



## INFORMATIONAL MEMORANDUM

TO: **Transportation and Infrastructure Services Committee**  
 FROM: **Hari Ponnekanti, Public Works Director/ City Engineer**  
 BY: **Deontae Elder, Transportation Project Manager**  
 CC: **Mayor Ekberg**  
 DATE: **April 15, 2022**  
 SUBJECT: **NTCP On-call Engineering Services Contract**  
**Project No. 82210301, Contract No. 20-018**  
**On-call Design Consultant Agreement Amendment No. 3**

### **ISSUE**

Add an amendment to the existing contract with KPG Psomas, Inc. to provide on-call engineering and design services for the Neighborhood Traffic Calming Program (NTCP).

### **BACKGROUND**

On Jan 1, 2019, Tukwila established the Neighborhood Traffic Calming program to address neighborhood safety concerns through a variety of methods. The NTCP potential project list is a compilation of past concerns as well as newly reported issues. Some of the concerns can be addressed by in-house staff; some require additional engineering study or design which requires consultant support.

### **DISCUSSION**

The original on-call Contract No. 20-018 with KPG was created in January 2020 and was signed on February 25th, 2020. The current contract has been nearly expended and additional scope and fee is necessary. The attached supplemental agreement with KPG will continue to be used for on-call NTCP work in 2022.

This on-call services amendment agreement will allow staff to address specific needs through a pre-determined fee structure without entering into individual agreements for each task. Work will be assigned on an as-needed basis and the City does not guarantee any minimum amount of work. The consultant will be authorized by issuance of written task order. Each task order will identify the scope of work to be performed, the period of performance and the not-to-exceed amount. Total additional amount of this contract shall not exceed \$80,000.00.

### **FISCAL IMPACT**

Funding for the On-call Engineering services agreement amendment will be provided by the 2022 NTCP design budget.

	<b><u>Cost Estimate</u></b>	<b><u>2022 NTCP Design Budget</u></b>
KPG Contract	\$80,000.00	\$100,000.00

### **RECOMMENDATION**

Council is being asked to approve the amendment for Contract No. 20-018 with KPG Psomas, Inc for on-call engineering services in the additional amount not-to exceed \$80,000.00 for the Neighborhood Traffic Calming Program and consider this item on the Consent Agenda at the May 2, 2022, Regular Council Meeting.

Attachments: Page 2, 2021-2026 CIP  
On-call Contract Agreement Amendment 3

## CITY OF TUKWILA CAPITAL PROJECT SUMMARY

2021 to 2026

**PROJECT:** Traffic Calming/Residential Safety Improvements Project No. 80010301

**DESCRIPTION:** Programmatic approach to addressing neighborhood traffic concerns through a variety of methods. Residential street improvements with sidewalks, safety improvements, and bike facilities.

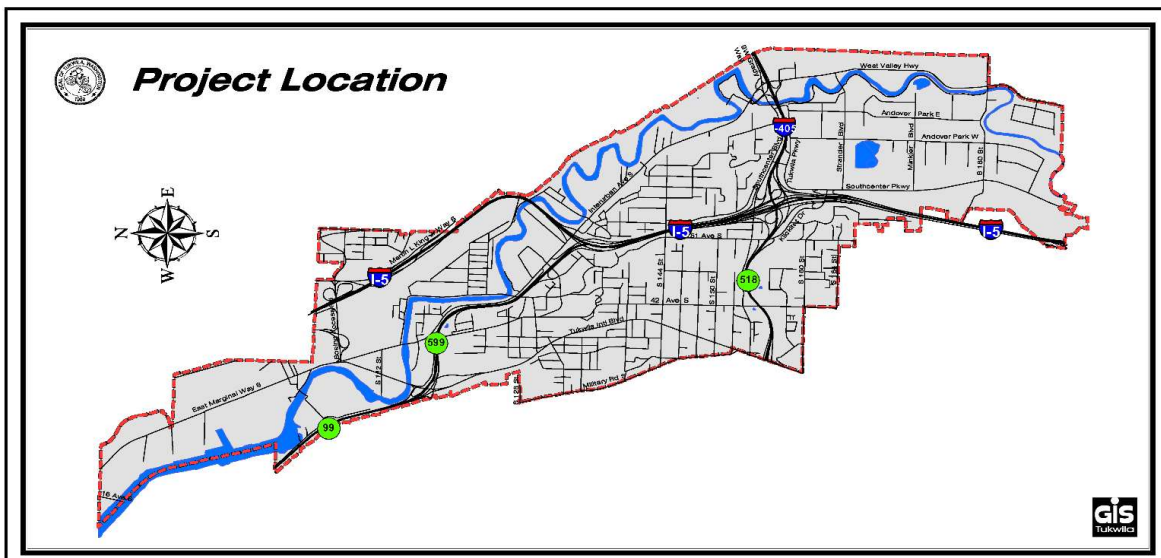
**JUSTIFICATION:** Neighborhood revitalization by improving residential streets.

**STATUS:** Future candidates are listed in the citywide comprehensive update and safety-based prioritization of residential street improvements, sidewalks, and bike lanes.

**MAINT. IMPACT:** Varies, depends on treatment(s) used.

**COMMENT:** Residential improvements and traffic calming features to reduce speeds and improve pedestrian and bicycl such as the speed cushions, RRFB crossings, LED enhanced signs, Radar driver feedback signs, etc.

FINANCIAL (in \$000's)	Through 2019	Estimated 2020	2021	2022	2023	2024	2025	2026	BEYOND
<b>EXPENSES</b>									
Design	63	50	100	100					
Land (R/W)									
Const. Mgmt.	37								
Construction	148	0		300					
<b>TOTAL EXPENSES</b>	<b>248</b>	<b>50</b>	<b>100</b>	<b>400</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FUND SOURCES</b>									
ARPA Funding			100	400					
Awarded Grant									
Proposed Grant									
Mitigation Actual									
Mitigation Expected									
City Oper. Revenue	248	50	0	0	0	0	0	0	0
<b>TOTAL SOURCES</b>	<b>248</b>	<b>50</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>





**CONTRACT FOR SERVICES**

**Amendment #3**

**Between the City of Tukwila and KPG Psomas**

That portion of Contract No. 20-018 between the City of Tukwila and KPG Psomas is hereby amended as follows:

Section 3: Duration of Agreement; Time for Performance, shall be amended as followed:

The Consultant shall perform all services and provide all work product required pursuant to this Agreement no later than December 31, 2022.

Section 4: Payment, shall be amended as followed:

A. Payment for the work provided by the Consultant shall be made as provided on Exhibit "B" attached hereto, provided that the total amount of payment to the Consultant shall not exceed \$160,000 without express written modification of the Agreement signed by the City.

All other provisions of the contract shall remain in full force and effect.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

CITY OF TUKWILA

CONTRACTOR

\_\_\_\_\_  
Allan Ekberg, Mayor

\_\_\_\_\_  
Printed Name: \_\_\_\_\_

ATTEST/AUTHENTICATED

APPROVED AS TO FORM

\_\_\_\_\_  
Christy O'Flaherty, MMC, City Clerk

\_\_\_\_\_  
Office of the City Attorney