



City of Tukwila  
**Community Services  
 and Safety Committee**

- ◆ Kathy Hougardy, Chair
- ◆ Mohamed Abdi
- ◆ Tosh Sharp

<u>Distribution:</u>	
K. Hougardy	Mayor Ekberg
M. Abdi	D. Cline
T. Sharp	R. Bianchi
T. McLeod	C. O'Flaherty
	A. Youn
	L. Humphrey

# AGENDA

**MONDAY, JANUARY 24, 2022 – 5:30 PM**

**THIS MEETING WILL NOT BE CONDUCTED AT CITY FACILITIES  
 BASED ON THE GOVERNOR’S PROCLAMATION 20-28.**

**THE PHONE NUMBER FOR THE PUBLIC TO LISTEN TO THIS  
 MEETING IS: 1-253-292-9750, Access Code 188813633#**

**Click here to: [Join Microsoft Teams Meeting](#)  
 For Technical Support during the meeting call: 1-206-433-7155.**

Item	Recommended Action	Page
<b>1. BUSINESS AGENDA</b>		
a. An overview of the Community Services and Safety Committee. <i>Laurel Humphrey, Legislative Analyst</i>	a. Discussion only.	<b>Pg.1</b>
b. 2021 4th Quarter Police Department report. <i>Eric Drever, Police Chief</i>	b. Discussion only.	<b>Pg.7</b>
c. A memorandum regarding an Interlocal Agreement for fire investigations. <i>Jay Wittwer, Fire Chief</i>	c. Forward to 2/14 Community Services and Safety Committee meeting.	<b>Pg.13</b>
<b>2. MISCELLANEOUS</b>		

**Next Scheduled Meeting:** *February 14, 2022*



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## INFORMATIONAL MEMORANDUM

TO: **Committee Services & Safety Committee**  
FROM: **Laurel Humphrey, Legislative Analyst**  
DATE: **January 18, 2022**  
SUBJECT: **Community Services & Safety Committee Overview**

### **ISSUE**

Overview of scope and purpose of the Community Services & Safety Committee

### **BACKGROUND**

Information regarding the City Council's standing committees can be found in a few key locations.

#### *Resolution 2040*

The titles, scopes, and schedules of the 2022 Standing Committees were adopted on January 3, 2022 by Resolution 2040. Per Resolution 2040, the Community Services and Safety Committee will “**provide policy recommendations on legislative matters relating to police, fire, emergency services, municipal court, public safety facilities, animals, community engagement, human services, parks, recreation, youth and senior services, golf course, community center, library, public art, social equity and justice, and other ad hoc matters as assigned.**”

#### *City Council Rules of Procedure*

Section VI(A) of the City Council Rules of Procedure establishes the basis of standing committees as follows:

#### A. Standing Committees

1. The City Council may choose to implement a framework of standing committees, comprising three Councilmembers each, to aid in the transaction of its business.
2. The standing committee titles, scopes of authority, and schedule will be adopted by resolution in January of each year.
3. The scopes of the standing committees will be balanced in accordance with the City's workload.
4. The Council President shall appoint the chair and membership of each Committee by the second Regular Meeting of each year.
5. The standing committees shall consider and make policy recommendations to the City Council. Committees may at times refer items to the full Council with no recommendation.
6. Each Committee Chair shall report to the Council the findings of the committee.

7. Each Committee Chair may review and approve the Committee agenda and will approve Committee minutes before distribution. The Committee Chair can authorize the cancellation of a Committee meeting.
8. In the event a Committee member is unable to attend a meeting, another Councilmember may attend in the absent member's place. If no replacement can be found, the meeting may still take place with two members.

Section III(A), City Council Business also references the work of standing committees:

### III. Legislative Process

#### A. City Council Business

1. Matters to be considered by the Council shall be placed on a standing committee, Committee of the Whole, or Regular Meeting agenda and include items required by law to be presented to Council, items requested by a majority of the Council, staff-initiated items in accordance with the City's strategic priorities and work plan, and items referred from previous meetings.
2. As a general practice, legislative actions to come before the City Council for a decision should appear first before a standing committee, then the Committee of the Whole, then a Regular Meeting. Informational items not requiring a decision may be scheduled with more flexibility as the situation requires.
3. Items may be placed directly on the agenda of a Committee of the Whole or a Regular Meeting when the items are approved by the Council President, and the items are routine or in the event of an emergency.

#### *Public Access*

Committee meetings are open to the public, and agendas are posted online and emailed to subscribers. As of 2021, meeting audio is stored in the city's Digital Records Center and videos are posted the next day to TukTV. There is typically not an opportunity for public comment due to time restrictions and the benefit of the whole Council and City Administration hearing public comment offered at the Committee of the Whole and Regular Meetings. In rare cases, the Chair may make an exception.

#### **RECOMMENDATION**

Discussion only.

#### **ATTACHMENTS**

- 2021 Work Plan
- 2022 Preliminary Work Plan



## Tukwila City Council Community Services & Safety Committee – 2021 Work Plan

Cynthia Delostrinos Johnson, Chair; De'Sean Quinn, Zak Idan

	Description	Qtr	Dept	Action or Briefing	Status/Notes
1.	Fire Department 3 <sup>rd</sup> Party Report	1-2	FD	B	Complete
2.	Sound Contract (mental health provider pilot)	1-2	PD	A	Complete
3.	Minor Home Repair Contract with King County	1	HS	A	Complete
4.	COPCAB Community Survey Review	1	PD	B	Complete
5.	COVID-19 Testing/Vaccine Update	1	FD	B	Complete
6.	Green Tukwila Update	1	PR	B	Complete
7.	Use of force policy review	2	PD	B	Complete
8.	Minor Home Repair 2021 Grant Application	2	HS	A	Complete
9.	Police reform/LETCSA updates	2,3	PD	B	Ongoing
10.	Senior Levy – Additional Funding Updates	2	PR	B	Complete
11.	Valley Communications Service Level Agreement	2	PD	A	Complete
12.	Shiels Oblatz Johnsen Project Management Services for PW Tenant Improvements & Teen/Senior Center	2	AS	A	Complete
13.	Resolution designating weapons storage at Muni Court	2	CNCL	A	Complete
14.	Community engagement plan for former Fire Station 52	2	PR	B	Complete
15.	Fire Marshal's Office Update	2	FD	B	Complete
16.	Prosecution/Public Defense Services Review	2	MO	B	Complete
17.	Regional effort toward mental health services	2	PD	B	Complete
18.	Emergency Management update	2	PD	B	Complete
19.	School speed zone cameras update	3	PD/MC	B	Complete
20.	Community Connectors 2.0 Update	3	AS	B	Complete
21.	Equity Policy Implementation	3	AS	B	Ongoing
22.	Police records digitization update/Grant Award	4	PD	B	Complete
23.	Public Defense Grant Award	4	MO	A	Complete
24.	Use of Force Review Board Q&A	4	PD	B	Complete
25.	Tukwila School District Park Leases	4	PR	A	Complete
26.	Parks & Recreation Re-opening Updates	1-4	PR	B	Ongoing & included in weekly COVID rpt
27.	Teen/Senior Center Project & Outreach Updates	1-4	AS/PR	B	Ongoing
28.	Fireworks Approvals	1-4	FD	A	None this year
29.	Tukwila Pond Master Plan updates/potential adoption	1-4	PR	A	Ongoing; to 2022
30.	Fire Department Quarterly Reports, Annual Report	1-4	FD	B	Complete
31.	Police Department Quarterly Reports, Annual Report	1-4	PD	B	Complete
32.	PD Grant applications & Agreements	1-4	PD	A	As needed; COPS complete



## Tukwila City Council Community Services & Safety Committee – 2021 Work Plan

33.	Parks Grant Applications & Agreements	1-4	PR	A	As needed; S. 115 <sup>th</sup> St. moved to F&G
34.	Parks Capital Projects Updates/Agreements	1-4	PR	A	As needed
35.	Human Services Updates (rental assistance, etc)	1-4	HS	B	Ongoing
36.	Fire Advisory Task Force (outcome from 3 <sup>rd</sup> Party Report)	2-4	FD	B	Complete – committee underway
37.	Synthetic Turf at Foster Memorial Park – funding	3-4	PR	B	Ongoing w/ARPA, F&G Committee
38.	Wayback Inn Property Leases	4	HS	A	Complete
39.	Boat Program/River Rescue Program		FD/PD	B	
40.	Foster Golf Strategic Plan/Sustainability		PR	B	
41.	Fire Station 53 Improvements		FD	A	
42.	Fire Station 54 Improvements		FD	A	
43.	Justice Center Closeout		AS	A	2022
44.	Fire Station 51 Closeout		AS	A	2022
45.	Unmanned aircraft systems (UAS) and patrol ops		PD	B	2022
46.	Property Naming Resolution		CNL	A	2022



# Tukwila City Council Community Services & Safety Committee – 2022 Work Plan

Kathy Hougardy, Chair; Mohamed Abdi, Toshi Sharp						
	Description	Qtr	Dept	Action or Briefing	Date	Status/Notes
1.	Committee Overview	1	CNCL	B	1/24	
2.	Puget Sound RFA Interlocal Agreement	1	FD	A		
3.	Community Leadership Initiative (formerly Connectors)	1	AS	B		
4.	Use of Force Review Board 2021 4 <sup>th</sup> Qtr Update	1	PD	B		
5.	PD Co-responder Program Update	1	PD	B		
6.	Fireworks Code Request	1	FD	A		
7.	Police Department Co-Responder Program	1	PD	B	2/14	
8.	Former FS 52 disposition	1	AS	B		
9.	Minor Home Repair Lead City Transfer	1	AS	B		
10.	Park Security Contract	1	PR	A		
11.	Foster Golf Links CIP – Projects and Capital Purchase	1	PR	A		
12.	Park User Plan (Rules/Enforcement)	1	PR	B		
13.	Unmanned aircraft systems (UAS) and patrol ops	2	PD	B		
14.	Justice Center Closeout	2	AS	A		
15.	Fire Station 51 Closeout	2	AS	A		
16.	Fire Hydrant Code	2	FD	A		
17.	Foster Golf Links Operational Plan	2	PR	B		
18.	Park Capital Improvement Program	2	PR	A		
19.	After School Program & After School Enrichment Programs	2	PR	B		
20.	Senior Levy 2022 Programming Update	2	PR	B		
21.	Green Tukwila Update	3	PR	B		
22.	Budget Components: Court, Police, Drug Seizure, Fire, Firemen's Pension, Public Safety Plan, Parks, Golf, Human Services	3-4				
23.	Property Naming Resolution	TBD	CNCL	A		
24.	School Speed Zone Camera Implementation	TBD				

**Standard and/or Recurring Items**

- |                                      |   |
|--------------------------------------|---|
| Arts & Events Updates                | Fire/Police Department Quarterly Reports        |
| Equity Policy Implementation Updates | Parks Department Grant Applications/Agreements  |
| Emergency Management Updates         | Police Department Grant Applications/Agreements |
| Equity Policy Implementation         | Parks Capital Projects Updates/Agreements       |
| Fireworks Approvals                  | Human Services Updates                          |





# Tukwila Police Department

## Community Services and Safety Committee

### Quarterly Information Brief

### Fourth Quarter, 2021



# FOURTH QUARTER HIGHLIGHTS



## ☐ Staffing

- ❖ New lateral officer
- ❖ Malcolm Macon

## ☐ Recognition

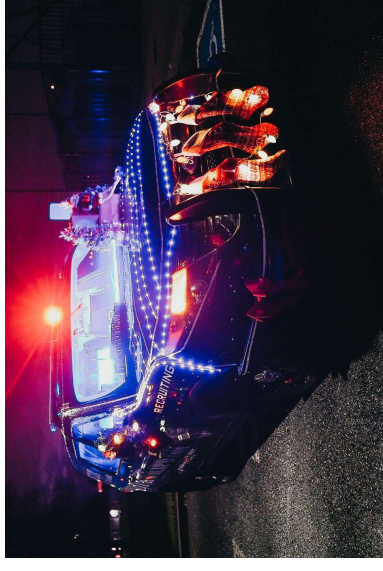
- ❖ Life Saving Awards:
  - ❖ Chris Daugherty
  - ❖ Jarrett Wells
  - ❖ Aaron Zwicky
  - ❖ Kenneth Etheridge
- ❖ Employees Of The Quarter:
  - ❖ Andi Delic
  - ❖ Ryota Akimoto
- ❖ Commendation Awards:
  - ❖ Howard Kim
  - ❖ Ryan McAdory



# FOURTH QUARTER HIGHLIGHTS

## Community Engagement

- ❖ Chronic Nuisance Check-in Meetings With Days Inn
- ❖ Monthly meetings with Tukwila School District
- ❖ Monthly meeting with COPCAB
- ❖ Homeless Encampments
- ❖ Graffiti Clean-Up
- ❖ Co-Responder Program
- ❖ Extra Patrols
- ❖ Meeting With Mall Management and Retailers
- ❖ Community Members' Involvement With Hiring Process
- ❖ Tukwila Pantry Ribbon Cutting
- ❖ Community Town Hall
- ❖ “Battle Of The Badges, Holiday Light Edition”  
Competition
- ❖ Shop With A Cop



# FOURTH QUARTER HIGHLIGHTS

## ❑ Significant Operations & Events

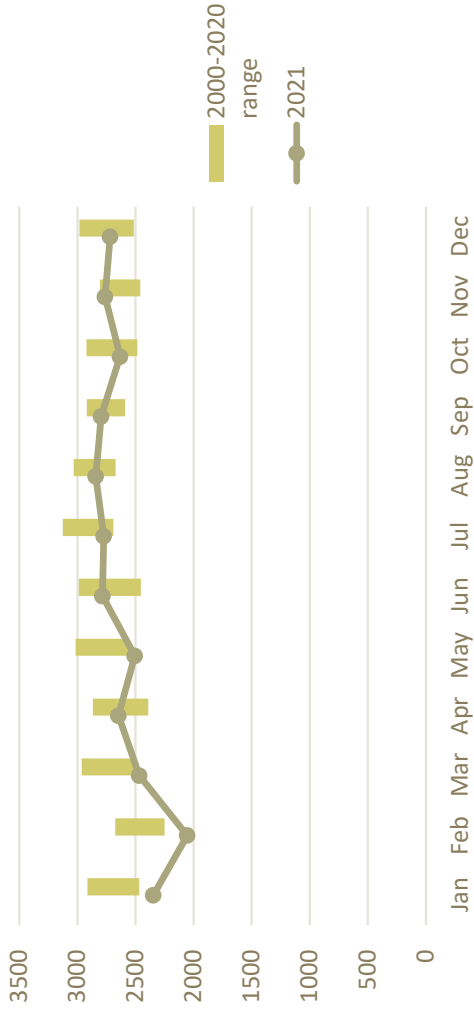
- ❖ Monthly Chiefs' Meetings
- ❖ Monthly Department Town Halls
- ❖ PD Leadership Meeting
- ❖ Public Disclosure Request
  - 874 requests received from 10/1/21-12/31/21
  - 756 processed and closed
- ❖ School Zone Speed Cameras
- ❖ Accreditation
- ❖ Loaned Executive Management Assistance Program (LEMAR)
- ❖ VIIT Callouts
- ❖ Black Friday Emphasis
- ❖ Fatal Vehicle Collision Investigation
- ❖ Governor's Office of Independent Investigations Advisory Board Appointment





# FOURTH QUARTER CRIME STATISTICS

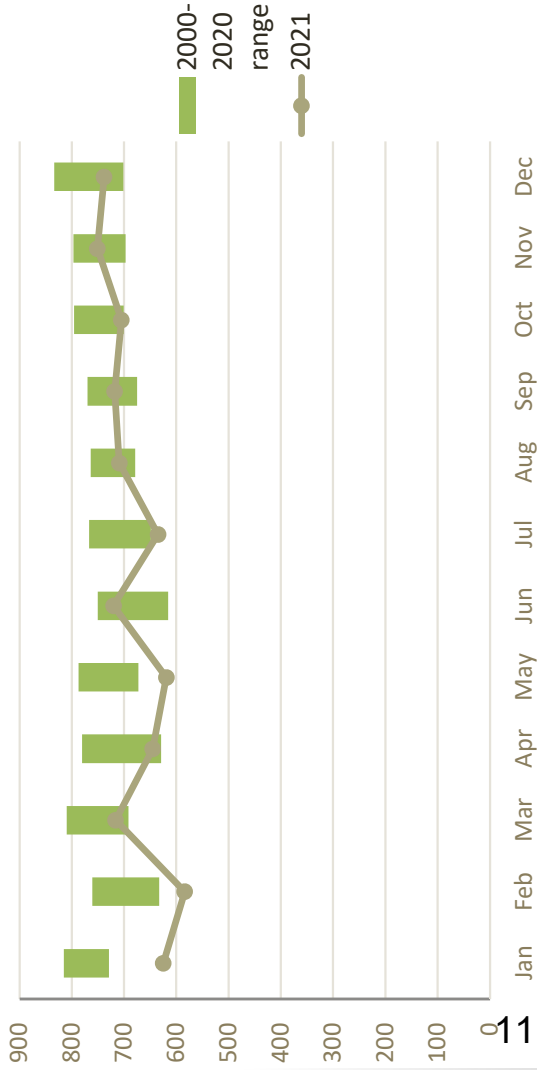
Calls for Service by Month  
Comparison of 2021 to 2000-2020



Calls for service and case reports both ended the year with totals within range, averaging 86 calls per day and 23 cases per day (including both online and officer-written reports).

Residential burglary continued to be low in the fourth quarter, ending the year with an 85% decrease compared to its peak in 2009. Commercial burglary, auto theft, and theft from vehicle, however, all totaled higher in 2021 than many previous years.

Case Reports by Month  
Comparison of 2021 to 2000-2020



[These charts show the current year (line) as compared to previous years (rectangles). This gives perspective as to a normal range as calculated over the past years.]



# Questions?



## **INFORMATIONAL MEMORANDUM**

**TO:** Community Services & Safety Committee  
**FROM:** Jay C. Wittwer, Fire Chief  
Norm Golden, Deputy Chief  
**BY:** Jay C. Wittwer, Fire Chief  
**CC:** Allan Ekberg, Mayor, David Cline, City Administrator  
**DATE:** 01/16/2022  
**SUBJECT:** Interlocal Agreement (ILA) for Fire Investigation Services

### **CURRENT STATUS**

Fire Investigation to determine the origin and cause of every fire is mandated by law. Incendiary and suspicious fires are then referred to Law Enforcement for follow up investigations. Fire Investigations in Tukwila is conducted by the Tukwila Fire Marshal's Office (FMO) using the Fire Marshal, or one of the two Deputy Fire Marshals. It is difficult to plan for fire investigation needs as fires are unplanned events. This disrupts the scheduled inspections and meetings that support development/code enforcement.

Tukwila has about 75 fire investigations for Origin and Cause each year. The regular caseload for an experienced fire investigator is between 60-70 cases per year.

Puget Sound Regional Fire Authority (PSRFA) is restructuring their Fire Investigation team and is open to a joint effort to better address this dynamic need. There is an opportunity to join PSRFA to provide origin and cause investigation services to both PSRFA and the City of Tukwila. A one-year trial period would provide a chance to see if this model is a more sustainable procedure for fire investigation in the City of Tukwila.

### **DISCUSSION**

An Interlocal Agreement (Collaborative Services Agreement) will be shared with CSS next month. The following has been agreed to between the parties with the following terms:

- One-year agreement for 2022, renewable for consecutive years (in the event further consolidation does not occur).
- PSRFA provides origin/cause fire investigations to the City of Tukwila, and partners with law enforcement (Tukwila PD, KCSO, ATF) as needed to assist with the investigation of incendiary fires in the city.
- Tukwila Fire provides one Full Time Position (FTE) Captain Aaron Johnson to the PSRFA fire investigations unit.

- Captain Johnson remains an employee of TFD; he will work 4 'tens' out of PSRFA Station 74 under the direction of Fire Investigation Unit supervisor Ken Goll.
- Captain Johnson may work out of TFD whenever it suits his needs and the needs of the unit.
- All PSRFA investigators, including Captain Johnson, will investigate fires throughout the RFA's service area and in the city of Tukwila. They will share in the associated 'standby' burden.
- TFD will continue to provide a vehicle, portable radio, uniforms, etc.
- PSRFA will provide a laptop / connectivity and office space at station 74.
- The Tukwila FTE assigned will report to the Fire Chief Directly with any City of Tukwila specific issues.
- This agreement will benefit both agencies and others that may join in the future, as it will provide for a sustainable model for fire investigation services.
- The expectations include 24/7 coverage for fire investigations and that all current reports / processes will continue with this agreement. View ILA document under Services 1.1 through 1.7 that defines services and a 24/7 (standby) coverage.

Currently Tukwila Fire Department is not staffed sufficiently to handle the workload of fire investigations. As of this year we have had approximately 80 fire investigations, that have come in groups. All fire investigators in the FMO are working on investigations while trying to balance their other schedule. A dedicated fire investigator will bring a more experienced level of investigations to our community as well as eliminate the impacts of investigations on the other services of the FMO.

### **FINANCIAL IMPACT**

No new financial impacts. Staffed with one FTE from the current assignment to the FMO. No other financial impact will be incurred outside of the discussion points above.

### **RECOMMENDATION**

The Interlocal Agreement will be presented for Committee review and a recommendation next month.

### **ATTACHMENTS**

None. ILA to be shared next month following full legal review.