



City of Tukwila  
***Community Services  
and Safety Committee***

- ◆ Kathy Hougardy, Chair
- ◆ Mohamed Abdi
- ◆ Tosh Sharp

<u>Distribution:</u>	
K. Hougardy	Mayor Ekberg
M. Abdi	D. Cline
T. Sharp	R. Bianchi
T. McLeod	C. O'Flaherty
	A. Youn
	L. Humphrey

# AGENDA

**MONDAY, AUGUST 8, 2022 – 5:30 PM**

**THIS MEETING WILL BE CONDUCTED BOTH ON-SITE AT TUKWILA CITY HALL AND ALSO VIRTUALLY, BASED ON THE GOVERNOR’S PROCLAMATION 20-28.**

**ON-SITE PRESENCE WILL BE IN THE HAZELNUT CONFERENCE ROOM (6200 SOUTHCENTER BOULEVARD)**

**THE PHONE NUMBER FOR THE PUBLIC TO LISTEN TO THIS MEETING IS: 1-253-292-9750, Access Code 46754417#**

**Click here to: [Join Microsoft Teams Meeting](#)**

*For Technical Support during the meeting call: 1-206-433-7155.*

Item	Recommended Action	Page
<b>1. BUSINESS AGENDA</b>  2022 2nd Quarter Fire Department Report. <i>Jay Witter, Fire Chief, and            Norm Golden, Deputy Fire Chief</i>	Discussion only.	<b>Pg.1</b>
<b>2. MISCELLANEOUS</b>		

**Next Scheduled Meeting:** *August 22, 2022*



The City of Tukwila strives to accommodate individuals with disabilities.

Please contact the City Clerk’s Office at **206-433-1800** ([TukwilaCityClerk@TukwilaWA.gov](mailto:TukwilaCityClerk@TukwilaWA.gov)) for assistance.





# **Tukwila Fire Department**

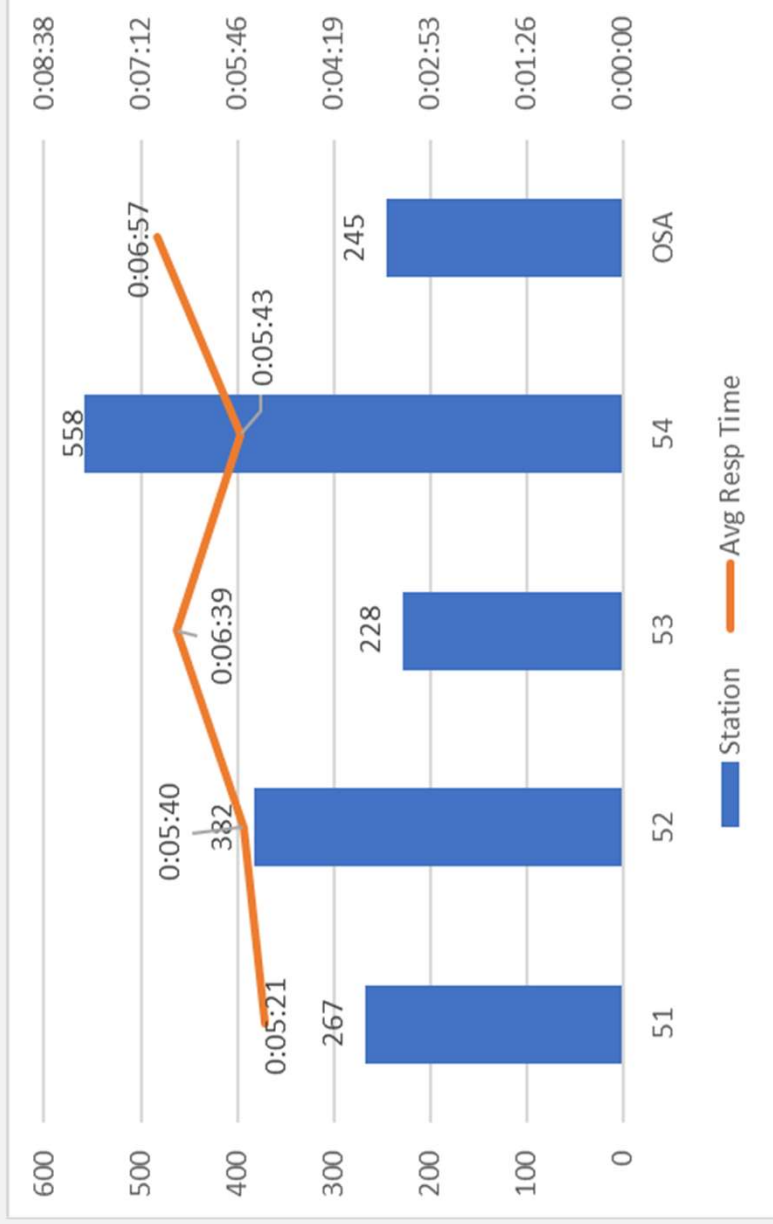
2022 / 2nd Quarter Report

# Contents

- Call Volume & Average Response Times
- Response Type
- Apparatus' Call Volume
- Response Times by Station for EMS and Fire
- COVID19 Highlights
- Administration
- Fire Marshal's Office
- Operations
- Overtime Usage – Minimum Staffing, FMO, Meetings, Trainings
- Support Services
- Goals for the year
- Awards and Recognitions



# 2nd Quarter 2022: Call Volume & Average Response Times

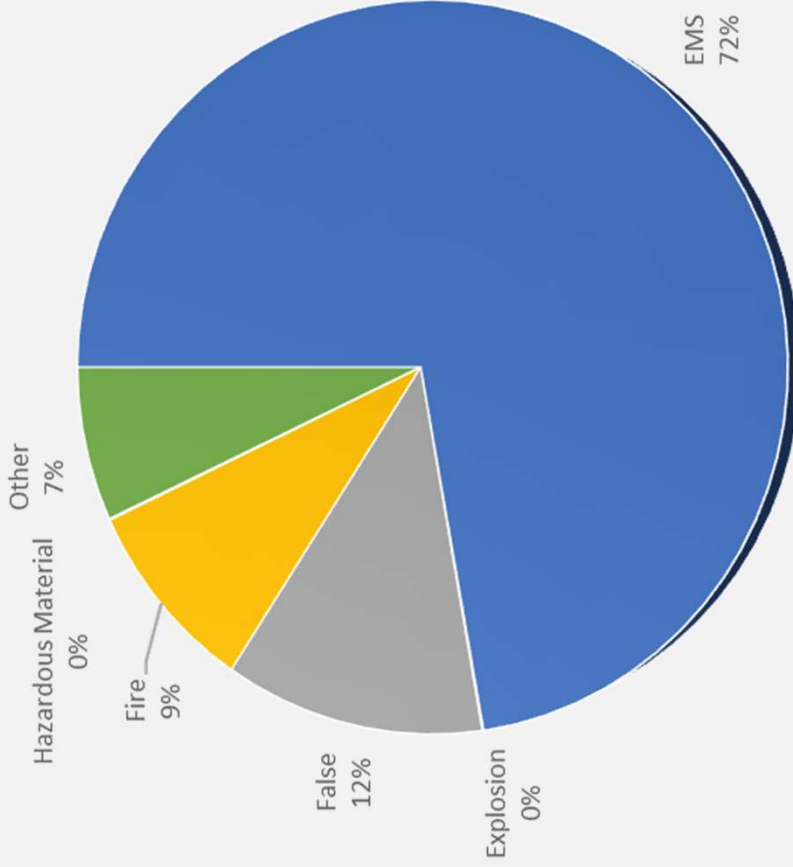


Q2 2022

Station	# Calls	Avg Resp Time
51	267	0:05:21
52	382	0:05:40
53	228	0:06:39
54	558	0:05:43
OSA	245	0:06:57
	1,680	0:05:57

"Response Time" is defined as the time between when the FD is dispatched and when the unit arrived on scene. Does not include incidents with TFD units canceled en route.

# Response Type

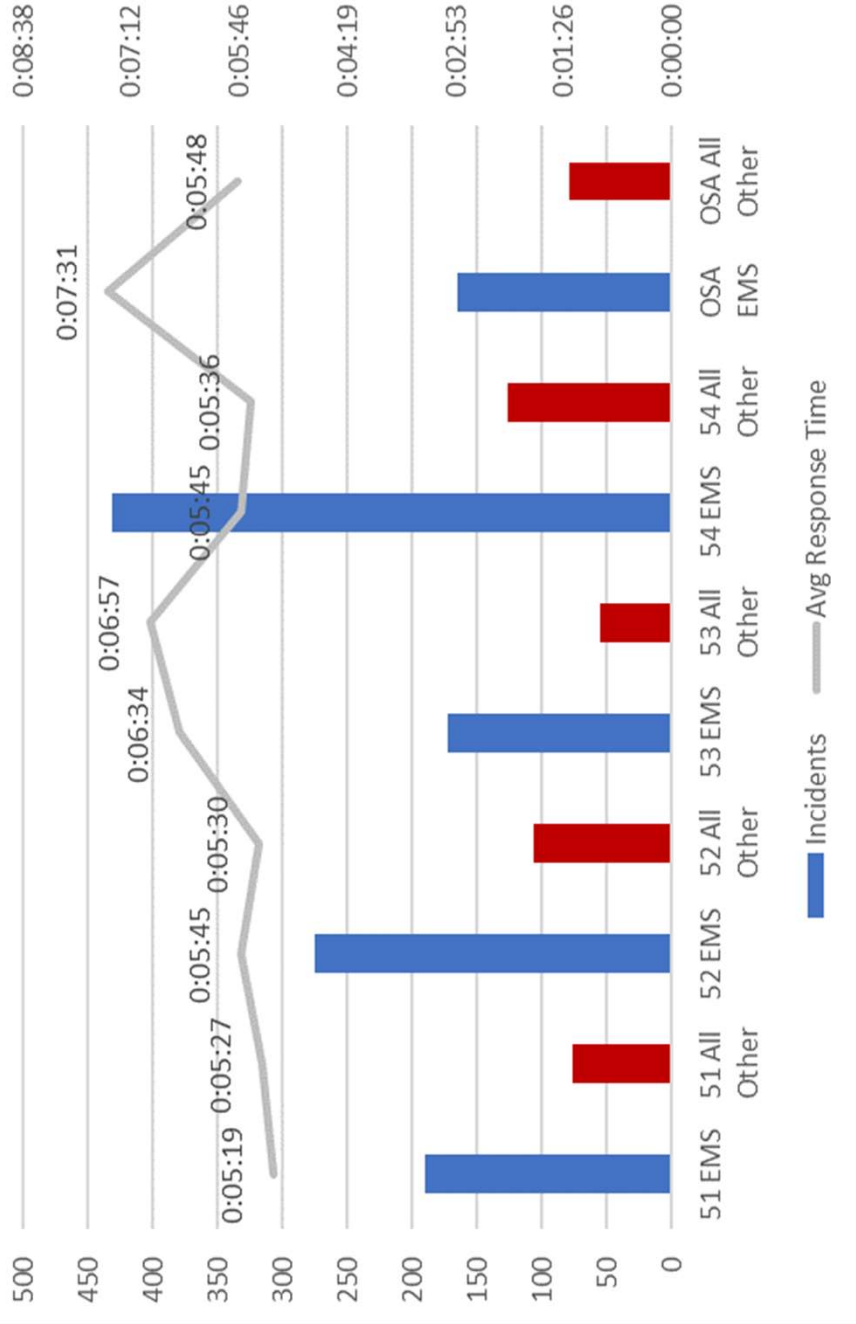


## Q2 2022 Response Breakdown

	# Responses	% of Total
EMS	1,297	72%
Explosion	1	0%
False	214	12%
Fire	158	9%
Hazardous Material	1	0%
Other	126	7%
	<u>1,797</u>	

*Includes all dispatched calls*

# 2<sup>nd</sup> Qtr 2022: Response Times by Area - EMS & All Other



**Incidents by Area**

Rev Station	EMS	All Other
51	190	77
52	275	107
53	173	55
54	431	127
OSA	166	79
	1,235	445

**Avg Response Time by Area**

Rev Station	EMS	All Other
51	0:05:19	0:05:27
52	0:05:45	0:05:30
53	0:06:34	0:06:57
54	0:05:45	0:05:36
OSA	0:07:31	0:05:48
	0:06:02	0:05:45

Page only includes incidents with TFD units arriving onscene

# COVID<sub>19</sub> Highlights



Total TFD Call Volume in Q2'22 represented an increase of 0.4% compared to Q2'21.

While Q2'22 had 7 more calls than Q2'21, the make-up of the totals was different. EMS calls rose by 78, Fire calls dropped by 91, and Service calls went up 20.

Also worth noting: TFD responded to 20% (+63) fewer calls outside our jurisdiction in Q2 this year compared to last year.

## % Change in Call Volume (Q2 '22/'21)

Change in Total Call Volume				
Area	April	May	June	Q2
51	-19%	66%	41%	26%
52	5%	8%	-35%	-10%
53	-10%	25%	-2%	3%
54	16%	9%	2%	8%
OSA	-22%	-23%	-17%	-20%
All	-2%	13%	-7%	0%

Change in EMS Call Volume				
Area	April	May	June	Q2
51	-14%	88%	81%	45%
52	22%	24%	-37%	0%
53	-14%	26%	15%	8%
54	19%	12%	-1%	9%
OSA	-16%	-20%	-17%	-17%
All	4%	21%	-4%	6%

## Change in Fire Call Volume

Area	April	May	June	Q2
51	-27%	39%	-3%	0%
52	-29%	-16%	-30%	-26%
53	-13%	-15%	-50%	-32%
54	-30%	-13%	-10%	-16%
OSA	-35%	-33%	0%	-22%
All	-29%	-11%	-18%	-19%

## Change in Service Call Volume

Area	April	May	June	Q2
51	-33%	0%	-20%	-17%
52	-10%	-63%	-57%	-40%
53	150%	120%	500%	175%
54	550%	125%	333%	289%
OSA	0%	0%	-78%	-44%
All	46%	22%	12%	26%

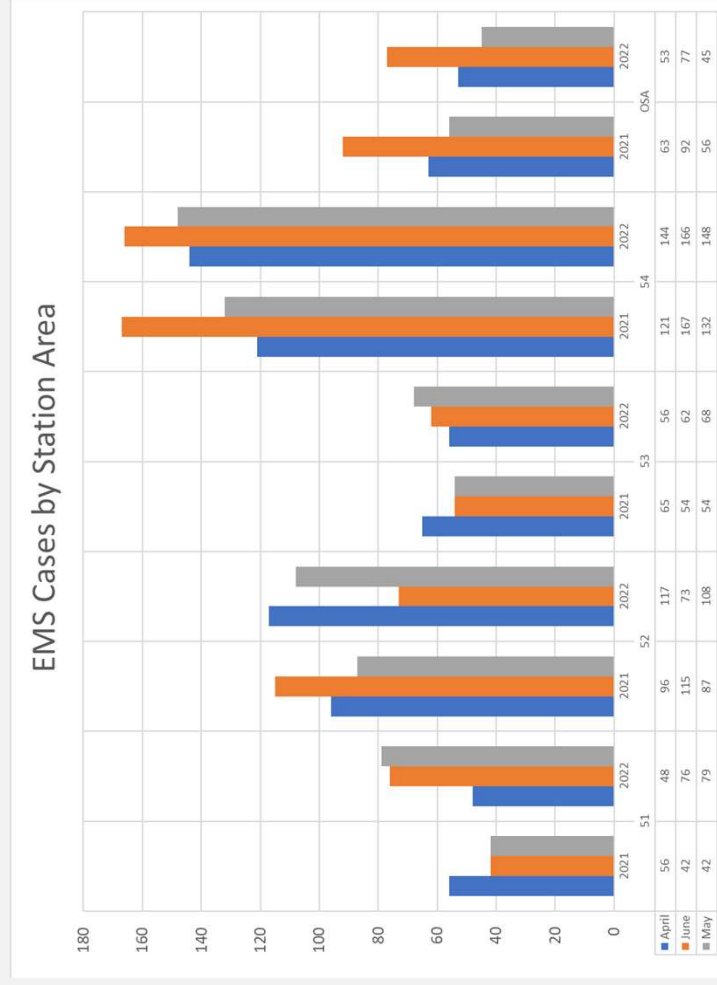
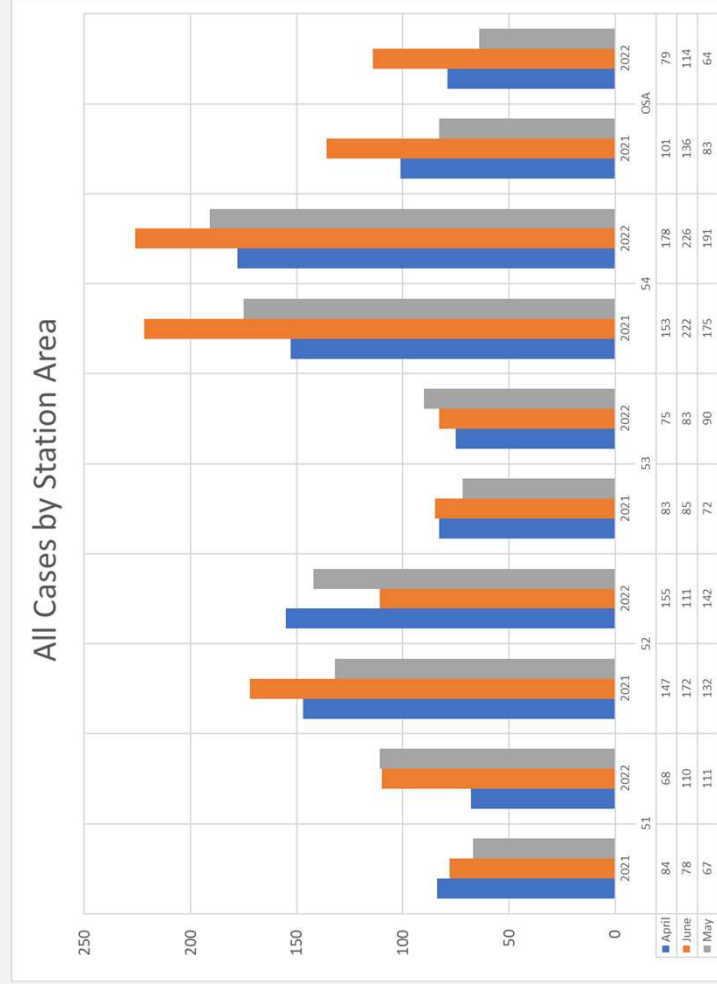
\* Call volume is flat or down, especially for Fire and calls outside Tukwila



# COVID19 Highlights



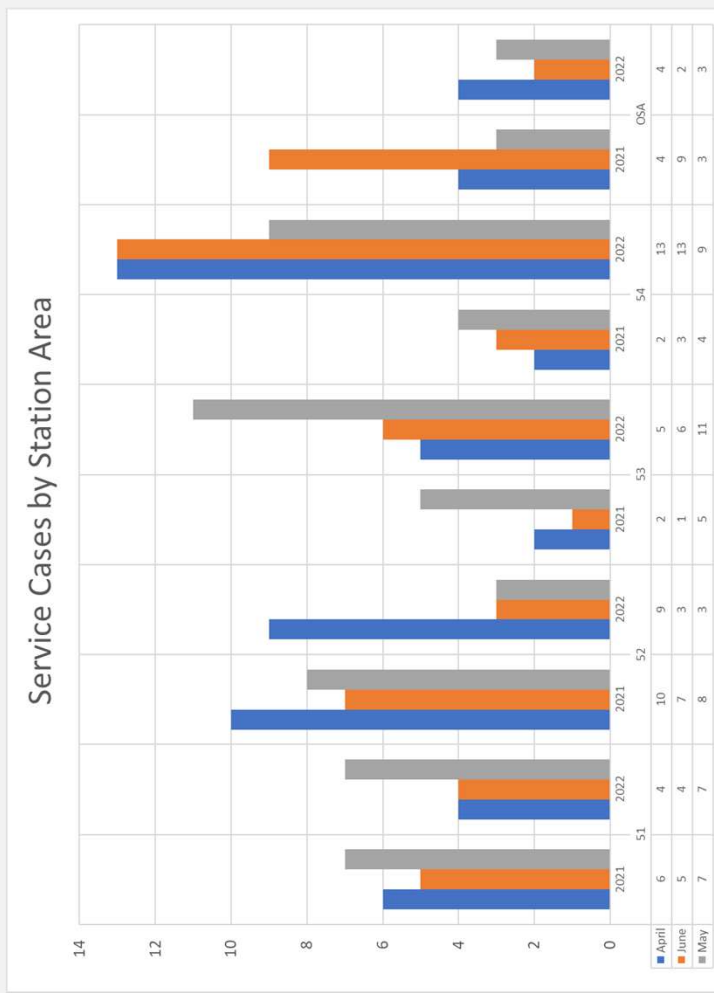
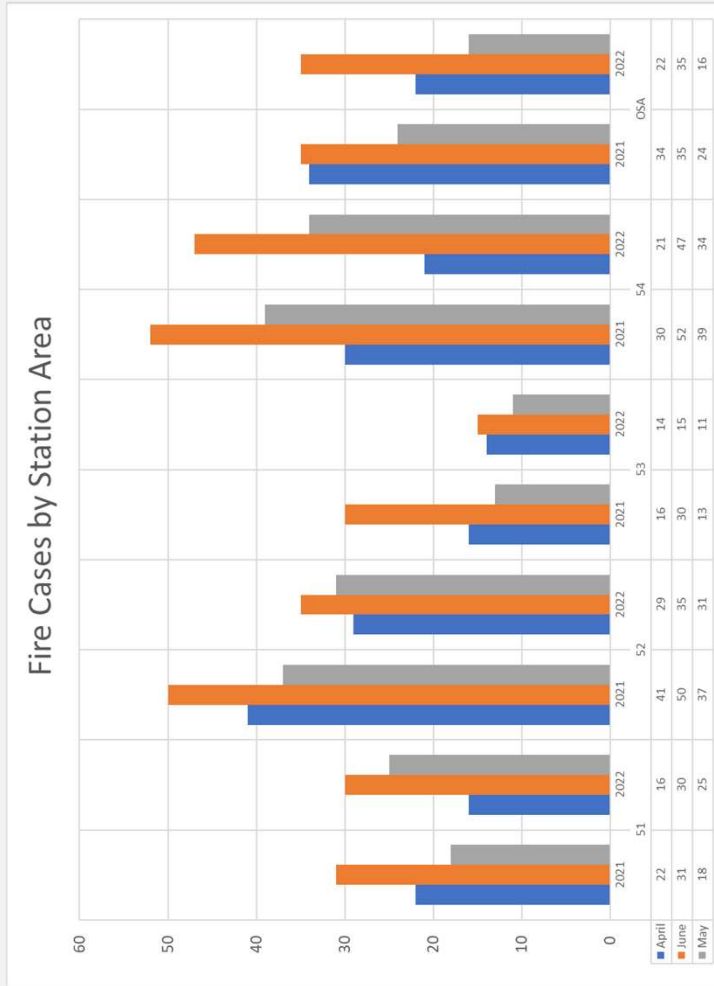
Break down of Total and EMS cases by Fire Station area for the second quarter of 2022 and 2021



# COVID19 Highlights



Break down of Fire and Service cases by Fire Station area the second quarter of 2022 and 2021



# Administration

## Public Safety Bond Update:

Apparatus: ~ on hold for FSP process below

Stations: ~ **Stn 51 & 52**: Continued updates

## Policies:

Completing review and updating of Fire Department Policies, on hold for FSP process below. Fire Fighter's Union, assisting with formatting.

## Strategic Plan:

Updating 2016 Edition; for 2022-2026, on hold for FSP process below.

## Financial Sustainability Plan (FSP):

Fire / EMS Advisory Task Force delivered report and recommendations to City Council in Q2. City Council approved recommendation to beginning negotiations on Contract for service with Puget Sound Regional Fire Authority that will lead to annexation within two years.



# Administration



## Staffing Software:

- Telestaff Integration w/ongoing updated PA codes, working with Finance Department ensure compliance with new software.
- New Finance software in place and in use with Fire Department (Central Square) – City wide

## Regional Service:

- Valley Comm Finance Committee
- Training Consortium Governance Member
- King County Fire Chiefs' Finance Oversight Committee
- King County Fire Chiefs' Education Committee
- FDCARES/EMS work groups – part of Task Force process
- Zone 3 Public Information Officer Program Member

## Revenue Sources:

- EFR HazMat & Vehicle Incident Responses
- EMS Service Contracts - TriMed Ambulance
- False Alarm Billing – Contracted service; Cry Wolf program to be used with Police and Fire.

# Fire Marshal's Office

## Office staff includes:

Battalion Chief Andy Nevens, Fire Marshal  
Captain Patrick Smith, Deputy Fire Marshal  
Captain Aaron Johnson, Deputy Fire Marshal \*  
Tammy Sunderlin, Fire Administration Technician



## Quarter Two Data Points:

Fire Plan Reviews	128
Addressing Projects	0
Fire Investigation Cases (New)	3
Fire Permit Inspections	181
Fire Code Enforcement Cases	56
Public Record Requests	50
Operational Permits Inspections Conducted	0
Life Safety Inspections Conducted	0
Revenue generated (permits, fees, Brycer)	<b>\$100,298</b>

\* Assigned to Regional Fire Investigation Group



# Operations



## Covid-19 Response:

PPE –

New N95 face masks tested and placed in service.

Training –

Updates completed in Qrt 2. 100% compliant with Training Consortium curriculum.

Vaccinations –

(MVT) Mobile Vaccination Team in place, no actions required in Q2.

## Trainings Attended:

- Pump Academy
- JATC
- Driver Training
- Swift Water Training
- Boat Operator

## New Hires in Academy:

- Fire Academy / June 23, 2022  
graduation for 4 new Firefighters

## Mentorship Program Staffing Adjustments

# Overtime Usage



## Second Quarter Overtime Comparison - Q2'21 vs Q2'22

Overtime Type	2Q 2021	2Q 2022	\$ Change	% Change	% '22 Q2 OT
Minimum Staffing	\$168,036	\$286,156	\$118,120	70%	84%
Training	\$32,269	\$23,212	-\$9,057	-28%	7%
Special Assignment	\$1,118	\$9,484	\$8,366	748%	3%
Fire Prevention/Invest	\$23,899	\$7,913	-\$15,986	-67%	2%
Other	\$8,493	\$7,595	-\$898	-11%	2%
Meetings	\$3,319	\$3,247	-\$71	-2%	1%
Incident Related	\$5,596	\$2,069	-\$3,527	-63%	1%
Billable	\$99,702	\$1,162	-\$98,541	-99%	0%
Equipment Test/Maint	\$430	\$677	\$247	58%	0%
City/Public Event	\$0	\$399	\$399	-	0%
Public Safety Bond	\$2,111	\$0	-\$2,111	-100%	0%
<b>Total</b>	<b>\$344,972</b>	<b>\$341,913</b>	<b>-\$3,059</b>	<b>-1%</b>	

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Overtime is significantly up in minimum staffing and this will impact the budget - projected to need a budget amendment by end of year  
 Special Assignment; new coding for some training – notice it balances out with training above  
 Billable overtime reductions in COVID response and Mall Antenna Stand by



# Support Services



**New Battalion Chief assigned to Support Services:** During the second quarter of 2022 this transition continued to take place. Battalion Chief (BC) Jason Konieczka was transferred to a 24 hour shift as BC on A shift. Newley promoted BC Josh Kelch took over the Support Services Division. Two Captains assigned to the training consortium report to BC Kelch.

**COVID-19:** The 2020 policies for COVID-19 continued into the 2nd Qtr of 2022. Only one fire department employee works from home two or three days a week, all other employees reporting to work full time. Those do report to work sites take precautions as necessary, with rapid test before they depart their homes and coming into work. Social distance practices are still in place.

**Social Media/PIO:** Tukwila is one of 6 departments in Zone 3 (South King County) that take part in a PIO (Public Information Officer) response team. Tukwila’s PIO shares in the 24-hour coverage large emergencies when information is requested or needs to be shared with the public through social media or more traditional means. Three-day rotations take place for each of the partner agencies.

**New Fire Stations:** Continued adjustments for two new fire stations that opened between Sept 2020 and Feb 2021 has been one of the duties of Support Services.

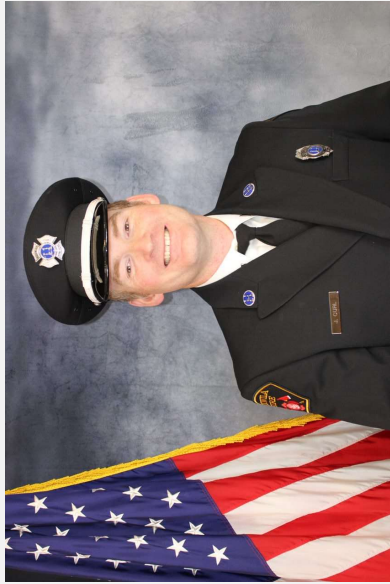
**Supporting Sustainability “Contract for Service” Process:** Many background efforts in supporting the process, including equipment and other support services functions.

# Goals For The Year



1. Financial Sustainability process, working with the Community Services and Safety Committee, Community EMS/FIRE Task Force, including City Council.
2. Updates and reports regarding progress of #1 and Departmental information.
3. Leadership Training for all Captains and Battalion Chiefs.
4. Continued Training and required certifications for personnel, Blue Card Command, State mandated and approved disciplines.
5. Additional revenues, including adjusting Fire Permit fees by end of 2022.
6. To remain within the 2022 adopted budget

# Awards & Recognitions



Employee of Second Quarter - Captain Joel Curl



Presented by Battalion Chief Jason Konieczka



FF Jim Evans & Kymberli M. Cochran – Survivor of a call on 12/24/2019