



## Tukwila Equity and Social Justice Commission

City of Tukwila – City Hall

6200 Southcenter Boulevard, Tukwila, WA 98188

NOTICE IS HEREBY GIVEN that the Equity and Social Justice Commission meeting will be held on **November 3, 2022, at 5:30PM.**

Join the meeting video on your computer or mobile app: [Click here to join the meeting](#)  
Participate in the meeting by phone: **253-292-9750**, Phone Conference ID: 986 969 249#

For in-person, please join us at **5:30PM**  
Tukwila Justice Center, 15005 Tukwila International Blvd, Tukwila, WA 98188

For assistance during the meeting, please call Niesha Fort-Brooks,  
Equity and Social Justice Staff Liaison, at **206-406-6692**

### MEETING AGENDA

**Thursday, November 3, 2022 – 5:30PM**

**I Call to Order**

**II Introduction (2 minutes)**

**III Approval of Agenda (2 minutes)**

**IV Approval of Minutes, November 3, 2022 (2 minutes)**

**V Business Items**

- Welcome and check in's
- Commission to review and brainstorm ideas on developing their own community agreements.

**Action Item:** The Commission is being tasked with reviewing community agreement examples and to develop their own.

- Commission to discuss event planning for the 3<sup>rd</sup> Annual Juneteenth Celebration.

**Action Item:** Commission to define commission expectations, roles, responsibilities and develop a timeline.

- Perri Doll will brief the Commission on the ESJC Planning Commission presentation.
- Commission to finalize the ESJC community retreat and topic of discussion.



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**Action Items:** Commission to finalize the topic, date and time, facilitator cost and location.

**VI      Miscellaneous**

**VII     Adjournment**



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### **AUGUST AGENDA MINUTES**

**October 6, 2022 – 5:30 p.m.**

**I Call to Order**

**II Introductions**

Aaron Draganov

Dennis Nguyen

Eileen English

Johnathan Joseph

Kathy Hougardy

Kristen Schwabe-Fry

Will Ragin

Stacey Hansen

Niesha Fort-Brooks, Staff Liaison

**III Approval of Agenda (2 min)**

**IV Approval of Minutes: (2 min)**

**V Business Items: (2 min)**

- Stacey Hansen, Human Service Coordinator briefed the Commission on the Human Services non-profit funding recommendations for 2023 and 2024.
- The Commission discussed the Equity and Social Justice Year-End Budget.
- The Commission agreed to discussing community agreements at the November 3, 2022, meeting.
- The Commission agreed discussing the 3<sup>rd</sup> Annual Juneteenth Commemoration planning at the November 3, 2022, meeting.

**VI Miscellaneous**

**VII Adjournment**



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### CITY COUNCIL POTENTIAL AGENDA ITEMS

*IMPORTANT NOTE: Items often shift meeting dates; please review published agendas to ensure that items are scheduled. This is not a comprehensive or final list as items may be added at the last minute.*

| <b>November 7</b>   |                                                                                 |                             |
|---------------------|---------------------------------------------------------------------------------|-----------------------------|
| <b>Item Type</b>    | <b>PLANNING &amp; COMMUNITY DEVELOPMENT COMMITTEE</b>                           |                             |
|                     | <i>Topic</i>                                                                    |                             |
| Action Item         | Economic Development Plan Vision & Goals                                        | C.O.W. 11/14                |
| Action Item         | Contract for BHC Consultants LLC for plan review & inspection service           | Consent 11/21               |
| Action Item         | Contract for Reid Middleton Structural Plan Review                              | Consent 11/21               |
| <b>November 7</b>   |                                                                                 |                             |
| <b>Item Type</b>    | <b>TRANSPORTATION &amp; INFRASTRUCTURE SERVICES COMMITTEE</b>                   |                             |
|                     | <i>Topic</i>                                                                    |                             |
| Action Item         | King County OSRC Grant Award & Acceptance-Nelsen Side Channel                   | Consent 11/21               |
| Action Item         | King County CWM Grant Award & Acceptance – Gilliam Creek, Riverton Nelsen       | Consent 11/21               |
| Action Item         | RCO SRFB Grant Award & Acceptance – Nelson Side Channel                         | Consent 11/21               |
| Action Item         | Ordinance Amending TMC 11.08 Right-of-Way Permits                               | C.O.W. 11/14                |
| Action Item         | King County KCFCD Grant Award & Acceptance – Gilliam Creek, Nelson Side Channel | Consent 11/21               |
| <b>November 7</b>   |                                                                                 |                             |
| <b>Item Type</b>    | <b>REGULAR</b>                                                                  |                             |
|                     | <i>Topic</i>                                                                    |                             |
| Consent Agenda      | Resolution: Public Works Fee Schedule Rate Increase                             | T&I 10/17                   |
| Consent Agenda      | Permit Fee Resolution                                                           | PCD 10/3                    |
| Unfinished Business | Allentown Truck Reroute EIS: Consultants Scope & Fee                            | T&I 10/17                   |
| <b>November 14</b>  |                                                                                 |                             |
| <b>Item Type</b>    | <b>FINANCE AND GOVERNANCE COMMITTEE</b>                                         |                             |
|                     | <i>Topic</i>                                                                    |                             |
| Action Item         | Resolution adopting 2023 Legislative Agenda                                     | C.O.W. 11.28 & Consent 12/5 |
| <b>November 14</b>  |                                                                                 |                             |
| <b>Item</b>         | <b>COMMUNITY SERVICES &amp; SAFETY COMMITTEE</b>                                | <b>Starts 5:30 pm</b>       |
|                     | <i>Topic</i>                                                                    |                             |
| Action Item         | Puget Sound Regional Fire Authority Next Steps & Legislation                    | C.O.W. 11/28 & Consent 12/5 |
| Action Item         | Resolution adopting 2023 Legislative Agenda                                     | C.O.W. 11/28 & Consent 12/5 |
| <b>November 14</b>  |                                                                                 |                             |
|                     | <b>COMMITTEE OF THE WHOLE</b>                                                   | <b>Committee &amp; Date</b> |
|                     |                                                                                 |                             |
| Public Hearing      | Property Tax Legislation                                                        | FIN 10/24                   |
| Public Hearing      | 2023-2024 Budget Adoption                                                       | FIN 10/24                   |
| Public Hearing      | 2022 Budget Amendments                                                          | FIN 10/24                   |
| Public Hearing      | B&O Tax Ordinance                                                               | FIN 10/24                   |
| Special Issues      | Property Tax Legislation                                                        | FIN 10/24                   |
| Special Issues      | 2023-2024 Budget Adoption                                                       | FIN 10/24                   |
| Special Issues      | 2022 Budget Amendments                                                          | FIN 10/24                   |



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|                     |                                                                          |                             |
|---------------------|--------------------------------------------------------------------------|-----------------------------|
| Special Issues      | B&O Tax Ordinance                                                        | FIN 10/24                   |
| Special Issues      | Economic Development Plan Vision & Goals                                 | PCD 11/7                    |
| Special Issues      | Contract with OM W for City Attorney Services for 2023-2024              | FIN 10/24                   |
| Special Issues      | Resolution updating Fire Permit Fee                                      | FIN 10/24                   |
| Special Issues      | Contract with Wall Law Firm for Prosecution Svcs 2023-2024               | FIN 10/24                   |
| Special Issues      | Resolution authorizing interfund for fire engine                         | FIN10/24                    |
| Special Issues      | Ordinance Amending TMC 11.08 Right-of-Way Permits                        | T&I 11/7                    |
|                     | <b>PLANNING &amp; COMMUNITY DEVELOPMENT COMMITTEE</b>                    | <b>Starts 5:30pm</b>        |
| Action Item         | Lodging Tax Application                                                  | Consent 12/5                |
| <b>November 21</b>  | <b>TRANSPORTATION &amp; INFRASTRUCTURE COMMITTEE</b>                     | <b>Consent 12/5</b>         |
| Action Item         | 2023-2024 King County Waste Reduction & Recycling – Grant Acceptance     | Consent 12/5                |
| Action Item         | 2021 Small Drainage Closeout                                             | Consent 12/5                |
| Discussion Item     | Allentown Neighborhood Transportation Study                              | N/A                         |
| Discussion Item     | NTCP 2022 Update                                                         | N/A                         |
| <b>November 21</b>  | <b>COMMITTEE OF THE WHOLE &amp; SPECIAL</b>                              |                             |
| <i>Item</i>         | <i>Topic</i>                                                             |                             |
| Consent Agenda      | Contract with OMW for City Attorney Services for 2023-2024               | FIN 10/24                   |
| Consent Agenda      | King County OSRC Grant Award & Acceptance – Nelsen Side Channel          | T&I 11/7                    |
| Consent Agenda      | Contract with Walls Law Firm for Prosecution Svcs 2023-202               | FIN 10/24                   |
| Consent Agenda      | Contract with Kirshenbaum & Goss for Public Defense Services             | FIN 10/24                   |
| Consent Agenda      | Contract for BHC Consultants LLC for plan review & inspection svcs       | PCD 11/7                    |
| Consent Agenda      | Contract for Reid Middleton Structural Plan Review                       | PCD 11/7                    |
| Consent Agenda      | King County CWM Grant Award & Acceptance-Gilliam Creek, Riverton, Nelsen | T&I 11/7                    |
| Consent Agenda      | RCO SRFB Grant Award & Acceptance – Nelson Side Channel                  | T&I 11/7                    |
| Consent Agenda      | Ordinance Amending TMC 11.08 Right of Way Permits                        | T&I 11/7                    |
| Consent Agenda      | Ordinance vacating S 141 <sup>st</sup> Street                            | N/A                         |
| Unfinished Business | Resolution updating Fire Permit Fee                                      | FIN 10/24                   |
| Unfinished Business | Property Tax Legislation                                                 | FIN 10/24                   |
| Unfinished Business | 2023-2024 Budget Adoption                                                | FIN 10/24                   |
| Unfinished Business | 2022 Budget Amendments                                                   | FIN 10/24                   |
| Unfinished Business | Resolution authorizing interfund loan for fire engine                    | FIN 10/24                   |
| Unfinished Business | B&O Tax Ordinance                                                        | FIN 10/24                   |
| Unfinished Business | Ordinance setting Council Compensation for 2023-2025                     |                             |
| <b>November 28</b>  | <b>FINANCE &amp; GOVERNANCE COMMITTEE</b>                                | <b>Starts 5:30pm</b>        |
| Discussion          | September General Fund Expense Update                                    | N/A                         |
| <b>NOVEMBER 28</b>  | <b>COMMITTEE OF THE WHOLE</b>                                            | <b>Committee &amp; Date</b> |
| Special Issues      | PSRFA Next Steps & Legislation                                           | CSS 11/14                   |
| Special Issues      | Resolution adopting 2023 Legislative Agenda                              | FIN & CSS 11/14             |



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### COUNCIL AND SUBCOMMITTEE MEETING SCHEDULE

|               |                                                    |                                             |         |
|---------------|----------------------------------------------------|---------------------------------------------|---------|
| <i>FIN</i>    | Finance & Governance Committee                     | 2 <sup>nd</sup> and 4 <sup>th</sup> Mondays | 5:30 PM |
| <i>PED</i>    | Planning & Community Development Committee         | 1 <sup>st</sup> and 3 <sup>rd</sup> Mondays | 5:30 PM |
| <i>TIC</i>    | Transportation & Infrastructure Services Committee | 1 <sup>st</sup> and 3 <sup>rd</sup> Mondays | 5:30 PM |
| <i>CSS</i>    | Community Services & Safety Committee              | 2 <sup>nd</sup> and 4 <sup>th</sup> Mondays | 5:30 PM |
| <i>REG</i>    | Regular Council Meeting                            | 1 <sup>st</sup> and 3 <sup>rd</sup> Mondays | 7:00 PM |
| <i>C.O.W.</i> | Committee of the Whole                             | 2 <sup>nd</sup> and 4 <sup>th</sup> Mondays | 7:00 PM |

*\* Note – the Council traditionally does not hold meetings in the last half of December.*

THE MEETINGS WILL NOT BE CONDUCTED AT TUKWILA CITY HALL, BASED ON THE GOVERNOR’S PROCLAMATION 20-28 ADOPTED MARCH 24, 2020, WHICH SAYS IN PART:

ANY PUBLIC AGENCY, SUBJECT TO RCW 42.30, IS PROHIBITED FROM CONDUCTING ANY MEETING, SUBJECT TO RCW 42.30 UNLESS (A) THE MEETING IS NOT CONDUCTED IN-PERSON AND INSTEAD PROVIDES AN OPTION(S) FOR THE PUBLIC TO ATTEND THE PROCEEDINGS THROUGH, AT MINIMUM, TELEPHONIC ACCESS, . . .”



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### **CITY COUNCIL REGULAR MEETING**

**THE PHONE NUMBER FOR PUBLIC LISTEN IN THIS MEETING IS**

**1-253-292-9750, ACCESS CODE 670077847#.**

**For Technical Support during the meeting call: 1-206-431-2179**

Those wishing to provide public comments at the above meeting will have the opportunity to deliver public comments via email. All written comments received by email to [CityCouncil@TukwilaWA.gov](mailto:CityCouncil@TukwilaWA.gov), prior to 5:00 PM on the date of the meeting, will be read aloud during the meeting by City staff within the normal five-minute time limit.

### **FINANCE COMMITTEE**

**THE PHONE NUMBER FOR THE PUBLIC TO LISTEN TO THIS MEETING IS:**

**1-253-292-9750, Access Code – PLEASE VISIT [TUKWILA CITY COUNCIL: UPCOMING EVENTS TO OBTAIN CURRENT ACCESS CODE](#)**

### **PLANNING AND ECONOMIC DEVELOPMENT COMMITTEE**

**THE PHONE NUMBER FOR THE PUBLIC TO LISTEN TO THIS MEETING IS:**

**1-253-292-9750, Access Code – PLEASE VISIT [TUKWILA CITY COUNCIL: UPCOMING EVENTS TO OBTAIN CURRENT ACCESS CODE](#)**

### **TRANSPORTATION AND INFRASTRUCTURE COMMITTEE**

**THE PHONE NUMBER FOR THE PUBLIC TO LISTEN TO THIS MEETING IS:**

**1-253-292-9750, Access Code – PLEASE VISIT [TUKWILA CITY COUNCIL: UPCOMING EVENTS TO OBTAIN CURRENT ACCESS CODE](#)**

### **COMMUNITY SERVICES AND SAFETY COMMITTEE**

**THE PHONE NUMBER FOR THE PUBLIC TO LISTEN TO THIS MEETING IS:**

**1-253-292-9750, Access Code – PLEASE VISIT [TUKWILA CITY COUNCIL: UPCOMING EVENTS TO OBTAIN CURRENT ACCESS CODE](#)**

### **LODGING TAX ADVISORY COMMITTEE**

**THE PHONE NUMBER FOR THE PUBLIC TO LISTEN TO THIS MEETING IS:**

**1-253-292-9750, Access Code – PLEASE VISIT [TUKWILA CITY COUNCIL: UPCOMING EVENTS TO OBTAIN CURRENT ACCESS CODE](#)**



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### BOARD AND COMMISSION AGENDA ITEMS OF INTEREST TO TUKWILA EQUITY AND SOCIAL JUSTICE COMMISSION

*IMPORTANT NOTE: Items often shift meeting dates; please review published agendas to ensure items are scheduled. This is not a comprehensive or final list as items may be added at the last minute. For up-to-date information, visit [TukwilaWA.gov/departments/mayors-office/boards-and-commissions](http://TukwilaWA.gov/departments/mayors-office/boards-and-commissions)*

| BOARD/COMMISSION                                                       | TOPIC                                                                                                                                                                                                                                                         |
|------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <i>Civil Service Commission</i>                                        | September 18, 2022: Commission approved Agenda minutes, received an update on Fire and Police staffing. Commission was briefed on the eligibility list-Emergency Management Coordinator for certification, including the emergency management classification. |
| <i>Community Orientated Policing Citizen's Advisory Board (COPCAB)</i> | October 13, 2022: Advisory Board received a presentation from Derek Speck and Brandon Miles on the Economic Development plan; Advisory Board approved the agenda minutes, received Chief updates, SPIDR data, word on the street and good of the order.       |
| <i>Tukwila Library Advisory Board</i>                                  | October 4, 2022: Advisory Board approved the agenda minutes, discussed advisory board vacancies, the little libraries and the 2022 budget for the advisory board. Staff briefed the commission on King County Library System and City updates.                |
| <i>Planning Commission</i>                                             | October 27, 2022: The Planning Commission toured new development sites, which the Commission previously reviewed and approved. There will not be an in-person/virtual meeting for the month of October 2022.                                                  |