming Events?

Dear Ms. Navarro,

I hope you are doing well and you are enjoying the cherry blossoms! I contacted you late last year in regards to the current status of the Tukwila sister city relationship with Miyoshi/Ikawa in Japan.

Our office is exploring opportunities to reach out to areas that we may not normally be able to visit on a regular basis to promote Japan. We are trying to conduct an initial survey and would greatly appreciate any information that you might be able to share about potential events or projects, which may be a good fit for a collaboration with our office. In particular, we are looking for events that will take place or are planned to be held during the upcoming Japanese fiscal year (April 2018 to March 2019). Do you know of any such events in your area or does the sister city committee have any plans/ideas?

I have CC'd my colleague, Ms. Lynn Miyauchi, Senior Cultural Affairs Specialist in this message as well as a resource.

Again, this is just a preliminary request for information, but any assistance you may be able to offer would be greatly appreciated! We look forward to hearing back from you soon. Thank you!

Best Wishes,

Maggie Thorpe
Media Relations and Public Outreach Specialist Consulate-General of Japan
601 Union Street, Suite 500
Seattle, WA 98101
TEL 206-682-9107 ext. 135
HP: <http://www.seattle.us.emb-japan.go.jp/>
FB: <https://www.facebook.com/JapanCons.Seattle/>



City of Tukwila

EQUITY & DIVERSITY COMMISSION

REQUEST FOR FINANCIAL ASSISTANCE*

*Requests should be submitted no later than 60 days prior to the date needed.

Applicant/Contact Information

Applicant Name: (Applying Organization or Individual) KD Hall Foundation Today's Date: 3/26/2018

Address: 18019 27th dr se Street Address Suite #

Bothell City Wa State 98012 ZIP Code

Contact Person: Kela Hall

Title: CEO Phone: 206.966.2198

Funding Request

Amount Requested: \$2,500 Date Needed*: May 15, 2018

*No later than 60 days prior

Describe, in detail, how these funds will be utilized. Attach additional sheets as needed: The funds will be used to pay for the cost of the facility use for Women on the Rise 3rd annual conference. The conference will be held at the Museum of Flight. The aim of this conference is to bring together cross generational women and male allies to empower, educate and motivate the future and current workforce. Our goal is to host 400-500 participants this year including 100-150 students from Tukwila school district to connect with mentors, organization and potential internships.

The cost of the museum of flight is \$6000 for location alone for the evening. The cost will help to pay for almost 50% of the cost. This will also include 10 tickets to the conference and evening event for the city! This will make the city of Tukwila a sponsor of the conference.

How does your request for funding align with the Equity & Social Justice Commission Goals? (See back)

KD Hall Foundation Women on the Rise 3rd annual conference will focus on 3 areas, Education, Leadership of Women including equity of pay and promotions in their careers. This will highlight systemic change that needs to happen to move women from mid-level careers to executive leadership.

The last focus will be the graduation of our college students out of our 2018 summer ambassador program and the importance of cross generational education.

Reinvestment Commitment

The Equity & Social Justice Commission is committed to the reinvestment of services. If you receive funding from the Commission how do you prefer to reinvest your time and/or services to the Commission? (check all that apply)

- Volunteer to provide translation services. Please list languages:
Attend monthly Commission meetings for (insert number) months.
Perform (insert number) 2-4 hours of community service by volunteering to (please describe): to speak to youth in the community about leadership and equity.
Other, please describe: The mission of Communities of Opportunity is: "Creating greater health, social, economic and racial equity I King County so that all people thrive and prosper, regardless of race of place.)



City of Tukwila

Return completed forms to:
City of Tukwila
Equity & Diversity Commission
6200 Southcenter Boulevard
Tukwila, Washington 98188

Equity & Social Justice Commission GOALS

1. Events and activities that promote understanding that accepts, celebrates, and appreciates diversity within the community.
2. Resources for the community by that provide information and educational forums that will facilitate a better understanding and awareness of social justice and human rights.
3. Opportunities to increase equity and social justice awareness and promote social justice programs.