



INFORMATIONAL MEMORANDUM

TO: Finance & Governance Committee

FROM: Joel Bush, Chief Technology Officer

BY: Eric Compton, TIS Franchise Analyst

CC: Mayor Ekberg

DATE: May 1st, 2023

SUBJECT: Private LTE / CBRS Proof of Concept Funding - Interlocal Agreement Revision

ISSUE

TIS is seeking Council authorization to amend the recently adopted Interlocal Agreement with the Washington State Department of Commerce.

BACKGROUND

On March 20th, 2023 the Mayor was authorized to sign an Interagency agreement with the Washington State Department of Commerce, Broadband Office to deploy a Private LTE Proof of Concept to fund the deployment of the Infrastructure with up to \$1,000,000.

DISCUSSION

An additional \$400,000 has been made available for the project which brings the total project cost to \$1,400,000. The funds cover the cost of the deployment, a contingency, and the purchase 600 Private LTE compatible Chromebooks.

FINANCIAL IMPACT

There will be limited financial impact in conducting the Private LTE network, but some staff time will be required to determine connectivity of cellular sites to the City or network. In our current discussions, the State Broadband Office will provide enough funds for all infrastructure and three (3) years of spectrum license fees and managed services. Spectrum license and managed service fees of \$94,000 per year will need to be part of the 2025/2026 budget discussions if Tukwila wishes to continue beyond the initial POC.

RECOMMENDATION

The Finance and Governance Committee is being asked to approve and forward to the 5/8/23 Committee of the Whole and Special Meeting Consent Agenda to authorize the Mayor to sign the amended Interagency Agreement with the Washington State Department of Commerce, Broadband Office.

ATTACHMENTS

Revised Interlocal Agreement

Washington State Department of Commerce
 Local Government Division
 Washington State Broadband Office

1. Contractor City of Tukwila 12424 42 nd Ave S Tukwila, WA 98168		2. Contractor Doing Business As (optional) DBA Tukwila Community Center	
3. Contractor Representative (only if updated) Joel Bush Chief Technology Officer (206) 919-5943 Joel.Bush@TukwilaWA.gov		4. COMMERCE Representative (only if updated) Connie Rivera Broadband Infrastructure Programs Manager 360-704-9535 Connie.rivera@commerce.wa.gov	
5. Original Contract Amount (and any previous amendments) \$1,000,000	6. Amendment Amount \$400,400	7. New Contract Amount \$1,400,400	
8. Amendment Funding Source Federal: State: X Other: N/A:		9. Amendment Start Date Upon execution date	10. Amendment End Date June 30, 2023
11. Federal Funds (as applicable): N/A	Federal Agency: N/A	CFDA Number: N/A	
12. Amendment Purpose: The City of Tukwila will deploy an outdoor private wireless solution to connect students to quality broadband with a focus on the neighborhoods of Allentown, Tukwila Hill, and Tukwila International Boulevard. Network coverage has been designed to provide wireless broadband service in the “hotspots” shown in the Student Internet Need Analysis heat map.			
COMMERCE, defined as the Department of Commerce, and the Contractor, as defined above, acknowledge and accept the terms of this Contract and Attachments and have executed this Contract on the date below and warrant they are authorized to bind their respective agencies. The rights and obligations of both parties to this Contract are governed by this Contract and the following documents hereby incorporated by reference: Attachment “A” – Scope of Work and Budget.			
FOR CONTRACTOR _____ Allan Ekberg, Mayor _____ Date		FOR COMMERCE _____ Mark K. Barkley, Assistant Director, Local Government Division _____ Date APPROVED AS TO FORM ONLY _____ Sandra Adix Assistant Attorney General _____ 3/20/2014 Date	

This Contract is **amended** as follows:

The purpose of this amendment is to modify revise the Scope of Work and amend funding to provide additional \$. Original agreement award \$1,000,000 and revised agreement \$1,400,400.

The SCOPE OF WORK and BUDGET is amended the original Scope of Work and Budget to add sales tax and to purchase approximately 600 chrome books a as stated in Attachment A.

ALL OTHER TERMS AND CONDITIONS OF THIS CONTRACT AND AMENDMENTS REMAIN IN FULL FORCE AND EFFECT.

Attachment A

Amended Scope of Work and Budget

**Department of Commerce, Washington State Broadband Office
and
City of Tukwila**

To amend the scope of work to add sales tax and to purchase approximately 600 PrivateLTE Chromebooks.

Revised Budgetary Estimate

Budget Estimate

Equipment & Deployment	\$ 800,000
License Fees & Manage Services	200,000
Contingency	50,000
PrivateLTE Chromebooks (600)	227,400
Estimated Sales Tax	<u>123,000</u>
Project Total	\$1,400,400