



INFORMATIONAL MEMORANDUM

TO: **Committee Services & Safety Committee**
FROM: **Laurel Humphrey, Legislative Analyst**
DATE: **January 18, 2022**
SUBJECT: **Community Services & Safety Committee Overview**

ISSUE

Overview of scope and purpose of the Community Services & Safety Committee

BACKGROUND

Information regarding the City Council’s standing committees can be found in a few key locations.

Resolution 2040

The titles, scopes, and schedules of the 2022 Standing Committees were adopted on January 3, 2022 by Resolution 2040. Per Resolution 2040, the Community Services and Safety Committee will “**provide policy recommendations on legislative matters relating to police, fire, emergency services, municipal court, public safety facilities, animals, community engagement, human services, parks, recreation, youth and senior services, golf course, community center, library, public art, social equity and justice, and other ad hoc matters as assigned.**”

City Council Rules of Procedure

Section VI(A) of the City Council Rules of Procedure establishes the basis of standing committees as follows:

A. Standing Committees

1. The City Council may choose to implement a framework of standing committees, comprising three Councilmembers each, to aid in the transaction of its business.
2. The standing committee titles, scopes of authority, and schedule will be adopted by resolution in January of each year.
3. The scopes of the standing committees will be balanced in accordance with the City’s workload.
4. The Council President shall appoint the chair and membership of each Committee by the second Regular Meeting of each year.
5. The standing committees shall consider and make policy recommendations to the City Council. Committees may at times refer items to the full Council with no recommendation.
6. Each Committee Chair shall report to the Council the findings of the committee.

7. Each Committee Chair may review and approve the Committee agenda and will approve Committee minutes before distribution. The Committee Chair can authorize the cancellation of a Committee meeting.
8. In the event a Committee member is unable to attend a meeting, another Councilmember may attend in the absent member's place. If no replacement can be found, the meeting may still take place with two members.

Section III(A), City Council Business also references the work of standing committees:

III. Legislative Process

A. City Council Business

1. Matters to be considered by the Council shall be placed on a standing committee, Committee of the Whole, or Regular Meeting agenda and include items required by law to be presented to Council, items requested by a majority of the Council, staff-initiated items in accordance with the City's strategic priorities and work plan, and items referred from previous meetings.
2. As a general practice, legislative actions to come before the City Council for a decision should appear first before a standing committee, then the Committee of the Whole, then a Regular Meeting. Informational items not requiring a decision may be scheduled with more flexibility as the situation requires.
3. Items may be placed directly on the agenda of a Committee of the Whole or a Regular Meeting when the items are approved by the Council President, and the items are routine or in the event of an emergency.

Public Access

Committee meetings are open to the public, and agendas are posted online and emailed to subscribers. As of 2021, meeting audio is stored in the city's Digital Records Center and videos are posted the next day to TukTV. There is typically not an opportunity for public comment due to time restrictions and the benefit of the whole Council and City Administration hearing public comment offered at the Committee of the Whole and Regular Meetings. In rare cases, the Chair may make an exception.

RECOMMENDATION

Discussion only.

ATTACHMENTS

- 2021 Work Plan
- 2022 Preliminary Work Plan



Tukwila City Council Community Services & Safety Committee – 2021 Work Plan

Cynthia Delostrinos Johnson, Chair; De'Sean Quinn, Zak Idan

	Description	Qtr	Dept	Action or Briefing	Status/Notes
1.	Fire Department 3 rd Party Report	1-2	FD	B	Complete
2.	Sound Contract (mental health provider pilot)	1-2	PD	A	Complete
3.	Minor Home Repair Contract with King County	1	HS	A	Complete
4.	COPCAB Community Survey Review	1	PD	B	Complete
5.	COVID-19 Testing/Vaccine Update	1	FD	B	Complete
6.	Green Tukwila Update	1	PR	B	Complete
7.	Use of force policy review	2	PD	B	Complete
8.	Minor Home Repair 2021 Grant Application	2	HS	A	Complete
9.	Police reform/LETCSA updates	2,3	PD	B	Ongoing
10.	Senior Levy – Additional Funding Updates	2	PR	B	Complete
11.	Valley Communications Service Level Agreement	2	PD	A	Complete
12.	Shiels Oblatz Johnsen Project Management Services for PW Tenant Improvements & Teen/Senior Center	2	AS	A	Complete
13.	Resolution designating weapons storage at Muni Court	2	CNCL	A	Complete
14.	Community engagement plan for former Fire Station 52	2	PR	B	Complete
15.	Fire Marshal's Office Update	2	FD	B	Complete
16.	Prosecution/Public Defense Services Review	2	MO	B	Complete
17.	Regional effort toward mental health services	2	PD	B	Complete
18.	Emergency Management update	2	PD	B	Complete
19.	School speed zone cameras update	3	PD/MC	B	Complete
20.	Community Connectors 2.0 Update	3	AS	B	Complete
21.	Equity Policy Implementation	3	AS	B	Ongoing
22.	Police records digitization update/Grant Award	4	PD	B	Complete
23.	Public Defense Grant Award	4	MO	A	Complete
24.	Use of Force Review Board Q&A	4	PD	B	Complete
25.	Tukwila School District Park Leases	4	PR	A	Complete
26.	Parks & Recreation Re-opening Updates	1-4	PR	B	Ongoing & included in weekly COVID rpt
27.	Teen/Senior Center Project & Outreach Updates	1-4	AS/PR	B	Ongoing
28.	Fireworks Approvals	1-4	FD	A	None this year
29.	Tukwila Pond Master Plan updates/potential adoption	1-4	PR	A	Ongoing; to 2022
30.	Fire Department Quarterly Reports, Annual Report	1-4	FD	B	Complete
31.	Police Department Quarterly Reports, Annual Report	1-4	PD	B	Complete
32.	PD Grant applications & Agreements	1-4	PD	A	As needed; COPS complete



Tukwila City Council Community Services & Safety Committee – 2021 Work Plan

33.	Parks Grant Applications & Agreements	1-4	PR	A	As needed; S. 115 th St. moved to F&G
34.	Parks Capital Projects Updates/Agreements	1-4	PR	A	As needed
35.	Human Services Updates (rental assistance, etc)	1-4	HS	B	Ongoing
36.	Fire Advisory Task Force (outcome from 3 rd Party Report)	2-4	FD	B	Complete – committee underway
37.	Synthetic Turf at Foster Memorial Park – funding	3-4	PR	B	Ongoing w/ARPA, F&G Committee
38.	Wayback Inn Property Leases	4	HS	A	Complete
39.	Boat Program/River Rescue Program		FD/PD	B	
40.	Foster Golf Strategic Plan/Sustainability		PR	B	
41.	Fire Station 53 Improvements		FD	A	
42.	Fire Station 54 Improvements		FD	A	
43.	Justice Center Closeout		AS	A	2022
44.	Fire Station 51 Closeout		AS	A	2022
45.	Unmanned aircraft systems (UAS) and patrol ops		PD	B	2022
46.	Property Naming Resolution		CNL	A	2022



Tukwila City Council Community Services & Safety Committee – 2022 Work Plan

Kathy Hougardy, Chair; Mohamed Abdi, Toshi Sharp						
Description	Qtr	Dept	Action or Briefing	Date	Status/Notes	
1. Committee Overview	1	CNCL	B	1/24		
2. Puget Sound RFA Interlocal Agreement	1	FD	A			
3. Community Leadership Initiative (formerly Connectors)	1	AS	B			
4. Use of Force Review Board 2021 4 th Qtr Update	1	PD	B			
5. PD Co-responder Program Update	1	PD	B			
6. Fireworks Code Request	1	FD	A			
7. Police Department Co-Responder Program	1	PD	B	2/14		
8. Former FS 52 disposition	1	AS	B			
9. Minor Home Repair Lead City Transfer	1	AS	B			
10. Park Security Contract	1	PR	A			
11. Foster Golf Links CIP – Projects and Capital Purchase	1	PR	A			
12. Park User Plan (Rules/Enforcement)	1	PR	B			
13. Unmanned aircraft systems (UAS) and patrol ops	2	PD	B			
14. Justice Center Closeout	2	AS	A			
15. Fire Station 51 Closeout	2	AS	A			
16. Fire Hydrant Code	2	FD	A			
17. Foster Golf Links Operational Plan	2	PR	B			
18. Park Capital Improvement Program	2	PR	A			
19. After School Program & After School Enrichment Programs	2	PR	B			
20. Senior Levy 2022 Programming Update	2	PR	B			
21. Green Tukwila Update	3	PR	B			
22. Budget Components: Court, Police, Drug Seizure, Fire, Firemen's Pension, Public Safety Plan, Parks, Golf, Human Services	3-4					
23. Property Naming Resolution	TBD	CNCL	A			
24. School Speed Zone Camera Implementation	TBD					

Standard and/or Recurring Items

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| Arts & Events Updates | Fire/Police Department Quarterly Reports |
| Equity Policy Implementation Updates | Parks Department Grant Applications/Agreements |
| Emergency Management Updates | Police Department Grant Applications/Agreements |
| Equity Policy Implementation | Parks Capital Projects Updates/Agreements |
| Fireworks Approvals | Human Services Updates |