



City of Tukwila
**Community Services
 and Safety Committee**

- ◆ Cynthia Delostrinos Johnson, Chair
- ◆ De'Sean Quinn
- ◆ Zak Idan

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AGENDA

MONDAY, MARCH 15, 2021 – 5:30 PM

FOSTER CONFERENCE ROOM
 (6300 Building, Suite 100)

**THIS MEETING WILL NOT BE CONDUCTED AT CITY FACILITIES
 BASED ON THE GOVERNOR'S PROCLAMATION 20-28.**

**THE PHONE NUMBER FOR THE PUBLIC TO LISTEN TO THIS
 MEETING IS: 1-253-292-9750, Access Code 758631791#**

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 For Technical Support during the meeting call: 1-206-431-2179.**

Item	Recommended Action	Page
1. BUSINESS AGENDA		
a. Review of Fire Department report from Center for Public Safety Management (CPSM). <i>Mike Iacona, Senior Manager, CPSM.</i> <i>Jay Wittwer, Fire Chief</i>	a. Discussion only.	Pg.1
b. Update on Tukwila Pond Master Plan. <i>Tracy Gallaway, Parks & Recreation Manager</i>	b. Discussion only.	Pg.7
c. Update on Green Tukwila. <i>Rick Still, Parks & Recreation Director</i>	c. Discussion only.	Pg.17
2. MISCELLANEOUS		

Next Scheduled Meeting: *April 5, 2021*



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INFORMATIONAL MEMORANDUM

TO: Community Services & Safety Committee
FROM: Jay C. Wittwer, Fire Chief
Norm Golden, Deputy Chief
BY: Jay C. Wittwer, Fire Chief
CC: Allan Ekberg, Mayor, David Cline, City Administrator
DATE: 03/09/2021
SUBJECT: Center for Public Safety Management (CPSM) Report

CURRENT STATUS

Center for Public Safety Management (CPSM) has completed the analysis according to the contract requirements. The presentation took place on March 8, 2021 before the Council of the Whole (COW). On December 2, 2019 Ordinance #2621 passed, asking that the City hire a third-party consultant to review the Fire Department's budgetary and management practices. This analysis and report completed the last Proviso that the Fire Department was asked to accomplish. The process was forwarded during the COW to the CSS to develop a work plan to accomplish the recommendations from that report.

DISCUSSION

This CPSM report has led us to develop a work plan with the CCS. This should lead to a new evolution of the Fire Department. While we are proud of the service we currently provide to the Community, we are excited to incorporate many of the suggestions provided by CPSM as the Community Services and Safety Committee as well as the Committee of the Whole may recommend, as identified through this work project that is to be developed through the CSS process.

FINANCIAL IMPACT

Fire Department processes and enhancements recommendations that are outlined in the CPSM report may lead to reducing costs and may require additional resource allocations to bring about the desired results. Many of the enhancements listed have been explored in the past. Five to seven of the recommendations will require bargaining with Local #2088, the union that represents the firefighters.

RECOMMENDATION

The assignment of this project to the CSS will lead to a work plan to accomplish the recommendations identified within the report. Part of the work plan will include choosing the recommendations and when they should be addressed. Recommendations from the CSS as to the process the Fire Department will follow in implementing these ideas in the future are requested.

ATTACHMENTS

- Updated Summary dated March 9, 2021
- CPSM Report located at: <http://records.tukwilawa.gov/WebLink/1/edoc/337946/page1.aspx>

Updated Summary:

March 9, 2021

An Operational and Administrative Analysis of the Tukwila Fire Department (TFD) was commissioned by the City of Tukwila. The Center for Public Safety Management, LLC (CPSM), drafted the report using one year of information (2019), interviews of staff, and data from dispatch. This was the last item from the Provisos that the City Council asked the Fire Department to complete. With the presentation held at COW on March 8, 2021, all provisos have now been met.

On March 8, 2021, during the Council of the Whole Meeting, Mike Iocana from CPSM, outlined the report from the Methodology and Initial Observations. He then focused on four main areas of Organization, Deployment, Training, and Prevention. In the report there are statements of best practices, data analysis and review and specific recommendations. He concluded with these five points.

1. It is necessary that TFD re-evaluate its core mission and improve overall efficiencies.
2. Current system financially is not sustainable.
3. Many of the changes being proposed will face strong opposition.
4. A multi-year process is anticipated.
5. Implementation will require a consensus for meaningful change

During the Council discussion on March 8, there was a clear direction to better understand and evaluate the second point, "Current system financially is not sustainable" as well as to prioritize the many recommendations in the report, possibly evaluating items which could be done on the short, medium and long-term timeframes. There was also discussion of possible future council workshops depending on the committee review and administration input. Options for these ideas will be discussed during the March 15, 2021 Community and Services and Safety Committee with follow-up as needed.

As the Council mentioned, this is a very comprehensive report that provides detailed recommendations and analysis for further review.

The report finds the TFD to have highly skilled employees that are truly interested in serving the city to the best of their abilities. TFD offers an excellent range of services delivered in well integrated and excellent service delivery model (p. 1). TFD is well respected in the community and by city leadership. TFD front-line fleet is exceptional, and the fleet division does an exceptional job in maintaining the rigs. (p. 21) The level of oversight and coordination of first responders is exceptional. (p. 45) The Washington Ratings and Survey Board (WSRB) finds the City has a strong Class 3 rating, with only 13 agencies in the State of Washington (out of 635) achieving ratings higher than Tukwila. (p. 78).

The main body of 37 general recommendations is easily organized into three categories of Fire Marshal's Office, Labor Issues, and Organizational Issues. Four of the 37 are currently underway and bolstered by the recent hiring of our Emergency Manager. There are also an additional eight recommendations to enhance revenue and nine recommendation to reduce overtime expenditures.

As mentioned during the March 8 Council discussion, the current Collective Bargaining Agreement runs through 2022, and so these recommendations may be longer-term issues while work is focused on the Fire Prevention and Organizational recommendations. Fire Prevention and Organizational recommendations will benefit from policy-level attention to help prioritize the recommendations and focus staff attention.

This report is thorough, full of suggestions and recommendations, and comprehensive data to help guide our discussions and base our priorities. Our City departments will need to partner with one another to evaluate some of the recommendations. There is also ample opportunity to work with the Labor Union for ideas how to adopt some of the recommendations. This report will challenge us to take the next step as a city in providing premier services.

Summary Slides from March 8, 2021 Council Presentation by CPSM

Project Methodology:

- The project began with an analysis of the Fire Department, its organizational structure and deployment practices.
- Virtual meetings with key stakeholders were held in September 2020, to obtain insights regarding operations and evaluate resources.
- A detailed response and workload analysis was compiled.
- Inter-active communication with City staff to obtain clarification and verification of the information and observations.
- Presented options for Overtime Reductions and Revenue Enhancements.

Initial Observations

- Quality Organization, Dedicated Personnel, Effective Leadership.
- Exceptional Inter-Agency Cooperation.
- Adequately Staffed, Sufficient Resources, Manageable Workload.
- Improvements needed in Deployment Practices and Productivity.
- Excellent Capital Program.

Organization:

- Methods for Reducing Employee Lost Time are Required.
- Modify the use of Pipeline Positions into Part-Time/On-Call roles.
- Conduct periodic audits of the payroll system (TeleStaff).
- Expand the number and types of Performance Measures utilized to evaluate service outcomes.
- Re-purpose employee performance appraisals.
- Institute an Employee Safety and Injury Avoidance Program.

Deployment:

- Maintain the Daily On-Duty Minimum Staffing at 12-personnel.
- Adjust Response Patterns for minor and non-emergent calls.
- Explore efficiencies to provide staffing for a FD-Cares Program.
- Evaluate the use of a Three-Station Configuration.
- Consider options that utilize roving units and peak-period staffing.

Training:

- Institute guidelines establishing minimum training requirements.
- Expand certification and college education requirements for promotional practices.
- Incorporate fire training skills assessments and written testing.
- Establish an annual physical fitness evaluation process.

- Institute annual medical evaluations and health screening.

Prevention:

- Conduct pre-fire planning at high risk occupancies and critical infrastructure.
- Institute in-service company inspection/familiarization programs.
- Consider the Civilianization of Fire Prevention Staff.
- Investigate options for outsourcing select inspection functions.
- Re-assign fire investigation duties to responding Officers.

Conclusions

- It is necessary that TFD re-evaluate its core mission and improve overall efficiencies.
- **Current system financially is not sustainable.**
- Many of the changes being proposed will face strong opposition.
- A multi-year process is anticipated.
- Implementation will require a consensus for meaningful change.



INFORMATIONAL MEMORANDUM

TO: **Community Services & Safety**

FROM: **Rick Still, Parks & Recreation Director**

BY: **Tracy Gallaway, Parks & Recreation Manager**

CC: **Mayor Ekberg**

DATE: **March 15, 2021**

SUBJECT: **Tukwila Pond Master Plan Project Update**

BACKGROUND

The purpose of this project is to develop a long-term, all encompassing, master plan for Tukwila Pond that will serve as a road map both now, and into the future. This road map will be a visionary master plan with identified goals, partnership opportunities with surrounding businesses, conceptual designs, and realistic implementation strategies. The plan will outline specific phases or opportunities for development that will progress this site from current state to a regional attraction, and highly activated public space facilitating numerous amenities and methods of engagement for a multitude of users.

DISCUSSION

Beginning in October 2020, the project team began the work of site evaluation, inventory, and data collection. Work in this task includes site visits, data collection and review, and identification of regulatory constraints.

Once this base information was compiled, the project team was able to prepare for the initial public outreach process which includes presentations of collected data and provide an opportunity to ensure that the community gets a chance to be heard, provide meaningful input, and realize that they are a vital part of the design process.

Our community engagement process began in December 2020 by identifying various stakeholders inviting them to participate in the project. In Appendix A you will find our Communication Toolkit that helps us plan and track our community engagement efforts.

Additional people have been identified along the way and invited to attend meetings and/or provide feedback via surveys or direct contact with the project team. Below is a summary of the community engagement that has been done to date. Detailed meeting content can be found in Appendix B.

Community Engagement to Date

- December 16 – City staff stakeholder meeting #1 – Vision & Program
- January 13, 2021 – Project stakeholder meeting #1 – Vision & Program
- January 26, 2021 – Project stakeholder design charettes
 - Adjacent Property Owners Discussion
 - Water Quality & Habitat Discussion
 - Placemaking, Storytelling, Activation, Amenities, Culture & Community Discussion
- February 3, 2021 – Community Meeting – Vision & Program

Throughout this process we are utilizing information gained at meetings, through formal and informal conversations with community members and project stakeholders, and through surveys to hear from the community about their ideas, interests, needs and priorities for this park property. This information is then included in presentations and preferencing exercises, to shape the master plan for Tukwila Pond. After all stakeholder and community meetings the presentation and notes are emailed to meeting participants and posted on the Tukwila Pond Master Plan project website.

In March, we have begun our second phase of community engagement with the following activities planned:

Tentative 2021 Dates for Upcoming Council & Community Engagement

- March 15 – Community Services & Safety Committee - Project Update #1
- March-April – Stakeholder Engagement
 - March 8-30 – Stakeholder interviews with identified adjacent/surrounding property owners (conducted by City staff and the consultant team).
 - March 16 – City Staff Stakeholder meeting #2 – Review Alternative Designs
 - March 31 – Project Stakeholder meeting #2 – Review Alternative Designs
 - April 21 – Community Meeting #2 – Review Alternative Designs
- June 21 – Community Services & Safety Committee - Project Update #2
- July 21 – Community Meeting #3: Draft Master Plan
- August 16– Community Services & Safety Committee – Project Update #3
- September 27 (COW) – presentation of the Tukwila Pond Master Plan
- October 4 (Reg) – City Council adoption of the Tukwila Pond Master Plan

FINANCIAL IMPACT

None.

RECOMMENDATION

Discussion only.

ATTACHMENTS

Appendix A – Communications Toolkit

Appendix B – Community Engagement Plan Detail & Summary



Tukwila Pond Master Plan

October 2020 – October 2021

Communication Toolkit

Toolkit Purpose

This toolkit is intended to support the Tukwila Pond Master Plan in communication efforts with Tukwila residents, businesses, and those that play in Tukwila. The information in this document provides an outline for communication efforts to support positive interactions with the public. This toolkit also provides guidance on data gathering to be able to share the story of the project from start to completion.

Included in the kit are the following:

- Project Description, pg. 2
- Communication needs, pg. 3
- Basic messaging and talking points
- Communication timeline
- Data gathering and tracking

Project Staff

If you have questions or need assistance, please contact the following staff.

Lead Project Staff

Tracy Gallaway

Communications Staff

Stephanie Brown (Gardner)

Project Description

- **History:** Tukwila Pond is a 20-acre parcel located within the Tukwila Urban Center. The pond is surrounded by retail and industry and has become an important wildlife habitat location for birds, small reptiles, and small mammals. There two main access points for humans however throughout the past several years the park has seen significant overgrowth and has attracted negative attention with graffiti, drug use, and homeless encampment. Various studies have been performed throughout the years, and there have been various initiatives to create more access to the pond while protecting habitat.

- **Relation to PROS Plan:**

Pg. 32: PA5. Incorporate recreational uses at Tukwila Pond; consider perimeter pathways around the pond with trail connections, kayak launch, and equipment rental. PA6. Increase Green/Duwamish River and Tukwila Pond visibility, orient adjacent businesses towards the water, and explore business partnerships to support water related activities.

PA7. Implement the vision for Tukwila Pond by developing a master plan for this site based on the Tukwila Pond Concept (see the Tukwila Pond Potential Park Vision). Convene a committee consisting of property owners and businesses, public agency leaders, advocates, and users to build private and public partnerships for capital investment and long-term support, and to sustain momentum to complete site improvements and improve the quality of park edges. Explore business partnerships to arrange portable vendors, such as food trucks and coffee carts.

Pg. 34: Graphic representing potential of pond

Technical Supplement Recommendations

E-4:

Tukwila Pond Park

- Develop Master Plan for site and develop regional attraction elements and venue space for events.
- Use the site concept to guide long-term improvements to park and investments by neighboring property owners and businesses.
- Improve signage and wayfinding to site from major cross streets surrounding park.
- Add developed field/activity space at the northwest corner for gathering and informal play.
- Conduct natural area and habitat enhancements.
- Build a continuous and accessible pathway around pond.
- Work with surrounding property owners and businesses to redevelop uses along property edges to face the pond with ground floor uses that provide direct connections and access to the public portion of the site.
- Improve water quality then consider offering interactive elements for water recreation (i.e., hand boat launch, small craft concessions and rentals, aerification fountains).

Project Goals: The goal of this project is to work with stakeholders to develop a masterplan to guide redevelopment throughout the next 5-10 years.

Project Details: This project is for the development of a masterplan; J.A. Brennan was hired to develop the plan. A strong community engagement effort will occur to ensure community, business, and city staff are provided several opportunities to provide input throughout plan development.

Communication Needs

Select all items that need to be completed for this project:

- Kick off meeting.
- Public events specific to project: meetings, workshops, other type of events
 - Post on city calendar
 - Create social media event.
 - Create poster/flyer/postcard.
 - Directly ask for attendance
- Neighborhood, park, or user group direct communication
 - Postcard: Virtual postcard
 - Poster
 - Park banner
 - Meeting at Park
 - Door knocking
 - Other _____
- General Public Communication
 - Postcard
 - Poster
 - Banner
 - Newsletter: Parks & Recreation
 - Newsletter: Community Organizations, examples: school district faith-based newsletters, chamber of commerce, apartment complexes, etc.
 - Press Release
 - Community Letter
 - Website Updates
 - City blog post
 - Social Media (see below)
 - Other _____
- Social Media
 - 1-2 Social media posts: simple park improvements = paving pathways, adding new benches
 - Share to local groups
 - 3-4 Social media posts: posts will share project information, how the public can become involved, and all public meetings.
 - Shared to local groups
 - 5-6 Social media posts: larger existing park projects: turf field, park redesign
 - Share to local groups.
 - 7+ Social media posts: new park
 - Share to local groups periodically.
- Project wrap event
 - Community event w/ ribbon cutting.

- In-house ribbon cutting type of event.
- Virtual event
- Other:

Basic Messaging and Talking Points

Use this language with staff and public to describe this project, it can be adapted to meet various audience needs.

- Tukwila Pond Park is a 25-acre hidden gem, centrally located in the very heart of the Tukwila Urban Center. There are several hotels, restaurants, retail establishments, including the Westfield Mall, and healthy industrial areas located adjacent to, or in very close proximity to, the park. It is fittingly located to serve as a prime destination for people that live, work, visit, shop, stay, and play in Tukwila. In the fall of 2020, the City of Tukwila’s Parks and Recreation Department contracted with J.A. Brennan to develop a long-term, all encompassing, master plan for Tukwila Pond Park. Together with community stakeholders, residents, business leaders, and city officials, a solid plan will be developed to help guide future development.
- Have you visited Tukwila Pond Park recently? Maybe you have not because you have never heard of the park. Maybe you have and you were disappointed with its current condition. Many of us agree, Tukwila Pond is a hidden gem, and we are looking for individuals to help us reimagine this unique park. Your ideas and guidance can help turn Tukwila Pond into a place that people want to visit and spend their leisure time. Learn more about joining a group of stakeholders to help develop the 2021 Tukwila Pond Master Plan by sending an email to ParksRec@TukwilaWA.gov or calling 206-767-2305

Communication Timeline & Tracking

Date	Tool	Content	Notes
December 2020	City Website	Launched Tukwila Pond Project Page	
12/22/20	Facebook	<p>Have you visited Tukwila Pond Park recently? Maybe you have not because you've never heard of the park. Maybe you have and you were disappointed with its current condition.</p> <p>Many of us agree, Tukwila Pond is a hidden gem and we’re looking for individuals to help us reimagine this unique park.</p> <p>Your ideas and guidance can help turn Tukwila Pond into a place that people want to visit and spend their leisure time.</p> <p>Learn more about joining a group of stakeholders to help develop the 2021 Tukwila Pond Master Plan by sending an email to ParksRec@TukwilaWA.gov or calling 206-767-2305</p>	Reached 326 people, 20 reactions, 2 comments
January 2021	City Website	Updates to page as needed. Added translated mini flyers (in mid- January) announcing the plan and providing details for how to become involved/request translation	
January 2021	E-Hazelnut	Information about community meeting was included in the e-Hazelnut. City of Tukwila E-Hazelnut Newsletter for January 2021 (constantcontact.com)	

1/5/21	Constant Contact	TPR Department e-news. Mentioned master plan for Tukwila Pond. https://conta.cc/3ngEnu1	Distributed to 3355 email addresses, 33% open rate and 20 unique clicks on a link leading to the project webpage.
1/11/21	Google Form	Dylan Mahler, Student Rep for the Tukwila Arts Commission, developed and distributed a survey for students at Foster High School asking about their thoughts/experiences with the park. Survey responses can be found Tukwila Pond Foster Community Survey (Responses) (tukwilawa.gov)	24 students responded and 8 indicated they would be interested in attending the February 3 rd Community Meeting.
1/20/21	Translated flyers	Flyers were translated to describe the project and provide information for how people can seek additional translation to become involved. Posted on City website, included in social media post, and worked with staff to help distribute in Tukwila. https://www.tukwilawa.gov/departments/parks-and-recreation/projects-plans-and-documents/	Languages include:
1/20/21	Survey	Developed online survey, sent in follow up email to community meeting, posted on project web page, and sent in multiple direct emails. Link to results: PR-Tukwila-Pond-Community-Survey-Results-2021.pdf (tukwilawa.gov)	Survey yielded 44 responses.
1/21/21	Constant Contact	Community Meeting RSVP/Lead Generation Page https://lp.constantcontactpages.com/su/y4KiZf8/TukwilaPond	176 views, 66 sign-ups Note, this was the way people signed up to attend the 2/3 Community Meeting.
1/27/21	Facebook Event	A new master plan is being developed to guide the future of Tukwila Pond Park. Please join us to share your ideas for how you would improve this hidden gem. RSVP by visiting: https://lp.constantcontactpages.com/su/y4KiZf8/TukwilaPond For More Info: ParksRec@TukwilaWA.gov or 206-767-2305 Translation: To request translation for the meeting, please call 206-406-6692. Deadline to request is Feb. 1, 2021	Event reached 1882 people, 40 people responded to the event (11 attended from this post, 29 people selected interested. Link to event: https://fb.me/e/MyAq1mzZ
1/27/21	Direct Email: Constant Contact	Virtual Postcard (project specific): https://conta.cc/2YjidRU	Sent to 85 people (including stakeholders) and they were asked to share. 66% open rate
1/28/21	Direct Email: Constant Contact	Tukwila Senior Scoop (email version). Link: https://conta.cc/2Ynsus9	Distributed to 741 email addresses, 49% open rate and 22 unique clicks on a link leading to the project webpage.
1/28/21	Facebook Post (sharing event)	We have an important community meeting next Wednesday, February 3, 2021 and would like you to join us! A new master plan is being developed for Tukwila Pond Park. Your ideas will help shape the plan and may guide future development.	Reached 89 people, 2 reactions, 7 post clicks

		The meeting will be held via zoom, RSVP by visiting: https://lp.constantcontactpages.com/su/y4KiZf8/TukwilaPond	
1/29/21	City News/Headlines Post	City blog post to announce upcoming community meeting and provide information for how to participate (virtually).	Link: https://www.tukwilawa.gov/join-us-for-a-virtual-community-meeting-for-tukwila-pond-park-on-feb-3-2021/
2/3/2021	Direct Email: Constant Contact	Email to Tukwila Pond Community Meeting attendees w/ zoom info	
2/5/21	Direct Email: Constant Contact	Email to Tukwila Pond Attendees – recap of meeting	Sent to 62 ppl, 77% open rate
2/5/21	TPR Facebook	<p>We are in the process of developing a new master plan for Tukwila Pond Park. What is a park master plan, anyway? A master plan is a comprehensive document that includes site history, environmental review, community input, conceptual design, and recommendations, and much more. The result is a tool that will guide future decision making and development.</p> <p>Exciting, huh?? Ok, maybe it does not sound exciting but when you visit your favorite parks, keep in mind there is often a master plan behind what you see, feel, and experience.</p> <p>One of the most important aspects of a master plan is community input - this is your park, after all! If you have creative ideas, thoughts, or suggestions for how this park could look in the future please share them with us. Share here: https://www.surveymonkey.com/r/TukwilaPond</p> <p>Follow the master plan process by visiting: https://www.tukwilawa.gov/.../p.../projects-plans-and-documents/</p>	Reached 287 People, 9 reactions, 1 share
2/5/21	Web Updates	Web updates after community meeting.	

Data Gathering & Tracking

- Before and after photos – [flyover video from 1.14.21](#)
- Before situation (ex. invasive plant overview)
- After situation (ex. native plants added, restoration facts,
- Track resident, business, organization participation in planning process
- [PROS Plan \(Adopted 2020\)](#)
- DCD Comprehensive Plan, specifically the Sub-area plan for Tukwila Urban Center, transportation plan
- Tukwila Residential Neighborhoods [map](#)

Tukwila Pond Master Plan - Community Engagement Plan Detail & Summary

City staff from various department (Economic Development, DCD, Community Engagement and Parks & Recreation) identified potential stakeholders (anybody who can affect or is affected by an organization, strategy, or project). Initially, there were about 35 individuals or groups on the stakeholder list, but as we began outreach the list grew to more than 50 stakeholders. Several of the stakeholders represent multiple categories.

To date our engagement efforts have included these community members:

- | | |
|--|--|
| <input type="checkbox"/> Tukwila Residents | <input type="checkbox"/> Muckleshoot Tribe |
| <input type="checkbox"/> Foster High School Students | <input type="checkbox"/> Community Based Organizations |
| <input type="checkbox"/> Arts Commissioners | <input type="checkbox"/> Surrounding Property Owners |
| <input type="checkbox"/> Parks Commissioners | <input type="checkbox"/> Neighboring Property Owners |
| <input type="checkbox"/> Equity & Social Justice Commissioners | <input type="checkbox"/> Business Community |
| <input type="checkbox"/> Human Services Advisory Board Members | <input type="checkbox"/> Tourism Community |
| <input type="checkbox"/> Planning Commissioners | <input type="checkbox"/> Local Artists |
| <input type="checkbox"/> Duwamish Tribe | <input type="checkbox"/> Environmental Habitat Experts |
| | <input type="checkbox"/> City Staff - All City Departments |

Timeline of Community Engagement

The goal of the first set of meetings was to discuss the current site conditions, explore potential for easements, acquisitions and potential for zoning changes, ideas for activating the space, and preliminary site development for community input and preferencing.

Due to COVID-19 all planned activities are occurring using virtual meeting platforms.

City Staff Stakeholder Meeting - December 16, 2020

City staff stakeholders representing all departments were identified by Department Directors and invited to attend. 16 staff participated in the meeting providing feedback regarding the presentation as well as identifying additional community stakeholders to invite to the project.

Project Stakeholder Meeting - January 13, 2021

The first stakeholder meeting was held on January 13th. There were almost 40 participants that listened to the presentation and gave ideas and input to the project team. The presentation and meeting notes were sent out to all attendees and posted on the project page of the City website.

Project Stakeholder Design Charettes - January 26, 2021

Stakeholders were invited to participate in a design charette on January 26th. There were three separate charette's held so that each session could focus on specific topics areas and included subject matter experts from the design team (stakeholders could sign up for multiple sessions):

- Charette for Adjacent Property Owners Discussion (15 people)
- Charette for Water Quality & Habitat Discussion (24 people)
- Charette for Placemaking, Storytelling, Activation, Amenities, Culture & Community Discussion (24 people)

Community Meeting - February 3, 2021

A community meeting was held on February 3rd which included a brief history of the project, presentation by the consultant team and breakout room discussion with attendees to discuss preferencing on key project elements. There were 48 people that attended the meeting (including staff and consultants).

Below are the discussion questions used in the breakout rooms:

1. Can you think of an activity or element that would be a **big draw** for the community to the park space? Is there an amenity that could serve as a focal point at the park? How can we activate the space?
2. Regarding **water quality**, how important is the open water aspect of the pond to you? In time (5-15 years) the pond will eventually become a marsh environment if allowed to go through its natural processes, reducing open water area.
3. The City has several park spaces available where a variety of **events** can be held. Given the limited developable park land would you like to see an outdoor event space or environmental learning space or community hall as an amenity to activate the site?
4. Do you see an opportunity to express and celebrate the diverse **culture** of Tukwila in this park? What activities or amenities should be considered?

The presentation and meeting notes were sent out to all attendees and posted on the project page of the City website.

Survey

A survey was developed to provide additional opportunities for the community to provide ideas, interests, needs and priorities for this park property. To date there have been 44 survey responses. Additionally, Dylan Mahler, Student Rep for the Tukwila Arts Commission developed and distributed a survey for students at Foster High School asking about their thoughts/experience with the park. 24 students responded and 8 indicated interest in attending the community meeting.

Tentative Dates in 2021 for Upcoming Council & Community Engagement

- March 15 – Community Services & Safety Committee - Project Update #1
- March-April – Stakeholder Engagement
 - March 8-30 – Stakeholder interviews with identified adjacent/surrounding property owners (conducted by City staff and the consultant team).
 - March 16 – City Staff Stakeholder meeting #2 – Review Alternative Designs
 - March 31 – Project Stakeholder meeting #2 – Review Alternative Designs
 - April 21 – Community Meeting #2 – Review Alternative Designs
- June 21 – Community Services & Safety Committee - Project Update #2 (Review Alternative Designs)
- July 21 – Community Meeting #3: Draft Master Plan
- August 16– Community Services & Safety Committee – Project Update #3 - Draft Master Plan
- September 27 (COW) – Presentation of the Tukwila Pond Master Plan
- October 4 (Reg) – City Council adoption of the Tukwila Pond Master Plan



Green Tukwila Program Summary, January- March 2021

Green Tukwila volunteers, stewards, and partner organizations continue to perform at a high level to improve and create sustainable urban forests, green spaces, and a healthy Green Duwamish river.

Tours & Education

- Green Tukwila partnered with the Tukwila’s Senior Recreation Program to host monthly "Nature Walks" in Tukwila. The series discusses topics like sustainable urban forests, habitat, restoration phases, watershed, site history, while building community and exercising. The series has been very successful despite cold weather, upcoming walks include Crystal Springs Park and Duwamish Gardens.
- Green Tukwila joined the Kaleidoscope Play & Learn free program for children 0-5 that operates on Fridays at Crestview Park, 10:30-12:00 pm. Twice a month Green Tukwila staff, Olean Perry, will lead nature-based exploration and education.

Volunteer Events

- Volunteer work parties started in February under Governor Inslee’s “Healthy Washington, Roadmap to Recovery” under guidelines for Outdoor Recreation. The work party schedule is in development for Cottonwood Corner. All public volunteer opportunities for Duwamish Hill Preserve, Duwamish Alive, and Green Tukwila Day are posted online, www.Tukwilawa.gov/GreenTukwila.
- Partner Organizations are not hosting volunteer events due to COVID-19 currently.

Partner Work:

- Dirt Corps, EarthCorps, and Forterra continue working on projects funded by the Re-Green the Green, King County grant. <https://www.govlink.org/watersheds/9/plan-implementation/Re-Green.aspx>
 - Active locations in the last few months are Tukwila Community Center, Fort Dent, Bicentennial Park, and Green River Trail behind the Minkler Shop.
- Partner In Employment, <https://partnerinemployment.org> received funds from the Port of Seattle Environmental Grant for 2021 to build and implement a “Green Job” program. Partner In Employment has 1 lead and 5 paid youth each quarter that will work 4 weeks in Tukwila's parks restoring and planting healthy habitat with Green Tukwila. Youth work 17-20 hours a week and are paid above minimum wage.
 - Mike Perfetti hosted a tour in February of Duwamish Gardens and spoke about his job and other green jobs that were involved with the development of the site.
 - Parks Staff is hosting a talk with youth about employment in a Parks Department in March.



- Bhutanese Community Resource Center and Summer Search nonprofits were awarded funding in February through the South King County Environmental Grant Fund to work with Green Tukwila in 2021. Needs, challenges, and goals are currently being discussed and planning has started for both programs.

Adopt-A-Spot

2020 Park Stewards continue to work on their own time to clean up litter in adopted parks. In the last month, three new stewards have signed on to the program.

March 2, Adopt-A-Spot staff, Olena Perry, hosted a one-time volunteer event at Bicentennial Park on the Green River Trail to clean up litter. The event was a huge success, 10 volunteers worked for 1.5 hours, pick up 20 bags of trash and other large debris. Parks supported the event and estimated 6 yards of trash was collected at the event. Participants have requested more volunteer opportunities in this format.