



## **Tukwila Equity and Social Justice Commission**

City of Tukwila – City Hall

6200 Southcenter Boulevard, Tukwila, WA 9818

IS HEREBY GIVEN that the Equity and Social Justice Commission will be held on November 4, 2021 at 5:30 p.m. THE MEETING WILL NOT BE CONDUCTED IN PERSON.

The phone number to participate in the call is: 253-292-9750, Conference 932 173 600#

For assistance during the meeting, please call the Equity and Social Justice Staff Liaison,  
Niesha Fort-Brooks at 206-406-6692

### **MEETING AGENDA**

**November 4, 2021 – 5:30 p.m.**

- I Call to Order
- II Introduction (2 min)
- III Approval of Agenda (2 min)
- IV Approval of Minutes, Thursday, November 4, 2021 (2 min)
- V Business Items
  - Welcome and check ins (5 min)
  - Presentation on the Equity Policy, Resolution 1921 Training
  - Identify qualifying questions for the Tukwila Police Department Hiring Process- Interview Panel Member Tukwila Community Representative
  - Discussion on Commissioner tasks and next steps
  - Discussion on consistent training opportunities for the commission
  - Legislation Target Overview (5-min)
  - Boards and Commissions Overview (5-min)

- Community feedback and Knowledge (5-min)

VI Miscellaneous

VII Adjournment



**Tukwila Equity and Social Justice Commission**  
City of Tukwila – City Hall  
6200 Southcenter Boulevard, Tukwila, WA 9818

## MEETING MINUTES

October 7, 2021 – 5:15 p.m.

### I Call to Order

### II Introductions

Aaron Draganov, Co-Chair  
Gabriela Quintana, Co-Chair  
Dr. Eileen English  
Joe Duffie  
Councilmember Kathy Hougardy  
Jonathan Joseph  
Trish Kinlow  
Board member Bridgette Agpaoa-Ryder  
Will Ragin  
Rachel Bianchi  
Niesha Fort-Brooks, Staff Liaison

### III Approval of Agenda (3 Minutes)

### IV Approval of Minutes, October 7, 2021

### V Business Items

- Rachel Bianchi, Deputy City Administrator briefed the Commissioners on the Tukwila Police Department community participation in the interview process. Both Dr. Eileen English and Joe Duffie have agreed to participate. Staff will work with Dr. English and Mr. Duffie, including PD staff to develop a rubric for qualifying questions.
- Commissioners brainstormed ideas to honor the late former City Council member Joan Hernandez and founder of the Equity & Diversity Commission. Councilmember and Commissioner Kathy Hougardy has agreed to take on the task to research and report back to the Commission on Mrs. Hernandez legacy.

- Commissioners discussed pushing back the start time from 5:15 p.m. to 5:30 p.m., starting in November 2021 and will re-evaluate in November's meeting if this will be the standard moving forward.
- Commissioner Draganov and Rachel Bianchi, City Deputy Administrator will work together on engagement efforts for the Commission as a whole.
- Commissioners Gabriela Quintana and Jonathan Joseph have agreed to work together on identifying priorities for the commission.

VI      **Miscellaneous**

VII     **Adjournment**



Tukwila Equity and Social Justice Commission

\* Note – the Council traditionally does not hold meetings in the last half of December.

Council subcommittee meets 5:30 p.m.

<i>FIN</i> - Finance Committee	2 <sup>nd</sup> and 4 <sup>th</sup> Mondays
<i>PED</i> - Planning & Economic Development	1 <sup>st</sup> and 3 <sup>rd</sup> Mondays
<i>TIC</i> - Transportation & Infrastructure Committee	1 <sup>st</sup> and 3 <sup>rd</sup> Mondays
<i>CSS</i> - Community Services & Safety Committee	2 <sup>nd</sup> and 4 <sup>th</sup> Mondays
Reg - Regular Council Meeting – 1 <sup>st</sup> and 3 <sup>rd</sup> Mondays	7:00 p.m.
<i>C.O.W.</i> - Committee of the Whole – 2 <sup>nd</sup> and fourth Mondays	7:00 p.m.

THE MEETINGS WILL NOT BE CONDUCTED AT TUKWILA CITY HALL, BASED ON THE GOVERNOR’S PROCLAMATION 20-28 ADOPTED MARCH 24, 2020, WHICH SAYS IN PART:

ANY PUBLIC AGENCY, SUBJECT TO RCW 42.30, IS PROHIBITED FROM CONDUCTING ANY MEETING, SUBJECT TO RCW 42.30 UNLESS (A) THE MEETING IS NOT CONDUCTED IN-PERSON AND INSTEAD PROVIDES AN OPTION(S) FOR THE PUBLIC TO ATTEND THE PROCEEDINGS THROUGH, AT MINIMUM, TELEPHONIC ACCESS, . . .”

**CITY COUNCIL REGULAR MEETING**

**THE PHONE NUMBER FOR PUBLIC LISTEN IN THIS MEETING IS: 1-253-292-9750, ACCESS CODE 670077847#. For Technical Support during the meeting call: 1-206-431-2179**

Those wishing to provide public comments at the above meeting will have the opportunity to deliver public comments via email. All written comments received by email to [citycouncil@tukwilawa.gov](mailto:citycouncil@tukwilawa.gov) prior to 5:00 p.m. on the date of the meeting, will be read aloud during the meeting by City staff within the normal five-minute time limit.

**FINANCE COMMITTEE**

THE PHONE NUMBER FOR THE PUBLIC TO LISTEN TO THIS MEETING IS: **1-253-292-9750, Access Code – PLEASE VISIT [TUKWILA CITY COUNCIL: UPCOMING EVENTS TO OBTAIN CURRENT ACCESS CODE](#)**

**PLANNING AND ECONOMIC DEVELOPMENT COMMITTEE**

THE PHONE NUMBER FOR THE PUBLIC TO LISTEN TO THIS MEETING IS:

1-253-292-9750, Access Code – PLEASE VISIT [TUKWILA CITY COUNCIL: UPCOMING EVENTS TO OBTAIN CURRENT ACCESS CODE](#)

#### TRANSPORTATION AND INFRASTRUCTURE COMMITTEE

THE PHONE NUMBER FOR THE PUBLIC TO LISTEN TO THIS MEETING IS:

1-253-292-9750, Access Code – PLEASE VISIT [TUKWILA CITY COUNCIL: UPCOMING EVENTS TO OBTAIN CURRENT ACCESS CODE](#)

#### COMMUNITY SERVICES AND SAFETY COMMITTEE

THE PHONE NUMBER FOR THE PUBLIC TO LISTEN TO THIS MEETING IS:

1-253-292-9750, Access Code – PLEASE VISIT [TUKWILA CITY COUNCIL: UPCOMING EVENTS TO OBTAIN CURRENT ACCESS CODE](#)

#### LODGING TAX ADVISORY COMMITTEE

THE PHONE NUMBER FOR THE PUBLIC TO LISTEN TO THIS MEETING IS:

1-253-292-9750, Access Code – PLEASE VISIT [TUKWILA CITY COUNCIL: UPCOMING EVENTS TO OBTAIN CURRENT ACCESS CODE](#)



## Tukwila Equity and Social Justice Commission

### City Council Potential Agenda Items

IMPORTANT NOTE: Items often shift meeting dates; please review published agendas to ensure items are scheduled. This is not a comprehensive or final list as items may be added last minute.

<b>November 8</b> <i>Item Type</i>	<b>FIANCE &amp; GOVERNANCE COMMITTEE</b> <i>Topic (staff)</i>	<b>Starts 5:30 pm</b> <i>Full Council Date</i>
Action Item	3-Year Contract with Pacific Law Group for Bond Counsel Services	C.O.W. 11/22
<b>November 8</b> <i>Item Type</i>	<b>TRANSPORTATION &amp; INFRASTRUCTURE COMMITTEE</b>	<b>Starts 5:30 p.m.</b> <i>Full Council Date</i>
Discussion	An update on the Public Safety Plan – PW Fleet & Facilities Project	N/A
Discussion	2021 State of Tukwila Bridges	N/A
<b>November 8</b> <i>Item type</i>	<b>REGULAR</b> <i>Topic (staff)</i>	<i>Committee &amp; Date</i>
Public Hearing	Ordinances: 2022 Property Taxes Legislation	FIN 10/25
Public Hearing	Ordinance: 2021-2022 Mid Biennium Budget Amendments	FIN 10/25
Special Issues	Ordinances: 2022 Property Tax Legislation	FIN 10/25
Special Issues	Ordinances: 2021 -2022 Mid-Biennium Budget Amendments	FIN 10/25
<b>November 15</b> <i>Item Type</i>	<b>COMMUNITY SERVICE &amp; SAFETY COMMITTEE</b>	<b>Starts 5:30 pm</b> <i>Full Council Date</i>
Action Item	Resolution on Tukwila Pond Master Plan	C.O.W. 11/22
<b>November 15</b> <i>Item Type</i>	<b>REGULAR</b> <i>Topic (staff)</i>	<i>Committee &amp; Date</i>
Unfinished Business	Ordinance: 2022 Property Tax Legislation	FIN 10/25
Unfinished Business	Ordinance: 2021-2022 Mid-Biennium Budget Amendments	FIN 10/25
<b>November 22</b>	<b>FINANCE &amp; GOVERNANCE COMMITTEE</b>	<b>Starts 5:30 pm</b>
Discussion	Month General Fund Update	N/A
<b>November 22</b> <i>Action Item</i>	<b>TRANSPORTATION &amp; INFRASTRUCTURE COMMITTEE</b>	<b>Starts 5:30</b> <i>Full Council Date</i>
Action Item	Award bid and contract West Valley Highway/Longacres Way	Consent 12/6
Action Item	A contract for South 152 <sup>nd</sup> Street Safety Routes to School	Consent 12/6
<b>November 22</b>	<b>COMMITTEE OF THE WHOLE/SPECIAL MEETING</b>	<i>Committee &amp; Date</i>
Special Issues	Resolution on Tukwila Pond Master Plan	CSS 11/15
Special Issues	Leases	FIN 11/8
Special Issues	3-Year Contract with Pacifica Law Group for Bond Counsel Services	FIN 11/8



## Tukwila Equity and Social Justice Commission

### Boards and Commission Agenda Items

IMPORTANT NOTE: Items often shift meeting dates; please review published agendas to ensure items are scheduled. This is not a comprehensive or final list as items may be added at the last minute. For up-to-date information, visit: [TukwilaWA.gov/departments/mayors-office/boards-and-commissions](https://www.tukwila.wa.gov/departments/mayors-office/boards-and-commissions)

Boards and Commissions	
Community Oriented Policing Citizens Advisory Board (COPCAB)	October 14 <sup>th</sup> , 2021: Advisory Board received training on the Equity Policy, Resolution 1921 Chief's update – recruiting and retaining officers is a priority;
Tukwila Library Advisory Board	October 5, 2021: Guest speaker John Sheller Government Relations Manager from King County Library System (KCLS) provided an update on hours of operation and book drive-thru's in various areas in King County. Advisory Board received training on the City of Tukwila's Equity Policy, Resolution 1921. Staff provided an Annual report.
Park Commission	October 28, 2021: Planning Commission received training on the City of Tukwila's Equity Policy, Resolution 1921.