



INFORMATIONAL MEMORANDUM

TO: Transportation & Infrastructure Services Committee
FROM: Hari Ponnekanti, Public Works Director
Cody Gray, Operations Manager
BY: Garron Herdt, Fleet Superintendent
CC: Mayor Allan Ekberg
DATE: October 14, 2022
SUBJECT: 501 Fund - (Fleet/Equipment Rental & Replacement)
Proposed 2023/2024 Biennial Budget

ISSUE

Transportation and Infrastructure Services Committee to review Proposed 2023/2024 Biennial Budget for Equipment Rental & Replacement (501 fund).

BACKGROUND

Fleet Services, also referred to as Equipment Rental & Replacement, a division of the Public Works Department, procures, maintains, and surpluses the City’s fleet of vehicles and heavy duty and small equipment utilized by every City department in carrying out the essential services they provide every day to the residents, businesses and visitors of Tukwila. The 501 fund expenses cover the regular maintenance and operations of the Fleet Shop and fuel for all fleet units, as well as the auto coverage premiums. The fund also includes capital funding for the procurement and replacement of all fleet assets. Funding occurs at the department/division level for operations and maintenance and at the fund level for replacement.

DISCUSSION & FISCAL IMPACT

- Staffing remains at 5 employees
- 46 passenger units replaced and converted to capital leases
- 13 heavy duty units replaced
- 3 additions supporting critical Street maintenance activities
- Transition of the Fire Department will open capacity for Fleet Maintenance focus on preventive maintenance mitigating expensive breakdowns.
- Fleet continues to be impacted by supply chain issues delaying delivery of ordered vehicles and equipment and causing maintenance and repairs to take units out of service longer.
- Fuel costs continue to add pressure with industry outlooks expecting prices to remain high into 2023.

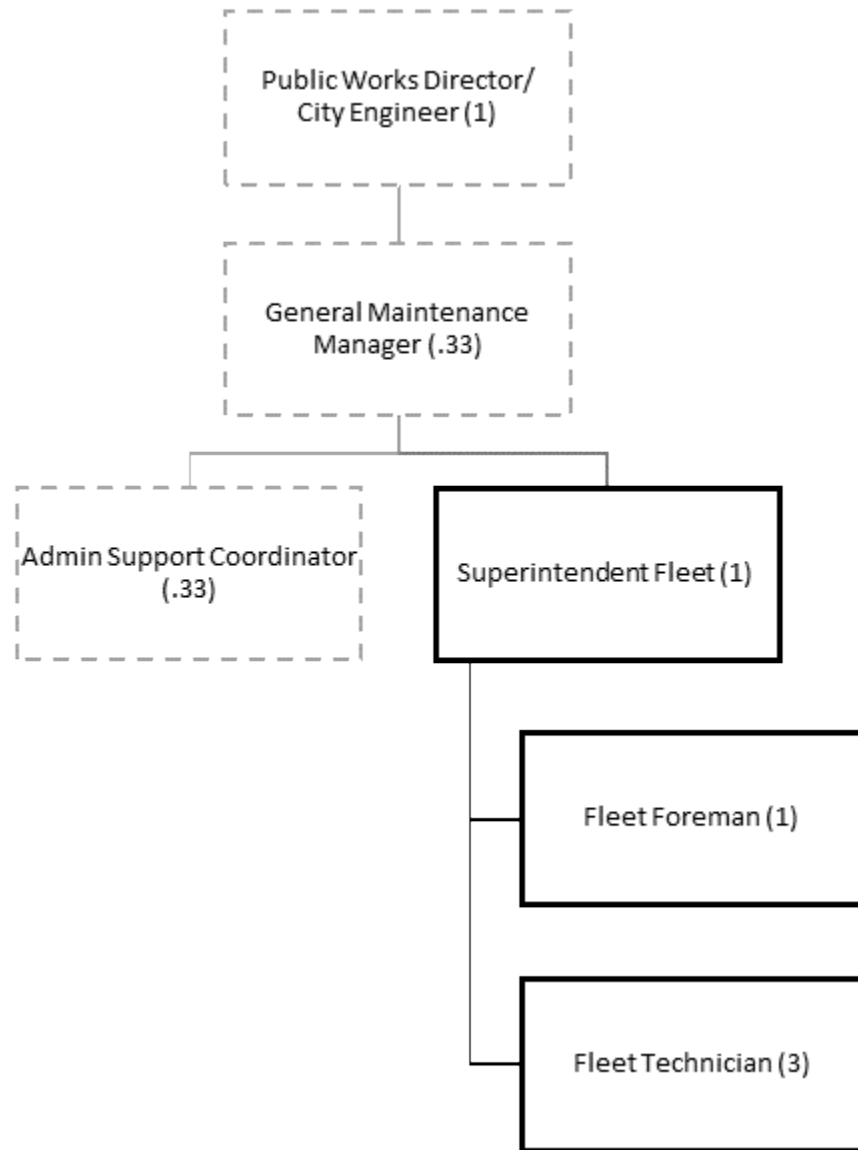
RECOMMENDATION

Transportation and Infrastructure Services Committee approval to forward the Fleet Services 501 fund section of the 2023/2024 Biennial Budget to the October 24, 2022 Committee of the Whole meeting.

Attachment: Proposed 501 Fund Biennium Budget

Fleet & Facility Services – 11210 Tukwila International Blvd., Tukwila, WA 98168 – 206-431-0166

Public Works – Fleet (Equipment Rental and Replacement)



DEPARTMENT: Public Works
FUND: Equipment Rental & Replacement
RESPONSIBLE MANAGER: Hari Ponnekanti

FUND NUMBER: 501
POSITION: Public Works Director

Description

The function of the Equipment Rental and Replacement unit is to provide a fleet of vehicles and equipment with an operation maintenance and replacement program and to supply the City with adequate, safe, economical and on-demand operational cars, trucks, and specialty equipment. Services are provided through in-house labor and contracted services. The current fleet consists of approximately 193 vehicles and 134 other pieces of equipment.

2021-2022 Accomplishments

- ◆ Provided Fire apparatus replacement projections for the Public Safety Plan. **Strategic Plan Goals 1 & 4**
- ◆ Adopted Lucity as the Work/Asset Management program to provide real-time maintenance records. **Strategic Plan Goal 4**
- ◆ Partnered with Fire to use their ESO station check software for communicating Fleet repairs and vehicle status in real time. **Strategic Plan Goal 4**
- ◆ Started the digitization of all Fleet records. **Strategic Plan Goal 4**
- ◆ Implemented the Fleet Leasing program and updated accounting practices for better financial sustainability and cash flow and a more modern fleet. **Strategic Plan Goal 4**
- ◆ Procured an off-road vehicle for Police to access areas along Tukwila's trails and other locations not accessible by patrol vehicles. **Strategic Plan Goals 1, 2, 4, & 5**
- ◆ Moved fleet maintenance shop to new Fleet and Facilities building. **Strategic Plan Goals 1 & 4**

2023-2024 Indicators of Success

- ◆ Continue to promote the pool car program for maximum use of shared resources.
- ◆ Evaluate and adjust replacement plan for cost effective and appropriate replacement solutions.
- ◆ Increase the number of vehicles under the Fleet Leasing Program.
- ◆ Continue digitizing Fleet records.

Statistics

Public Works - Equipment Rental

	Actual		Estimated	Projection	
	2020	2021	2022	2023	2024
Improve fleet service					
Gallons of Fuel Consumed		113,404	120,000	125,000	130,000
Number of Accidents	54	67	60	60	60
Capital					
Average Age of Fleet	10 years	11 years	10 years	9.5 years	9 years
Inventory					
Number of passenger vehicles	161	161	161	172	172
Number of motorcycles	5	5	5	0	0
Number of pieces of medium / heavy equipment (dump trucks, etc)	50	50	50	50	50
Number of miscellaneous equipment (mowers, etc)	126	126	133	136	136

Fund Detail

Program Descriptions

Different staff complete mandatory trainings and optional professional development each year at the discretion of their supervisor and department leadership. Due to the varying cadence of training, individual staff were not allocated training time; rather the division as a whole received an allocation of money to split among staff as needed. The following programs are budgeted in the Fleet Fund:

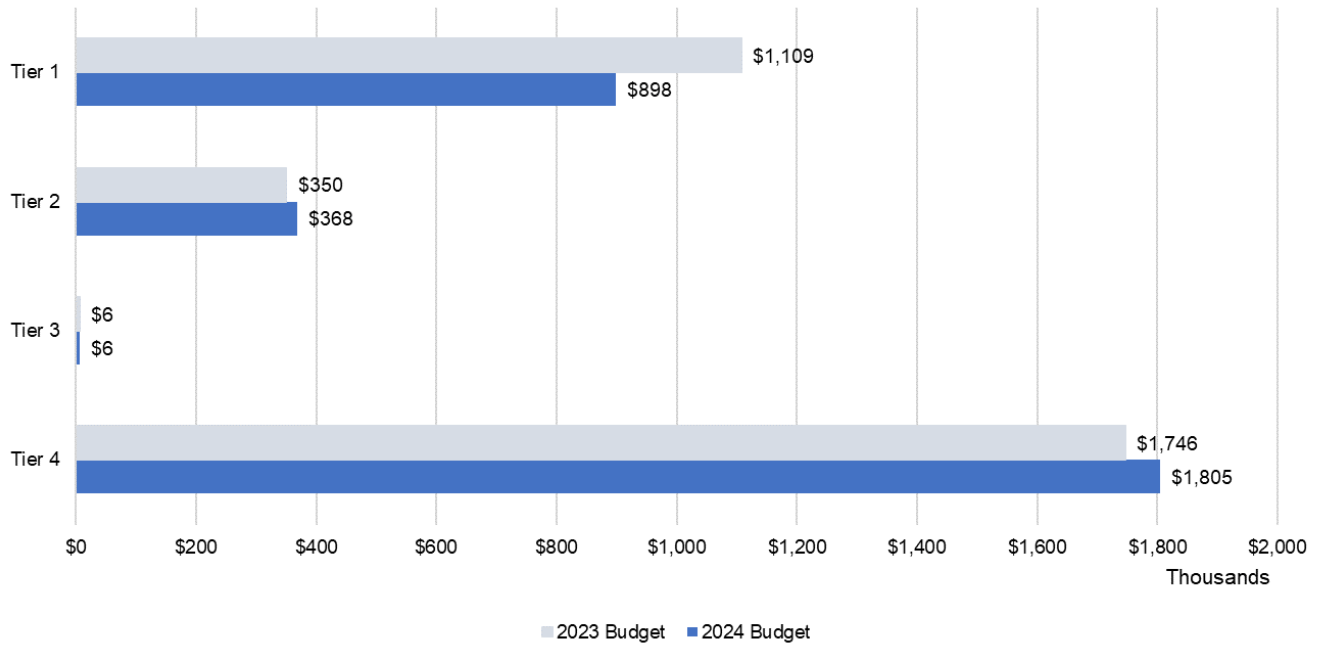
PROGRAM NAME	PROGRAM DESCRIPTION
Projects & Capital Impr Mgmt	Planning and executing community infrastructure investment
Administration	General functions for standard operations of the department, including purchasing, timecards, budget development and oversight, culture and internal communications, recruiting and hiring, employee supervision and performance evaluations.
Professional Development & Training	Development of operational and strategic knowledge and skills to support staff development and better outcomes for the community and organization.
Fleet Management	Maintenance of all carts, vehicles, and equipment necessary for City operations

Budget by Program

The allocations associated with Capital Improvements and Administration represent solely new vehicle purchases and overhead costs and are not attached to staff time.

Program Description	Tier	Legally Required (Y/N)	Type of Program	FTE Allocation	2023 Budget	FTE Allocation	2024 Budget	% Change 2023 - 2024
Projects & Capital Impr Mgmnt	1	N - Best Practice	Community		1,108,556		897,972	-19.00%
1 - Total				-	1,108,556	-	897,972	-19.00%
Administration	2	Y - Federal/State	Governance		350,392		367,912	5.00%
2 - Total				-	350,392	-	367,912	5.00%
Professional Dev & Training	3	Y - Ordinance/Resolution	Governance		5,650		5,650	-
3 - Total				-	5,650	-	5,650	-
Fleet Management	4	N - Best Practice	Governance	5.000	1,746,246	5.000	1,804,685	3.35%
4 - Total				5.000	1,746,246	5.000	1,804,685	3.35%
Grand Total				5.000	3,210,844	5.000	3,076,219	-4.19%

Programs by Tier



Performance Measures

PROGRAM	PERFORMANCE MEASURE	2021 Actual	2022 Actual	2023-2024 Target	COUNCIL GOAL
Fleet Management	City vehicles maintained on schedule.	*	*	100%	Strategic Goal 1
Fleet Management	Percent of fleet breakdowns that are preventable	*	*	80%	Strategic Goal 1

Revenue and Expense Summary

Equipment Rental & Replacement								
	Actual			Budget			Percent Change	
	2020	2021	Projected 2022	2022	2023	2024	2022-2023	2023-2024
Operating Revenue								
Grant Revenues	\$ 3,894	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%
Other Income	1,546	2,119	1,575	-	-	-	0.0%	0.0%
Investment Earnings	32,459	6,171	12,889	20,000	20,000	20,000	0.0%	0.0%
Rent & Concessions	2,117,021	2,034,751	2,268,831	2,268,831	2,056,241	1,240,748	-9.4%	-39.7%
Transfers In	147,693	345,413	52,000	52,000	-	-	-100.0%	0.0%
Sale of Capital Assets	163,847	284,724	108,296	25,000	161,750	124,040	547.0%	-23.3%
Total Operating Revenue	2,466,460	2,673,177	2,443,591	2,365,831	2,237,991	1,384,788	-5.4%	-38.1%
Operating Expenses								
Salaries & Wages	299,886	330,346	409,817	439,210	476,273	515,516	8.4%	8.2%
Benefits	162,242	203,671	233,583	233,660	227,102	235,566	-2.8%	3.7%
Supplies	1,751	5,145	3,653	3,000	3,350	3,350	11.7%	0.0%
Repair & Maintenance Supplies	-	2,117	29	-	-	-	0.0%	0.0%
Small Tools	2,079	6,484	4,192	-	10,750	11,000	0.0%	2.3%
Technology Supplies	691	23	694	-	6,200	6,200	0.0%	0.0%
Fleet Supplies	401,749	536,538	547,635	655,000	710,000	710,000	8.4%	0.0%
Utility Fund Supplies	-	-	-	-	-	-	0.0%	0.0%
Professional Services	98,758	97,530	97,250	114,400	102,100	111,900	-10.8%	9.6%
Communications	4,965	5,370	4,500	5,500	5,000	5,000	-9.1%	0.0%
Professional Development	248	19,987	2,849	1,500	5,850	5,850	290.0%	0.0%
Advertising	599	-	-	-	-	-	0.0%	0.0%
Rentals	63,738	38,802	24,349	40,806	1,500	1,500	-96.3%	0.0%
Technology Services	2,530	-	2,388	7,500	10,500	10,500	40.0%	0.0%
Utilities	-	-	2,000	-	4,000	4,000	0.0%	0.0%
Repairs & Maintenance Services	95,628	90,624	226,326	146,126	153,771	154,453	5.2%	0.4%
Other Expenses	2	303	207	20,000	500	500	-97.5%	0.0%
Machinery & Equipment	1,716,058	779,683	962,937	269,000	1,143,556	932,972	325.1%	-18.4%
Transfers Out	211,724	-	-	-	-	-	0.0%	0.0%
Total Operating Expenses	3,062,648	2,116,623	2,522,409	1,935,702	2,860,452	2,708,307	47.8%	-5.3%
Indirect Cost Allocation	381,412	330,403	333,707	333,707	350,392	367,912	5.0%	5.0%
Total Non Operating Expenses	381,412	330,403	333,707	333,707	350,392	367,912	5.0%	5.0%
Total Expenses	3,444,060	2,447,026	2,856,116	2,269,409	3,210,844	3,076,219	41.5%	-4.2%
Beginning Fund Balance	5,486,735	4,509,134	4,735,285	4,735,285	4,322,760	3,349,907	-8.7%	-22.5%
Change in Fund Balance	(977,600)	226,151	(412,525)	96,422	(972,853)	(1,691,431)	-1109.0%	73.9%
Ending Fund Balance	\$ 4,509,134	\$ 4,735,285	\$ 4,322,760	\$ 4,831,707	\$ 3,349,907	\$ 1,658,476	-30.7%	-50.5%

NEW AND REPLACEMENT PURCHASES IN 23/24

Fleet Services may replace the listed vehicle or another in its place depending on the best, most effective, and fiducially responsible options at the time of replacement. Should other fleet vehicles or equipment fail those failed units will be replaced and units listed here may be pushed to other replacement years.

	UNIT #	PURCHASE YEAR		LEASE YEAR		REPLACEMENT UNIT
		2023	2024	2023	2024	
POLICE						
Ford Interceptor Admin Sedan	1432			6,900	5,700	Ford Escape
Chevy Caprice Admin Sedan	1433			6,900	5,700	Ford Escape
Ford Taurus (Detective)	1434			6,900	5,700	Ford Escape
Ford Taurus (Detective)	1435			6,900	5,700	Ford Escape
Ford Police Interceptor	1744				33,140	Ford Police Interceptor
Ford Police Interceptor	1747				33,140	Ford Police Interceptor
Ford Police Interceptor	1748				33,140	Ford Police Interceptor
Ford Police Interceptor	1749				33,140	Ford Police Interceptor
Ford Police Interceptor	1751			33,140	13,140	Ford Police Interceptor
Ford Police Interceptor	1752			33,140	13,140	Ford Police Interceptor
Ford Police Interceptor	1753			33,140	13,140	Ford Police Interceptor
Ford Police Interceptor	1755			33,140	13,140	Ford Police Interceptor
Ford Police Interceptor	1756			33,140	13,140	Ford Police Interceptor
Ford Police Interceptor	1758				33,140	Ford Police Interceptor
Ford Police Interceptor	1759			33,140	13,140	Ford Police Interceptor
Ford Police Interceptor	1761				33,140	Ford Police Interceptor
Ford Police Interceptor	1763				33,140	Ford Police Interceptor
Ford Police Interceptor	1764				33,140	Ford Police Interceptor
Ford Police Interceptor	1765				33,140	Ford Police Interceptor
Ford Police Interceptor	1766				33,140	Ford Police Interceptor
Ford Police Interceptor (Patrol Sgt.)	1768				33,140	Ford Police Interceptor (Patrol Sgt.)
Ford Police Interceptor	1769				33,140	Ford Police Interceptor
Ford Police Interceptor	1770				33,140	Ford Police Interceptor
Ford Police Interceptor	1771				33,140	Ford Police Interceptor
Jail Transport Van	1915		70,000			Jail Transport Van
PW MAINTENANCE ADMIN						
Ford Taurus	1100			6,500	6,500	Escape 4x4
Ford Taurus	1159			6,500	6,500	Escape 4x4
PW ADMINISTRATION & ENGINEERING						
Ford Taurus	1160			8,604	8,604	Crew cab pickup, 4x4 (Shared Pool Vehicle)
Ford Explorer	1186			6,500	6,500	Escape 4x4
1/2-ton pickup, quad cab	1226			10,752	10,752	Crew cab pickup, 4x4 (Shared Pool Vehicle)
Toyota Prius Hybrd	3101			6,500	6,500	Escape AWD (strokes)
MINKLER SHARED						
Dump truck, 10 yd	1313	200,000				Dump truck, 10 yd
STREET						
Trailer, buttons	1002	15,000				Trailer, ST emergency traffic control response
Dump truck, 1-ton	1301				10,752	Dump truck, 1-ton
Plow	1409	20,000				Plow
Sander	1415	40,000				Sander
Crack Sealer	1412	40,000				Crack Sealer

	UNIT #	PURCHASE YEAR		LEASE YEAR		REPLACEMENT UNIT
		2023	2024	2023	2024	
Variable Message Board	1430	30,000				Variable Message Board
3/4-ton Pickup Quad Cab	2205			10,752	10,752	Pickup 4x4, 8' bed w/ liftgate
Cargo van, Fiber Optic	2303			10,752	10,752	Pickup 4x4, 8' bed w/ liftgate
3/4-ton Pickup Quad Cab	2205	10,000				Pickup truck sander
	NEW	30,000				Pavement breaker backhoe attachment
	NEW	27,000				Asphalt Cutter
	NEW	30,000				Sweeper, Trailer-mounted
SEWER						
3/4-ton Pickup Supercab	2202			10,752	10,752	Pickup 4x4, 8' bed w/ liftgate
SURFACE WATER						
1-ton dump cab & chassis	1220		85,000			Flatbed w/ crane
Variable Message Board	1427	30,000				Variable Message Board
Sewer/Surface Water (shared)						
Van, TV Ford E350 chassis	2900	250,000				Van, TV
WATER						
3/4-ton pickup, reg cab	1270			10,752	10,752	F350 w/ liftgate & toolbox
1-1/2-ton Service Truck, Ford F450	1291			10,752	10,752	1-1/2-ton Service Truck, Ford F450
Variable Message Board	1426	30,000				Variable Message Board
FLEET						
Pickup	1237			5,000	5,000	Pickup
Heavy Duty mobile lifts (4)	9611	70,000				Heavy Duty mobile lifts (2)
PARKS MAINTENANCE						
3/4-ton Dump	1246			18,500	18,500	Ford F350 Chassis XL 4x2
1/4-TON PICKUP	1259			6,500	6,500	1/4-ton pickup
Mower, Front mount rotary 4WD	1673	60,000				Mower, 72"
3/4-ton Pickup, Ford F250	6200				10,752	3/4-ton Pickup 4x4
1/2-ton Pickup, Ford F150	6201				10,752	3/4-ton Pickup 4x4
COMMUNITY DEVELOPMENT/PLANNING						
Chevy Impala (Pool Car #1)	1188			6,500	6,500	Ford Escape
TIS						
Ford Windstar Cargo Van	1219			7,500	7,500	Ford Transit
Chevy Astro Cargo Van	1223			7,000	7,000	Ford Explorer
Lease Equity (Cash back on resale)				(161,750)	(124,040)	
Total by Year		\$ 882,000	\$ 155,000	\$ 214,806	\$ 623,933	
				\$ 1,096,806	\$ 778,933	

Salary and Benefit Details

Equipment Rental & Replacement							
Position Description	2022	2023	2023 Budget		2024	2024 Budget	
	FTE	FTE	Salaries	Benefits	FTE	Salaries	Benefits
Maint & Ops Superintendent	1	1	\$ 114,549	\$ 52,974	1	\$ 130,188	\$ 56,122
Fleet Technician Foreman		1	101,184	50,516	1	106,572	51,763
Fleet Technician	4	3	257,040	121,721	3	275,256	125,787
Overtime			3,500	641		3,500	644
Uniform Allowance				1,250			1,250
Department Total	5	5	\$ 476,273	\$ 227,102	5	\$ 515,516	\$ 235,566

General Ledger Code Details

Revenues

GL Account Code	Account Description	Actual		Projected	Budget		
		2020	2021	2022	2022	2023	2024
PW501650-333219	Dept Of Treasury-Cares Act	\$ 3,894	\$ -	\$ -	\$ -	\$ -	\$ -
PW501650-344501	Fleet Repair Charges	1,072	-	-	-	-	-
PW501650-348300	Vehicle/Equip Repair Charges	1,523,440	1,633,350	1,978,831	1,978,831	1,050,522	1,240,748
PW501650-361110	Investment Interest	32,459	6,171	12,889	20,000	20,000	20,000
PW501650-369100	Sale Of Scrap And Junk	474	2,119	1,575	-	-	-
Total Operating Revenues		1,561,340	1,641,640	1,993,295	1,998,831	1,070,522	1,260,748
PW501650C-348301	Other Charges-Fleet Depr	593,580	401,401	-	290,000	-	-
PW501650C-395200	Ins Comp/Loss Capital Asset	114,057	184,443	58,284	20,000	-	-
PW501650C-395400	Gain/Loss Disp of Captl Asset	49,789	100,281	50,012	5,000	161,750	124,040
PW501651C-348301	Other Charges-Fleet Depr	-	-	290,000	-	1,005,719	-
Total Capital Project Revenues		757,427	686,125	398,296	315,000	1,167,469	124,040
PW501651C-730109	Transfer in From DrugSzr fund	-	26,000	-	-	-	-
PW501651C-730305	Transfer In from 305	147,693	319,413	52,000	52,000	-	-
Non-Operating Revenues		147,693	345,413	52,000	52,000	-	-
Total Revenues		\$ 2,466,460	\$ 2,673,177	\$ 2,443,591	\$ 2,365,831	\$ 2,237,991	\$ 1,384,788

Expenses

GL Account Code	Account Description	Actual		Projected	Budget		
		2020	2021	2022	2022	2023	2024
PW501650-511000	Salaries	\$ 299,748	\$ 323,032	\$ 403,170	\$ 405,335	\$ 472,773	\$ 512,016
PW501650-512000	Extra Labor	-	-	-	32,000	-	-
PW501650-513000	Overtime	138	7,314	6,647	1,875	3,500	3,500
Total Salaries & Wages		299,886	330,346	409,817	439,210	476,273	515,516
PW501650-521000	FICA	22,655	25,351	31,986	33,580	36,435	39,437
PW501650-523000	PERS	38,059	37,632	42,006	43,375	49,612	54,268
PW501650-524000	Industrial Insurance	8,014	10,333	10,831	16,040	12,775	13,399
PW501650-524050	Paid Family & Med Leave Prem	444	491	659	626	765	828
PW501650-525000	Medical, Dental, Life, Optical	14,397	2,377	2,613	2,567	2,380	2,499
PW501650-525097	Self-Insured Medical & Dental	78,003	126,270	144,646	136,372	123,886	123,886
PW501650-528000	Uniform Clothing	236	-	-	1,100	-	-
PW501650-528001	Boot Allowance	435	1,216	841	-	1,250	1,250
Total Personnel Benefits		162,242	203,671	233,583	233,660	227,102	235,566

Expenses (cont.)

GL Account Code	Account Description	Actual		Projected	Budget		
		2020	2021	2022	2022	2023	2024
PW501650-531000	Supplies-General	-	-	13	3,000	-	-
PW501650-531001	Office Supplies	1,156	2,832	2,268	-	2,500	2,500
PW501650-531002	Printing Supplies	144	152	137	-	500	500
PW501650-531003	Operating Supplies	451	2,161	1,055	-	100	100
PW501650-531004	Event Food	-	-	50	-	-	-
PW501650-531005	Meeting Food	-	-	131	-	250	250
PW501650-532000	Repairs & Maint Supplies	-	42	10	-	-	-
PW501650-532002	Maintenance Supplies	-	2,075	-	-	-	-
PW501650-532003	Safety Supplies	-	-	19	-	-	-
PW501650-535000	Small Tool & Minor Equipment	643	4,369	505	-	-	-
PW501650-535001	Equipment	-	-	197	-	1,000	1,000
PW501650-535002	Power Tools	-	-	-	-	1,000	1,000
PW501650-535003	Office Equipment	-	-	2,500	-	6,000	6,000
PW501650-535005	Tool Allowance	1,436	2,115	989	-	2,750	3,000
PW501650-536000	Technology Supplies	-	-	650	-	-	-
PW501650-536001	Computer peripherals	691	23	44	-	200	200
PW501650-536002	Computer/Laptop Purchase	-	-	-	-	6,000	6,000
PW501650-537000	Fleet Supplies	-	-	4,144	-	10,000	10,000
PW501650-537001	Fuel	220,135	345,143	397,690	350,000	400,000	400,000
PW501650-537002	Supplies added to vehicles	122,669	120,980	97,516	225,000	200,000	200,000
PW501650-537003	Supplies added to Inventory	58,944	70,415	34,823	80,000	75,000	75,000
PW501650-537004	Fleet Bulk Fluids	-	-	12,962	-	25,000	25,000
PW501650C-537002	Supplies added to vehicles	-	-	500	-	-	-
Total Supplies		406,271	550,307	556,203	658,000	730,300	730,550
PW501650-541000	Professional Services	-	-	600	5,500	-	-
PW501650-541007	Contracted Services	729	203	-	-	-	-
PW501650-541010	Inspection Services & Permits	3,880	-	5,000	-	2,000	2,000
PW501650-541016	Recruitment	33	-	-	-	-	-
PW501650-541020	Insurance-Property	92,063	96,446	-	108,900	-	-
PW501650-541026	Employee screening/testing	96	158	200	-	600	600
PW501650-541028	Contracted Towing Services	1,956	723	2,000	-	1,500	1,500
PW501650-541040	Insurance-Auto	-	-	89,450	-	98,000	107,800
PW501650-542001	Telephone/Alarm/Cell Service	3,823	4,310	4,000	5,500	3,800	3,800
PW501650-542002	Postage/Shipping Costs	1,037	1,061	500	-	1,200	1,200
PW501650-542003	City Wide Internet	105	-	-	-	-	-
PW501650-543000	Professional Development	-	734	-	-	-	-
PW501650-543001	Memberships	248	205	-	-	200	200
PW501650-543002	Registrations	-	12,818	603	1,500	2,000	2,000
PW501650-543003	Meals-Prof Dev related	-	893	842	-	250	250
PW501650-543005	Mileage	-	-	178	-	100	100
PW501650-543006	Certifications & Licenses	-	5,337	130	-	300	300
PW501650-543007	Hotel/Lodging	-	-	1,096	-	1,200	1,200
PW501650-543999	Other Prof Dev/Travel Expenses	-	-	-	-	1,800	1,800
PW501650-544000	Advertising	599	-	-	-	-	-
PW501650-545000	Operating Rentals & Leases	409	-	-	-	-	-
PW501650-545001	Copier Rental	1,052	1,027	1,043	20,000	1,500	1,500
PW501650-545004	Equipment Rental	13,734	8,976	2,500	-	-	-
PW501650-545094	Fleet rental/repl funding	48,542	28,799	20,806	20,806	-	-
PW501650-546001	Software Maintenance Contract	2,530	-	-	7,500	7,500	7,500
PW501650-546004	Online Services-Subscriptions	-	-	2,388	-	3,000	3,000
PW501650-547028	Solid Waste Disposal	-	-	2,000	-	4,000	4,000
PW501650-548000	Repair & Maint Services	37,806	1,044	265	-	-	-

Expenses (cont.)

GL Account Code	Account Description	Actual		Projected	Budget		
		2020	2021	2022	2022	2023	2024
PW501650-548001	Repair services	24,431	49,425	189,409	120,000	120,000	120,000
PW501650-548002	Maintenance Services	-	1,951	1,107	-	2,800	2,800
PW501650-548006	Uniform Cleaning/Repair	11,303	17,339	5,420	-	10,000	10,000
PW501650-548007	Cleaning/Janitorial Services	2,663	378	-	-	-	-
PW501650-548095	Fleet Oper and Maint costs	19,425	20,487	26,126	26,126	20,971	21,653
PW501650-549000	Miscellaneous Expenses	-	-	200	20,000	-	-
PW501650-549007	Excise Taxes & Other Assessmnt	2	5	7	-	-	-
PW501650-549010	Business Meals (non Prof Dev)	-	298	-	-	500	500
PW501651C-548001	Repair services	-	-	4,000	-	-	-
Total Services & Passthrough Pmnts		266,468	252,617	359,870	335,832	283,221	293,703
PW501650-564000	Machinery & Equipment	-	-	2,269	-	-	-
PW501650-564003	Software Implementation	-	16,725	-	-	-	-
PW501650C-564000	Machinery & Equipment	12,661	-	20,006	15,000	35,000	35,000
PW501651C-564000	Machinery & Equipment	1,703,397	762,958	940,662	254,000	1,108,556	897,972
Total Capital Expenditures		1,716,058	779,683	962,937	269,000	1,143,556	932,972
PW501651C-750411	Transfer Out to 411	211,724	-	-	-	-	-
Total Transfers Out		211,724	-	-	-	-	-
PW501650-750190	Transfer Out ICA	381,412	330,403	333,707	333,707	350,392	367,912
Total Expenses		\$ 3,444,060	\$ 2,447,026	\$ 2,856,116	\$ 2,269,409	\$ 3,210,844	\$ 3,076,219