



City of Tukwila

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2023 ELECTION AND CAMPAIGN FILING INFORMATION

Following is an overview of information for candidates interested in running for local election in Tukwila this year. If you have any questions regarding this information, please contact King County Elections at (206) 296-1565 or email to election.services@kingcounty.gov. Election information may also be found on King County's website at <http://www.kingcounty.gov/elections.aspx>.

Candidates must be registered voters in the jurisdiction they want to represent. Candidates in a Code City, such as Tukwila, must have lived within the Code City for at least one year before the date of the election ([RCW 35A.12.030](#)). The election officer with whom declarations are filed shall review each declaration for compliance with the law ([RCW Chapter 29A.24](#)).

All persons wishing to have his or her name printed on the ballot for election to office must file a valid declaration of candidacy. Any person filing a declaration of candidacy must meet the qualifications specified by law for that office at the time of filing the declaration of candidacy. It is the responsibility of the candidate to ensure that he or she meets any and all other requirements for the office.

Deadlines to file for office are shown in the box to the right. The courts have upheld that mail misdirected by error is not a valid excuse for late filing.

All candidates filing a *Declaration of Candidacy* form must pay the applicable (non-refundable) filing fee at the time of filing. For offices with an annual salary greater than \$1,000, a filing fee equal to 1% of the annual salary must accompany the declaration of candidacy at the time of filing (\$150.00 for Tukwila Councilmembers). If a candidate lacks sufficient assets or income to pay the filing fee, they can contact King County Elections to receive information about options.

2023 Candidate Filing Deadlines

MAIL:

Monday, May 1 through Friday, May 19,
4:30 p.m., regardless of postmark

IN PERSON:

Monday, May 15 from 8:30 a.m. through
Friday, May 19 at 4:30 p.m.

ONLINE:

Monday, May 15 from 9:00 a.m. through
Friday, May 19 at 4:00 p.m.

Deadline to Withdraw Candidacy

Monday, May 22 at 4:30 p.m.

NOTE: According to the Washington State disclosure law, ***you become a candidate*** when you do one of these things: accept a contribution or spend money for your campaign; reserve space or purchase advertising to promote your candidacy; authorize someone else to do any of these activities for you; state publicly that you are seeking office; or file a declaration of candidacy.

Within two (2) weeks of the date you become a candidate, you must file a Personal Financial Affairs Statement (F-1) and a Candidate Registration (C-1) with the PDC (Public Disclosure Commission), if required. Please visit the PDC website at <http://www.pdc.wa.gov> for additional information.

For the full documentation regarding elections, please refer to the King County Elections website at <http://www.kingcounty.gov/elections.aspx> or contact King County Elections at (206) 296-1565 or via email to election.services@kingcounty.gov.

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Positions for 2023 Election

Council Position #2 - currently held by Kathy Hougardy
Council Position #4 - currently held by Cynthia Delostrinos Johnson
Council Position #6 - currently held by Kate Kruller

1. Election dates are as follows:

Primary Election	August 1, 2023
General Election	November 7, 2023

2. Political campaign signs displayed in the City of Tukwila are regulated by Tukwila Municipal Code (TMC) [Section 19.24, Temporary Signs](#).
3. City employees are prohibited from campaigning for candidates or issues during working hours, while in any City vehicles, when in a uniform that identifies them as a City employee, or by using City facilities, equipment, or supplies. ([TMC Chapter 2.94](#))

Tukwila City Council Information / Duties / Responsibilities

Term of Office January 1, 2024 to December 31, 2027

Positions Open City Council Positions #2, #4, #6, which are full-term positions (4 years).

Salary \$1,450 per month (2024), plus certain medical benefits.

General Purpose City Councilmembers serve at large, representing the residents of Tukwila in decision-making about City policy and budget.

Requirements The candidate must be a registered voter and a resident of Tukwila for at least one year.

Duties As the legislative body, the City Council enacts City ordinances, appropriates funds to conduct City business, and provides policy direction for City staff. Statutory duties of the Council are performed as a whole, and include the power to tax, borrow money, operate and supply utilities, set employee compensation, acquire, improve, maintain or vacate public property, and render local social, cultural or recreational services as they see fit.

Council duties in Tukwila include reviewing, studying, discussing and deciding on policy and budget questions. Interaction with members of the community involves public and personal meetings, email or other written correspondence, and phone conversations. Councilmembers should have a working knowledge of the laws that regulate City government. Tukwila elected officials are bound by [Tukwila Municipal Code Chapter 2.97](#), Code of Ethics for Elected Officials. More information can be found in the [Council Rules of Procedure](#).

Time All Councilmembers attend Regular Council meetings on the first and third Monday of each month and Committee of the Whole meetings on the second and fourth Monday of each month. Both types of meetings begin at 7:00 p.m. and last between 1 and 4 hours.

Every Councilmember (except the annual Council President) serves on two standing committees, each of which meets twice monthly on Mondays beginning at 5:30 p.m. prior to the full Council meetings. Preparation for Council and Committee meetings involves weekly independent study of agenda materials.

Special meetings such as work sessions, ad-hoc committees, and joint meetings with other organizations are scheduled throughout the year. A weekend retreat is held annually. Service on the City Council includes opportunities for travel at various trainings and events both inside and outside the state.

Councilmembers typically serve on one or more intergovernmental advisory boards, committees or commissions.

Selection Process Three Council positions are open for election this year. Persons who are interested in running for office must file with [King County Elections](#).