



INFORMATIONAL MEMORANDUM

**TO: Community Services & Safety Committee AND
Planning & Economic Development Committee**

FROM: Rick Still, Parks & Recreation Director

BY: Robert Eaton, Parks & Recreation Manager

CC: Mayor Ekberg

DATE: February 24, 2020

SUBJECT: Parks, Recreation, and Open Space Draft Plan Review and Final Adoption

ISSUE

Review, discussion, and adoption by ordinance of the 2020 Parks, Recreation, and Open Space Plan.

BACKGROUND

An agency has a Parks, Recreation, and Open Space (PROS) Plan for a number of reasons. It helps to establish the parks and recreation needs of a community and identifies strategies to meet those needs. It establishes a 6-year Capital Improvement Plan and provides policy and standards to guide the department for the future. It also serves as the Open Space Plan which is required for the City to be eligible for State and Federal grant funding. Staff is proposing to adopt an updated PROS Plan in 2020 for the following reasons:

- The most recent PROS Plan was adopted in 2014 and expired in 2019.
- The PROS Plan was budgeted to be updated in 2019 according to the 2019 – 2024 Financial Planning Model and Capital Improvement Program.
- The PROS Plan serves as the Master Plan for Parks, Recreation, and Open Space. In order to continue to qualify for Federal and State Grant Funding, this must be updated.
- Significant changes have occurred since the current PROS Plan was adopted in 2014, including demographic, financial climate, service providers, and department staffing levels. The plan will help to forecast future trends and their impact on parks and recreation.
- The PROS Plan evaluates the parks system, recreation programs, facilities, and events; identifies underserved portions of the community; and provides recommendations and funding strategies to help meet identified needs.
- The PROS Plan takes into account the City's Strategic Plan, Comprehensive Plan, countywide planning policies, and the Growth Management Act.

The current 2014 – 2019 Parks, Recreation, and Open Space (PROS) Plan was adopted by Ordinance Number 2207 on February 18, 2014 and amended by Ordinance Number 2573 on May 7, 2018 (in conjunction with the Parks Impact Fees update). Staff have been working with a consultant, MIG, since May 2019 to update the PROS Plan.

On October 29, 2019, MIG presented an update to the Community Development and Neighborhoods Council Committee on the PROS Plan process and accomplishments. The update included community engagement efforts, needs assessment findings, and key challenges, barriers, and potential opportunities. The 2019 CDN Committee provided valuable input on the plan development.

At the December 4, 2019 Community Development and Neighborhoods Council Committee, staff shared the top ten key needs identified through the community engagement process, along with capital projects and priorities. The Council Committee reviewed, discussed, and provided feedback to staff to help guide future decision making on capital projects and priorities that best address the key needs.

The culmination of all the community and committee work is captured in the draft 2020 – 2025 PROS Plan, which is complete and open to the public for review and comment.

DISCUSSION

A draft version of the PROS Plan was made available to the public on Friday, February 14, 2020 for review and comment (Attachment A). The review period closes Sunday, March 1, 2020. Concurrently, the draft PROS Plan was distributed to all Councilmembers. Staff are facilitating review and discussion of the draft plan with both the Community Services & Safety and Planning & Economic Development Council Committees. Additionally, there is a public hearing scheduled for February 24, 2020 Committee of the Whole.

Once the review period closes, the consultant will update the plan and a final version will be presented at the March 23, 2020 Committee of the Whole, and subsequent April 6, 2020 Regular Meeting for adoption by ordinance (Attachment B). The final plan will need to be adopted at the April 6, 2020 Regular Meeting to be eligible to apply in this 2-year cycle for potential future grant funding from the Washington State Recreation and Conservation Office (RCO). If the plan is not adopted by that time, special permission will have to be pursued from RCO to become eligible, however, it is not guaranteed.

Here is a summary of the review and adoption schedule for reference.

- 2/14 – Draft plan distributed to all Councilmembers
- 2/24 – CSS Committee draft plan review & feedback
- 2/24 – COW Public Hearing
- 3/2 – PED Committee draft plan review & feedback
- 3/23 – COW Plan Adoption (discussion)
- 4/6 – REG Plan Adoption by Ordinance

FINANCIAL IMPACT

n/a

RECOMMENDATION

The Council Committees are being asked to consider this item and approve sending the final version of the PROS Plan to the March 23, 2020 Committee of the Whole and the April 6, 2020 Regular Meeting for adoption by ordinance.

ATTACHMENTS

- A. DRAFT Ordinance adopting the 2020 – 2025 Parks, Recreation, and Open Space
- B. DRAFT 2020 – 2025 Parks, Recreation, and Open Space Plan

DRAFT

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TUKWILA, WASHINGTON, ADOPTING A NEW PARKS, RECREATION, AND OPEN SPACE PLAN FOR THE CITY OF TUKWILA; REPEALING ORDINANCE NOS. 2430 AND 2573; PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, RCW 35A.63.062 authorizes the City of Tukwila to perform comprehensive park and open space planning; and

WHEREAS, the Tukwila City Council requested that (through the Parks and Recreation Department) the administration prepare an updated Parks, Recreation, and Open Space (PROS) Plan; and

WHEREAS, to remain eligible for state funding the City's PROS Plan must be updated every six years as required by the Washington State Recreation and Conservation Office; and

WHEREAS, the PROS Plan has been evaluated as appropriate under SEPA pursuant to RCW 43.21C in 2019; and

WHEREAS, the City administration and Park Commission have completed review and modification of the PROS Plan, and have forwarded the 2020 Parks, Recreation, and Open Space Plan to the City Council for review and adoption; and

WHEREAS, the PROS Plan was presented to the public for comment and modification at a public hearing on February 24, 2020;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF TUKWILA, WASHINGTON, HEREBY ORDAINS AS FOLLOWS:

Section 1. The 2020 Parks, Recreation, and Open Space Plan, attached hereto as Exhibit A, is hereby adopted.

Section 2. A copy of the 2020 Parks, Recreation and Open Space Plan shall be kept on file electronically and accessible from the City's website in accordance with Washington State records retention schedule requirements and City policy, and shall be made available to the public upon request.

Section 3. A copy of this ordinance and the Parks, Recreation, and Open Space Plan shall be filed with the following City departments:

1. Community Development
2. Public Works Department
3. Finance Department
4. Parks & Recreation Department
5. Mayor's Office

Section 4. The 2014 Parks, Recreation, and Open Space Plan, adopted by Ordinance No. 2430 on February 18, 2014, and amended by Ordinance No. 2573 on May 7, 2018, is hereby repealed.

Section 5. Repealer. Ordinance Nos. 2430 and 2573 are hereby repealed.

Section 6. Corrections by City Clerk or Code Reviser. Upon approval of the City Attorney, the City Clerk and the code reviser are authorized to make necessary corrections to this ordinance, including the correction of clerical errors; references to other local, state or federal laws, codes, rules, or regulations; or ordinance numbering and section/subsection numbering.

Section 7. Severability. If any section, subsection, paragraph, sentence, clause or phrase of this ordinance or its application to any person or situation should be held to be invalid or unconstitutional for any reason by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of the remaining portions of this ordinance or its application to any other person or situation.

Section 8. Effective Date. This ordinance or a summary thereof shall be published in the official newspaper of the City, and shall take effect and be in full force five days after passage and publication as provided by law.

PASSED BY THE CITY COUNCIL OF THE CITY OF TUKWILA, WASHINGTON, at a Regular Meeting thereof this _____ day of _____, 2020.

ATTEST/AUTHENTICATED:

Christy O'Flaherty, MMC, City Clerk

Allan Ekberg, Mayor

APPROVED AS TO FORM BY:

Filed with the City Clerk: _____

Passed by the City Council: _____

Published: _____

Effective Date: _____

Office of the City Attorney

Ordinance Number: _____

Attachment: Exhibit A – 2020 Parks, Recreation, and Open Space Plan