



NOTICE IS HEREBY GIVEN that the City’s Arts Commission will meet on August 26, 2020 at 6:00pm.
THE MEETING WILL NOT BE CONDUCTED IN PERSON.

The phone number to participate in the phone call is: 253.292.9750, Conference ID: 251 467 522#.

For assistance during the meeting, please call the Arts Commission Staff Liaison,
Tracy Gallaway at 206.992.4578

ARTS COMMISSION

Chair: Sheila Coppola, Vice Chair: Trisha Gilmore

Helen Enguerra, Cynthia Chesak, Pinky Estell, Jaleh Sadravi, Shawn Belyea, Dylan Mahler

AGENDA

August 26, 2020 at 6:00pm

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of Minutes (5 min)
 - a. July 22, 2020.....pg 1-2
 - b. August 12, 2020 – Joint Arts Commission & Parks Commission Meeting.....pg 3-4
5. Introduction of guests (5 min)
6. Unfinished Business (15 min)
 - a. Summer Art Engagement Ideas
 - i. Art Scavenger Hunt
 - ii. Art in the Parks
 - b. Southcenter District Art – Baker Blvd Art Installation
7. New Business (30 min)
 - a. Budget – 2020 Spending; 2021-2022 Proposed Budget Discussion
8. Commissioner & Staff Reports (10 min)
 - a. Commissioner Reports
 - b. Staff Report
9. Other (5 min)
10. Agenda for Next/Future Meetings (5 min) - Seattle Southside Scene Campaign – Sept 23rd; Utility Box Art Program – TBD
11. Adjournment

Next Meeting: September 23, 2020

For more information contact Tracy Gallaway at 206-767-2305



TUKWILA ARTS COMMISSION MINUTES

July 22, 2020 - 6:00pm

Microsoft Teams Virtual Meeting

1. **Call to Order, Roll Call & Introduction of Guests:** Chair Sheila Coppola called the meeting to order at 6:10pm.
Attendance:
Commission Members Present: Pinky Estell, Sheila Coppola, Trisha Gilmore, Jaleh Sadravi, Helen Enguerra, Shawn Belyea, Cynthia Chesak and Dylan Mahler
Staff: Tracy Gallaway
Guests: Sarah Kavage, Artist in Residence
2. **Approval of Agenda:** Tracy Gallaway asked if the agenda could be amended to include a funding request from Global 2 Local's Food Innovation Network. Cynthia Chesak to accept the amended agenda. Trisha Gilmore seconded the motion. The motion passed unanimously.
3. **Approval of Minutes:** Jaleh Sadravi moved to accept the minutes for 2.26.20 meeting. Helen Enguerra seconded the motion. The motion passed unanimously.
4. **Unfinished Business:**
 - a. Summer Arts Engagement Ideas
 - i. Mobile Recreation – staff are utilizing \$1,000 from the 4Culture Sustained Support grant to purchase art supplies for activity kits being distributed by the Park n' Play program. This program runs through August 27, 2020.
 - ii. Park "pop up" art –
 1. Commissioner Pinky Estell shared additional information regarding a new program that the SeaTac Arts Commission is doing this summer inviting the public to create art in their front yards. Discussion centered around how to organize and implement this program in an efficient manner, ideas for prizes included gift certificate options for local restaurants. It was also suggested that yard signs could be printed to promote contest winners.
 2. Tracy Gallaway mentioned that she would be reaching out to Ignition NW to see if they have any pieces that would be available to be placed in local parks.
 - b. PSP – Facility Openings (Station 51 – August; Justice Center – September) – Tracy Gallaway shared that two of the Public Safety Plan facilities would be opening in September. Due to the current situation, plans for a public event have been changed. Instead the City will be producing a video tour of the facility to share with the community.

5. New Business:

- a. **Riverton Creek Restoration Project** - Artist in Residence Sarah Kavage gave a brief overview regarding her involvement in the Riverton Creek Restoration Project. She has been working with staff from Public Works to develop art in the project as part of the 1% for arts program.
- b. **Joint Parks Commission & Arts Commission Meeting, August 12, 2020** – Riverton Creek Restoration Project presented by Artist in Residence Sarah Kavage.
- c. **Funding Request** – Tracy Gallaway shared information regarding the Food Innovation Network’s funding request. They are asking for \$750 to support Faces of the Community, a community portrait exhibit by resident artists Hoa Hong. Faces of the Community will be exhibited at Spice Bridge, a global food hall at Tukwila Village opening Fall 2020. Cynthia Chesak made a motion to support the art project for the full amount requested (\$750). Sheila Coppola seconded the motion. The motion passed unanimously.

6. Commission/Staff Report Outs:

- o **Tracy Gallaway, Staff Liaison:** No additional report.
- o **Sheila Coppola:** Sheila Coppola shared that one of her art pieces was recently purchased by the City of Seattle Office of Arts and Culture for their rotating art collection. The other Arts Commissioners congratulated her on being selected.
- o **Dylan Mahler:** Dylan Mahler reported that the location of the art for the project at Foster High School will be the central courtyard and the art will be a decorative seating element. The artist selected for the project is Etsuko Ichikawa. Examples of her art work can be found at www.etsukoishikawa.com.

7. **Other** – Utility Box Art Program – Tracy Gallaway is working with artist Beth Gahan on developing the Utility Box Art Program in Tukwila. They have gathered information on programs in other communities and are developing a policy document and best practices document. Tracy asked the commission their opinion regarding how to target this artist call. The commission members agreed that the focus should be on artists living and working in South King County. Tracy noted that the draft will be available at the August/September meeting. Staff propose to pilot the program according to the draft policies, then use what is learned during the pilot program to finalize policies and procedures. Sheila Coppola and Trisha Gilmore volunteered to review draft policies and give input prior to them being presented to the Arts Commission at a future meeting.

8. **Agenda for Next/Future Meetings:** Community Engagement; Utility Box Art Program.

9. **Adjournment:** Cynthia Chesak motioned to adjourn the meeting at 7:42 pm Trisha Gilmore seconded the motion. The motion passed unanimously.

Next meeting: August 12, 2020 – joint meeting/presentation with the Parks Commissions via Microsoft Teams. The regularly scheduled (4th Wednesday of the month) Arts Commission meeting will be held on August 26, 2020.



TUKWILA ARTS COMMISSION & PARKS COMMISSION JOINT MEETING MINUTES

August 12, 2020 - 6:00pm
Microsoft Teams Virtual Meeting

1. **Call to Order and Roll Call** - Tracy Gallaway, Arts Commission Staff Liaison, called the meeting to order at 6:10pm and did attendance roll call.

Attendance:

Arts Commission Members

Present: Pinky Estell, Sheila Coppola, Helen Enguerra, Shawn Belyea, Cynthia Chesak and Dylan Mahler;

Absent: Trisha Gilmore, Jaleh Sadravi

Parks Commission Members

Present: Sean Albert, Matt Mega, Don Scanlon, and Earnest Young Jr; **Absent:** Scott Kruize, Ivan Cockrum

Staff: Tracy Gallaway, Kris Kelly

2. **Introduction of Guests:**

- Sarah Kavage - Artist in Residence
- Quena Bates – Trust for Public Lands
- Nathalie Suum (applicant for vacant Parks Commission position)

3. **Presentation:** Tracy Gallaway introduced the presenter, Artist in Residence Sarah Kavage. Sarah gave a brief overview regarding the Riverton Creek Restoration Project (flapgate removal). As Artist in Residence for this project, she has designed four art elements:

- (1) Debris Log Carving
- (2) Mural
- (3) Chime Rail on Bridge
- (4) Living Willow Sculptures

Link to the full presentation is [here](#)

Included in the presentation was a funding request for \$1,000 to support the video documentation of the mural project. Pinky Estell made a motion to support the \$1,000 funding request. Sheila Coppola seconded the motion. The motion passed with unanimous support from the Arts Commission.

4. **Department Update:**

- Tracy Gallaway gave a brief update regarding the 2021-2022 budget – due to constraints on the City budget departments have been asked to prepare a budget that includes a 20% reduction from the 2020 budget allocation.

- Tracy Gallaway shared that a City staff team is reviewing the applicants that responded to the Tukwila Pond Master Plan RFP and will be selecting candidates to interview.
- Kris Kelly shared that the Parks & Recreation Department is moving forward with some park improvement projects based on feedback received through the Pros Plan. Information will be presented at the August 24th Community Services & Safety (Council Committee) meeting.
- Tracy Gallaway shared that Recreation staff have been busy supporting a variety of community outreach efforts and department operations including:
 - Operation Senior Meal Drop has been distributing free meals to vulnerable seniors for 21 weeks. Staff make weekly calls and seniors can order up to 7 free meals each week. Staff meet on-site at TCC to pack and deliver meals on Wednesdays. Staff has been advised that this program will be funded through the end of 2020.
 - Meals on Wheels, another senior food service program, has continued to operate during COVID-19 and the temporary closure of TCC. Some of the participants from Operation Senior Meal Drop have transitioned to this program as it will continue after COVID-19 outreach through Operation Senior Meal Drop ends.
 - Another staff outreach team has been focusing on youth through the Park n'Play program. With this program staff visit 4 park locations (Cascade View, Crestview, Foster & TCC) each day (M-Th) for about an hour and distribute free summer lunches, breakfast/snack items, activity kits and cloth masks. This program has been well received and has distributed several thousands of items this summer. The program has been supported by four Americorp staff via the United Way. The program ends on August 27th.
 - Finally, since June several recreation staff have also supported park and golf maintenance and assisted with Foster Golf Links Pro Shop operations. This has been extremely helpful to maintain department operations for those services that continue despite COVID-19 and the temporary closure of the Tukwila Community Center. Staff have done an exceptional job working to serve the Tukwila community and support City operations.
- Parks Commissioner Sean Albert noted that he'd heard the "Tukwila Works", the City's online application used to report issues to the City, had been shut down. Kris Kelly noted that this was due to staffing constraints.

5. **Adjournment:** The meeting was adjourned at 7:17pm.

Upcoming Meetings

Arts Commission – August 26, 2020

For more information contact Tracy Gallaway at (206) 767-2305

Parks Commission – September 9, 2020

For more information contact Kris Kelly at (206) 433-7157