



## TUKWILA ARTS COMMISSION & PARKS COMMISSION JOINT MEETING MINUTES

August 12, 2020 - 6:00pm  
Microsoft Teams Virtual Meeting

1. **Call to Order and Roll Call** - Tracy Gallaway, Arts Commission Staff Liaison, called the meeting to order at 6:10pm and did attendance roll call.

**Attendance:**

**Arts Commission Members**

**Present:** Pinky Estell, Sheila Coppola, Helen Enguerra, Jaleh Sandravi, Shawn Belyea, Cynthia Chesak and Dylan Mahler; **Absent:** Trisha Gilmore

**Parks Commission Members**

**Present:** Sean Albert, Matt Mega, Don Scanlon, and Earnest Young Jr; **Absent:** Scott Kruize, Ivan Cockrum

**Staff:** Tracy Gallaway, Kris Kelly

2. **Introduction of Guests:**

- Sarah Kavage - Artist in Residence
- Quena Bates – Trust for Public Lands
- Nathalie Suum (applicant for vacant Parks Commission position)

3. **Presentation:** Tracy Gallaway introduced the presenter, Artist in Residence Sarah Kavage. Sarah gave a brief overview regarding the Riverton Creek Restoration Project (flapgate removal). As Artist in Residence for this project, she has designed four art elements:

- (1) Debris Log Carving
- (2) Mural
- (3) Chime Rail on Bridge
- (4) Living Willow Sculptures

[Link to the full presentation is here.](#)

Included in the presentation was a funding request for \$1,000 to support the video documentation of the mural project. Pinky Estell made a motion to support the \$1,000 funding request. Sheila Coppola seconded the motion. The motion passed with unanimous support from the Arts Commission.

4. **Department Update:**

- Tracy Gallaway gave a brief update regarding the 2021-2022 budget – due to constraints on the City budget departments have been asked to prepare a budget that includes a 20% reduction from the 2020 budget allocation.

- Tracy Gallaway shared that a City staff team is reviewing the applicants that responded to the Tukwila Pond Master Plan RFP and will be selecting candidates to interview.
- Kris Kelly shared that the Parks & Recreation Department is moving forward with some park improvement projects based on feedback received through the Pros Plan. Information will be presented at the August 24<sup>th</sup> Community Services & Safety (Council Committee) meeting.
- Tracy Gallaway shared that Recreation staff have been busy supporting a variety of community outreach efforts and department operations including:
  - Operation Senior Meal Drop has been distributing free meals to vulnerable seniors for 21 weeks. Staff make weekly calls and seniors can order up to 7 free meals each week. Staff meet on-site at TCC to pack and deliver meals on Wednesdays. Staff has been advised that this program will be funded through the end of 2020.
  - Meals on Wheels, another senior food service program, has continued to operate during COVID-19 and the temporary closure of TCC. Some of the participants from Operation Senior Meal Drop have transitioned to this program as it will continue after COVID-19 outreach through Operation Senior Meal Drop ends.
  - Another staff outreach team has been focusing on youth through the Park n'Play program. With this program staff visit 4 park locations (Cascade View, Crestview, Foster & TCC) each day (M-Th) for about an hour and distribute free summer lunches, breakfast/snack items, activity kits and cloth masks. This program has been well received and has distributed several thousands of items this summer. The program has been supported by four Americorp staff via the United Way. The program ends on August 27<sup>th</sup>.
  - Finally, since June several recreation staff have also supported park and golf maintenance and assisted with Foster Golf Links Pro Shop operations. This has been extremely helpful to maintain department operations for those services that continue despite COVID-19 and the temporary closure of the Tukwila Community Center. Staff have done an exceptional job working to serve the Tukwila community and support City operations.
- Parks Commissioner Sean Albert noted that he'd heard the "Tukwila Works", the City's online application used to report issues to the City, had been shut down. Kris Kelly noted that this was due to staffing constraints.

5. **Adjournment:** The meeting was adjourned at 7:17pm.

Upcoming Meetings

**Arts Commission – August 26, 2020**

*For more information contact Tracy Gallaway at (206) 767-2305*

**Parks Commission – September 9, 2020**

*For more information contact Kris Kelly at (206) 433-7157*