



## INFORMATIONAL MEMORANDUM

**To:** Transportation and Infrastructure Services Committee  
**From:** Hari Ponnekanti, Public Works Director/City Engineer  
**By:** Griffin Lerner, Public Works Analyst  
**CC:** Mayor Ekberg  
**Date:** September 29, 2023  
**Subject:** Sewer Utility Fund - Amendment to Resolution 2056

### **ISSUE**

Adopt the proposed amendment to reflect the King County sewer rate increase in 2024 in accordance with the Public Works Fee Schedule Resolution 2056.

### **BACKGROUND**

On October 24, 2022, Resolution 2056 was adopted by the City to provide a new Public Works Fee schedule for Sewer, Water, and Surface Water utilities. Each biennium, the City analyzes the rate model for the three utility enterprise funds to ensure revenues keep pace with expenses.

### **DISCUSSION**

King County Ordinance No. 19623 adopted a 5.75% rate increase in the King County sewage disposal fees for 2024. Historically, the City passes these costs through to rate payers via a separate billing line item. The Resolution 2056 only reflects the rate increase in 2023 and needs to be updated with the 2024 rate increase. King County sewer rates increased from \$52.11 to \$55.11 per residential customer equivalent per month in 2024. The proposed amendment reflects this increase.

Tukwila’s sewer base rate will increase from \$31.00 to \$32.00, as previously approved by Council in accordance with the rate model that analyzes the City’s operational and capital needs.

### **RECOMMENDATION**

Council is being asked to adopt the proposed amendment in accordance with the Public Works Fee Schedule Resolution 2056 and consider this item on the Consent Agenda at the October 9, 2023, Special Council Meeting.

**Attachments:** Amendment to Resolution 2056  
King County Ordinance 19623

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TUKWILA, WASHINGTON, AMENDING RESOLUTION NO. 2056 TO UPDATE THE CITY SEWER SERVICE AND KING COUNTY SEWAGE TREATMENT RATES FOR 2024 IN THE PUBLIC WORKS FEE SCHEDULE.**

**WHEREAS**, the City is authorized to impose fees to recoup the costs of services rendered; and

**WHEREAS**, Resolution No. 2056 was adopted on October 24, 2022, to set rates in the Public Works Fee Schedule for 2023 and 2024, and the annual King County Sewage Treatment Rates for 2024 were not available at that time; and

**WHEREAS**, Resolution No. 2056 set the City’s Sewer Rate for 2023 but did not set the rate for 2024;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF TUKWILA, WASHINGTON, HEREBY RESOLVES AS FOLLOWS:**

Resolution No. 2056 is hereby amended to update the City Sewer Rates and King County Sewage Treatment Rates for 2024 in the Public Works Fee Schedule, which shall take effect as of January 1, 2024:

Sewer Rates	Fees	
Residential Sewer Service (single dwelling unit)	<u>2023</u> Flat rate of \$31.00 per month <i>[TMC 14.16.030 (1)]</i>	<u>2024</u> <a href="#">Flat rate of \$32.00 per month</a> <a href="#">[TMC 14.16.030 (1)]</a>
Residential Sewer Service (multiple dwelling unit, permanent type)	<u>2023</u> Flat rate of \$31.00 per month for each dwelling unit <i>[TMC 14.16.030 (2)].</i>	<u>2024</u> <a href="#">Flat rate of \$32.00 per month</a> <a href="#">for each dwelling unit</a> <a href="#">[TMC 14.16.030 (2)].</a>

**SEWAGE TREATMENT RATES**

As of ~~2022~~2024, the City Sewage Treatment Charges as required by the Agreement for Sewage Disposal between the King County Metropolitan Services and the City of Tukwila are set at a flat rate of ~~\$49.27~~\$55.11 per single family dwelling.

For multiple family and commercial/industrial accounts, there is a minimum charge of ~~\$49.27~~\$55.11 per meter for up to 750 cubic feet of consumption plus ~~\$49.27~~\$55.11 per each additional 750 cubic feet or fraction thereof. (Consumption x ~~6.56937.348~~) (~~49.27~~55.11 / 7.5)

PASSED BY THE CITY COUNCIL OF THE CITY OF TUKWILA, WASHINGTON, at a Regular Meeting thereof this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

ATTEST/AUTHENTICATED:

\_\_\_\_\_  
Christy O'Flaherty, MMC  
City Clerk

\_\_\_\_\_  
Cynthia Delostrinos Johnson  
Council President

APPROVED AS TO FORM BY:

Filed with the City Clerk: \_\_\_\_\_  
Passed by the City Council: \_\_\_\_\_  
Resolution Number: \_\_\_\_\_

\_\_\_\_\_  
Office of the City Attorney



# KING COUNTY

1200 King County Courthouse  
516 Third Avenue  
Seattle, WA 98104

## Signature Report

### Ordinance 19623

**Proposed No.** 2023-0172.1

**Sponsors** McDermott

1 AN ORDINANCE relating to rates and charges for sewage  
 2 treatment and disposal; and amending Ordinance 12353,  
 3 Section 2, as amended, and K.C.C. 4A.670.100, Ordinance  
 4 18745, Section 2, and Ordinance 11398, Section 1, as  
 5 amended, and K.C.C. 28.84.055.

6 BE IT ORDAINED BY THE COUNCIL OF KING COUNTY:

7 SECTION 1. Ordinance 12353, Section 2, as amended, and K.C.C. 4A.670.100  
 8 are hereby amended to read as follows:

9 A. Having determined the monetary requirements for the disposal of sewage, the  
 10 council hereby adopts a ((2023)) 2024 sewer rate of ((fifty-two)) fifty-five dollars and  
 11 eleven cents per residential customer equivalent per month. Once a sewer rate ordinance  
 12 becomes effective, the clerk of the council is directed to deliver a copy of that ordinance to  
 13 each agency having an agreement for sewage disposal with King County.

14 B. The King County council approves the application of Statement No. 62 of the  
 15 Governmental Accounting Standards Board (GASB-62) as it pertains to regulatory assets  
 16 and liabilities to treat pollution remediation obligations and RainWise Program  
 17 expenditures and strategic planning costs as regulatory assets, recovered ratably over the  
 18 life of the underlying financing, and to establish a rate stabilization reserve for the  
 19 purpose of leveling rates between years.

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20 C. As required for GASB-62 application, amounts are to be placed in the rate  
21 stabilization reserve from operating revenues and removed from the calculation of debt  
22 service coverage. The reserve balance shall be an amount at least sufficient to maintain a  
23 level sewer rate between 2023 and 2024, and shall be used solely for the purposes of:  
24 maintaining the level sewer rate in 2024; and if additional reserve balance is available,  
25 moderating future rate increases beyond 2024. The estimated amount of the reserve, as  
26 shown in the financial forecast, Attachment A to (~~Ordinance 19447~~) this ordinance,  
27 shall be revised in accordance with the 2023-2024 Biennial Budget Ordinance and  
28 financial plan. If the reserve needs to be reduced to meet debt service coverage  
29 requirements for (~~2022~~) 2023, the county executive shall notify the council of the  
30 change by providing an updated financial plan.

31 SECTION 2. Ordinance 18745, Section 2, as amended, is hereby amended to  
32 read as follows:

33 Monetary requirements for the disposal of sewage as defined by contract with the  
34 component sewer agencies for the fiscal year beginning January 1, (~~2023~~) 2024, and  
35 ending December 31, (~~2023~~) 2024. The council hereby determines the monetary  
36 requirements for the disposal of sewage as follows:

37 Administration, operating, maintenance repair and replacement (net of other  
38 income): (~~\$73,541,834~~) \$76,762,508.

39 Establishment and maintenance of necessary working capital reserves:  
40 (~~\$112,291,106~~) \$151,283,097.

41 Requirements of revenue bond resolutions (not included in above items and net of  
42 interest income): (~~\$289,269,486~~) \$285,003,893.

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43 TOTAL: ((~~\$475,102,427~~)) \$513,049,498.

44 SECTION 3. Ordinance 11398, Section 1, as amended, and K.C.C. 28.84.055 are  
45 hereby amended as follows:

46 A. The amount of the metropolitan sewage facility capacity charge adopted by  
47 K.C.C. 28.84.050.O. that is charged monthly for fifteen years per residential customer or  
48 residential customer equivalent shall be:

49 1. Seven dollars for sewer connections occurring between and including January  
50 1, 1994, and December 31, 1997;

51 2. Ten dollars and fifty cents for sewer connections occurring between and  
52 including January 1, 1998, and December 31, 2001;

53 3. Seventeen dollars and twenty cents for sewer connections occurring between  
54 and including January 1, 2002, and December 31, 2002;

55 4. Seventeen dollars and sixty cents for sewer connections occurring between  
56 and including January 1, 2003, and December 31, 2003;

57 5. Eighteen dollars for sewer connections occurring between and including  
58 January 1, 2004, and December 31, 2004;

59 6. Thirty-four dollars and five cents for sewer connections occurring between  
60 and including January 1, 2005, and December 31, 2006;

61 7. Forty-two dollars for sewer connections occurring between and including  
62 January 1, 2007, and December 31, 2007;

63 8. Forty-six dollars and twenty-five cents for sewer connections occurring  
64 between and including January 1, 2008, and December 31, 2008;

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65           9. Forty-seven dollars and sixty-four cents for sewer connections occurring  
66 between and including January 1, 2009, and December 31, 2009;

67           10. Forty-nine dollars and seven cents for sewer connections occurring between  
68 and including January 1, 2010, and December 31, 2010;

69           11. Fifty dollars and forty-five cents for sewer connections occurring between  
70 and including January 1, 2011, and December 31, 2011;

71           12. Fifty-one dollars and ninety-five cents for sewer connections occurring  
72 between and including January 1, 2012, and December 31, 2012;

73           13. Fifty-three dollars and fifty cents for sewer connections occurring between  
74 and including January 1, 2013, and December 31, 2013;

75           14. Fifty-five dollars and thirty-five cents for sewer connections occurring  
76 between and including January 1, 2014, and December 31, 2014;

77           15. Fifty-seven dollars for sewer connections occurring between and including  
78 January 1, 2015, and December 31, 2015;

79           16. Fifty-eight dollars and seventy cents for sewer connections occurring  
80 between and including January 1, 2016, and December 31, 2016;

81           17. Sixty dollars and eighty cents for sewer connections occurring between and  
82 including January 1, 2017, and December 31, 2017;

83           18. Sixty-two dollars and sixty cents for sewer connections occurring between  
84 and including January 1, 2018, and December 31, 2018;

85           19. Sixty-four dollars and fifty cents for sewer connections occurring between  
86 and including January 1, 2019, and December 31, 2019;

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87           20. Sixty-six dollars and thirty-five cents for sewer connections occurring  
88 between and including January 1, 2020, and December 31, 2020;

89           21. Sixty-eight dollars and thirty-four cents for sewer connections occurring  
90 between and including January 1, 2021, and December 31, 2021;

91           22. Seventy dollars and thirty-nine cents for sewer connections occurring  
92 between and including January 1, 2022, and December 31, 2022; ~~((and))~~

93           23. Seventy-two dollars and fifty cents for sewer connections occurring between  
94 and including January 1, 2023, and December 31, 2023; and

95           24. Seventy-four dollars and twenty-three cents for sewer connections occurring  
96 between and including January 1, 2024, and December 31, 2024.

97           B.1. In accordance with adopted policy FP-15.3.d. in the Regional Wastewater  
98 Services Plan, K.C.C. 28.86.160.C., it is the council's intent to base the capacity charge  
99 upon the costs, customer growth and related financial assumptions used in the Regional  
100 Wastewater Services Plan.

101           2. In accordance with adopted policy FP- 6 in the Regional Wastewater Services  
102 Plan, K.C.C. 28.86.160.C., the council hereby approves the cash balance and reserves as  
103 contained in the attached financial plan for ~~((2023))~~ 2024, which is Attachment A to  
104 ~~((Ordinance 19447))~~ this ordinance.

105           3. In accordance with adopted policy FP-15.3.c., King County shall pursue  
106 changes in state legislation to enable the county to require payment of the capacity charge



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107 in a single payment, while preserving the option for new ratepayers to finance the  
108 capacity charge.

Ordinance 19623 was introduced on 5/2/2023 and passed by the Metropolitan King County Council on 6/6/2023, by the following vote:

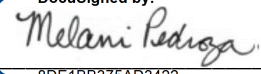
Yes: 8 - Balducci, Dembowski, Kohl-Welles, Perry, McDermott, Upthegrove, von Reichbauer and Zahilay  
No: 1 - Dunn

KING COUNTY COUNCIL  
KING COUNTY, WASHINGTON

DocuSigned by:  
  
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Dave Upthegrove, Chair

ATTEST:

DocuSigned by:  
  
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Melani Pedroza, Clerk of the Council

APPROVED this \_\_\_\_ day of 6/14/2023, \_\_\_\_\_.

DocuSigned by:  
  
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Dow Constantine, County Executive

**Attachments:** A. Wastewater Treatment Division Financial Forecast

Wastewater Treatment Division	Actual	Budget
Attachment A - Financial Forecast	2022	2023

### Operating Financial Forecast - 4611 (\$ '000)

Monthly Sewer Rate	\$49.27	\$52.11
Rate Increase	4.01%	5.76%
Residential Customer Equivalents (RCEs)	748,808	764,063
<b>Revenue</b>	10.4%	
Sewer Rate	\$ 442,908	\$ 477,784
Capacity Charge	98,208	94,799
Industrial Waste	10,485	10,539
Resource Recovery	11,743	8,639
Other Income	5,659	4,509
Investment Income	6,542	14,015
Use (Transfer to) Rate Stabilization Reserve	-	-
<b>Total - Revenue</b>	<b>\$ 575,545</b>	<b>\$ 610,285</b>
<b>Expenditures &amp; Transfers</b>		
O&M Expenses	\$ (174,128)	\$ (193,913)
Existing Debt Service	(248,013)	(258,355)
New Debt Service	-	(8,798)
Debt Retirement/ Defeasance Use of Cash	-	-
Minimum Operating Reserve Contribution	(1,841)	(1,755)
<b>Total - Expenditures &amp; Transfers</b>	<b>\$ (423,982)</b>	<b>\$ (462,822)</b>
<b>Net Cash Flow</b>	<b>\$ 151,563</b>	<b>\$ 147,463</b>
Beginning Balance	\$ 73,154	\$ 42,431
Net Cash Flow	151,563	147,463
Policy Cash-Funded Capital (Transfer to Capital Fund) <sup>1</sup>	(166,800)	(189,893)
Ending Balance	\$ 57,917	\$ -
<b>Ending Reserve Balances</b>		
Water Quality Operating Liquidity Reserve	\$ 17,413	\$ 19,391
Rate Stabilization Reserve Account	\$ 46,250	\$ 46,250
Debt Service Coverage - Parity Bonds (Senior Lien)	2.84x	2.90x
Debt Service Coverage - All-In Debt Service	1.62x	1.56x

<sup>1</sup>Includes target original cost depreciation capital funding from rates, plus excess transfer from the

### Capital Funding Forecast - 3611 & 3612 (\$ '000)

Beginning Balance	\$ 233,909	\$ 201,482
WIFIA Proceeds	-	44,600
State Loan Proceeds	44,872	155,148
Variable Rate Debt Proceeds	-	-
Commercial Paper / Interim Financing	31,400	53,313
Retirement of Interim Financing	(38,500)	(81,615)
Net Bond Proceeds	-	-
Debt Reserve Contribution/(Requirement)	460	459
Grants, Settlements, and Other	2,612	-

<b>Capital Expenditures</b>	<b>(258,618)</b>	<b>(315,949)</b>
Ending Balance Before Transfers	\$ 16,135	\$ 57,438
Year-end Transfers from Operating Fund	166,800	189,893
Ending Balance	\$ 182,935	\$ 247,331
<b>Ending Reserve Balances</b>		
Capital Liquidity Reserve	5,000	5,000
Emergency Capital Reserve	15,000	15,000
Revenue Bonds Reserve Account	128,764	126,412
State Revolving Fund Reserve Account	981	981

Note: Bond covenants are written to allow that in any given year, use of the Rates Stabilization Re basis for calculating bond coverage. This allows WTD to use reserves to smooth rate increases and

Rate Proposal	Projected	Projected	Projected	Projected
2024	2025	2026	2027	2028
\$55.11	\$58.28	\$61.64	\$65.65	\$69.92
5.75%	5.75%	5.75%	6.50%	6.50%
775,796	784,843	789,766	794,697	799,637
\$ 513,049	\$ 548,888	\$ 584,174	\$ 626,062	\$ 670,928
97,643	102,525	107,651	113,034	118,686
10,594	10,649	10,704	10,759	10,815
8,689	2,769	2,852	2,938	3,026
4,520	4,531	4,543	4,556	4,568
15,843	15,412	15,937	16,172	17,063
-	-	-	-	-
<b>\$ 650,337</b>	<b>\$ 684,774</b>	<b>\$ 725,862</b>	<b>\$ 773,521</b>	<b>\$ 825,086</b>
\$ (198,208)	\$ (210,585)	\$ (220,869)	\$ (231,399)	\$ (242,439)
(250,513)	(247,854)	(258,357)	(254,791)	(255,483)
(11,093)	(26,442)	(44,855)	(67,493)	(97,099)
-	-	-	-	-
(429)	(1,238)	(1,028)	(1,053)	(1,104)
<b>\$ (460,243)</b>	<b>\$ (486,120)</b>	<b>\$ (525,110)</b>	<b>\$ (554,736)</b>	<b>\$ (596,125)</b>
<b>\$ 190,094</b>	<b>\$ 198,654</b>	<b>\$ 200,752</b>	<b>\$ 218,785</b>	<b>\$ 228,961</b>
\$ -	\$ -	\$ -	\$ -	\$ -
190,094	198,654	200,752	218,785	228,961
(190,094)	(198,654)	(200,752)	(218,785)	(228,961)
\$ -	\$ -	\$ -	\$ -	\$ -
\$ 19,821	\$ 21,059	\$ 22,087	\$ 23,140	\$ 24,244
\$ 46,250	\$ 46,250	\$ 46,250	\$ 46,250	\$ 46,250
3.07x	3.16x	2.84x	2.75x	2.55x
1.73x	1.73x	1.67x	1.68x	1.65x

operating reserve in 2022

\$ 247,331	\$ 190,094	\$ 198,654	\$ 200,752	\$ 218,785
-	-	96,845	-	-
34,747	-	-	-	-
-	15,974	25,690	37,495	51,594
27,162	19,122	12,595	-	-
(8,747)	-	(93,931)	-	-
24,827	181,158	229,124	295,683	385,666
2,352	-	-	-	-
-	-	-	-	-

	<b>(327,672)</b>	<b>(406,350)</b>	<b>(468,977)</b>	<b>(533,930)</b>	<b>(656,046)</b>
\$	-	\$	-	\$	-
	190,094		198,654		200,752
\$	190,094	\$	198,654	\$	200,752
	5,000		5,000		5,000
	15,000		15,000		15,000
	128,043		140,004		159,995
	219		219		176
					133

serve can be recognized as revenue eligible for inclusion in the bond coverage calculation. In ye  
 l otherwise manage rate levels without compromising the ability to meet annual bond coverage

	Projected 2029	Projected 2030	Projected 2031	Projected 2032	Projected 2033
	\$74.47	\$79.69	\$85.27	\$91.24	\$97.63
	6.50%	7.00%	7.00%	7.00%	7.00%
	804,586	809,543	814,509	819,485	824,468
					4.8%
\$	719,010	\$ 774,150	\$ 833,439	\$ 897,237	\$ 965,914
	124,620	130,851	137,393	144,263	151,476
	10,871	10,928	10,984	11,042	11,099
	3,117	3,210	3,307	3,406	3,508
	4,581	4,595	4,609	4,623	4,638
	18,007	19,157	20,190	21,596	22,914
	-	-	-	-	-
<b>\$</b>	<b>880,206</b>	<b>\$ 942,891</b>	<b>\$ 1,009,922</b>	<b>\$ 1,082,166</b>	<b>\$ 1,159,550</b>
\$	(254,016)	\$ (266,155)	\$ (278,885)	\$ (292,234)	\$ (306,330)
	(252,286)	(260,636)	(259,775)	(266,450)	(255,740)
	(136,574)	(182,436)	(228,691)	(269,904)	(308,639)
	-	-	-	-	-
	(1,158)	(1,214)	(1,273)	(1,335)	(1,410)
<b>\$</b>	<b>(644,033)</b>	<b>\$ (710,442)</b>	<b>\$ (768,625)</b>	<b>\$ (829,922)</b>	<b>\$ (872,119)</b>
<b>\$</b>	<b>236,173</b>	<b>\$ 232,449</b>	<b>\$ 241,297</b>	<b>\$ 252,244</b>	<b>\$ 287,430</b>
\$	-	\$ -	\$ -	\$ -	\$ -
	236,173	232,449	241,297	252,244	287,430
	(236,173)	(232,449)	(241,297)	(252,244)	(287,430)
<b>\$</b>	<b>-</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
\$	25,402	\$ 26,616	\$ 27,889	\$ 29,223	\$ 30,633
\$	46,250	\$ 46,250	\$ 46,250	\$ 46,250	\$ 46,250
	2.62x	2.29x	2.12x	2.03x	2.01x
	1.61x	1.53x	1.50x	1.47x	1.51x
<b>\$</b>	<b>228,961</b>	<b>\$ 236,173</b>	<b>\$ 232,449</b>	<b>\$ 241,297</b>	<b>\$ 252,244</b>
	-	-	-	-	-
	-	-	-	-	-
	67,370	90,548	106,231	110,163	106,730
	-	-	-	-	-
	-	-	-	-	-
	508,943	584,996	585,100	502,747	496,941
	-	-	-	-	-
	-	-	-	-	-

	<b>(805,273)</b>	<b>(911,717)</b>	<b>(923,780)</b>	<b>(854,208)</b>	<b>(855,914)</b>
\$	-	\$	-	\$	-
	236,173		232,449		287,430
\$	236,173	\$	232,449	\$	287,430
	5,000		5,000		5,000
	15,000		15,000		15,000
	242,633		283,385		395,238
	133		68		-

ars that WTD contributes to this reserve, that portion of revenue is deducted from the revenue targets.

**Certificate Of Completion**

Envelope Id: 6317F55E0125481CBD78D8D87AD1B3DA	Status: Completed
Subject: Complete with DocuSign: Ordinance 19623 Attachment A.xlsx, Ordinance 19623.docx	
Source Envelope:	
Document Pages: 6	Signatures: 3
Supplemental Document Pages: 6	Initials: 0
Certificate Pages: 5	Envelope Originator:
AutoNav: Enabled	Angel Foss
Envelopeld Stamping: Enabled	401 5TH AVE
Time Zone: (UTC-08:00) Pacific Time (US & Canada)	SEATTLE, WA 98104
	Angel.Foss@kingcounty.gov
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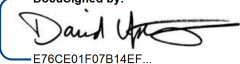
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Security Appliance Status: Connected	Pool: FedRamp	
Storage Appliance Status: Connected	Pool: King County-Council	Location: DocuSign

**Signer Events**

Dave Upthegrove  
dave.upthegrove@kingcounty.gov  
Chair  
Security Level: Email, Account Authentication (None)

**Signature**

DocuSigned by:  
  
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Signature Adoption: Uploaded Signature Image  
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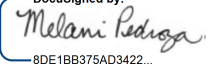
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**Electronic Record and Signature Disclosure:**

Accepted: 6/7/2023 2:42:27 PM  
ID: 2310e1d8-4c07-4583-8fb2-9d3f64bbfb61

Melani Pedroza  
melani.pedroza@kingcounty.gov  
Clerk of the Council  
King County Council  
Security Level: Email, Account Authentication (None)

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Signature Adoption: Uploaded Signature Image  
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**Electronic Record and Signature Disclosure:**

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Dow Constantine  
Dow.Constantine@kingcounty.gov  
King County Executive  
Security Level: Email, Account Authentication (None)

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Signature Adoption: Uploaded Signature Image  
Using IP Address: 174.61.167.141

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Signed: 6/14/2023 9:42:47 AM

**Electronic Record and Signature Disclosure:**

Accepted: 6/14/2023 9:42:38 AM  
ID: a913e087-7c7d-4489-98a7-72cf07e61eda

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp



Intermediary Delivery Events	Status	Timestamp
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Certified Delivery Events	Status	Timestamp
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Carbon Copy Events	Status	Timestamp
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Kaitlyn Wiggins kwiggins@kingcounty.gov Executive Legislative Coordinator King County Executive Office Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign	<div style="border: 2px solid blue; padding: 5px; display: inline-block; font-weight: bold; color: blue; font-size: 1.2em;">COPIED</div>	Sent: 6/7/2023 2:43:16 PM Viewed: 6/7/2023 2:46:14 PM
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cherie camp cherie.camp@kingcounty.gov Legislative Clerk - Ccl King County Council Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign	<div style="border: 2px solid blue; padding: 5px; display: inline-block; font-weight: bold; color: blue; font-size: 1.2em;">COPIED</div>	Sent: 6/14/2023 9:42:48 AM
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Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
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Envelope Sent	Hashed/Encrypted	6/7/2023 1:36:54 PM
Certified Delivered	Security Checked	6/14/2023 9:42:38 AM
Signing Complete	Security Checked	6/14/2023 9:42:47 AM
Completed	Security Checked	6/14/2023 9:42:48 AM

Payment Events	Status	Timestamps
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Electronic Record and Signature Disclosure
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You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: [cipriano.dacanay@kingcounty.gov](mailto:cipriano.dacanay@kingcounty.gov)

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To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at [cipriano.dacanay@kingcounty.gov](mailto:cipriano.dacanay@kingcounty.gov) and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

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- ii. send us an email to [cipriano.dacanay@kingcounty.gov](mailto:cipriano.dacanay@kingcounty.gov) and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

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