

# COUNCIL AGENDA SYNOPSIS



-----Initials-----				<i>ITEM No.</i>
Meeting Date	Prepared by	Mayor's review	Council review	
<b>03/04/19</b>	<b>CT</b>	<i>[Signature]</i>	<i>[Signature]</i>	<b>4.E.</b>

## ITEM INFORMATION

	STAFF SPONSOR: <b>DAVID CLINE</b>	ORIGINAL AGENDA DATE: <b>03/04/19</b>					
AGENDA ITEM TITLE <b>Washington State Office of Public Defense 2018-2019 Grant Agreement Second Amendment</b>							
CATEGORY	<input type="checkbox"/> Discussion <i>Mtg Date</i>	<input checked="" type="checkbox"/> Motion <i>Mtg Date 3/4/19</i>	<input type="checkbox"/> Resolution <i>Mtg Date</i>	<input type="checkbox"/> Ordinance <i>Mtg Date</i>	<input type="checkbox"/> Bid Award <i>Mtg Date</i>	<input type="checkbox"/> Public Hearing <i>Mtg Date</i>	<input type="checkbox"/> Other <i>Mtg Date</i>
SPONSOR	<input type="checkbox"/> Council <input checked="" type="checkbox"/> Mayor <input type="checkbox"/> HR <input type="checkbox"/> DCD <input type="checkbox"/> Finance <input type="checkbox"/> Fire <input type="checkbox"/> TS <input type="checkbox"/> P&R <input type="checkbox"/> Police <input type="checkbox"/> PW <input type="checkbox"/> Court						
SPONSOR'S SUMMARY	<b>The Council is being asked to authorize execution of the Second Amendment to the 2018-2019 Grant Agreement #17-201 with the Washington State Office of Public Defense, which will provide an additional \$10,000 to the City for 2019.</b>						
REVIEWED BY	<input type="checkbox"/> C.O.W. Mtg. <input type="checkbox"/> CDN Comm <input checked="" type="checkbox"/> Finance Comm. <input type="checkbox"/> Public Safety Comm. <input type="checkbox"/> Trans & Infrastructure <input type="checkbox"/> Arts Comm. <input type="checkbox"/> Parks Comm. <input type="checkbox"/> Planning Comm.						
	DATE: <b>02/25/19</b>			COMMITTEE CHAIR: <b>MCLEOD</b>			

**RECOMMENDATIONS:**  
 SPONSOR/ADMIN. **Mayor's Office**  
 COMMITTEE **Unanimous Approval; Forward to Consent Agenda on 03/04/19**

COST IMPACT / FUND SOURCE		
EXPENDITURE REQUIRED	AMOUNT BUDGETED	APPROPRIATION REQUIRED
\$	\$	\$

Fund Source:  
 Comments:

MTG. DATE	RECORD OF COUNCIL ACTION
<b>03/04/19</b>	

MTG. DATE	ATTACHMENTS
<b>03/04/19</b>	<b>Informational Memorandum from Cheryl Thompson dated 02/19/19</b>
	<b>WSOPD 2018-2019 Grant Agreement Second Amendment</b>
	<b>Minutes from the Finance Committee Meeting of 02/25/19</b>





## **INFORMATIONAL MEMORANDUM**

**TO:** FINANCE COMMITTEE

**CC:** Mayor Ekberg  
David Cline, City Administrator

**FROM:** Cheryl Thompson, Executive Assistant

**DATE:** February 19, 2019

**SUBJECT:** Office of Public Defense 2018-2019 Grant Agreement Amendment #2

### **ISSUE**

The Washington State Office of Public Defense had additional grant funds become available and has offered the City of Tukwila an additional \$10,000 for 2019 to be used for increased social work services to assist public defense attorneys. As the original grant was for \$74,000: \$37,000 for both 2018 and 2019, the acceptance of the additional funds requires Council approval.

### **BACKGROUND**

The Washington State Office of Public Defense awarded the City of Tukwila a \$74,000 grant for the Public Defense Program: \$37,000 for 2018 and \$37,000 for 2019. The original grant agreement was approved by Council on November 20, 2017.

### **DISCUSSION**

On October 6, 2017 the City received notification from the Washington State Office of Public Defense awarding the City grant funds in the amount of \$74,000 2018-2019: \$37,000 for each year, to be used to provide investigator services, interpreter services and social work assistance to the Public Defense Program. On August 7, 2018 the original agreement was amended to allow use of grant funds for additional compensation to conflict public defense attorneys. Because there was not an increase in funds the first amendment did not go before Council for approval.

The City of Tukwila was the first municipality offered additional grant funds from WSOPD for 2019. Receiving and successful implementation of the additional grant funds also positions the City to receive an increased grant award for 2020-2021.

### **RECOMMENDATION**

The Council is being asked to send this item to the consent agenda at the March 4, 2019 Regular meeting.

### **ATTACHMENTS**

Second Amendment to the 2018-2019 Grant Agreement



**Second Amendment to Grant Agreement No. GRT 18511**

**WASHINGTON STATE OFFICE OF PUBLIC DEFENSE**

<p><b>1. Grantee</b>                  City of Tukwila                  6200 Southcenter Blvd.                  Tukwila, WA 98188-8548</p>	<p><b>2. Grantee Representative</b>                  Cheryl Thompson                  Executive Assistant                  6200 Southcenter Blvd.                  Tukwila, WA 98188</p>
<p><b>3. Office of Public Defense (OPD)</b>                  711 Capitol Way South, Suite 106                  PO Box 40957                  Olympia, WA 98504-0957</p>	<p><b>4. OPD Representative</b>                  Katrin Johnson                  Managing Attorney                  Office of Public Defense                  711 Capitol Way South, Suite 106                  PO Box 40957                  Olympia, WA 98504-0957</p>
<p><b>5. Additional Grant Amount</b>                  \$10,000.00</p>	<p><b>6. Grant Period</b>                  January 1, 2018 through December 31, 2019</p>
<p><b>7. Amendment Purpose</b>                  This Amendment serves to provide Grantee additional funding in the amount of \$10,000 (ten thousand dollars) for increased social work services to assist public defense attorneys.                  The Chapter 10.101 RCW city grants are competitive grants for the purpose of improving the quality of public defense services in Washington municipalities. (<u>See</u> Chapter 10.101 RCW.)</p>	
<p>The Office of Public Defense (OPD) and Grantee, as defined above, acknowledge and accept the change described in sections 5 and 7 of this Amendment. All other terms and conditions of Grant Agreement No. #18511 remain in full force and effect.</p>	
<p><b>FOR THE GRANTEE</b></p> <p>_____</p> <p>Allan Ekberg, Mayor</p> <p>_____</p> <p>Date</p>	<p><b>FOR OPD</b></p> <p>_____</p> <p>Joanne I. Moore, Director</p> <p>_____</p> <p>Date</p>





### FINANCE COMMITTEE

Meeting Minutes

February 25, 2019 – 5:30 p.m. – Hazelnut Conference Room, City Hall

Councilmembers: Thomas McLeod, Chair; Verna Seal, De'Sean Quinn

Staff: David Cline, Cheryl Thompson, Jay Wittwer, Bruce Linton, Peggy McCarthy, Jeff Friend, Laurel Humphrey

**CALL TO ORDER:** Chair McLeod called the meeting to order at 5:30 p.m.

### I. PRESENTATIONS

### II. BUSINESS AGENDA

#### A. Grant Amendment: Public Defense Program

Staff is seeking Council approval to accept an additional \$10,000 from the Washington State Office of Public Defense for additional social work services for the Public Defense Program this year. The original award was for \$74,000 split evenly between 2019 and 2020, but additional funds have become available and Tukwila is the first city being offered additional funds. Successful implementation of the funds may help the City receive an increased award for 2020-2021. Funds are used for investigator services, interpreter services, social work assistance, and additional compensation to conflict public defense attorneys. **UNANIMOUS APPROVAL. FORWARD TO MARCH 4, 2019 REGULAR CONSENT AGENDA.**



#### B. Preliminary December 2018 Year-End Financial Report

Staff presented the Committee with a preliminary financial update through December 2018, describing the general state of departmental expenditures and highlighting trends. General Fund expenditures totaled \$61.4 million, which is \$7.2 million below budget. All departments ended the year under budget. Chair McLeod pointed out that the purchase of four SWAT vehicles causing the Police Department's Rentals and Leases to be over budget was offset by budget savings elsewhere in the department. **DISCUSSION ONLY.**

#### C. Sales Tax Mitigation

Staff updated the Committee on sales tax mitigation payments and offsets. The City receives approximately \$1.15 million annually in state streamlined sales tax mitigation funds, but legislation was enacted last year to end these payments effective after September 2019. In 2018 the City received just \$158,764 from voluntary remitters and the Marketplace Fairness Act, which does not adequately offset the mitigation payments. The City is involved with lobbying efforts to recommend that the state continue funding of the mitigation payments. A cross-departmental team is reviewing sales tax implications such as whether sharing a zip code with other cities impacts Tukwila's revenues. This committee will report its findings in March. **DISCUSSION ONLY.**