

**WASHINGTON ASSOCIATION OF SHERIFFS AND POLICE CHIEFS
INTERAGENCY AGREEMENT—SPECIFIC TERMS AND CONDITIONS**

SEXUAL ASSAULT KIT INITIATIVE PROJECT

OVERVIEW:

The Washington State Legislature has allocated \$750,000 dollars for the period of July 1, 2022 to June 30, 2023 for the Sexual Assault Kit Initiative Project. These funds are available as established by [RCW 36.28A.430](#). Grants are awarded to local law enforcement agencies to support multidisciplinary community response teams engaged in seeking a just resolution to sexual assault cases resulting from evidence found in previously un-submitted sexual assault kits—these kits are referred to as SAK3s. [RCW 5.70.050](#) required all SAK3s to be submitted to the Crime Lab for testing by October 1, 2019.

The purpose of these funds is to shift the focus from submitting kits for testing to investigating these cases to conclusion—even if prosecution is not viable and/or the crime lab’s analysis did not produce a hit. Agencies are encouraged to review the SAK3 cases and determine if additional investigation would help create a just resolution for the victim, regardless of the prosecutor’s ability to prosecute.

AGREEMENT:

This AGREEMENT is entered into by and between the **WASHINGTON ASSOCIATION OF SHERIFFS AND POLICE CHIEFS** (hereinafter referred to as WASPC) and the **TUKWILA POLICE DEPARTMENT** (hereinafter referred to as the RECIPIENT).

Award Recipient Name and Address:

Tukwila Police Department
15005 Tukwila Intl. Blvd
Tukwila, WA 98188

Agency Contact: Ceith Cullens

Title: Sergeant

Email: c.cullens@tukwilawa.gov

Phone: 206-431-3896

Project Title

SAK3 Grant

Funding Cycle

July 1, 2022-June 30, 2023

Agreement No:

SAK3 2022-23 Tukwila PD

Funding Authority:

WA Association of Sheriffs and Police Chiefs

Grant Award:

\$39,427.00

Service Area:

City of Tukwila, WA

FUNDING SOURCE:

Funding for this AGREEMENT is provided to WASPC through the Criminal Justice Training Commission from the State of Washington. These are state funds allocated by the Washington State Legislature. Funding awarded the RECIPIENT shall not exceed the amount shown above.

SCOPE OF WORK:

Grant recipients shall:

1. Maintain a multidisciplinary cold case or sexual assault investigation team or teams to conduct follow-up investigations and prosecutions of SAK3 cases. Teams must include prosecutors, law enforcement and victim advocates.
2. Review/investigate cases with completed DNA testing to resolution.
3. The team must use victim-centered, trauma-informed protocols.
4. Team members must complete the specialized training for victim-centered, trauma-informed investigations and prosecutions (CJTC-SAI-VCERT Course no. 7000).
5. Victim advocates should incorporate the recommendations by the SAFE Advisory Committee when initiating (re)contact with victims and/or notifying victims of the current status of their case.
6. Must provide monthly report to WASPC (see data collection and monthly reporting).
7. Submit monthly invoices for reimbursement.

DATA COLLECTION AND MONTHLY REPORTING:

WASPC will provide a tracking sheet to the RECIPIENT. The RECIPIENT shall update the sheet with the current status of all cases listed. The RECIPIENT shall submit monthly reports documenting any case updates. Monthly reports are due on the 10th of each month.

Data points shall include:

- Updates to the 'Case Status' column for each SAK3 case investigated during reporting period
- Updates to the "Was there a conviction?" column for any changes during reporting period

The RECIPIENT shall complete a monthly grant report, electronically. The monthly grant report will include the following elements:

- Any changes in multidisciplinary cold case or sexual assault investigation team members.
- Any victim-centered, trauma informed trainings attended by team members.
- Any changes to adopted protocols.
- Number of advocate contacts with victims during reporting period.
- A quick narrative of the work performed, include any successes and struggles for the month.

INVOICES FOR REIMBURSEMENT:

Funding is restricted to costs associated with the investigation and resolution of SAK3 cases included on the original SAK3 tracking sheet provided.

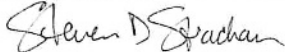

Invoice submission will document the following:

- Employee hours related to an investigation (straight time and overtime), reference case numbers.
- Non-department employee hours related to an investigation (advocates), reference case numbers.
- Any additional costs (i.e. travel, familial DNA testing, etc.) related to an investigation, reference case number.

Invoices shall be submitted to WASPC by the 25th of each month using an [A-19 voucher](#).

SIGNATURE:

IN WITNESS WHEREOF, WASPC and RECIPIENT acknowledge and accept the terms of this AGREEMENT and attachments hereto, and in witness whereof have executed this AGREEMENT as of the date and year written below. The rights and obligations of both parties to this AGREEMENT are governed by the information on this Award Sheet and Letter and other documents incorporated herein.

For WASPC Name: Steven D. Strachan Title: Executive Director Agency: Washington Association of Sheriffs & Police Chiefs Date: 9/20/2022 Signature: 	For RECIPIENT Name: Eric Drever Title: Chief Agency: Tukwila Police Department Date: 10/03/22 Signature: 
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eSigned via SeamlessDocs.com

Key: d2e8b1e8-4ec0-40c0-9ed7-2d9ced611289

Allan Ekberg, Mayor 10-06-2022

APPROVED AS TO FORM BY ASSISTANT
CITY ATTORNEY 10/03/22
APPROVAL ON FILE.