



Tukwila City Council Finance & Governance Committee – 2021 Work Plan

De'Sean Quinn, Chair; Kathy Hougardy, Cynthia Delostrinos Johnson

	Description	Qtr	Dept	Action or Briefing	Status/Notes
1.	2023-2024 Budget Process	1	FIN	B	In progress; Briefing 1/24
2.	Council Meeting Broadcasting	1	TIS	B	In Progress; Briefing 1/24
3.	Contingent-Based Sales Tax Audit	1	FIN	B	Complete
4.	Technology & Infrastructure Services Annual Report	1	TIS	B	Complete
5.	ARPA – Before & After-School Programming Update	1	PR	B	Complete
6.	ARPA – Summer Teen Programming Update	1	PR	B	Complete
7.	2022 Property Tax Overview	1	FIN	B	Complete
8.	Juneteenth City Holiday	1	HR	A	Complete
9.	Temporary GIS Technician Position Request	1	TIS	A	Complete
10.	2023-2024 Budget Outreach	2	AS	B	
11.	City Council Compensation	2	CC	A	
12.	Microsoft Enterprise License	3	TIS	A	
13.	Debt policy	3	FIN	A	
14.	Resolution cancelling unclaimed property	3	FIN	A	
15.	Resolution cancelling accounts receivable	3	FIN	A	
16.	City Attorney Contract	4	MO	A	
17.	Taxy Levy Legislation	4	FIN	A	
18.	Resolution adopting 2023 Legislative Agenda	4	AS	A	
19.	Budget Amendment Ordinance	4	FIN	A	
20.	Budget Adoption Ordinance	4	FIN	A	
21.	City-wide Fee Schedule	TBD	FIN	B	
22.	Healthcare Broker	TBD	HR	A	
23.	Digital Equity Initiatives	TBD	TIS	B	
24.	Employee Salary Surveys	TBD	HR	B	
25.	Land Sales – Longacres, Allentown FS, FS 51, Newporter, Minkler,	TBD	ED	A	
26.	Former FS 52 disposition	TBD	AS	B	
27.	pCard Provider – possible change	TBD	FIN	A	
Standard Reports/Briefings		Frequency	Dept.		
Revenue and Investment Reports		Quarterly	FIN		
Department Budget to Actual Reports		Monthly	FIN		
Committee work plan		2-4 x	Council		