



City of Tukwila  
**Community Services  
 and Safety Committee**

- ◆ Mohamed Abdi, Chair
- ◆ Thomas McLeod
- ◆ Tosh Sharp

<u>Distribution:</u>	
M. Abdi	Mayor Ekberg
T. McLeod	D. Cline
T. Sharp	R. Bianchi
C. Delostrinos Johnson	C. O'Flaherty
K. Hougardy	A. Youn
	L. Humphrey

# AGENDA

**MONDAY, AUGUST 14, 2023 – 5:30 PM**

**THIS MEETING WILL BE CONDUCTED BOTH ON-SITE AT TUKWILA CITY HALL AND ALSO VIRTUALLY.**

**ON-SITE PRESENCE WILL BE IN THE HAZELNUT CONFERENCE ROOM  
 (6200 SOUTHCENTER BOULEVARD)**

**THE PHONE NUMBER FOR THE PUBLIC TO LISTEN TO THIS  
 MEETING IS: 1-253-292-9750, Access Code 912764861#**

**Click here to: [Join Microsoft Teams Meeting](#)  
 For Technical Support during the meeting call: 1-206-433-7155.**

Item	Recommended Action	Page
<b>1. BUSINESS AGENDA</b>		
a. Approval of a Police Officer Wellness Grant. <i>Eric Drever, Police Chief</i>	a. Forward to 8/28 Special Meeting Consent Agenda.	<b>Pg.1</b>
b. An update regarding public safety around Tukwila International Boulevard. <i>Eric Lund, Deputy Police Chief; and Brooke Lamothe, Community Engagement Coordinator</i>	b. Discussion only.	<b>Pg.9</b>
<b>2. MISCELLANEOUS</b>		

**Next Scheduled Meeting:** *August 28, 2023*



The City of Tukwila strives to accommodate individuals with disabilities.  
 Please contact the City Clerk's Office at **206-433-1800** ([TukwilaCityClerk@TukwilaWA.gov](mailto:TukwilaCityClerk@TukwilaWA.gov)) for assistance.





## **INFORMATIONAL MEMORANDUM**

**TO: Community Services & Safety Committee**

**FROM: Eric Drever, Chief of Police**

**BY: Jake Berry, Police Budget Analyst**

**CC: Mayor Ekberg**

**DATE: August 8<sup>th</sup>, 2023**

**SUBJECT: Public Safety Psychological Services Grant**

### **ISSUE**

The Police Department has been awarded a no-match grant that reimburses the full cost of Officer wellness meetings with a psychologist. Due to the size of the grant (maximum of \$55,000), policy dictates that Council must provide their approval prior to execution.

### **BACKGROUND**

In December of 2022, Council granted the Mayor authority to sign an earlier version of this same grant. Since then, nearly every commissioned member of the Police Department has benefitted from these confidential appointments with a certified psychologist that specializes in working with those within the criminal justice fields.

The term of the previous grant has expired and execution of this 2023 version will ensure our Officers continue receiving quality care for their mental health.

### **DISCUSSION**

Funding for this grant is provided via the Washington State Criminal Justice Training Commission (CJTC) as part of its Mental Health and Wellness Program. The purpose of the program is to build resilience, prevent injuries, foster peer support, promote physical fitness and nutrition, manage stress, prevent suicides, and to spotlight physical/mental health and wellbeing.

Because the grant requires no matching on Tukwila's part, this is a unique opportunity for our Officers to continue receiving this care at no cost to the City.

### **FINANCIAL IMPACT**

None. The grant will reimburse the City for each of the psychological visits up to \$55,000.

### **RECOMMENDATION**

The Police Department is requesting from the Council authority for the Mayor to sign the contract. This agreement is scheduled to come before the Committee of the Whole on August 28<sup>th</sup> and the Regular Meeting that same evening.

### **ATTACHMENTS**

CJTC Wellness Grant Agreement (as reviewed and approved by Tukwila City Attorney)



<b>Washington State Criminal Justice Training Commission</b>		WSCJTC Contract No. IA24-038
		Program Index <b>529</b>
<b>This Contract is between the State of Washington, Washington State Criminal Justice Training Commission and the Contractor identified below and is governed by Department of Enterprise Services Procurement Policies.</b>		
Contractor Name: <b>City of Tukwila Police Department</b>		Contractor Address 15005 Tukwila International Blvd., Tukwila, WA 98188
<b>Contact: Zack Anderson</b>		
Contact Telephone 206-431-5415		Contact E-Mail <a href="mailto:z.anderson@tukwilawa.gov">z.anderson@tukwilawa.gov</a>
<b>WSCJTC Contact Information</b>		
Manager of this contract or project. Name and Title.  Susan Rogel, Grants Manager		E-mail Address <a href="mailto:Susan.Rogel@cjtc.wa.gov">Susan.Rogel@cjtc.wa.gov</a>  Telephone <b>206-939-8437</b>
<b>Contract Start Date</b> July 11, 2023	<b>Contract End Date</b> June 30, 2024	<b>Contract Maximum Amount</b> <b>\$55,000</b>
<b>Subcontracting Authorized? Y/N</b> Y	<b>Travel Expenses Authorized? Y/N</b> Y	
<b>FOR THE WSCJTC:</b>		<b>FOR THE CONTRACTOR:</b>
Susan Rogel	<i>Susan Rogel</i>	6/27/2023
Manager		Date
Brian Elliott	<i>Brian Elliott</i>	6/27/2023
Department Manager		Date
Monica Alexander	<i>Monica Alexander</i>	6/28/2023
Executive Director		Date
Holly White	<i>Holly White</i>	7/8/2023
WSCJTC Contract Specialist		Date
		Contractor Business Name City of Tukwila Police Department
		Date 6/28/2023
		Contractor signature  <i>Eric Lund</i>
		Print Name & Title Eric Drever, Chief of Police <a href="mailto:e.drever@tukwilawa.gov">e.drever@tukwilawa.gov</a>



Statement of Work.

This contract was won competitively, and contract incorporates by reference the Statement of Work WSCJTC published in the Request for Proposal, which the Contractor's proposal specifically agreed to perform.

This grant is for the purpose of establishing officer wellness programs, to include, building resilience, injury prevention, peer support, physical fitness, proper nutrition, stress management, suicide prevention, physical health, mental health supports/services and any other program that focuses on officer wellbeing.

**You have been funded for Public Safety Psychological Services to provide wellness meetings for all officers and individual wellness meetings for officers who request it.**

**OUTCOMES, REPORTING, AND BILLING TIMELINES:**

**Reporting (Outcome Report) and invoice (A-19 and backup documentations – submitted in one PDF document all together) dates:**

1. October 15, 2023 (July, August, & September)
2. January 15, 2024 (October, November, & December)
3. April 15, 2024 (January, February, & March)
4. July 10, 2024, **FINAL** submission (April, May, & June)

**Required Outcomes to Report on:**

1. **Public Safety Psychological Services – (Officers only) – Document attendance, topics if appropriate and number of sessions.**
2. **Survey officers for usefulness of services and ideas for future wellness activities. Document survey results in Final report.**

**See “Attachment A” for services funded amounts.**

**Exclusive Agreement.** This contract, with its attachments and documents incorporated by reference, contains all of the terms and conditions the parties agreed to. No other contract terms or conditions shall be deemed to exist or bind the parties. The parties signing above confirm they have read and understand this entire Contract and have the authority to enter this Contract. WSCJTC and the Contractor may amend the contract by mutual written agreement.

**Payment.** WSCJTC shall pay the Contractor for performance of the Statement of Work, in response to invoices specifying hours worked or work completed but shall not pay in advance. Payments are made by Electronic Funds Transfer using the bank routing information the Contractor provides.

**Industrial Insurance Coverage.** WSCJTC will report the Contractor to the Department of Labor and Industries (L&I) as a “non-employee covered worker” and will pay L&I insurance premiums. Any injuries the Contractor suffers in the course of performing this contract are covered by L&I. The Contractor and his/her physician should claim accordingly. If this contract authorizes subcontracting, the Contractor provides L&I coverage for any subcontract workers; WSCJTC and the State assume no liability for them.

**Termination.** No guarantee of work is made or implied as a result of this Contract: merely signing this contract does not guarantee the Contractor any specific amount of payment. WSCJTC may terminate this Contract by providing written notice to the Contractor. Termination shall be effective on the date specified in the termination notice. WSCJTC shall be liable for only authorized services provided on or before the date of termination.

**Assignment.** The Contractor may not assign this Contract, or its rights or obligations to a third party.

**Confidentiality.** The Contractor shall not disclose any information WSCJTC designates confidential. This contract and the Contractor's proposal, if any, become the property of the WSCJTC, subject to the Public Records Act RCW 42.56.

**Disputes.** If a dispute arises under this contract, it shall be resolved by a Dispute Board. The WSCJTC Executive Director and the Contractor shall each appoint a member to the Board. The Executive Director of the WSCJTC and the Contractor shall jointly appoint a third member to the Dispute Board. The Board shall evaluate the dispute and resolve it. The Board's determination shall be final and binding to all parties to this Contract.

**Indemnity.** Contractor agrees to hold harmless WSCJTC for any claim arising out of performance or failure to perform the contract, without regard to actual or alleged negligence by State employees.

**Governing Law.** This Contract shall be governed by the laws of Washington. The jurisdiction for any action hereunder shall be the Superior Court for the State of Washington. The venue of any action hereunder shall be in the Superior Court for Thurston County, State of Washington.

**Rights in Data.** Material created from this Contract shall be "works for hire" as defined by the U.S. Copyright Act of 1976 and shall be owned by WSCJTC, including but not limited to reports, documents, videos, curricular material, exams or recordings. Such materials are subject to RCW 42.56, the Public Records Act; WSCJTC may disclose such documents in accordance with the PRA.

**Severability.** If any provision of this Contract or any provision of any document incorporated by reference shall be held invalid, such invalidity shall not affect the other provisions of this Contract which can be given effect without the invalid provision, if such remainder conforms to the requirements of applicable law and the fundamental purpose of this Contract, and to this end the provisions of this Contract are declared to be severable.

**Waiver.** A failure by the WSCJTC to exercise its rights under this contract shall not preclude WSCJTC from subsequent exercise of such rights and shall not constitute a waiver of any rights under this contract unless stated to be such in writing and signed by an authorized representative of WSCJTC and attached to the original contract.



## ATTACHMENT A – SERVICES FUNDED AMOUNTS

Tukwila PD	Public Safety Psychological Services – (Police officers only)	\$55,000
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## **INFORMATIONAL MEMORANDUM**

**TO: Community Services and Safety Committee**

**FROM: Eric Drever, Chief of Police**

**BY: Eric Lund, Deputy Chief of Police**

**CC: Mayor Ekberg**

**DATE: August 8, 2023**

**SUBJECT: Public Safety Around Tukwila International Blvd.**

### **ISSUE**

During the June 26, 2023 City Council meeting, a resident of S. 152<sup>nd</sup> St spoke on increased crime in his neighborhood and incidents that have occurred on his property. He requested the Council's assistance in mitigating the crime.

### **BACKGROUND**

After the comments were received at the 6/26/23 council meeting, there was consensus from the council to forward the safety issues raised by this resident to committee for further discussion. The Police Department has analyzed the most current crime statistics in the immediate area. We have also met several times with management and residents of the Confluence Apts. to discuss resident safety and awareness.

### **ANALYSIS**

The comments regarding crime seemed to imply that the crimes committed in this neighborhood were committed by people living at the Confluence Apts. It is difficult to determine the residency of suspects of crimes when they are not arrested. For information, there have been 3 reported incidents at the location of the resident who made public comment. Both of these incidents involved people trespassing on his property and "squatting" in an RV on the property. These incidents were reported in August of 2022, and two incidents in May of 2023.

Analysis was completed of calls for service (CFS) data between 7/1/23 and 8/2/23 in the general area of S. 152<sup>nd</sup> St and Tukwila Int'l Blvd. The top 3 locations for CFS in this time period were the Light Rail Station (69), AM/PM (32), and Confluence Apts (23).

The Police Department has had several meetings with management at Confluence Apts. It was determined that the majority of problems on the property were from non-residents entering the property illegally. The perimeter fence has been cut several times allowing access directly from the Light Rail Station. Although the apartment building is secure, it is easily accessible by entering the garage or through exterior doors that are left open. The management at this property has been very proactive in partnering with the police department to make the property safe. Brooke Lamothe, Community Engagement Coordinator, has met with management and residents on April 13, 2023, May 25, 2023, and July 25, 2023.

It is the Police Department's position that most calls for service in this area are related to the Light Rail Station and the criminal activity that occurs on the Light Rail property. With that, the Police Department has been very proactive in addressing the issues at the Light Rail Station. This includes emphasis patrols by utilizing officers on overtime and collaboration with our partners in Sound Transit and King County Sheriff's Office.

**RECOMMENDATION**

This is for information only and no decisions are necessary. This information has been provided to promote discussion and any questions are welcomed.

**ATTACHMENTS**

Crime Statistics (7/1/23 – 8/2/23)

Apartment Safety Flyer

Vehicle Theft Prevention Flyer





# APARTMENT CRIME PREVENTION

Apartment complexes are often a target for crime because there is a high concentration of belongings or vehicles. They are also a common site for “crimes of opportunity,” such as someone leaving a door or window open or unlocked.

Renters have limited options to add extra security. Aside from what property managers can do to keep the complex safe, there are several easy things you can do to keep yourself safe, including fellow residents. Everyone’s safety is never guaranteed, but we can make ourselves and others safer by working together.



## SAFETY TIPS

### BUILDING ACCESS

- Don't hold the door open for strangers
- Close the door behind you
- Don't leave doors propped open
- Verify workers by ID cards or badges
- Do not allow strangers into your unit
- Do not give your key out

### VEHICLE SMARTS

- Remove garage door opener from your vehicle
- Use a steering wheel lock
- Add a tracking device to your car
- Remove all valuables and items from your vehicle

### DOORS AND WINDOWS

- Always lock your doors & windows
- Do not hide keys outside your home
- Use window treatments
- If the window is on the ground floor, the blind should be closed slats up. Otherwise, people can see in from the floors above.
- Blinds on an upper floor should close slats down so someone on the ground floor can't see in.
- Add drop bars, wooden dowels, or pinning devices to windows and sliding glass doors

### PERSONAL INFORMATION

- Keep valuables in a safe deposit box
- Take out-going mail directly to the Post office or deposit in a blue USPS Postal Box
- Utilize Amazon lockers
- Do not leave checkbooks or important financial information out in the open

### WHILE OUT OF TOWN

- Don't post on social media that you are out of town
- Put your mail on hold
- Ask your neighbors to remove any fliers or packages for safekeeping
- Request a trusted neighbor to keep an eye on your apartment

### LANDSCAPING

- Keep shrubs under 3 feet from the ground
- Trim tree branches 4-5 feet off the ground



# VEHICLE THEFT PREVENTION

With the rise of vehicle thefts, every driver can benefit from learning more or being reminded about the best ways to prevent car theft. Crime data shows that most auto thefts occur at or around the home of the vehicle's owner.

## THE SIMPLE STUFF

- Lock up your car
- Keep your windows rolled up
- Park in a well lit area
- Leave nothing in your car
- Never leave your car running and unattended
- Don't leave your keys, spare keys, or garage door opener in your car



## AN EXTRA LAYER OF SECURITY



- Get a steering wheel club
- Purchase AirTags or another low cost tracking device
- Install a vehicle immobilizer
- Keep your car in a garage if you have one

## WHEN YOU ARE IN THE CAR

- Keep your car doors locked while driving
- When you're coming to a stop, leave enough space to maneuver around other cars. If you sense trouble, this will give you the room needed to escape.
- If a suspicious-looking person approaches your car, drive away carefully

