



INFORMATIONAL MEMORANDUM

TO: **Finance Committee**

FROM: **Vicky Carlsen, Finance Director**

BY: **Jeff Friend, Fiscal Manager**

CC: **Mayor Ekberg**

DATE: **November 6, 2019**

SUBJECT: **2019 – 2020 budget amendment ordinance**

ISSUE

Approve the administrative 2019-2020 mid-biennium budget amendments.

BACKGROUND

While amending the budget is only required when a fund, in total, is in danger of exceeding budget, it is a best practice to adjust the budget to keep departments in the general fund from exceeding budget as authorized through the biennial budget process. The reserve fund balance policy is met, and exceeded, in both 2019 and 2020, after all amendments have been approved.

Many of the proposed budget amendments have been reviewed and approved by Council Committee and/or Council process as noted below in the discussion. The proposed budget amendments make the following types of modification to the current biennium:

- Housekeeping amendments such as adjusting budgeted beginning fund balance to actual beginning fund balance,
- Adjustments specific to the Public Safety Plan,
- Reflect additional revenue-backed projects/expenditures,
- Providing budget for the unanticipated events that are not revenue-backed (snow event), and
- Adjust 2019 budget for the Fire Department to true up budget to reflect current level of service.

All budget amendments are detailed below with explanations provided for each amendment as well as the effect on ending fund balance. Budget amendments are summarized by fund in the tables attached to this memo.

DISCUSSION

General Fund

Adjust Beginning Fund Balance

A beginning fund balance adjustment of \$1,470,276 to bring the budgeted beginning fund balance in line with the actual beginning fund balance. Fiscal year 2018 ended the year with a fund balance of \$14.1 million, which exceeds the fund balance policy by \$2.5 million.

INFORMATIONAL MEMO

Amendments by Department

Dept.	Footnote	Description of Proposed Amendment	2019		2020	
			Revenue	Expenditure	Revenue	Expenditure
Council	8	Healthcare increase from 5% to 8% per new actuary report	-	-	-	1,747
		Council Total	\$ -	\$ -	\$ -	\$ 1,747
Mayor (Economic Development)	1	Economic development grant (Port of Seattle)	19,800	19,800	-	-
Mayor (Arts Commission)		Artist Workshop for Teens grant	2,000	2,000	-	-
Mayor	8	Healthcare increase from 5% to 8% per new actuary report	-	-	-	8,216
		Mayor Total	\$ 21,800	\$ 21,800	\$ -	\$ 8,216
Administrative Services	8	Healthcare increase from 5% to 8% per new actuary report	-	-	-	2,004
		Administrative Services Total	\$ -	\$ -	\$ -	\$ 2,004
Finance	8	Healthcare increase from 5% to 8% per new actuary report	-	-	-	6,076
		Finance Total	\$ -	\$ -	\$ -	\$ 6,076
Recreation		Green Tukwila grant	46,000	46,000	-	-
Recreation		10-Minute Walk grant	36,400	36,400	-	-
Recreation		Play and Learn grant	15,225	15,225	-	-
Recreation		Thunderbirds Youth Sports/King County Youth Sports grant	7,000	7,000	-	-
Recreation		UW King County Sack Lunch/Waste Mgmt. - Youth Summer Camp grant	3,425	3,425	-	-
Recreation		Carry over - King County Youth Sports grant. Funds received in 2018, expenditures in 2019	-	4,000	-	-
Recreation		King County contract for senior needs assessment grant	-	-	90,000	90,000
Recreation	8	Healthcare increase from 5% to 8% per new actuary report	-	-	-	9,024
		Recreation Total	\$ 108,050	\$ 112,050	\$ 90,000	\$ 99,024
Community Development		Increased development activity	202,030	202,030	-	-
Community Development		TDM grant	58,551	58,551	-	-
Community Development		Additional abatement projects	10,000	10,000	-	-
Community Development	8	Healthcare increase from 5% to 8% per new actuary report	-	-	-	10,935
		Community Development Total	\$ 270,581	\$ 270,581	\$ -	\$ 10,935
Court	8	Healthcare increase from 5% to 8% per new actuary report	-	-	-	4,783
		Court Total	\$ -	\$ -	\$ -	\$ 4,783
Police		Andover Park East propane leak*	3,460	3,460	-	-
Police	2	Reduction of SCORE costs	-	-	-	(575,000)
Police	8	Healthcare increase from 5% to 8% per new actuary report	-	-	-	53,090
		Police Total	\$ 3,460	\$ 3,460	\$ -	\$ (521,910)
Fire		Add revenue budget for Fire false alarm fees	-	-	60,000	-
Fire		Add revenue budget for contract with private ambulance company	-	-	60,000	-
Fire	4	Add revenue budget to reflect updated fire permit fees	-	-	100,000	-
Fire		Add expenditure budget specific to contract settlement	-	-	-	320,000
Fire	3	Add expenditure budget to true up overtime costs	-	213,000	-	-
Fire	3	Add expenditure budget for up to four recruits in the academy	-	160,000	-	-
Fire		Add expenditure budget for payouts related to retirements and other separations	-	100,000	-	-
Fire	3		-	100,000	-	-
Fire	5	Add expenditure budget to reflect February snowstorm costs	-	38,400	-	-
Fire	5	Andover Park East propane leak*	11,500	11,500	-	-
Fire	8	Healthcare increase from 5% to 8% per new actuary report	-	-	-	36,501
		Fire Total	\$ 11,500	\$ 522,900	\$ 220,000	\$ 356,501
TIS	8	Healthcare increase from 5% to 8% per new actuary report	-	-	-	5,122
		TIS Total	\$ -	\$ -	\$ -	\$ 5,122
Public Works	8	Healthcare increase from 5% to 8% per new actuary report	-	-	-	15,777
		Public Works Total	\$ -	\$ -	\$ -	\$ 15,777
Parks	8	Healthcare increase from 5% to 8% per new actuary report	-	-	-	4,488
		Parks Total	\$ -	\$ -	\$ -	\$ 4,488
Street Maintenance	5	East Marginal Way power pole accident	310,697	310,697	-	-
Street Maintenance	5	Add expenditure budget to reflect February snowstorm costs	-	99,100	-	-
Street Maintenance	6	10,000 gallon salt brine storage tank	-	21,945	-	-
Street Maintenance	5	Andover Park East propane leak*	6,352	6,352	-	-
Street Maintenance	8	Healthcare increase from 5% to 8% per new actuary report	-	-	-	6,566
		Street Maintenance Total	\$ 317,049	\$ 438,094	\$ -	\$ 6,566

INFORMATIONAL MEMO

Page 3

Dept.	Footnote	Description of Proposed Amendment	2019		2020	
			Revenue	Expenditure	Revenue	Expenditure
Dept. 20 - Transfers Out		Transfer increase in solid waste tax to Residential Street fund (103)	-	100,000	-	-
Dept. 20 - Transfers Out	7	Use of budgeted fund balance surplus for Public Works Shops Phase I	-	-	-	1,850,000
Dept. 20 - Transfers Out		Adjust transfers to debt service funds associated with 2019 LTGO debt issue	-	(322,068)	-	50,000
		Dept. 20 Transfers Total	\$ -	\$ (222,068)	\$ -	\$ 1,900,000
General Revenue		Increase in solid waste tax from 6% to 11%, effective 11/1/2019	100,000	-	-	-
General Revenue		Increase property tax revenue	-	-	175,000	-
		Total General Fund Amendments	\$ 832,440	\$ 1,146,817	\$ 485,000	\$ 1,899,329

*Costs for the Andover Park East propane leak totaled \$21,312 which were allocated to Police (\$3,460), Fire (\$11,500) and Street Maintenance (\$6,352).

- 1) Port of Seattle grant on July 8, 2019 Committee of the Whole meeting.
- 2) SCORE interlocal and finances discussed October 14, 2019 Committee of the Whole meeting.
- 3) Details of the fire department budget were discussed at several Finance committee meetings then at Committee of the Whole September 9, 2019.
- 4) New fire fee schedule adopted by Council at September 16, 2019 Regular Meeting.
- 5) Updated information on snowstorm, propane leak, and power pole incident provided during 2nd quarter financial report on October 14, 2019 Committee of the Whole.
- 6) Purchase of 10,000 gallon salt brine storage tank at Transportation and Infrastructure committee July 16, 2019, Committee of the Whole July 22, 2019, and August 5, 2019 Regular Meeting.
- 7) Discussed at November 4, 2019 Regular Meeting.
- 8) Based on our previous experience and to maintain our 2.5 X IBNR, USI, our new healthcare broker, provided an actuarial study based on best practices. The updated study recommends that funding for active employees be increased from 5% to 8%.

Net Effect on Ending Fund Balance

The 2019 ending fund balance in the adopted budget for the General Fund was \$12,672,631. As a result of the proposed budget amendments, the 2019 ending fund balance in the revised budget for the General Fund would be \$13,828,530; an increase of \$1,155,899 and exceeds reserve policy by \$2.3 million.

The 2020 ending fund balance in the adopted budget for the General Fund was \$14,045,513. As a result of the proposed budget amendments, the 2020 ending fund balance in the revised budget for the General Fund would be \$13,787,083; exceeding reserve policy by \$1.7 million.

It should be noted that the original adopted budget for 2020 was drafted with a budget surplus of \$1.4 million and is being utilized to fund Phase I for PW Shops project.

INFORMATIONAL MEMO

Other Funds

Included in the proposed budget amendments are amendments in other funds.

Fund	Footnote	Description of Proposed Amendment	2019		2020	
			Revenue	Expenditure	Revenue	Expenditure
Residential Street - Fund 103		Transfer in additional solid waste tax (transferred in from general fund)	100,000	-	-	-
Residential Street - Fund 103	1	Redirect general fund transfer from Arterial Street fund (104) to Residential Street fund (103)	450,000	-	-	-
Residential Street - Fund 103		Adjust roadway project budgets that will not be spent in 2019	-	(2,000,000)	-	-
		Total Residential Street Amendments	\$ 550,000	\$ (2,000,000)	\$ -	\$ -
Bridges & Arterial Street - Fund 104		Add budget for additional impact fee revenue collected	1,000,000	-	-	-
Bridges & Arterial Street - Fund 104	2	Redirect general fund transfer from Arterial Street fund (104) to Residential Street fund (103)	(450,000)	-	-	-
Bridges & Arterial Street - Fund 104	3	Redirect general fund transfer from Arterial Street fund (104) to Public Safety Plan fund (305)	-	-	(1,000,000)	-
Bridges & Arterial Street - Fund 104	4	Remove grants and expenditures related to Strander project	(3,200,000)	(3,000,000)	(36,000,000)	(37,500,000)
		Total Bridges & Arterial Street Amendments	\$ (2,650,000)	\$ (3,000,000)	\$ (37,000,000)	\$ (37,500,000)
Land Acquisition, Rec., & Park Dev. - Fund 301	5	CFT - Duwamish River habitat corridor land purchase - grant funded	670,000	670,000	-	-
Land Acquisition, Rec., & Park Dev. - Fund 301	5	CFT - Equitable access initial acquisition work - grant funded. Funds received in 2019 and will be spent in 2020	25,000	-	-	25,000
		Total Land Acq., Rec., & Park Dev. Amendments	\$ 695,000	\$ 670,000	\$ -	\$ 25,000
General Govt. Improvement - Fund 303		Reallocate expenditure budget from 2019 to 2020 to fund a City Hall campus needs study	-	(200,000)	-	300,000
		Total General Govt. Improvement Amendments	\$ -	\$ (200,000)	\$ -	\$ 300,000
Fire Impact Fees - Fund 304	6	Add revenue budget to account for additional fire impact fees collected	450,000	-	-	-
Fire Impact Fees - Fund 304	7	Transfer additional fire impact fees collected to Public Safety Plan fund 305	-	600,000	-	-
		Total Fire Impact Fees Amendments	\$ 450,000	\$ 600,000	\$ -	\$ -
Public Safety Plan - Fund 305		Transfer in additional fire impact fees collected in Fire Impact Fee funds (304)	600,000	-	-	-
Public Safety Plan - Fund 305		Sales tax mitigation funds	-	-	1,000,000	-
		Total Public Safety Plan Amendments	\$ 600,000	\$ -	\$ 1,000,000	\$ -
City Facilities (PW Shops) - Fund 306	8	Transfer in from General Fund for Phase I (Heiser)	-	-	1,850,000	-
City Facilities (PW Shops) - Fund 306	8	Transfer in from Utilities for Phase I (Heiser)	-	-	650,000	-
City Facilities (PW Shops) - Fund 306		Minkler interim improvement projects (transfer from Sewer fund)	-	-	500,000	500,000
City Facilities (PW Shops) - Fund 306	8	Redirect general fund transfer from Arterial Street fund (104) to Public Safety Plan fund (305)	-	-	1,000,000	-
City Facilities (PW Shops) - Fund 306		Adjust expenditure budget to reflect actual timing of expenditures	-	9,600,000	-	5,065,590
		Total City Facilities (PW Shops) Amendments	\$ -	\$ 9,600,000	\$ 4,000,000	\$ 5,565,590
Debt Service - Fund 2XX	9	Adjust 2019 LTGO debt services transfers and debt payment	(322,068)	(387,693)	50,000	50,000
		Total Debt Service Amendments	\$ (322,068)	\$ (387,693)	\$ 50,000	\$ 50,000
Golf Course - Fund 411	10	Cost associated with break-ins and insurance recovery	-	40,000	33,000	-
Golf Course - Fund 411	11	Golf cart purchases in 2019	-	25,000	-	(25,000)
Golf Course - Fund 411		Correct salary and benefit budget	-	13,000	-	-
Golf Course - Fund 411		Correct expense budget for cart rentals, golf shop purchases, extra labor	-	25,000	-	-
Golf Course - Fund 411		Healthcare increase from 5% to 8% per new actuary report	-	-	-	4,021
		Total Golf Course Amendments	\$ -	\$ 103,000	\$ 33,000	\$ (20,979)

INFORMATIONAL MEMO

Fund	Footnote	Description of Proposed Amendment	2019		2020	
			Revenue	Expenditure	Revenue	Expenditure
Water - Fund 401		Transfer to City Facilities for PWS Phase I (Heiser)	-	-	-	221,000
Water - Fund 401		Healthcare increase from 5% to 8% per new actuary report	-	-	-	3,676
		Total Water Amendments	\$ -	\$ -	\$ -	\$ 224,676
Sewer - Fund 402		Minkler interim improvement projects	-	-	-	500,000
Sewer - Fund 402		Transfer to City Facilities for PWS Phase I (Heiser)	-	-	-	123,500
Sewer - Fund 402		Healthcare increase from 5% to 8% per new actuary report	-	-	-	1,861
		Total Sewer Amendments	\$ -	\$ -	\$ -	\$ 625,361
Surface Water - Fund 412		Transfer to City Facilities for PWS Phase I (Heiser)	-	-	-	305,500
Surface Water - Fund 412		Healthcare increase from 5% to 8% per new actuary report	-	-	-	4,314
		Total Surface Water Amendments	\$ -	\$ -	\$ -	\$ 309,814
Equipment Rental & Replacement (501)		Healthcare increase from 5% to 8% per new actuary report	-	-	-	2,874
		Total Equipment Rental & Replacement Amendments	\$ -	\$ -	\$ -	\$ 2,874
Insurance Fund (502)		Healthcare increase from 5% to 8% per new actuary report	-	-	176,587	-
		Total Insurance Fund Amendments	\$ -	\$ -	\$ 176,587	\$ -

- 1) Discussed at October 14, 2019 Committee of the Whole meeting.
- 2) Discussed at October 14, 2019 Committee of the Whole meeting.
- 3) Funding for Phase I for PW Shops approved at Regular Meeting on November 4, 2019.
- 4) Repayment of grant funds previously received for the Strander projects will occur over a two-year period.
- 5) Conservation Futures Trust (CFT) grant interlocal agreement for property acquisition and access projects presented to Community Development & Neighborhoods committee October 29, 2019 and November 4, 2019 Regular Meeting.
- 6) Increase of fire impact revenue budget by \$450,000 to reflect actual funds received to date. Additional funds will be transferred to the Public Safety Plan.
- 7) Transfers out include fire impact fees collected late 2018.
- 8) Funding for Phase I was authorized at Regular Meeting on November 4, 2019.
- 9) Reduces 2019 debt service payments related to the 2019 LTGO bond issue. Total reduction in debt service is \$387,693. Reduces the transfer in from the general fund by \$322,068.
- 10) Costs associated with break-ins at the golf course were incurred in 2019 but insurance proceeds aren't expected to be received until 2020.
- 11) Community Development and Neighborhoods Committee 8/27/19, Regular Meeting 9/3/19.

In addition to the budget amendments proposed for other funds, beginning fund balances in various funds are also being adjusted to true up to actual beginning fund balances.

RECOMMENDATION

The Council is asked to approve the Budget Amendment ordinance and consider this item at the November 25, 2019 Committee of the Whole, and December 2, 2019 Regular Council Meeting.

ATTACHMENTS

- Draft Ordinance
- Proposed Budget Changes – Summary by Fund
- Reconciliation of 2019-2020 Budget Summary to Ordinance

DRAFT

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TUKWILA, WASHINGTON, AMENDING ORDINANCE NO. 2597, WHICH ADOPTED THE CITY OF TUKWILA'S BIENNIAL BUDGET FOR THE 2019-2020 BIENNIUM, AND ORDINANCE NO. 2602, WHICH AMENDED THAT BUDGET, TO ADOPT AN AMENDED MID-BIENNIUM BUDGET; PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, on December 3, 2018, the City Council of the City of Tukwila adopted Ordinance No. 2597, which adopted the 2019-2020 biennial budget of the City of Tukwila; and

WHEREAS, on February 14, 2019, the City Council of the City of Tukwila adopted Ordinance No. 2602 amending Ordinance No. 2597, to correct a math error in the amounts shown for the General Fund; and

WHEREAS, a mid-biennium budget amendment was presented to the City Council in a timely manner for their review, in accordance with RCW 35A.34.130; and

WHEREAS, on October 28, 2019, the City Council gave direction for a budget proviso relating to the General Fund appropriation to the Fire Department, included here as Attachment 2; and

WHEREAS, on November 25, 2019, following required public notification, the City Council conducted a public hearing on the proposed mid-biennium budget amendment;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF TUKWILA, WASHINGTON, HEREBY ORDAINS AS FOLLOWS:

Section 1. Ordinance Amended. Tukwila Ordinance No. 2597 is hereby amended with the City Council's adoption of the document entitled "Reconciliation of 2019-2020 Budget Summary to Ordinance," included here as Attachment 1 and incorporated by this reference as if fully set forth herein, in accordance with RCW 35A.33.075.

Section 2. Estimated Revenues and Appropriations. The totals of the estimated revenues and appropriations for each separate fund and the aggregate totals are as follows:

FUND		EXPENDITURES	REVENUES
000	General	\$145,733,333 <u>148,521,049</u>	\$145,733,333 <u>148,521,049</u>
105	Contingency	\$6,895,897 <u>7,005,729</u>	\$6,895,897 <u>7,005,729</u>
101	Lodging Tax	\$2,951,302 <u>3,198,625</u>	\$2,951,302 <u>3,198,625</u>
103	Residential Streets	\$12,539,621 <u>10,378,544</u>	\$12,539,621 <u>10,378,544</u>
104	Bridges and Arterial Streets	\$58,087,865 <u>17,689,425</u>	\$58,087,865 <u>17,689,425</u>
2XX	LTGO Debt Service	\$1,264,282 <u>9,743,157</u>	\$1,264,282 <u>9,743,157</u>
301	Land Acquisition, Recreation & Park Dev.	\$1,264,282 <u>1,959,282</u>	\$1,264,282 <u>1,959,282</u>
303	General Government Improvements	\$738,761 <u>878,761</u>	\$738,761 <u>878,761</u>
304	Fire Impact Fees	\$1,007,612 <u>1,617,335</u>	\$1,007,612 <u>1,617,335</u>
305	Public Safety Plan	\$82,136,549 <u>85,931,018</u>	\$82,136,549 <u>85,931,018</u>
306	City Facilities	\$9,414,000 <u>24,579,590</u>	\$9,414,000 <u>24,579,590</u>
401	Water	\$19,990,522 <u>20,898,771</u>	\$19,990,522 <u>20,898,771</u>
402	Sewer	\$28,998,430 <u>30,036,080</u>	\$28,998,430 <u>30,036,080</u>
411	Foster Golf Course	\$4,281,881 <u>4,314,881</u>	\$4,281,881 <u>4,314,881</u>
412	Surface Water	\$17,814,303 <u>19,655,103</u>	\$17,814,303 <u>19,655,103</u>
501	Equipment Rental	\$10,715,532 <u>11,135,535</u>	\$10,715,532 <u>11,135,535</u>
502	Insurance Fund	\$10,715,532 <u>14,767,599</u>	\$10,715,532 <u>14,767,599</u>

Section 3. Copies on File. A complete copy of the amended budget for 2019-2020, as adopted, together with a copy of this amending ordinance, shall be kept on file in the City Clerk's Office, and a copy shall be transmitted by the City Clerk to the Division of Municipal Corporations of the Office of the State Auditor and to the Association of Washington Cities.

Section 4. Corrections by City Clerk or Code Reviser. Upon approval of the City Attorney, the City Clerk and the code reviser are authorized to make necessary corrections to this ordinance, including the correction of clerical errors; references to other local, state or federal laws, codes, rules, or regulations; or ordinance numbering and section/subsection numbering.

Section 5. Severability. If any section, subsection, paragraph, sentence, clause or phrase of this ordinance or its application to any person or situation should be held to be invalid or unconstitutional for any reason by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of the remaining portions of this ordinance or its application to any other person or situation.

Section 6. Effective Date. This ordinance or a summary thereof shall be published in the official newspaper of the City and shall take effect and be in full force and effect five days after passage and publication as provided by law.

PASSED BY THE CITY COUNCIL OF THE CITY OF TUKWILA, WASHINGTON, at a Regular Meeting thereof this _____ day of _____, 2019.

ATTEST/AUTHENTICATED:

Christy O'Flaherty, MMC, City Clerk

Allan Ekberg, Mayor

APPROVED AS TO FORM BY:

Filed with the City Clerk: _____

Passed by the City Council: _____

Published: _____

Effective Date: _____

Ordinance Number: _____

Rachel B. Turpin, City Attorney

Attachment 1: Reconciliation of 2019-2020 Budget Summary to Ordinance

Attachment 2: Budget Proviso of the Tukwila City Council

City of Tukwila 2019-2020 Year-End Budget Amendment

Reconciliation of 2019-2020 Budget Summary to Ordinance

REVENUES	2019 Beginning Fund Balance	2019 Revenues	2020 Revenues	Total Revenues	Mid-Biennial Amendment			Total Revenues
					Beg. Fund Balance Adj.	2019	2020	
000 General	\$ 12,590,576	\$ 65,947,930	\$ 67,194,827	\$ 145,733,333	\$ 1,470,276	\$ 832,440	\$ 485,000	\$ 148,521,049
101 Lodging Tax	1,370,302	778,000	803,000	2,951,302	247,323	-	-	3,198,625
103 Residential Street	2,826,621	4,002,000	5,711,000	12,539,621	(2,711,077)	550,000	-	10,378,544
104 Arterial Street	3,621,865	6,819,000	47,647,000	58,087,865	(748,440)	(2,650,000)	(37,000,000)	17,689,425
105 Contingency	6,447,329	148,568	300,000	6,895,897	109,832	-	-	7,005,729
109 Drug Seizure Fund	226,507	55,000	55,000	336,507	-	-	-	336,507
2XX LTGO Debt Service	387,669	4,979,262	4,590,311	9,957,242	57,983	(322,068)	50,000	9,743,157
206 LID Guaranty	685,037	300	300	685,637	-	-	-	685,637
213 UTGO Bonds	40,117	2,841,675	3,713,175	6,594,967	-	-	-	6,594,967
233 2013 LID	707,287	688,637	668,613	2,064,537	-	-	-	2,064,537
301 Land Acquisition, Recreation & Park Dev.	1,019,562	128,320	116,400	1,264,282	-	695,000	-	1,959,282
302 Urban Renewal	2,213,064	10,000	10,000	2,233,064	5,362,629	-	-	7,595,693
303 General Government Improvements	337,761	200,500	200,500	738,761	140,000	-	-	878,761
304 Fire Impact Fees	7,412	500,100	500,100	1,007,612	159,723	450,000	-	1,617,335
305 Public Safety Plan	13,038,494	66,414,346	2,683,709	82,136,549	2,194,469	600,000	1,000,000	85,931,018
306 City Facilities	1,914,000	7,500,000	-	9,414,000	11,165,590	-	4,000,000	24,579,590
401 Water	5,149,522	7,317,000	7,524,000	19,990,522	908,249	-	-	20,898,771
402 Sewer	9,174,430	9,912,000	9,912,000	28,998,430	1,037,650	-	-	30,036,080
411 Foster Golf Course	640,081	1,793,900	1,847,900	4,281,881	-	-	33,000	4,314,881
412 Surface Water	754,303	9,070,000	7,990,000	17,814,303	1,840,800	-	-	19,655,103
501 Equipment Rental	3,874,899	3,619,089	3,221,544	10,715,532	420,003	-	-	11,135,535
502 Insurance Fund	1,137,704	6,563,872	6,889,436	14,591,012	-	-	176,587	14,767,599
503 Insurance - LEOFF 1 Fund	527,005	266,533	266,541	1,060,079	-	-	-	1,060,079
611 Firemen's Pension	1,449,856	74,000	74,000	1,597,856	-	-	-	1,597,856
Total	\$ 70,141,403	\$ 199,630,032	\$ 171,919,356	\$ 441,690,791	\$ 21,655,010	\$ 155,372	\$ (31,255,413)	\$ 432,245,760

EXPENDITURES	2019 Expenditures	2020 Expenditures	2020 Ending Fund Balance	Total Expenditures	Mid-Biennial Amendment			Total Expenditures
					2019	2020	Net Effect on 2020 Ending Fund Balance	
000 General	\$ 65,865,875	\$ 65,821,945	\$ 14,045,513	\$ 145,733,333	\$ 1,146,817	\$ 1,899,329	\$ (258,430)	\$ 148,521,049
101 Lodging Tax	693,131	695,498	1,562,673	2,951,302	-	-	247,323	3,198,625
103 Residential Street	6,616,000	5,701,000	222,621	12,539,621	(2,000,000)	-	(161,077)	10,378,544
104 Arterial Street	8,854,599	48,935,382	297,884	58,087,865	(3,000,000)	(37,500,000)	101,560	17,689,425
105 Contingency	-	-	6,895,897	6,895,897	-	-	109,832	7,005,729
109 Drug Seizure Fund	60,000	60,000	216,507	336,507	-	-	-	336,507
2XX LTGO Debt Service	4,979,263	4,589,893	388,066	9,957,242	(387,693)	50,000	123,608	9,743,157
206 LID Guaranty	-	-	685,637	685,637	-	-	-	685,637
213 UTGO Bonds	2,841,675	3,713,175	40,117	6,594,967	-	-	-	6,594,967
233 2013 LID	688,637	668,613	707,287	2,064,537	-	-	-	2,064,537
301 Land Acquisition, Recreation & Park Dev.	605,000	50,000	609,282	1,264,282	670,000	25,000	-	1,959,282
302 Urban Renewal	235,000	215,000	1,783,064	2,233,064	-	-	5,362,629	7,595,693
303 General Government Improvements	353,094	358,015	27,652	738,761	(200,000)	300,000	40,000	878,761
304 Fire Improvements	500,000	500,000	7,612	1,007,612	600,000	-	9,723	1,617,335
305 Public Safety Plan	39,896,578	40,028,146	2,211,825	82,136,549	-	-	3,794,469	85,931,018
306 City Facilities	4,629,000	4,785,000	-	9,414,000	9,600,000	5,565,590	-	24,579,590
401 Water	7,650,901	9,000,238	3,339,383	19,990,522	-	224,676	683,573	20,898,771
402 Sewer	10,774,916	9,783,035	8,440,479	28,998,430	-	625,361	412,289	30,036,080
411 Foster Golf Course	1,765,345	1,810,408	706,128	4,281,881	103,000	(20,979)	(49,021)	4,314,881
412 Surface Water	8,933,224	7,302,426	1,578,653	17,814,303	-	309,814	1,530,986	19,655,103
501 Equipment Rental	4,435,204	3,777,658	2,502,670	10,715,532	-	2,874	417,129	11,135,535
502 Insurance Fund	6,904,662	7,412,104	274,246	14,591,012	-	-	176,587	14,767,599
503 Insurance - LEOFF 1 Fund	465,755	489,313	105,011	1,060,079	-	-	-	1,060,079
611 Firemen's Pension	69,991	69,991	1,457,874	1,597,856	-	-	-	1,597,856
Total	\$ 177,817,850	\$ 215,766,840	\$ 48,106,101	\$ 441,690,791	\$ 6,532,124	\$ (28,518,335)	\$ 12,541,180	\$ 432,245,760

**Budget Proviso of the Tukwila City Council
2019-2020 Mid-Biennium Budget Amendment**

The following is hereby declared to be the legislative intent of the City Council regarding the General Fund appropriation to the Fire Department:

1. The City Council approves the \$522,900 amendment to the Fire Department's 2019 budget with the expectation that the following conditions be met in 2020:
 - a. The Fire Chief will deliver a 2019 Annual Report, per RCW 35A.92.030, to the City Council by the end of the 1st Quarter.
 - b. The Fire Chief will deliver quarterly reports to the City Council discussing new revenue implementation and budget status updates including overtime and training.
 - c. The Mayor and/or City Administrator will deliver a mid-year report to the City Council regarding budget status to date and projection for year-end.
 - d. The City will hire a third-party consultant to review the Fire Department budgetary and management practices.
 - e. The Fire Department will implement additional revenue sources and operational efficiencies while considering cost savings wherever appropriate.
2. It is expected that the Fire Department will operate within the adopted budget for 2020. If the above proviso conditions are met, the City Council may reconsider a budget amendment following the mid-year report.

Proposed Budget Changes - Summary by Fund

2019 Fund	Beginning Fund Balance			Revenue			Expenditure			Ending Fund Balance		
	Adopted Budget	Proposed Amendments	Proposed Revised Budget	Adopted Budget	Proposed Amendments	Proposed Revised Budget	Adopted Budget	Proposed Amendments	Proposed Revised Budget	Adopted Budget	Proposed Amendments	Proposed Revised Budget
General Fund Depts.												
Mayor	\$ -	\$ -	\$ -	\$ -	\$ 21,800	\$ -	\$ -	\$ 21,800	\$ -	\$ -	\$ -	\$ -
Recreation					108,050			112,050				
Community Development					270,581			270,581				
Police					3,460			3,460				
Fire					11,500			522,900				
Street Maintenance					317,049			438,094				
Transfers					100,000			(222,068)				
Total General Fund	12,590,576	1,470,276	14,060,852	65,947,930	832,440	66,780,370	65,865,875	1,146,817	67,012,692	1,155,899	13,828,530	
Special Revenue Funds:												
Lodging Tax	1,370,302	247,323	1,617,625	778,000	-	778,000	693,131	-	693,131	247,323	1,702,494	
Contingency	6,447,329	109,832	6,557,161	148,568	-	148,568	-	-	-	109,832	6,705,729	
LTGO Debt Service Funds (2XX)												
	387,669	57,983	445,652	4,979,262	(322,068)	4,657,194	4,979,263	(387,693)	4,591,570	123,608	511,276	
Capital Projects Funds:												
Residential Streets	2,826,621	(2,711,077)	115,544	4,002,000	550,000	4,552,000	6,616,000	(2,000,000)	4,616,000	(161,077)	51,544	
Bridges and Arterial Streets	3,621,865	(748,440)	2,873,425	6,819,000	(2,650,000)	4,169,000	8,854,599	(3,000,000)	5,854,599	(398,440)	1,187,826	
Land Acquisition, Rec. and Park Dev.	1,019,562	-	1,019,562	128,320	695,000	823,320	605,000	670,000	1,275,000	25,000	567,882	
General Government	337,761	140,000	477,761	200,500	-	200,500	353,094	(200,000)	153,094	340,000	525,167	
Fire Impact Fees	7,412	159,723	167,135	500,100	450,000	950,100	500,000	600,000	1,100,000	9,723	17,235	
Public Safety Plan	13,038,494	2,194,469	15,232,963	66,414,346	600,000	67,014,346	39,896,578	-	39,896,578	2,794,469	42,350,731	
City Facilities (PW Shops)	1,914,000	11,165,590	13,079,590	7,500,000	-	7,500,000	4,629,000	9,600,000	14,229,000	1,565,590	6,350,590	
Enterprise Funds:												
Water	5,149,522	908,249	6,057,771	7,317,000	-	7,317,000	7,650,901	-	7,650,901	908,249	5,723,870	
Sewer	9,174,430	1,037,650	10,212,080	9,912,000	-	9,912,000	10,774,916	-	10,774,916	1,037,650	9,349,164	
Golf	640,081	-	640,081	1,793,900	-	1,793,900	1,765,345	103,000	1,868,345	(103,000)	565,636	
Surface Water	754,303	1,840,800	2,595,103	9,070,000	-	9,070,000	8,933,224	-	8,933,224	1,840,800	2,731,879	
Internal Service Funds:												
Equipment Rental and Replacement	\$ 3,874,899	\$ 420,003	\$ 4,294,902	\$ 3,619,089	\$ -	\$ 3,619,089	\$ 4,435,204	\$ -	\$ 4,435,204	\$ 420,003	\$ 3,478,787	
Employee Healthcare Plan	1,137,704	-	1,137,704	6,563,872	-	6,563,872	6,904,662	-	6,904,662	-	796,914	

2020 Fund	Beginning Fund Balance			Revenue			Expenditure			Ending Fund Balance		
	Adopted Budget	Proposed Amendments	Proposed Revised Budget	Adopted Budget	Proposed Amendments	Proposed Revised Budget	Adopted Budget	Proposed Amendments	Proposed Revised Budget	Adopted Budget	Proposed Amendments	Proposed Revised Budget
General Fund Depts.												
<i>Council</i>												
<i>Mayor</i>												
<i>Administrative Services</i>												
<i>Finance</i>												
<i>Recreation</i>					90,000	-						
<i>Community Development</i>												
<i>Court</i>												
<i>Police</i>												
<i>Fire</i>					220,000							
<i>TIS</i>												
<i>Public Works</i>												
<i>Parks</i>												
<i>Street Maintenance</i>												
<i>Transfers</i>												
<i>Property Tax Revenue</i>					175,000							
Total General Fund	12,672,631	1,155,899	13,828,530	67,194,827	485,000	67,679,827	65,821,945	1,899,329	67,721,274	14,045,513	(258,430)	13,787,083
Special Revenue Funds:												
Lodging Tax	1,455,171	247,323	1,702,494	803,000	-	803,000	695,498	-	695,498	1,562,673	247,323	1,809,996
Contingency	6,595,897	109,832	6,705,729	300,000	-	300,000	-	-	-	6,895,897	109,832	7,005,729
LTGO Debt Service Funds (2XX)												
	387,668	123,608	511,276	4,590,311	50,000	4,640,311	4,589,893	50,000	4,639,893	388,086	123,608	511,694
Capital Projects Funds:												
Residential Streets	212,621	(161,077)	51,544	5,711,000	-	5,711,000	5,701,000	-	5,701,000	222,621	(161,077)	61,544
Bridges and Arterial Streets	1,586,266	(398,440)	1,187,826	47,647,000	(37,000,000)	10,647,000	48,935,382	(37,500,000)	11,435,382	297,884	101,560	399,444
Land Acquisition, Rec. and Park Dev.	542,882	25,000	567,882	116,400	-	116,400	50,000	25,000	75,000	609,282	-	609,282
General Government	185,167	340,000	525,167	200,500	-	200,500	358,015	300,000	658,015	27,652	40,000	67,652
Fire Impact Fees	7,512	9,723	17,235	500,100	-	500,100	500,000	-	500,000	7,612	9,723	17,335
Public Safety Plan	39,556,262	2,794,469	42,350,731	2,683,709	1,000,000	3,683,709	40,028,146	-	40,028,146	2,211,825	3,794,469	6,006,294
City Facilities (PW Shops)	4,785,000	1,565,590	6,350,590	-	4,000,000	4,000,000	4,785,000	5,565,590	10,350,590	-	-	-
Enterprise Funds:												
Water	4,815,621	908,249	5,723,870	7,524,000	-	7,524,000	9,000,238	224,676	9,224,914	3,339,383	683,573	4,022,956
Sewer	8,311,514	1,037,650	9,349,164	9,912,000	-	9,912,000	9,783,035	625,361	10,408,396	8,440,479	412,289	8,852,768
Golf	668,636	(103,000)	565,636	1,847,900	33,000	1,880,900	1,810,408	(20,979)	1,789,429	706,128	(49,021)	657,107
Surface Water	891,079	1,840,800	2,731,879	7,990,000	-	7,990,000	7,302,426	309,814	7,612,240	1,578,653	1,530,986	3,109,639
Internal Service Funds:												
Equipment Rental and Replacement	\$ 3,058,784	\$ 420,003	\$ 3,478,787	\$ 3,221,544	\$ -	\$ 3,221,544	\$ 3,777,658	\$ 2,874	\$ 3,780,532	\$ 2,502,670	\$ 417,129	\$ 2,919,799
Employee Healthcare Plan	796,914	-	796,914	6,889,436	176,587	7,066,023	7,412,104	-	7,412,104	274,246	176,587	450,833

City of Tukwila 2019-2020 Mid-Biennium Budget Amendment
Reconciliation of 2019-2020 Budget Summary to Ordinance

REVENUES	2019 Beginning Fund Balance	2019 Revenues	2020 Revenues	Total Revenues	Mid-Biennial Amendment			Total Revenues
					Beg. Fund Balance Adj.	2019	2020	
000 General	\$ 12,590,576	\$ 65,947,930	\$ 67,194,827	\$ 145,733,333	\$ 1,470,276	\$ 832,440	\$ 485,000	\$148,521,049
101 Lodging Tax	1,370,302	778,000	803,000	2,951,302	247,323	-	-	3,198,625
103 Residential Street	2,826,621	4,002,000	5,711,000	12,539,621	(2,711,077)	550,000	-	10,378,544
104 Arterial Street	3,621,865	6,819,000	47,647,000	58,087,865	(748,440)	(2,650,000)	(37,000,000)	17,689,425
105 Contingency	6,447,329	148,568	300,000	6,895,897	109,832	-	-	7,005,729
109 Drug Seizure Fund	226,507	55,000	55,000	336,507	-	-	-	336,507
2XX LTGO Debt Service	387,669	4,979,262	4,590,311	9,957,242	57,983	(322,068)	50,000	9,743,157
206 LID Guaranty	685,037	300	300	685,637	-	-	-	685,637
213 UTGO Bonds	40,117	2,841,675	3,713,175	6,594,967	-	-	-	6,594,967
233 2013 LID	707,287	688,637	668,613	2,064,537	-	-	-	2,064,537
301 Land Acquisition, Recreation & Park Dev.	1,019,562	128,320	116,400	1,264,282	-	695,000	-	1,959,282
302 Urban Renewal	2,213,064	10,000	10,000	2,233,064	-	-	-	2,233,064
303 General Government Improvements	337,761	200,500	200,500	738,761	140,000	-	-	878,761
304 Fire Impact Fees	7,412	500,100	500,100	1,007,612	159,723	450,000	-	1,617,335
305 Public Safety Plan	13,038,494	66,414,346	2,683,709	82,136,549	2,194,469	600,000	1,000,000	85,931,018
306 City Facilities	1,914,000	7,500,000	-	9,414,000	11,165,590	-	4,000,000	24,579,590
401 Water	5,149,522	7,317,000	7,524,000	19,990,522	908,249	-	-	20,898,771
402 Sewer	9,174,430	9,912,000	9,912,000	28,998,430	1,037,650	-	-	30,036,080
411 Foster Golf Course	640,081	1,793,900	1,847,900	4,281,881	-	-	33,000	4,314,881
412 Surface Water	754,303	9,070,000	7,990,000	17,814,303	1,840,800	-	-	19,655,103
501 Equipment Rental	3,874,899	3,619,089	3,221,544	10,715,532	420,003	-	-	11,135,535
502 Insurance Fund	1,137,704	6,563,872	6,889,436	14,591,012	-	-	176,587	14,767,599
503 Insurance - LEOFF 1 Fund	527,005	266,533	266,541	1,060,079	-	-	-	1,060,079
611 Firemen's Pension	1,449,856	74,000	74,000	1,597,856	-	-	-	1,597,856
Total	\$ 70,141,403	\$ 199,630,032	\$ 171,919,356	\$ 441,690,791	\$ 16,292,381	\$ 155,372	\$(31,255,413)	\$426,883,131

EXPENDITURES	2019 Expenditures	2020 Expenditures	2020 Ending Fund Balance	Total Expenditures	Mid-Biennial Amendment			Total Expenditures
					Beg. Fund Balance Adj.	2019	2020	
000 General	\$ 65,865,875	\$ 65,821,945	\$ 14,045,513	\$ 145,733,333	\$ 1,470,276	\$ 832,440	\$ 485,000	\$148,521,049
101 Lodging Tax	693,131	695,498	1,562,673	2,951,302	247,323	-	-	3,198,625
103 Residential Street	6,616,000	5,701,000	222,621	12,539,621	(2,711,077)	550,000	-	10,378,544
104 Arterial Street	8,854,599	48,935,382	297,884	58,087,865	(748,440)	(2,650,000)	(37,000,000)	17,689,425
105 Contingency	-	-	6,895,897	6,895,897	109,832	-	-	7,005,729
109 Drug Seizure Fund	60,000	60,000	216,507	336,507	-	-	-	336,507
2XX LTGO Debt Service	4,979,263	4,589,893	388,086	9,957,242	57,983	(322,068)	50,000	9,743,157
206 LID Guaranty	-	-	685,637	685,637	-	-	-	685,637
213 UTGO Bonds	2,841,675	3,713,175	40,117	6,594,967	-	-	-	6,594,967
233 2013 LID	688,637	668,613	707,287	2,064,537	-	-	-	2,064,537
301 Land Acquisition, Recreation & Park Dev.	605,000	50,000	609,282	1,264,282	-	695,000	-	1,959,282
302 Urban Renewal	235,000	215,000	1,783,064	2,233,064	-	5,362,629	-	7,595,693
303 General Government Improvements	353,094	358,015	27,652	738,761	140,000	-	-	878,761
304 Fire Improvements	500,000	500,000	7,612	1,007,612	159,723	450,000	-	1,617,335
305 Public Safety Plan	39,896,578	40,028,146	2,211,825	82,136,549	2,194,469	600,000	1,000,000	85,931,018
306 City Facilities	4,629,000	4,785,000	-	9,414,000	11,165,590	-	4,000,000	24,579,590
401 Water	7,650,901	9,000,238	3,339,383	19,990,522	908,249	-	-	20,898,771
402 Sewer	10,774,916	9,783,035	8,440,479	28,998,430	1,037,650	-	-	30,036,080
411 Foster Golf Course	1,765,345	1,810,408	706,128	4,281,881	-	-	33,000	4,314,881
412 Surface Water	8,933,224	7,302,426	1,578,653	17,814,303	1,840,800	-	-	19,655,103
501 Equipment Rental	4,435,204	3,777,658	2,502,670	10,715,532	420,003	-	-	11,135,535
502 Insurance Fund	6,904,662	7,412,104	274,246	14,591,012	-	-	176,587	14,767,599
503 Insurance - LEOFF 1 Fund	465,755	489,313	105,011	1,060,079	-	-	-	1,060,079
611 Firemen's Pension	69,991	69,991	1,457,874	1,597,856	-	-	-	1,597,856
Total	\$ 177,817,850	\$ 215,766,840	\$ 48,106,101	\$ 441,690,791	\$ 16,292,381	\$ 5,518,001	\$(31,255,413)	\$432,245,760