



INFORMATIONAL MEMORANDUM

TO: Transportation and Infrastructure Committee
FROM: Henry Hash, Public Works Director
Jay C. Witter, Fire Chief
BY: Jason Koniezcka, Emergency Manager
Charles Engle, Acting Fleet Superintendent
CC: Mayor Ekberg
DATE: May 29, 2020
SUBJECT: Resolution to Surplus & Transfer Ownership of Fire's 2005 HazMat Trailer to Renton RFA

ISSUE

Surplus and transfer ownership of Tukwila Fire's 2005 Cargo Mate Tandem Axle Enclosed Trailer, or known as the HazMat/Decon Trailer, Fleet Unit 1023, to Renton's Regional Fire Authority (RFA) active Zone 3 HazMat response entity.

BACKGROUND

In August 2005, the Tukwila Fire Department was one of six Zone 3 (South King County) HazMat teams that received an enclosed trailer to house and transport hazardous material decontamination response equipment and supplies from the State of Washington Department of Homeland Security through the King County Office of Emergency Management grant. The City expended no funds in the procurement of this trailer and has only been the custodian of the asset.

The Decontamination Trailers are regional assets maintained and kept in a response-ready status by each active Zone 3 Hazmat response team.

DISCUSSION

The Tukwila Fire Department no longer maintains a HazMat team and no longer meets the requirements of the originating Homeland Security grant that provided the trailer and cannot offer the regional Hazmat response and decontamination services that are now provided by Renton's Regional Fire Authority.

Renton RFA's original decontamination trailer received under this same Homeland Security grant is no longer usable due to water damage.

As with all Zone 3 activities, the City of Tukwila benefits from coordinated participation of all affected jurisdictions and sharing regional supplies and assets. City of Tukwila residents, businesses and visitors will have a better level of response coverage from the Renton Regional Fire Authority in case of a hazardous material incident since they will be maintaining the trailer and it will be in their possession providing for quicker response.

FINANCIAL IMPACT

The transfer of Unit 1023 reduces the Fire Department fleet inventory by one trailer and reduces associated operations and maintenance costs which have averaged \$1,000 per year over the past five years. Currently, Unit 1023 needs repairs such as new a standby battery and tires.

RECOMMENDATION

Council is being asked to approve the Resolution declaring Trailer Unit 1023 as surplus, authorizing the transfer to the Renton Regional Fire Authority and to consider this item on the Consent Agenda of the June 15, 2020 Regular Council Meeting.

DRAFT

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TUKWILA, WASHINGTON, DECLARING A 2005 CARGO MATE TANDEM AXLE ENCLOSED TRAILER SURPLUS, AND AUTHORIZING ITS TRANSFER OF OWNERSHIP TO RENTON REGIONAL FIRE AUTHORITY.

WHEREAS, the City of Tukwila Fire Department received a 2005 Cargo Mate Tandem Axle Enclosed Trailer in 2005 from the State of Washington Department of Homeland Security through the King County Office of Emergency Management grant for storing and maintaining hazardous material response equipment due to being an active Zone 3 HazMat response participant; and

WHEREAS, the City of Tukwila's Fire Department no longer practices Technician Level hazmat control; and

WHEREAS, the City of Tukwila expended no funds in the procurement of this 2005 Cargo Mate Tandem Axle Enclosed Trailer and has only been the custodian of this Zone 3 Regional Response asset; and

WHEREAS, the City of Tukwila's residents, businesses and visitors currently receive the same level of critical hazardous material response services from the Zone 3 Regional Response participants; and

WHEREAS, the Renton Regional Fire Authority is an active Zone 3 hazardous materials spills Zone 3 Regional Response participant; and

WHEREAS, the City of Tukwila's Fleet Department wishes to transfer ownership of the 2005 Cargo Mate Tandem Axle Enclosed Trailer, also referred to as the Hazmat/Decon Trailer as described and depicted in the photograph attached hereto as Exhibits A and B, respectively, to the Renton Regional Fire Authority, which transfer will directly benefit the City of Tukwila's residents, businesses and visitors; and

WHEREAS, the City of Tukwila has statutory authority to transfer surplus personal property to another governmental agency as authorized by RCW 39.33.010;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF TUKWILA, WASHINGTON, HEREBY RESOLVES AS FOLLOWS:

Section 1. Declaration of Surplus. Fire apparatus #523/Fleet unit number 1023, a 2005 Cargo Mate Tandem Axle Enclosed Trailer (Vehicle Identification Number 5NHUTBT215T405479), is hereby declared surplus, as it has less than \$500 value without the practice of Technician Level hazmat control within the Tukwila Fire Department.

Section 2. Mayor Authorized to Surplus. The Mayor is hereby authorized to transfer ownership of the 2005 Cargo Mate Tandem Axle Enclosed Trailer described in Section 1 for use by the Renton Regional Fire Authority as authorized by RCW 39.33.010 and for the benefit of the City of Tukwila's residents, businesses and visitors.

PASSED BY THE CITY COUNCIL OF THE CITY OF TUKWILA, WASHINGTON, at a Regular Meeting thereof this _____ day of _____, 2020.

ATTEST/AUTHENTICATED:

Christy O'Flaherty, MMC, City Clerk

De'Sean Quinn, Council President

APPROVED AS TO FORM BY:

Filed with the City Clerk: _____
Passed by the City Council: _____
Resolution Number: _____

Office of the City Attorney

Exhibit A: 2020 Fleet Surplus List—HazMat Trailer

Exhibit B: 2020 Fleet Surplus Equipment (HazMat Trailer)—Photographs

2020 FLEET SURPLUS HAZMAT TRAILER - EXHIBIT A

RES #	EQ#	DIV	O&M ACCT	Dept	Yr	Description	Color	Serial Number / Vehicle Identification Number	License	EST. SALVAGE VALUE
	1023	FD HAZMAT	000.11.522.201.45.95	FD	2005	TRAILER, CARGOMATE (DECONTAMINATION)	WHITE	5NHUTBT215T405479	76390C	\$500
TOTAL	1									\$500

2020 Fleet Surplus Equipment (HazMat Trailer) – Exhibit B



Unit 1023, 2005 Trailer, Cargo Mate, Plate: 76390C,
VIN: 5NHUTBT215T405479. Estimated value \$500.



Office of Emergency Management
 Department of Executive Services
 3511 Northeast Second Street
 Renton, WA 98056
 Phone: (206) 296-3830

Hand Receipt Form

USE TO REPORT EQUIPMENT RECEIVED
 FROM **2003 Supplemental EQUIPMENT GRANT** ONLY
 (STATE PURCHASED)

INSTRUCTIONS:

1. Fill out this form by hand **OR** electronically using Adobe Reader 7.0.
2. Print, sign and mail to KC OEM, Attn. Jeff Bowers, 3511 NE 2nd Street, Renton, WA 98056.

Adobe Reader 7.0 - FREE Download

Receiving Organization TUKWILA FIRE DEPARTMENT

Final recipient

For distribution

Receiving Organization's Address

Street 444 ANDOVER PARK EAST

City TUKWILA

State WA Zip Code 98188

Contact Person

Prepared By BC MARTIN F. GRISHAM

Phone Number (206) 575-4404

E-Mail mgrisham@ci.tukwila.wa.us

Discipline (check the discipline that the equipment was issued for)

Law enforcement

Health care

Fire service

Public safety communications

Emergency medical services

Government / administrative

Emergency management

Citizen Corps Councils and Programs

Hazmat response

Nonprofit

Public works

Other

Public health

We understand this is a one-time grant and as such, the final recipient is responsible for the maintenance, training, and proper storage of the equipment. Equipment lost, stolen or unrepairable will not be replaced. This grant does not mandate that your jurisdiction purchase replacement equipment if this equipment expires or is used for WMD/CBRNE purposes. If used for other purposes, Sub grantee will replace this equipment.

We will submit an Annual Inventory Review Form to OEM and will make the above listed equipment available for audit / inspection at OEM's request. We understand that our agency must report this equipment in accordance with OMB Circular A-87 and is subject to audit under OMB A-133.

We hold the Department of Homeland Security, the Washington State Military Department and King County OEM harmless for any and all damages that may result from the acceptance of this equipment, including data loss.

Authorized Signature

Date

SEPTEMBER 9, 2005

Print Name

CHRIS FLORES

Phone Number

(206)575-4404

Job Title

ASSISTANT CHIEF



Office of Emergency Management
 Department of Executive Services
 3511 Northeast Second Street
 Renton, WA 98056
 Phone: (206) 296-3830

Hand Receipt Form

USE TO REPORT EQUIPMENT RECEIVED
 FROM **2003 Supplemental EQUIPMENT GRANT** ONLY
 (STATE PURCHASED)

I hereby acknowledge receipt of the following equipment using Department of Homeland Security funds:

Equipment Category: INTEROPERABLE COMMUNICATIONS EQUIPMENT

Item Code	Item	Units Received
1.1	Motorola Individual Portable Radios XTS 2500 & accessories	0
1.2	Voice Amplifiers for Advantage 1000 masks	0

Equipment Category: PERSONAL PROTECTIVE EQUIPMENT

Item Code	Item	Units Received
2.1	Trelleborg Level A fully encapsulated liquid & vapor protection ensemble with hood	0
2.2	SCBA, MSA MMR XTREME, CBRN NIOSH Approved	0

Equipment Category: EXPLOSIVE DEVICE MITIGATION AND REMEDIATION

Item Code	Item	Units Received
3.1	EOD-8 Ballistic Threat Body Armor	0
3.2	EOD-8 Ballistic Threat Helmet	0
3.3	PAN Disruptor stands, lightweight by D&P Metal Crafting Inc.	0
3.4	Andros F6A Robot	0
3.5	EPIX Digital Imaging X-Ray system	0

Equipment Category: DETECTION

Item Code	Item	Units Received
4.1	SensIR portable spectrometer	0
4.2	Spectrometer Upgrade, upgrade TravellIR ICHEM Extended Library	0
4.3	Spectrometer Upgrade, upgrade TravellIR to HAZMAT ID Command System	0
4.4	Radiation Detector with padded case and 9V battery	0

Equipment Category: DECONTAMINATION

Item Code	Item	Units Received
5.1	TVI Hazmat/Tactical 3-Line Decontamination System	0
5.2	Equipment Trailer, Decon System	1

Equipment Category: MEDICAL SUPPLIES & PHARMACEUTICALS

Item Code	Item	Units Received
6.1	Cyanide Kits	0
6.2	Mark One Auto Injectors Kits	0

2444 JAVD HE RVD 11 501
KCOEM HAS NOT RVD #12

MIL FORM 17
1 JUL 04



State of Washington Military Department
PURCHASE ORDER

Date
6/23/2005

Purchase Order Number
P47863

FROM (INITIATOR) HOMELAND SECURITY SECTION Bldg #20 CAMP MURRAY, WA 98430		Agency No 245	Mailstop TA-20	SHIP TO TUKWILA FIRE DEPT ATTN: MARTY GRISHAM 444 ANDOVER PK E TUKWILA, WA 98188	
TO (VENDOR) OLYMPIC TRAILER AND TRUCK, INC 7830 Martin Way East Olympia, WA 98516 USA		MAIL INVOICES TO STATE OF WASHINGTON MILITARY DEPARTMENT ACCOUNTS PAYABLE - BLDG 1 CAMP MURRAY, WA. 98430-5092			
Authority/Contract No 7.1.b.1	FOB Point Destination	Payment Terms 30 days		Capital Project # / Title	

#	Item #	Description	Qty	Unit	Unit Price	Total Cost
1	N/A	21' Equipment Trailer	1	Each	\$6,345.00	\$6,345.00

Comments/Instructions: Homeland Security							
Instructions to Vendor	1. Washington State sales tax applies to this order.					Sub Total:	\$6,345.00
	2. Show Purchase Order number on all invoices, packages, and shipping documents.					Less Discount:	(\$0.00)
	3. This purchase order is subject to the standard terms and conditions located on the Department of General Administration's website at: www.ga.wa.gov/PCA/Bids/STTERMS.DOC					Shipping:	\$0.00
	4. Approved as to form, Spencer W. Daniels, Asst Attorney General, 6/22/04					Sub Total:	\$6,345.00
						Tax (8.40%):	\$532.98
						Grand Total:	\$6,877.98

Prepared by: Alec Chapman	Ph: 253-512-7044	Agency Approval: Mike Miner	Ph: 253-512-7703
Products/Services Received by: (Print Name)	Date Received	Receiver's Signature	Receiver's Phone

(Below for Accounting Purposes Only)

Doc Date		Current Doc No		Ref Doc No		Vendor Number			Vendor Message				
RDS	TC	Mod	Fund	AI	Master Index	S-Obj	SSO	Proj	S-Obj	Proj-Ph	Amount / Percentage	Invoice #	
					000733SS	NZ					\$6,877.98 / 100.0%		
Accounting Approval for Payment						Date				Warrant Total			



Olympic Trailer & Truck, Inc.

7830 Martin Way East
 Olympia, WA 98516
 (360) 357-3065
 (360) 459-1418 Fax

ORIGINAL

Invoice

Date	Invoice #
8/8/2005	13258

Bill To
State of Washington Military Department Accounts Payable-Bldg 1 Camp Murray Wa 98430-5092

Ship To
Tukwila Fire Dept. 444 Andover Pk. East Tukwila WA. 98188 ATTN: Marty Grisham 206-575-4404, 206-571-3427

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
P47863	Net 15 Days	DS	8/8/2005	Pick Up		

Quantity	Item Code	Description	Price Each	Amount
	Cargo Mate	2005 Cargo Mate Trailer, Model #TB818TA3 8X18 Tandam Axle Enclosed Trailer VIN#5NHUTBT215T405479 White Home Land Security Trailer	6,345.00	6,345.00T
	Delivery/Freight Ch...	DELIVERED TO TUKWILA FIRE DEPT. WA State Sales Tax	0.00 8.40%	0.00T 532.98

Please pay from this invoice. Thank you.	Total	\$6,877.98
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