



Tukwila Fire Department

6 Month Budget and Forecast Report

2020

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Fire 2020 Forecast vs Budget

- Department projected to be within Original 2020 Adopted Budget
- Operational Changes in Overtime have been main cost savings
 - Reduced costs for minimum staffing
 - Reduced overtime costs for training and other activities
 - First six months averaging \$22K/month in overtime,
 - Concerns - July projected at \$50K/month - increase in Sick Leave
- Salaries/Benefits overbudget- pipeline, academy & retirements
- Supplies below budget due to budget scrub
- Covid-19 Financial Savings have been accounted for in O/T & Supplies
- Additional Savings – Capital/Knox Box (shown) & Fleet (not shown)

Fire 2020 Forecast vs Budget

Fire's 2020 Forecast vs Budget



	YTD Actuals		Full Year Forecasts		Forecasted Variance from Budget		Adj Budget Variance			
	Updated July 22nd 2020		Forecast	Printed Budget	Over/(Under)	Deviation %	C19 Budget Adj	Adjusted Budget	Over/(Under)	Deviation %
	Jan-June	% Budget								
Regular Salaries & Wages	\$ 3,970,602	51.8%	\$ 7,855,952	\$ 7,666,823	\$ 189,129	2.5%	\$ -	\$ 7,666,823	\$ 189,129	2.5%
Extra Labor	\$ -	-	\$ 5,508	\$ -	\$ 5,508	-	\$ -	\$ -	\$ 5,508	-
Total Overtime	\$ 136,582	25.5%	\$ 286,582	\$ 534,648	\$ (248,066)	-46.4%	\$ (150,000)	\$ 384,648	\$ (98,066)	-25.5%
Holiday Pay	\$ 2,641	0.9%	\$ 252,641	\$ 295,454	\$ (42,813)	-14%	\$ -	\$ 295,454	\$ (42,813)	-14%
TOTAL SALARIES & WAGES	\$ 4,109,825	48.4%	\$ 8,400,683	\$ 8,496,925	\$ (96,242)	-1%	\$ (150,000)	\$ 8,346,925	\$ 53,758	1%
FICA	\$ 69,450	33.2%	\$ 146,360	\$ 208,956	\$ (62,596)	-30%	\$ -	\$ 208,956	\$ (62,596)	-30%
Pension - LEOFF	\$ 275,201	61.7%	\$ 541,001	\$ 446,274	\$ 94,727	21%	\$ -	\$ 446,274	\$ 94,727	21%
Pension - PERS	\$ 16,414	32.1%	\$ 39,943	\$ 51,129	\$ (11,186)	-22%	\$ -	\$ 51,129	\$ (11,186)	-22%
Industrial Insurance	\$ 217,851	51.5%	\$ 383,813	\$ 422,619	\$ (38,806)	-9%	\$ -	\$ 422,619	\$ (38,806)	-9%
Medical, Dental, Life, Optical	\$ 827,771	53.5%	\$ 1,583,490	\$ 1,548,497	\$ 34,993	2%	\$ -	\$ 1,548,497	\$ 34,993	2%
VEBA6 RMP	\$ 15,000	N/A	\$ 33,000	\$ -	\$ 33,000	-	\$ -	\$ -	\$ 33,000	-
PERSONNEL BENEFITS	\$ 1,421,687	53.1%	\$ 2,727,606	\$ 2,677,475	\$ 50,131	1.9%	\$ -	\$ 2,677,475	\$ 50,131	1.9%
TOTAL SALARY & BENEFITS	\$ 5,531,512	49.5%	\$ 11,128,289	\$ 11,174,400	\$ (46,111)	-0.4%	\$ (150,000)	\$ 11,024,400	\$ 103,889	0.9%
	Jan-May						Adjustments	Adjustments		
Office & Operating Supplies	\$ 48,465	23.4%	\$ 174,465	\$ 206,877	\$ (32,412)	-16%	\$ (25,000)	\$ 181,877	\$ (7,412)	-4%
Small Tools & Minor Equipment	\$ 29,232	33.5%	\$ 43,232	\$ 87,268	\$ (44,036)	-50%	\$ (36,000)	\$ 51,268	\$ (8,036)	-16%
SUPPLIES & SMALL TOOLS	\$ 77,697	26.4%	\$ 217,697	\$ 294,145	\$ (76,448)	-26%	\$ (61,000)	\$ 233,145	\$ (15,448)	-7%
Professional Services	\$ 49,534	61.2%	\$ 118,534	\$ 81,000	\$ 37,534	46%	\$ (4,000)	\$ 77,000	\$ 41,534	54%
Dispatching Services - Dispatching	\$ 76,437	34.4%	\$ 229,310	\$ 221,945	\$ 7,365	3%	\$ -	\$ 221,945	\$ 7,365	3%
Communication	\$ 14,375	44.7%	\$ 32,435	\$ 32,170	\$ 265	1%	\$ -	\$ 32,170	\$ 265	1%
Travel	\$ 468	6.7%	\$ 2,218	\$ 7,000	\$ (4,782)	-68%	\$ (7,000)	\$ -	\$ 2,218	-
Operating Rentals & Leases - Non Fleet	\$ 3,680	96.8%	\$ 8,832	\$ 3,800	\$ 5,032	132%	\$ -	\$ 3,800	\$ 5,032	132%
Operating Rentals & Leases - Fleet	\$ 135,490	20.8%	\$ 650,351	\$ 650,351	\$ -	0%	\$ -	\$ 650,351	\$ -	0%
Insurance (WCIA)	\$ 173,213	86.6%	\$ 173,213	\$ 199,922	\$ (26,709)	-13%	\$ -	\$ 199,922	\$ (26,709)	-13%
Public Utility	\$ 47,049	64.1%	\$ 99,549	\$ 73,360	\$ 26,189	36%	\$ -	\$ 73,360	\$ 26,189	36%
Repairs & Maintenance	\$ 19,869	53.8%	\$ 53,469	\$ 36,921	\$ 16,548	45%	\$ -	\$ 36,921	\$ 16,548	45%
Miscellaneous	\$ 32,363	22.5%	\$ 131,571	\$ 143,874	\$ (12,303)	-9%	\$ (14,500)	\$ 129,374	\$ 2,197	2%
SERVICES	\$ 552,477	38.1%	\$ 1,499,482	\$ 1,450,343	\$ 49,139	3%	\$ (25,500)	\$ 1,424,843	\$ 74,639	5%
Capital Purchases (Machinery & Equipment)	\$ 5,495	2.7%	\$ 5,495	\$ 200,000	\$ (194,506)	-97%	\$ -	\$ 200,000	\$ (194,506)	-97%
TOTAL OPERATING EXPENSES	\$ 635,669	32.7%	\$ 1,722,673	\$ 1,944,488	\$ (221,815)	-11.4%	\$ (86,500)	\$ 1,857,988	\$ (135,315)	-7.3%
GRAND TOTAL	\$ 6,167,181	47.0%	\$ 12,850,962	\$ 13,118,888	\$ (267,926)	-2.0%	\$ (236,500)	\$ 12,882,388	\$ (31,426)	-0.2%

Report by
Jake Berry

Fire 2020 1st & 2nd Qrt Overtime / Dollars



FD 2020 Overtime (\$)

Overtime Project Name	January	February	March	April	May	June	YTD Total	% Total	\$/hr
ACADEMY			\$ 2,537			\$ 478	\$ 3,015	2%	\$ 86.76
AID RUN		\$ 272	\$ 215				\$ 487	0%	\$ 62.90
AIRPAK MAINTENANCE/SCBA	\$ 408	\$ 833				\$ 680	\$ 1,922	1%	\$ 68.04
CALL BACK					\$ 436	\$ 277	\$ 713	1%	\$ 79.23
CITY MEETING	\$ 945	\$ 79					\$ 1,024	1%	\$ 74.47
CONTRACTOR BILLABLE OT	\$ 2,024	\$ 1,557	\$ 3,063		\$ 688	\$ 1,162	\$ 8,495	6%	\$ 78.66
DEPARTMENT MEETING	\$ 3,853	\$ 178		\$ 396	\$ 436	\$ 238	\$ 5,101	4%	\$ 77.00
EXPLORERS	\$ 248						\$ 248	0%	\$ 70.82
FIRE INVESTIGATION	\$ 352	\$ 1,629	\$ 1,123	\$ 857	\$ 1,031	\$ 988	\$ 5,980	4%	\$ 102.65
FIRE PREVENTION OT	\$ 3,608	\$ 2,744					\$ 6,352	5%	\$ 92.74
INSTRUCTOR	\$ 527	\$ 1,066				\$ 136	\$ 1,729	1%	\$ 72.79
INSTRUCTOR - CBT	\$ 1,380						\$ 1,380	1%	\$ 58.72
INSTRUCTOR - JATC	\$ 226					\$ 1,467	\$ 1,694	1%	\$ 61.59
INSTRUCTOR - RESCUE		\$ 1,048					\$ 1,048	1%	\$ 89.16
INSTRUCTOR - TRUCK ACADEMY	\$ 527					\$ 2,856	\$ 3,383	2%	\$ 65.06
JATC	\$ 230				\$ 879		\$ 1,108	1%	\$ 48.18
MINIMUM STAFFING - 'A' SHIFT	\$ 9,849	\$ 11,909	\$ 11,326			\$ 2,825	\$ 35,909	26%	\$ 64.91
MINIMUM STAFFING - 'B' SHIFT	\$ 2,903	\$ 6,323	\$ 4,431		\$ 900	\$ 1,467	\$ 16,025	12%	\$ 65.14
MINIMUM STAFFING - 'C' SHIFT	\$ 5,368	\$ 182	\$ 1,654	\$ 84	\$ 102		\$ 7,389	5%	\$ 76.77
Overtime			\$ 8,015				\$ 8,015	6%	\$ 75.80
PHONE CALL OT				\$ 32	\$ 100	\$ 44	\$ 176	0%	\$ 78.16
PROGRAM/EQUIPMENT SUPPORT						\$ 34	\$ 34	0%	\$ 68.04
PUBLIC SAFETY BOND	\$ 399	\$ 2,162	\$ 889	\$ 34	\$ 1,115	\$ 602	\$ 5,201	4%	\$ 70.76
PUBLIC SAFETY COMMITTEE MEETING		\$ 293					\$ 293	0%	\$ 58.56
SHIFT EXTENSION (CALL)	\$ 361	\$ 295	\$ 139	\$ 333	\$ 270	\$ 207	\$ 1,606	1%	\$ 63.60
SHIFT EXTENSION (REPORT)		\$ 165	\$ 129	\$ 167	\$ 29		\$ 490	0%	\$ 65.35
SPECIAL ASSIGNMENT					\$ 86	\$ 842	\$ 929	1%	\$ 64.04
SPECIAL COMMITTEE MEETING	\$ 277		\$ 158	\$ 172			\$ 607	0%	\$ 65.67
STARFIRE EVENTS/STANDBY	\$ 1,377		\$ 670				\$ 2,047	1%	\$ 85.30
TRAINING	\$ 2,122	\$ 261			\$ 1,645	\$ 2,894	\$ 6,922	5%	\$ 59.67
Total w/PA Codes	\$ 36,984	\$ 30,997	\$ 34,349	\$ 2,076	\$ 7,718	\$ 17,198	\$ 129,322	95%	
No PA Code	\$ 646	\$ 1,791	\$ 1,668	\$ 2,055	\$ 287	\$ 813	\$ 7,259	5%	
Total Overtime	\$ 37,630	\$ 32,787	\$ 36,018	\$ 4,130	\$ 8,005	\$ 18,011	\$ 136,582	100%	

Highlights from chart

Minimum Staffing 59,323

Fire Prevention 6,352

Fire Investigations 5,980

Pub Safe Bond 5,201

Training 6,922

Chart Grand Total \$136,582

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Fire 2020 1st & 2nd Qrt Overtime / Hours



FD 2020 Overtime (Hours)

Overtime Project Name	January	February	March	April	May	June	YTD Total
ACADEMY			28			7	35
AID RUN		4	4				8
AIRPAK MAINTENANCE/SCBA	6	12				10	28
CALL BACK					6	4	9
CITY MEETING	13	1					14
CONTRACTOR BILLABLE OT	28	20	36		8	16	108
DEPARTMENT MEETING	51	2		5	6	3	66
EXPLORERS	4						4
FIRE INVESTIGATION	4	16	11	9	10	9	58
FIRE PREVENTION OT	39	30					69
INSTRUCTOR	9	13				2	24
INSTRUCTOR - CBT	24						24
INSTRUCTOR - JATC	4					24	28
INSTRUCTOR - RESCUE		12					12
INSTRUCTOR - TRUCK ACADEMY	9					43	52
JATC	5				18		23
MINIMUM STAFFING - 'A' SHIFT	150	188	168			48	553
MINIMUM STAFFING - 'B' SHIFT	43	96	72		12	24	246
MINIMUM STAFFING - 'C' SHIFT	67	3	24	1	2		96
Overtime			106				106
PHONE CALL OT				1	1	1	2
PROGRAM/EQUIPMENT SUPPORT						1	1
PUBLIC SAFETY BOND	6	31	13	1	16	9	74
PUBLIC SAFETY COMMITTEE MEETING		5					5
SHIFT EXTENSION (CALL)	6	5	2	5	5	4	25
SHIFT EXTENSION (REPORT)		3	2	3	1		8
SPECIAL ASSIGNMENT					2	13	15
SPECIAL COMMITTEE MEETING	4		3	3			9
STARFIRE EVENTS/STANDBY	16		8				24
TRAINING	35	4			30	48	116
Total Overtime (w/PA)	518	442	476	26	114	264	1,839

Highlights from chart

Minimum Staffing 895 hrs

Fire Prevention 69 hrs

Fire Investigations 58 hrs

Pub Safe Bond 74 hrs

Training 116 hrs

Chart Grand Total 1,839 hrs

Report by Jake Berry

Fire 2020 1st & 2nd Quarter Revenues



ACCT TITLE	Total 6 Months
FIRE INSPECTIONS - FMO	\$ 44,213
FIRE PROTECT/EMERG COST RECOVERY	\$ 13,295
FIRE PROTECTION SERVICES	\$ 3,165
FIRE REINSPECTION FEE	\$ 300
KING COUNTY FIRE TRAINING	\$ 405
OTHER NON-BUS LIC/PERMITS-TECH FEE FIRE	\$ 3,864
FALSE ALARMS- FMO	\$ 1,150
	\$ 66,392

Goals For The Year (provisos)



1. 2019 Annual report - RCW 35A.92.030 - **Completed**
2. Quarterly reports – **1st and 2nd completed**
3. Mid-year report – **This report completes this line**
4. Third-party consultant budget and management practices - **RFP in process**
5. Additional revenues – **False Alarm Billing, Ambulance Contract, Fire Marshall Office updated fees**
6. To remain within the 2020 adopted budget- **On target**