



# City of Tukwila Transportation and Infrastructure Committee

- ❖ Cynthia Delostrinos Johnson, Chair
- ❖ Verna Seal
- ❖ Kate Kruller

|   |   |
|---|---|
| <b>Distribution:</b><br>C. Delostrinos Johnson<br>V. Seal<br>K. Kruller<br>K. Hougardy<br>D. Quinn<br>L. Humphrey<br>H. Hash<br>H. Ponnekanti<br>H. Kirkland<br>G. Labanara<br>B. Still | City Attorney<br>A. Youn<br>Clerk File Copy<br>2 Extra<br><br>Place pkt pdf on SharePoint:<br>Z Trans & Infra Agendas<br><br>e-mail cover to: F. Ayala,<br>A. Le, C. O'Flaherty, A.<br>Youn, B. Saxton, S. Norris,<br>L. Humphrey |
|---|---|

## AGENDA

**MONDAY, JUNE 15, 2020 – 5:30 PM**

**Virtual Meeting - Members of the public may listen by dialing 1-253-292-9750 and entering conference ID 437 065 682# (6300 BUILDING, SUITE 100)**

| Item   | Recommended Action   | Page   |
|--|--|--------|
| <b>1. PRESENTATIONS</b>  |  |        |
| <b>2. BUSINESS AGENDA</b>  |  |        |
| a) Surface Water - 2018 Small Drainage Program Project Closeout and Acceptance (Mike Perfetti)                         | a) Forward to 07/06/2020 Regular Consent Agenda  | Pg. 1  |
| b) PW Fleet & Facilities Building Improvements Project Update and 60% Design Review (Hari Ponnekanti)                  | b) Committee discussion  | Pg. 5  |
| c) Green River Trail Improvements and S 152 <sup>nd</sup> St Safe Routes to School Grant Applications (Cyndy Knighton) | c) Committee approval  | Pg. 11 |
| d) Service and Staffing Changes Resulting From COVID-19 Financial Impacts (Laurel Humphrey)                            | d) Committee discussion  | Pg. 15 |
| <b>3. MISCELLANEOUS</b>  |  |        |
|  | <b>Future Agendas:</b>   |        |
|  | <ul style="list-style-type: none"> <li>• Gilliam Creek Fish Barrier Removal Project</li> <li>• 2019 Small Drainage Closeout</li> </ul> |        |

**Next Scheduled Meeting: Monday, July 06, 2020**





# INFORMATIONAL MEMORANDUM

TO: **Transportation and Infrastructure Committee**  
 FROM: **Henry Hash, Public Works Director**  
 BY: **Mike Perfetti, Habitat Project Manager**  
 CC: **Mayor Ekberg**  
 DATE: **June 12, 2020**  
 SUBJECT: **Surface Water Fund - 2018 Annual Small Drainage Program**  
**Project No. 91841201, Contract No. 18-127**  
**Project Completion and Acceptance**

### ISSUE

Accept construction contract as complete and authorize release of retainage.

### BACKGROUND

The Small Drainage Program constructs drainage projects throughout the City that are too large for city staff to complete but are smaller than a typical capital improvement project. The 2018 Annual Small Drainage Program provided drainage improvements at seven locations:

- |   |  |
|---|--|
| 1) Tukwila Int'l Blvd –Pipe abandonment                 | 5) S 180 <sup>th</sup> St – Catch basin retrofit       |
| 2) Interurban Ave S – Catch basin retrofits             | 6) S 180 <sup>th</sup> St Abutment Wall – Levee repair |
| 3) Strander Blvd Bridge – Levee drainage repair         | 7) Todd Blvd – Catch basin retrofit                    |
| 4) Gilliam Creek Flap Gate – Outfall maintenance access |  |

### DISCUSSION

The Notice to Proceed for Contract Number 18-127 with Ceccanti, Inc. of Tacoma, WA was issued on September 19, 2018 and construction was physically completed on April 12, 2019. The final affidavits of Wages Paid were received in April 2020.

### FINANCIAL IMPACT

The 2018 construction budget was \$600,000, which included a 10% contingency. King County Flood Control District contributed \$65,378 to the project. The original contract amount was \$543,836.40, and one change order was executed for \$48,957.66. Retainage is being held by the City in the amount of \$26,830.47.

|  | <u>Expenses</u>            |
|--|----------------------------|
| Construction Contract Amount (pre-tax) | \$520,304.00               |
| Change Order No. 1                     | 44,061.89                  |
| Unit Price Underruns                   | (27,756.37)                |
| WA State Sales Tax                     | <u>26,235.42</u>           |
| <b>Total Contract Amount</b>           | <b><u>\$562,844.94</u></b> |

### RECOMMENDATION

Council is being asked to formally accept the 2018 Annual Small Drainage Program with Ceccanti, Inc. in the amount of \$562,844.94 as complete and authorize the release of retainage subject to standard claim and lien release procedures, and to consider this item on the Consent Agenda at the July 6, 2020 Regular Council Meeting.

Attachment: DRAFT Notice of Completion, Contract #18-127



Original  
 Revised # \_\_\_\_\_

## NOTICE OF COMPLETION OF PUBLIC WORKS CONTRACT

Date: \_\_\_\_\_ Contractor's UBI Number: \_\_\_\_\_

| Name & Mailing Address of Public Agency |
|---|
|   |
| UBI Number: _____                       |

| Department Use Only  |
|----------------------|
| Assigned to: _____   |
| Date Assigned: _____ |

*Notice is hereby given relative to the completion of contract or project described below*

|   |                     |   |
|---|---------------------|---|
| Project Name  | Contract Number     | Job Order Contracting<br><input type="checkbox"/> Yes <input type="checkbox"/> No |
| Description of Work Done/Include Jobsite Address(es)  |                     |   |
| Federally funded transportation project? <input type="checkbox"/> Yes <input type="checkbox"/> No (if yes, provide Contract Bond Statement below)   |                     |   |
| Contractor's Name   | E-mail Address      | Affidavit ID*   |
| Contractor Address  |                     | Telephone #   |
| If Retainage is not withheld, please select one of the following and List Surety's Name & Bond Number.<br><input type="checkbox"/> Retainage Bond <input type="checkbox"/> Contract/Payment bond (valid for federally funded transportation projects) |                     |   |
| Name:   |                     | Bond Number:  |
| Date Contract Awarded   | Date Work Commenced | Date Work Completed   |
|   |                     | Date Work Accepted  |
| Were Subcontractors used on this project? If so, please complete Addendum A. <input type="checkbox"/> Yes <input type="checkbox"/> No   |                     |   |
| Affidavit ID* - No L&I release will be granted until all affidavits are listed.   |                     |   |

|  |          |                       |       |
|--|----------|-----------------------|-------|
| Contract Amount  | \$ _____ | Liquidated Damages \$ | _____ |
| Additions (+)  | \$ _____ | Amount Disbursed \$   | _____ |
| Reductions (-)   | \$ _____ | Amount Retained \$    | _____ |
| <b>Sub-Total</b>   | \$ _____ |                       |       |
| Sales Tax Rate _____ %   |          |                       |       |
| <small>(If various rates apply, please send a breakdown)</small> |          |                       |       |
| Sales Tax Amount   | \$ _____ |                       |       |
| <b>TOTAL</b>   | \$ _____ | <b>TOTAL \$</b>       | _____ |

**NOTE: These two totals must be equal**

| Comments: |
|-----------|
|           |

**Note:** The Disbursing Officer must submit this completed notice immediately after acceptance of the work done under this contract.  
 NO PAYMENT SHALL BE MADE FROM RETAINED FUNDS until receipt of all release certificates.  
**Submitting Form:** Please submit the completed form by email to all three agencies below.

Contact Name: \_\_\_\_\_ Title: \_\_\_\_\_  
 Email Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_









INFORMATIONAL MEMORANDUM

TO: Transportation and Infrastructure Committee
FROM: Henry Hash, Public Works Director
BY: Hari Ponnekanti, Deputy PW Director
CC: Mayor Allan Ekberg
DATE: June 12, 2020
SUBJECT: Public Works Fleet & Facilities Building Tenant Improvements
Project No. 91630601
Project Update and 60% Design Review

ISSUE

Provide an update on the PW Fleet and Facilities Tenant Improvements at 60% design, schedule, and cost estimate.

BACKGROUND

On 12/02/19, Council approved the PW Fleet and Facilities tenant improvements project budget in the amount of \$9.5 million dollars with funding split 50/50 with the General Fund and Water/Sewer/Surface Water Utilities.

DISCUSSION

SHKS Architect has reached the 60% design milestone. Please see the attached design drawing, project timeline schedule, and cost estimates. 60% design cost estimates are within the range of the estimated budgets. The following are some of the highlights of the design progress.

- Geo-technical explorations have been completed and seismic bracing design is advancing forward.
• Plumbing, HVAC, vehicle exhaust connection, lighting, tire storage facility, office and kitchen area design is advanced in this design period.
• Project specifications and bid documents are created.
• More detailed cost estimates are prepared as part of the 60% design.
• Paint booth removal contract is signed, and permit application is submitted to DCD.

PHASE 1 FINANCIAL IMPACT

Table with 3 columns: Item, Expenditures, and 2019/2020 Budget. Rows include SHKS Design Am No. 2, Misc Consultant Services, Estimate - Soft Costs, Estimate - Construction, Funding - General Fund, Funding - Utilities, and Total.

DISCUSSION ONLY

Committee discussion only.

Attachments: Cost estimates
Tentative Schedule

# Public Works Fleet and Facilities Building - Phase 1

## Cost Estimates

|                                     | Budget                         | Expenditures to date 12/31/19  | Estimates at 30% Design        | Estimates at 60% Design        |
|-------------------------------------|--------------------------------|--------------------------------|--------------------------------|--------------------------------|
| Land Purchases                      |                                | \$ 24,706,348.00               |                                |                                |
| SHKS Master Plan                    |                                | 1,398,437.09                   |                                |                                |
|                                     | <u>\$ 26,105,000.00</u>        | <u>\$ 26,104,785.09</u>        |                                |                                |
| <b>Design</b>                       |                                |                                |                                |                                |
| SHKS Design Fee                     |                                | \$ 17,547.68                   | \$ 553,220.32                  | \$ 553,220.32                  |
| Geo-Tech Design Fee                 |                                |                                | 80,000.00                      | 80,000.00                      |
| Hazard Study Fee                    |                                |                                | 3,450.00                       | 11,160.00                      |
| Mayes Testing                       |                                |                                |                                | 14,300.00                      |
| Soft Costs                          | \$ 2,880,000.00                |                                | <u>\$ 636,670.32</u>           | <u>\$ 658,680.32</u>           |
| Demolition of Out Buildings         |                                |                                | \$ 81,077.70                   | \$ 81,077.70                   |
| <b>Construction</b>                 |                                |                                |                                |                                |
| Phase 1 Building Renovation         |                                |                                | \$ 4,524,329.00                | \$ 5,237,611.00                |
| Removal of Paint Booths             |                                | <b>106,615.54</b>              | <b>168,000.00</b>              |                                |
| Fence and Security Gates            |                                |                                | <b>300,000.00</b>              | <b>212,560.72</b>              |
| Outside Structural Repair and Paint |                                | <b>280,000.00</b>              |                                |                                |
| Covered Storage - Outside           |                                |                                | 750,000.00                     | 750,000.00                     |
| Civil Site Work                     |                                |                                | 750,000.00                     | 750,000.00                     |
| Trench Drains (Alternate)           |                                |                                | 35,885.00                      | 35,885.00                      |
| Emergency Generator (Alternate)     |                                |                                | 382,852.00                     | 382,852.00                     |
|                                     | <u>\$ 6,715,000.00</u>         | <u>\$ 404,163.22</u>           | <u>\$ 6,992,143.70</u>         | <u>\$ 7,449,986.42</u>         |
| <b>Grand Total</b>                  | <u><b>\$ 35,700,000.00</b></u> | <u><b>\$ 26,122,332.77</b></u> | <u><b>\$ 7,628,814.02</b></u>  | <u><b>\$ 8,108,666.74</b></u>  |
|                                     |                                |                                | <u><b>\$ 34,031,146.79</b></u> | <u><b>\$ 34,230,999.51</b></u> |



## Tukwila Public Works Fleets & Facilities Building

### Overall Summary

|                                    | SF            | \$/SF         | TOTAL            |
|------------------------------------|---------------|---------------|------------------|
| Fleets and Facilities Renovation   | 43,200        | 114.08        | 4,928,268        |
| <b>TOTAL BUILDING CONSTRUCTION</b> | <b>43,200</b> | <b>114.08</b> | <b>4,928,268</b> |
| <b>ADD ALTS</b>                    |               |               |                  |
| Alternate 1: Emergency generator   |               |               | 368,277          |

# Tukwila Public Works

## Fleets & Facilities Building

### Fleets and Facilities Renovation

|   |   | %           | \$/SF  | TOTAL     |         |
|---|---|-------------|--------|-----------|---------|
|   |   | Gross Area: |        | 40,255 SF |         |
| A10   | Foundations                                 | 6%          | 7.88   | 317,358   |         |
| A   | Substructure                                | 6%          | 7.88   | 317,358   |         |
|   | Design Superstructure                       | 7%          | 9.10   | 366,210   |         |
| B20   | Exterior Enclosure                          | 1%          | 1.67   | 67,160    |         |
| B30   | Roofing                                     | 0%          | 0.29   | 11,568    |         |
| B   | Shell                                       | 9%          | 11.05  | 444,938   |         |
| C10   | Interior Construction                       | 3%          | 3.74   | 150,569   |         |
| C20   | Stairways                                   | 1%          | 0.68   | 27,475    |         |
| C30   | Interior Finishes                           | 4%          | 4.42   | 178,050   |         |
| C   | Interiors                                   | 7%          | 8.85   | 356,094   |         |
| D20   | Plumbing Systems                            | 7%          | 8.59   | 345,678   |         |
| D30   | Heating, Ventilation & Air Conditioning     | 15%         | 17.88  | 719,616   |         |
| D40   | Fire Protection                             | 2%          | 2.53   | 101,758   |         |
| D50   | Electrical Lighting, Power & Communications | 14%         | 17.44  | 702,132   |         |
| D   | Services                                    | 38%         | 46.43  | 1,869,184 |         |
| E10   | Equipment                                   | 3%          | 3.16   | 127,040   |         |
| E20   | Furnishings                                 | 1%          | 1.21   | 48,528    |         |
| E   | Equipment & Furnishings                     | 4%          | 4.36   | 175,568   |         |
| F20   | Selective Demolition                        | 4%          | 4.76   | 191,580   |         |
| F   | Special Construction & Demolition           | 4%          | 4.76   | 191,580   |         |
| BUILDING ELEMENTAL COST BEFORE CONTINGENCIES    |   | 68%         | 83.34  | 3,354,722 |         |
| Z10   | Contingency                                 | 15.00%      | 10%    | 12.50     | 503,208 |
| BUILDING ELEMENTAL COST INCLUDING CONTINGENCIES |   | 78%         | 95.84  | 3,857,930 |         |
| Z20   | General Requirements                        | 6.50%       | 5%     | 6.23      | 250,765 |
| Z21   | General Conditions                          | 9.88%       | 8%     | 10.08     | 405,939 |
| Z22   | Office Overhead & Profit                    | 5.00%       | 5%     | 5.61      | 225,732 |
| Z23   | Bonds and insurance                         | 1.50%       | 1%     | 1.44      | 57,869  |
| Z24   | Permit by owner                             | 0.00%       | 0%     | 0.00      | 0       |
| BUILDING CONSTRUCTION COST BEFORE ESCALATION    |   | 97%         | 119.20 | 4,798,236 |         |
| Z30   | Escalation to Midpoint (Jan 2021)           | 2.71%       | 3%     | 3.23      | 130,032 |
| RECOMMENDED BUDGET                              |   | 100%        | 122.43 | 4,928,268 |         |

| ID | Task Name   | Duration        | Start               | Finish              | '20 | Apr 19, '20 | Apr 26, '20 | May 3, '20 | May 10, '20 | May 17, '20 | May 24, '20 | May 31, '20 | Jun 7, '20 | Jun 14, '20 | Jun 21, '20 | Jun 28, '20 |   |   |   |   |
|----|---|-----------------|---------------------|---------------------|-----|-------------|-------------|------------|-------------|-------------|-------------|-------------|------------|-------------|-------------|-------------|---|---|---|---|
|    |   |                 |                     |                     | W   | T           | F           | S          | M           | T           | W           | T           | F          | S           | M           | T           | W | T | F | S |
| 1  | <b>City of Tukwila Public Works Design Schedule</b> | <b>427 days</b> | <b>Tue 10/8/19</b>  | <b>Mon 6/28/21</b>  |     |             |             |            |             |             |             |             |            |             |             |             |   |   |   |   |
| 2  | <b>Master Plan Presentation</b>                     | <b>40 days</b>  | <b>Tue 10/8/19</b>  | <b>Fri 12/6/19</b>  |     |             |             |            |             |             |             |             |            |             |             |             |   |   |   |   |
| 11 | <b>Owner Performed Work</b>                         | <b>113 days</b> | <b>Mon 12/9/19</b>  | <b>Tue 5/19/20</b>  |     |             |             |            |             |             |             |             |            |             |             |             |   |   |   |   |
| 12 | Geotech Report                                      | 60 days         | Wed 2/26/20         | Tue 5/19/20         |     |             |             |            |             |             |             |             |            |             |             |             |   |   |   |   |
| 13 | Hazmat Report of Heiser                             | 30 days         | Thu 2/6/20          | Thu 3/19/20         |     |             |             |            |             |             |             |             |            |             |             |             |   |   |   |   |
| 14 | Paint Booth Demolition                              | 15 days         | Mon 3/2/20          | Fri 3/20/20         |     |             |             |            |             |             |             |             |            |             |             |             |   |   |   |   |
| 15 | Equipment Inventory                                 | 10 days         | Mon 12/9/19         | Fri 12/20/19        |     |             |             |            |             |             |             |             |            |             |             |             |   |   |   |   |
| 16 | <b>Design and Documentation</b>                     | <b>183 days</b> | <b>Fri 12/6/19</b>  | <b>Wed 8/26/20</b>  |     |             |             |            |             |             |             |             |            |             |             |             |   |   |   |   |
| 17 | <b>0-30% Design</b>                                 | <b>42 days</b>  | <b>Fri 12/6/19</b>  | <b>Thu 2/6/20</b>   |     |             |             |            |             |             |             |             |            |             |             |             |   |   |   |   |
| 27 | <b>30%-60% Design</b>                               | <b>55 days</b>  | <b>Thu 2/6/20</b>   | <b>Fri 4/24/20</b>  |     |             |             |            |             |             |             |             |            |             |             |             |   |   |   |   |
| 36 | Permit Submittal                                    | 0 days          | Wed 6/17/20         | Wed 6/17/20         |     |             |             |            |             |             |             |             |            |             |             |             |   |   |   |   |
| 37 | Permit Review/Issuance                              | 8 wks           | Thu 6/18/20         | Thu 8/13/20         |     |             |             |            |             |             |             |             |            |             |             |             |   |   |   |   |
| 38 | 60%-90% Design                                      | 65 days         | Mon 4/27/20         | Tue 7/28/20         |     |             |             |            |             |             |             |             |            |             |             |             |   |   |   |   |
| 39 | Tukwila PW 90% Milestone Review Meeting             | 1 day           | Wed 7/29/20         | Wed 7/29/20         |     |             |             |            |             |             |             |             |            |             |             |             |   |   |   |   |
| 40 | Construction/Bid Documents                          | 15 days         | Thu 7/30/20         | Wed 8/19/20         |     |             |             |            |             |             |             |             |            |             |             |             |   |   |   |   |
| 41 | 100% Submittal                                      | 0 days          | Wed 8/19/20         | Wed 8/19/20         |     |             |             |            |             |             |             |             |            |             |             |             |   |   |   |   |
| 42 | Tukwila PW NTP to Bid                               | 5 days          | Thu 8/20/20         | Wed 8/26/20         |     |             |             |            |             |             |             |             |            |             |             |             |   |   |   |   |
| 43 | <b>Bidding</b>                                      | <b>36 days</b>  | <b>Thu 8/27/20</b>  | <b>Fri 10/16/20</b> |     |             |             |            |             |             |             |             |            |             |             |             |   |   |   |   |
| 44 | Bidding Period                                      | 15 days         | Thu 8/27/20         | Thu 9/17/20         |     |             |             |            |             |             |             |             |            |             |             |             |   |   |   |   |
| 45 | City of Tukwila Contract Negotiations               | 21 days         | Fri 9/18/20         | Fri 10/16/20        |     |             |             |            |             |             |             |             |            |             |             |             |   |   |   |   |
| 46 | <b>Construction</b>                                 | <b>168 days</b> | <b>Fri 10/16/20</b> | <b>Mon 6/28/21</b>  |     |             |             |            |             |             |             |             |            |             |             |             |   |   |   |   |
| 51 |   |                 |                     |                     |     |             |             |            |             |             |             |             |            |             |             |             |   |   |   |   |

Permit Submittal ◆ 6/17

Project: 20-0319-Design Schedule DD  
Date: Thu 4/30/20

Task

Split

Milestone

Summary

Project Summary

External Tasks

External Milestone

Inactive Task

Inactive Milestone

Inactive Milestone

Inactive Summary

Manual Task

Duration-only

Manual Summary Rollup

Manual Summary

Start-only

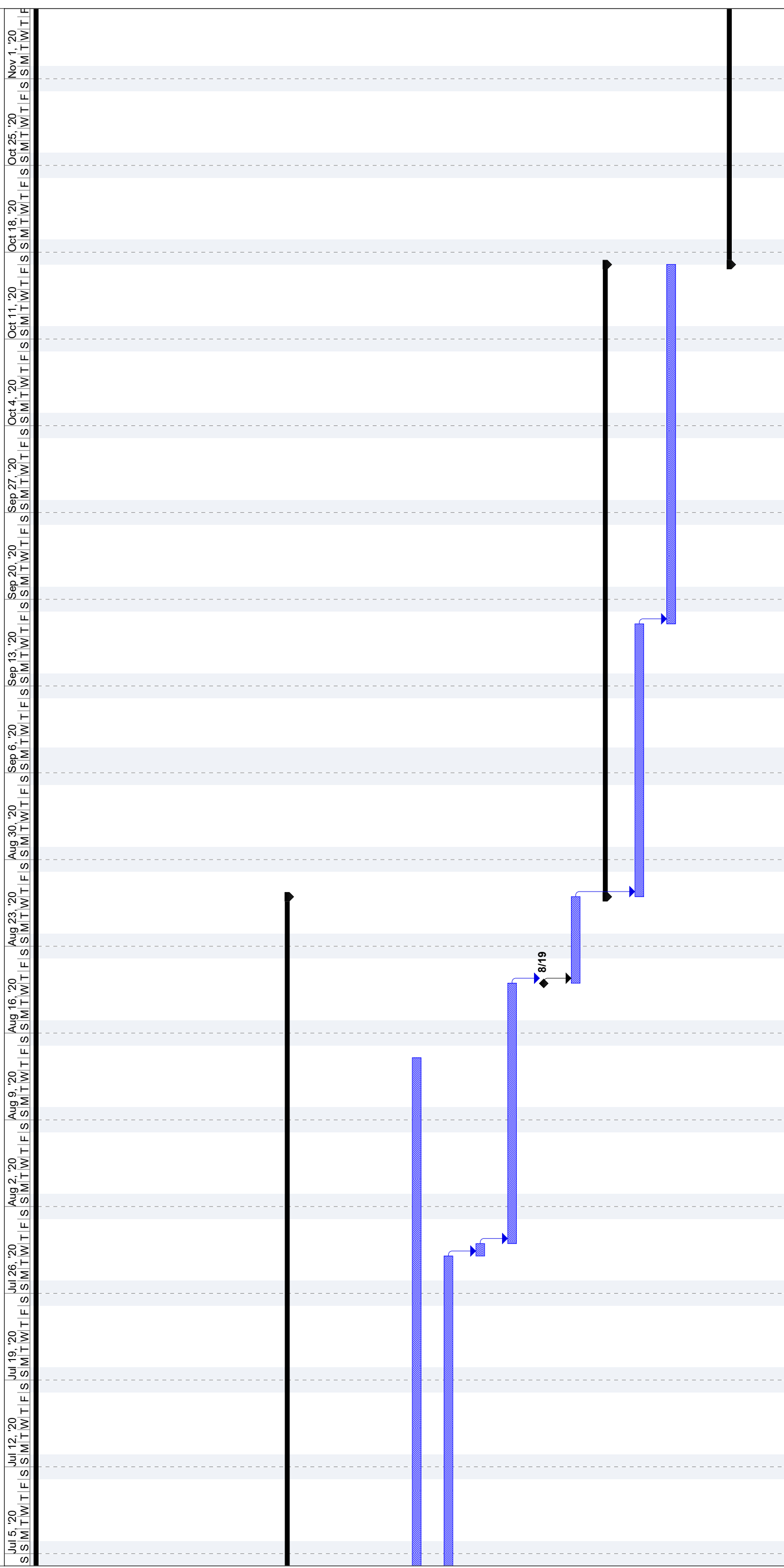
Finish-only

External Tasks

External Milestone

Progress

Deadline



|  |  |   |   |   |  |
|--|--|---|---|---|--|
| Project: 20-0319-Design Schedule DD<br>Date: Thu 4/30/20 | <ul style="list-style-type: none"> <li>Task</li> <li>Split</li> <li>Milestone</li> <li>Summary</li> <li>Project Summary</li> </ul> | <ul style="list-style-type: none"> <li>External Tasks</li> <li>External Milestone</li> <li>Inactive Task</li> <li>Inactive Milestone</li> <li>Inactive Milestone</li> </ul> | <ul style="list-style-type: none"> <li>Inactive Summary</li> <li>Manual Task</li> <li>Duration-only</li> <li>Manual Summary Rollup</li> <li>Manual Summary</li> </ul> | <ul style="list-style-type: none"> <li>Start-only</li> <li>Finish-only</li> <li>External Tasks</li> <li>External Milestone</li> <li>Progress</li> </ul> | <ul style="list-style-type: none"> <li>Deadline</li> </ul> |
|--|--|---|---|---|--|



## INFORMATIONAL MEMORANDUM

TO: **Transportation and Infrastructure Committee**  
 FROM: **Henry Hash, Public Works Director**  
 BY: **Cyndy Knighton, Senior Program Manager**  
 CC: **Mayor Ekberg**  
 DATE: **June 12, 2020**  
 SUBJECT: **Green River Trail Improvements & S 152<sup>nd</sup> St Safe Routes to School**  
**Project No. 91810406 and 91710303**  
**Pedestrian and Bicycle Program and Safe Routes to School Grant Applications**

### ISSUE

Authorize the submittal of grant applications to the two WSDOT Active Transportation Division grant programs.

### BACKGROUND

The Washington State Department of Transportation Active Transportation Division (WSDOT) has issued a Call for Projects inviting applicants to submit projects for funding through the Pedestrian and Bicycle Program (PBP) and Safe Routes to School (SRTS). Current City policy requires approval by the appropriate Committee before applying for grants. Grant applications are due by July 13, 2020 for the PBP and July 20, 2020 for the SRTS.

### DISCUSSION

WSDOT typically issues call for projects for these two fund sources every-other year. There is no match required for these grants, but preference will be given to projects that provide some match, whether cash or in-kind. Staff recommends the City submit applications for two projects:

| Project                    | Description   | Source | Total Cost  | Grant Amt.  | City Match              |
|----------------------------|---|--------|-------------|-------------|-------------------------|
| Green River Trail Project  | Construct widening, illumination, wayfinding, Ped Bridge to Christensen | PBP    | \$1,000,000 | \$900,000   | \$100,000 (10% In-Kind) |
| S 152 <sup>nd</sup> Street | Construct curb, gutter, sidewalk on both sides, on-street parking       | SRTS   | \$3,000,000 | \$2,800,000 | \$200,000 (7% In-Kind)  |

The Green River Trail project is “shovel-ready” as the design, permitting, and mitigation was completed as part of the Pedestrian Bridge Project. Construction would begin in early 2021. S 152<sup>nd</sup> Street design has been fully funded by a System Access Fund grant through Sound Transit. Design will begin this summer with construction beginning in 2021 but would more likely be in 2022.

### FINANCIAL IMPACT

The estimated total project cost may change as both projects are still being updated. With reductions of available revenue limited due to COVID-19 impacts, staff recommends the grant applications include an in-kind match of staff time for the construction management. Existing staff is available with the necessary skills to provide the majority of the construction management and inspection for both projects with a small amount of support from outside consultants. If the grants are awarded, there could be a negative financial impact to either the general fund or the arterial street fund, depending on what staff is assigned to the project. It needs to be clearly noted that the S 152<sup>nd</sup> St project is accounted for in the Residential Street fund and that no staff are budgeted in this fund. If this grant is awarded, labor costs for any staff assigned to this project would need to be reallocated from their home fund to the residential street fund.

### RECOMMENDATION

Committee approval to submit grant applications to the Pedestrian and Bicycle Program for the Greet River Trail Improvements Project and S 152<sup>nd</sup> Street Safe Routes to School Project.

Attachments: Page 25, 2019 CIP, Green River Trail Improvements  
Page 6, 2019 CIP, S 152<sup>nd</sup> Street Safe Routes to School

# CITY OF TUKWILA CAPITAL PROJECT SUMMARY

2019 to 2024

**PROJECT:** Green River Trail Improvements

Project No. 91810403

**DESCRIPTION:** Construct a widened trail section between the west landing of the Southcenter Pedestrian Bridge and the shared use path on Christensen Road. Includes illumination, CCTV, and provides the fiber connection to the Pedestrian Bridge for operation of CCTV and communication to the light controllers and ped/bike counter.

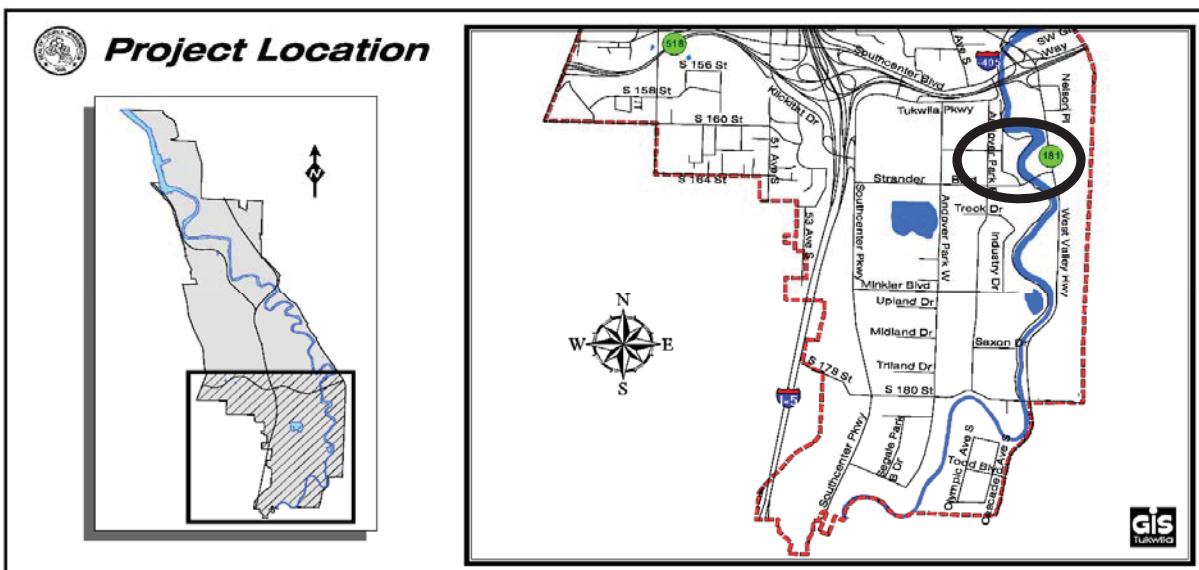
**JUSTIFICATION:** Wider trail section is needed to accommodate the intermingling of trail and bridge users by providing a wider trail and improved safety features.

**STATUS:** New project for 2019 - 2024 CIP. Designed and permitted as part of the TUC Pedestrian/Bicycle Bridge.

**MAINT. IMPACT:** Reduced pavement repairs, increased maintenance for illumination and CCTV upkeep

**COMMENT:** Project is a subset of the TUC/TOD Pedestrian Improvements Project (90710405) and related to the TUC Pedestrian/Bicycle Bridge Project (90510403) and Baker Boulevard Non-Motorized (91610409). All permitting and mitigation was completed as part of the Ped Bridge project. Permitting expires by 2022, delays past this date would need new permit approvals. PSRC grant application in 2018.

| FINANCIAL<br>(in \$000's) | Through  |          | Estimated |          |           |            |          |          |          |          | TOTAL        |
|---------------------------|----------|----------|-----------|----------|-----------|------------|----------|----------|----------|----------|--------------|
|                           | 2017     | 2018     | 2019      | 2020     | 2021      | 2022       | 2023     | 2024     | BEYOND   |          |              |
| <b>EXPENSES</b>           |          |          |           |          |           |            |          |          |          |          |              |
| Design                    |          |          |           |          | 74        |            |          |          |          |          | 74           |
| Land (R/W)                |          |          |           |          |           |            |          |          |          |          | 0            |
| Const. Mgmt.              |          |          |           |          |           |            |          |          |          |          | 0            |
| Construction              |          |          |           |          |           | 962        |          |          |          |          | 962          |
| <b>TOTAL EXPENSES</b>     | <b>0</b> | <b>0</b> | <b>0</b>  | <b>0</b> | <b>74</b> | <b>962</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>1,036</b> |
| <b>FUND SOURCES</b>       |          |          |           |          |           |            |          |          |          |          |              |
| Awarded Grant             |          |          |           |          |           |            |          |          |          |          | 0            |
| Proposed Grant            |          |          |           |          | 64        | 832        |          |          |          |          | 896          |
| Mitigation Actual         |          |          |           |          |           |            |          |          |          |          | 0            |
| Traffic Impact Fees       |          |          |           |          |           |            |          |          |          |          | 0            |
| City Oper. Revenue        |          |          |           |          | 10        | 130        | 0        | 0        | 0        | 0        | 140          |
| <b>TOTAL SOURCES</b>      | <b>0</b> | <b>0</b> | <b>0</b>  | <b>0</b> | <b>74</b> | <b>962</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>1,036</b> |



# CITY OF TUKWILA CAPITAL PROJECT SUMMARY

2019 to 2024

**PROJECT:** S 152nd St Safe Routes to School

Project No. 91710303

**DESCRIPTION:** Install curb, gutter, and sidewalks on both sides of S 152nd St, including widening pavement width by three feet to construct an on-street parking lane as a buffer between the roadway and sidewalk on the north side.

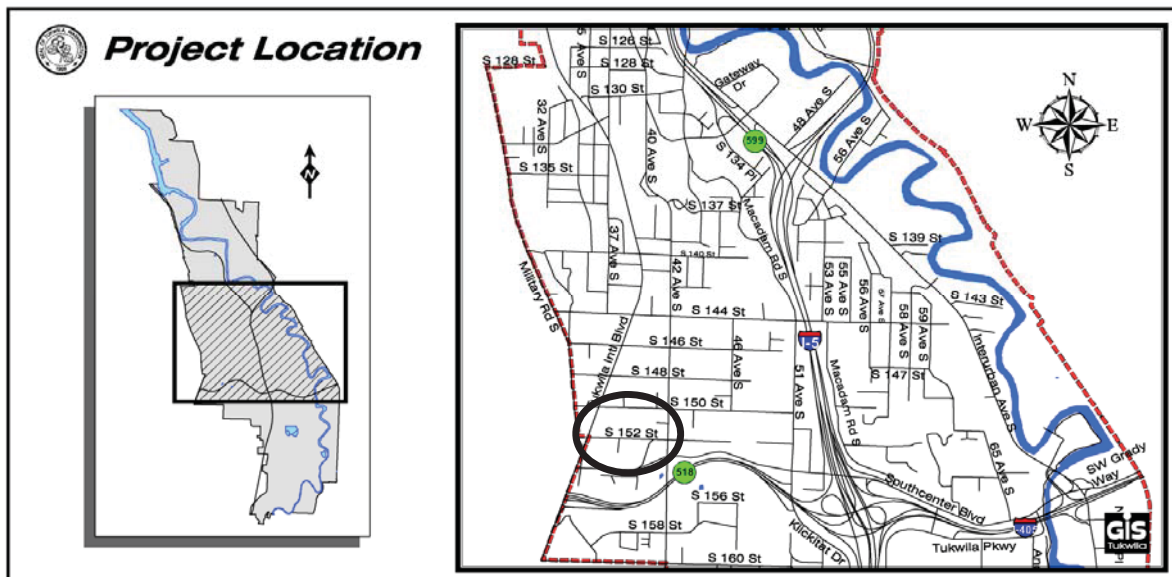
**JUSTIFICATION:** Enhance safety for students walking to Foster High School, Showalter Middle School, and Thorndyke Elementary School and encourage transportation choices for the neighborhood.

**STATUS:** New project for the 2019 - 2024 CIP.

**MAINT. IMPACT:** New sidewalk and pavement will need to be maintained.

**COMMENT:** Safe Routes to School grant submitted in April 2018.

| FINANCIAL<br>(in \$000's) | Through  |          | Estimated  |              |              |          |          |          |          | TOTAL        |
|---------------------------|----------|----------|------------|--------------|--------------|----------|----------|----------|----------|--------------|
|                           | 2017     | 2018     | 2019       | 2020         | 2021         | 2022     | 2023     | 2024     | BEYOND   |              |
| <b>EXPENSES</b>           |          |          |            |              |              |          |          |          |          |              |
| Design                    |          |          | 121        | 122          |              |          |          |          |          | 243          |
| Land (R/W)                |          |          |            |              |              |          |          |          |          | 0            |
| Const. Mgmt.              |          |          |            | 200          | 183          |          |          |          |          | 383          |
| Construction              |          |          |            | 1,300        | 900          |          |          |          |          | 2,200        |
| <b>TOTAL EXPENSES</b>     | <b>0</b> | <b>0</b> | <b>121</b> | <b>1,622</b> | <b>1,083</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>2,826</b> |
| <b>FUND SOURCES</b>       |          |          |            |              |              |          |          |          |          |              |
| Awarded Grant             |          |          |            |              |              |          |          |          |          | 0            |
| Proposed Grant            |          |          | 121        | 1,622        | 1,083        |          |          |          |          | 2,826        |
| Mitigation Actual         |          |          |            |              |              |          |          |          |          | 0            |
| Mitigation Expected       |          |          |            |              |              |          |          |          |          | 0            |
| City Oper. Revenue        | 0        | 0        | 0          | 0            | 0            | 0        | 0        | 0        | 0        | 0            |
| <b>TOTAL SOURCES</b>      | <b>0</b> | <b>0</b> | <b>121</b> | <b>1,622</b> | <b>1,083</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>2,826</b> |









## INFORMATIONAL MEMORANDUM

**TO: Transportation & Infrastructure Committee**  
**FROM: Laurel Humphrey, Council Analyst**  
**DATE: June 12, 2020**  
**SUBJECT: Service and Staffing Changes resulting from COVID-19 Financial Impacts**

**ISSUE:**

Councilmember Delostrinos Johnson has requested a discussion of staffing and service impacts from COVID-19 related budget cuts.

**BACKGROUND**

The City has been implementing the staff-related reductions associated with the budget shortfall associated with the coronavirus pandemic. Three of the bargaining groups in the Teamsters voted for furloughs, reducing the workweek to 36 hours with an associated 10% pay reduction, and one of the bargaining groups voted to implement the contract terms resulting in the layoff of five employees. Non-represented staff are also being furloughed with a 10% pay reduction and associated hour reduction. The staff leadership team members are taking a 10% salary reduction with no reduction in hours.

City services will be impacted. The 6300 Building, home to Public Works staff, will be closed to the public every Friday through the end of the year. Due to staff reductions in the maintenance and trades unit, and the associated hiring freeze necessary to achieve needed expenditure savings, there will be a reduction in services in the Streets Division. The Department will prioritize safety-related projects and tasks, but there will most certainly be delays in normal departmental duties. Here are some examples of the work done by the Streets Department:

|                                  |   |   |
|----------------------------------|---|---|
| Vegetation control               | Road pavement                             | Signal work                                 |
| Snow plow and brine              | Homeless camp clean up                    | Litter and large item roadside pick up      |
| Potholes                         | Installing mailboxes through City program | Roadway striping                            |
| Landscape maintenance in medians | Traffic calming installations             | Large event response supporting PD and Fire |
| Street sign maintenance          |   |   |

**RECOMMENDATION**

Committee discussion.