



Tukwila Equity and Social Justice Commission

City of Tukwila – City Hall

6200 Southcenter Boulevard, Tukwila, WA 98188

NOTICE IS HEREBY GIVEN that the Equity and Social Justice Commission meeting will be held on **March 7, 2024, at 5:30PM.**

Join the meeting video on your computer or mobile app: [Click here to join the meeting](#)
Participate in the meeting by phone: **253-292-9750**, Phone Conference ID: 986 969 249#

For in-person, please join us at **5:30PM**
Tukwila Justice Center, 15005 Tukwila International Blvd, Tukwila, WA 98188

For assistance during the meeting, please call Jo Anderson, Equity and Social Justice Staff Liaison, at **206-658-7849**

MEETING AGENDA

Thursday, February 1, 2024 – 5:30PM

I Call to Order

II Introduction (2 minutes)

III Approval of Agenda (2 minutes)

IV Approval of Minutes, February 1, 2024 (2 minutes)

V Written Public Comments

VI Business Items

- Icebreaker Activity for Commissioners to Continue to Get to Know One Another

COMMISSION ACTION ITEM: Learn more about the Commissioners.

- Still Waters report regarding use of 2023 funds and impact.

COMMISSION ACTION ITEM: Learn how the funds contributed towards Still Waters' efforts.

- Commission Membership Recruitment Status Update

COMMISSION ACTION ITEM: Discuss applicants, potential applicants, and process.



Tukwila Equity and Social Justice Commission

City of Tukwila – City Hall

6200 Southcenter Boulevard, Tukwila, WA 98188

- Board & Commission Equity Training
- **COMMISSION ACTION ITEM:** Select a new date for the training with facilitator Benita Horn: April 13, 27 (tentatively open), May 11, 18, 25
- 2024 ESJC Goal setting and Budget planning

COMMISSION ACTION ITEM: Develop a workplan, assign tasks, and identify budget needs.

VII Miscellaneous

- EPIC Report

VIII Adjournment



Tukwila Equity and Social Justice Commission

City of Tukwila – City Hall

6200 Southcenter Boulevard, Tukwila, WA 98188

MEETING MINUTES

Thursday, February 1, 2024 – 5:30PM

ATTENDEES:

Perri Doll

Joe Duffie

Kathy Hougardy

Trish Kinlow

Jovita McConnell

Kristen Schwabe-Fry

Will Ragin

Jo Anderson

I Call to Order

II Introduction (2 minutes)

III Approval of Agenda (2 minutes)

Approved with recommendation to have Commission Membership discussion before 2024 Goal setting and budget planning.

IV Approval of Minutes, January, 2024 (2 minutes)

V Business Items

- Get to know your fellow Commissioners, including new Councilmember Jovita McConnell.

Commissioners shared something about themselves.

- Still Waters report regarding use of 2023 funds and impact.

Tabled.

- Commission Membership Recruitment

Commissioners discussed potential recruits and brainstormed strategies for recruitment, including promoting through Tukwila blogs, social media, new staff orientation, reaching out to our networks, and requesting that the Equity Policy Implementation Committee (EPIC) to do the same. Brochures were distributed.



Tukwila Equity and Social Justice Commission

City of Tukwila – City Hall

6200 Southcenter Boulevard, Tukwila, WA 98188

- 2024 ESJC Goal setting and Budget planning

Commissioners continued the process by prioritizing stated goals. Top priorities include deepening ESJC's relationship to EPIC; relationship-building in the community by amplifying ESJC's community presence; develop educational opportunities regarding racial restrictive covenants; involvement in comprehensive plan; enforcing equity policy related to policy development, city planning, and workforce diversity; and addressing equity across boards and commissions, including recruitment practices, training and education, and other practices.

VI Miscellaneous

- Announcement of City Administrator David Cline's departure.

VII Adjournment



Boards and Commissions

The City of Tukwila is assisted in its operations in several areas by the volunteers who serve on our Boards and Commissions. Volunteers serve an important function by offering their time and expertise as members. Anyone interested in serving on a Board or Commission should complete an application and submit it to the Mayor's Office at City Hall. Applications are reviewed and appointments are made by the Mayor and confirmed by the City Council.

The Boards and Commissions Application Form can be found on the City's website at www.tukwilawa.gov/mayor/boards.html.

Boards

Community Oriented Policing Citizen's Advisory Board
Contact: Eric Drever 206-433-1808

Human Services Advisory Board
Contact: Stacy Hansen 206-433-7180

Library Advisory Board
Contact: John Dunn 206-767-2325

Lodging Tax Advisory Committee
Contact: Brandon Miles 206-431-3684

Commissions

Arts Commission
Contact: Michael May 206-767-2342

Civil Service Commission
Contact: TC Croone 206-886-6390

Equity & Social Justice Commission
Contact: Jo Anderson 206-658-7849

Park Commission
Contact: Matthew Austin 206-433-7157

Planning Commission
Contact: Wynetta Bivens 206-431-3670

CITY OF TUKWILA

City of Tukwila
6200 Southcenter Blvd
Tukwila WA 98188
Phone: 206-433-1800
E-mail:
boardscomms@tukwilawa.gov

January, 2024

THE CITY OF OPPORTUNITY,
THE COMMUNITY OF CHOICE

Boards and Commissions



CITY OF TUKWILA

City of Tukwila
6200 Southcenter Blvd
Tukwila WA 98188
Phone: 206-433-1800
E-mail:
boardscomms@tukwilawa.gov

City of Tukwila Boards & Commissions

Community Oriented Policing Citizen's Advisory Board

The Community Oriented Policing Citizen's Advisory Board (COPCAB) consists of eight members and a student representative that work with the Chief of Police to promote public safety and community policing.

Hybrid Meetings the 2nd Thursday each month at 6:30 PM online or at the Tukwila Justice Center located at 15005 Tukwila International Blvd.

Term of Service: 4 Years

Human Services Advisory Board

The Human Services Advisory Board has seven members and advises the Mayor and City Council on assessing human services needs in Tukwila, provides recommendations for prioritizing human service needs and recommends policies and programs for funding.

Hybrid Meetings the 3rd Thursday every other month at 10 AM online or in the Human Services Office.

Term of Service: 3 Years

Library Advisory Board

The Library Advisory Board has seven members and a student representative that serve under the direction of the Parks and Recreation Manager advising City officials on library services in the City and promoting library services and activities.

Hybrid Meetings the 1st Tuesday each month at 6:00 PM online at the Tukwila Community Center.

Term of Service: 2 Years

Arts Commission

The Tukwila Arts Commission has up to seven members and a student representative that serve under the direction of the Parks and Recreation Manager. The Arts Commission is actively involved in providing public art, as well as a variety of cultural experiences and performances for Tukwila residents throughout the year.

Hybrid Meetings the 4th Wednesday each month at 6:00 PM online or at the Tukwila Community Center.

Term of Service: 4 Years

Civil Service Commission

The Civil Service Commission consists of three members appointed by the Mayor to exercise the powers and perform the duties established by state law and the Tukwila Municipal Code 2.42.030 in connection with the selection, appointment, promotion, demotion and employment of commissioned police officers and non-commissioned police personnel.

Hybrid Meetings the 3rd Thursday of the month at 5:00 PM online or in the Duwamish Conference Room at 6300 Southcenter Blvd.

Term of Service: 6 Years

Equity and Social Justice Commission

The Equity and Social Justice Commission has nine members and a student representative that advise the city of opportunities to promote understanding of diversity within the community, serves as a resource regarding social justice and human rights information and education, and provides recommendations to the Mayor and City Council to increase equity and social justice.

Hybrid Meetings the 1st Thursday each month at 5:30 PM online or at the Tukwila Justice Center located at 15005 Tukwila International Blvd.

Term of Service: 2 Years

Park Commission

The Tukwila Park Commission consists of seven members and a student representative that serve under the direction of the Parks and Recreation Manager in an advisory capacity concerning all recreation and golf services and parks development and policies.

Hybrid Meetings the 2nd Wednesday each month at 5:30 PM online or at the Tukwila Community Center.

Term of Service: 3 Years

Planning Commission

The Planning Commission is comprised of seven members and acts as the land use advisory body for the City Council, reviews and makes recommendations on the City's Comprehensive Plan, Shoreline Plan, Subdivision, Zoning and Sign Codes and acts as the City's Board of Architectural Review.

Hybrid Meetings the fourth Thursday Jan-Oct and the 2nd Thursday Nov-Dec at 6:30 PM online or in Council Chambers at City Hall.

Term of Service: 4 Years

Lodging Tax Advisory Committee

The Lodging Tax Advisory Committee is comprised of seven members and provides recommendations to the Mayor and Council regarding the levying and application of Hotel/Motel tax collections.

Hybrid Meetings the 2nd Friday each month at 11:30 AM online or at City Hall.

Term of Service: 1 Year

1. To promote understanding that accepts, celebrates, and appreciates diversity within the community.

PEOPLE
Building and deepening relationship to EPIC

PEOPLE Relationship-building in the community. Amp ESJC's community presence. Forums, trainings e.g. What is happening in the community.

PEOPLE Juneteenth Planning, educational events (to be organized by Parks, Admin in partnership with FHS BSU, supported by ESJC).

PEOPLE Build relationships within the schools, and other community groups. (Duplicate)

2. To serve as a resource for the community by providing information and educational forums that will facilitate a better understanding and awareness of social justice and human rights.

STRUCTURES Racial Restrictive Covenants. Solve an unspoken assumption that just because the language is not enforceable, that it still exists. City take a position/check with attorney

SYSTEM PRIORITIES Continue oversight of Comp Plan - equitable policy development. Bring city planning in alignment with EP. Relatedly, **STRUCTURES** Infrastructure/services - housing, transportation, green spaces. Comp Plan

STRUCTURES Trades and youth - bring it back to the city. Use old buildings for skills training purposes. TCC is a great space, but not accessible. (Connect Mr. Duffie to FHS CTE)

3. To provide recommendations to the Mayor and City Council regarding opportunities to increase equity and social justice awareness and promote social justice programs.

SYSTEM PRIORITIES Enforcing equity policies. Relatedly, **SYSTEM PRIORITIES** Drill into the equity toolkit.

PRIORITIES IN PINK

Hold the City accountable for assessing a baseline, developing an implementation plan, and reporting measurable progress in meeting each of the six-goals listed in the Equity Policy.

Board & Commission Equity - Recruitment, training/education, and accountability to the City's commitment to DEI and social justice

SYSTEM PRIORITIES Continuation - prioritize hires locally/Tukwila residents, EP 1 city workforce reflects the community's diversity. Representation matters.

PEOPLE More power to enforce policy. Doesn't feel like we have decision making power. Lean into advisory role and build relationships. Required to get input from ESJC.

PEOPLE Create opportunities for internal connections



Tukwila Equity and Social Justice Commission

City of Tukwila – City Hall

6200 Southcenter Boulevard, Tukwila, WA 98188

COUNCIL AND SUBCOMMITTEE MEETING SCHEDULE

<i>FIN</i>	Finance & Governance Committee	<u>2nd and 4th Mondays</u>	<u>5:30 PM</u>
<i>PCD</i>	Planning & Community Development Committee	1 st and 3 rd Mondays	5:30 PM
<i>TIS</i>	Transportation & Infrastructure Services Committee	1 st and 3 rd Mondays	5:30 PM
<i>CSS</i>	Community Services & Safety Committee	2 nd and 4 th Mondays	5:30 PM
<i>REG</i>	Regular Council Meeting	1 st and 3 rd Mondays	7:00 PM
<i>C.O.W.</i>	Committee of the Whole	<u>2nd and 4th Mondays</u>	<u>7:00 PM</u>

** Note – the Council traditionally does not hold meetings in the last half of December.*

The City of Tukwila offers hybrid format for its Council and Committee meetings. Those wishing to join the meetings electronically may access them with the information below. Those wishing to attend in person should visit:

- **Regular Council and Committee of the Whole** Meetings: Tukwila City Hall Council Chambers – 6200 Southcenter Boulevard
- **Planning & Community Development and Community Services & Safety** committee meetings: Hazelnut Conference Room – 6200 Southcenter Boulevard (knock on door to the east)
- **Finance & Safety and Transportation and Infrastructure Services** committee meetings: Duwamish Conference Room – 6300 Southcenter Boulevard (second floor, down the hall on the right)



Tukwila Equity and Social Justice Commission

City of Tukwila – City Hall

6200 Southcenter Boulevard, Tukwila, WA 98188

CITY COUNCIL REGULAR & COMMITTEE OF THE WHOLE MEETINGS

To listen to the meeting, dial: 1-253-292-9750, ACCESS CODE 670077847#

To view the meeting, [Join Microsoft Teams Meeting](#)

Those wishing to provide public comments may verbally address the City Council both onsite at Tukwila City Hall or via phone or Microsoft Teams for up to 5 minutes for items both on and not on the meeting agenda. To provide comment via phone or Microsoft Teams, please email citycouncil@tukwilawa.gov with your name and topic by 5:00 p.m. on the meeting date. Please clearly indicate that your message is for public comment during the meeting, and you will receive further instructions.



Tukwila Equity and Social Justice Commission

City of Tukwila – City Hall

6200 Southcenter Boulevard, Tukwila, WA 98188

PLANNING & COMMUNITY DEVELOPMENT COMMITTEE

1st Monday of the month:

To listen to the meeting, dial: 1-253-292-9750, ACCESS CODE 225 526 605#

To view the meeting, [Click here to join the meeting](#)

3rd Monday of the month:

To listen to the meeting, dial: 1-253-292-9750, ACCESS CODE 604 773 150#

To view the meeting: [Click here to join the meeting](#)

TRANSPORTATION & INFRASTRUCTURE SERVICES COMMITTEE

1st Monday of the month:

To listen to the meeting, dial: 1-253-292-9750, ACCESS CODE 439 818 817#

To view the meeting: [Click here to join the meeting](#)

3rd Monday of the month:

To listen to the meeting, dial: 1-253-292-9750, ACCESS CODE 478 777 930#



Tukwila Equity and Social Justice Commission

City of Tukwila – City Hall

6200 Southcenter Boulevard, Tukwila, WA 98188

To view the meeting: [Click here to join the meeting](#)

FINANCE & GOVERNANCE COMMITTEE

2nd Monday of the month:

To listen to the meeting, dial: 1-253-292-9750, ACCESS CODE 965
223 169#

To view the meeting, [Click here to join the meeting](#)

4th Monday of the month:

To listen to the meeting, dial: 1-253-292-9750, ACCESS CODE 313
004 383#

To view the meeting: [Click here to join the meeting](#)

COMMUNITY SERVICES & SAFETY COMMITTEE

2nd Monday of the month:

To listen to the meeting, dial: 1-253-292-9750, ACCESS CODE 912
764 861#

To view the meeting, [Click here to join the meeting](#)

4th Monday of the month:

To listen to the meeting, dial: 1-253-292-9750, ACCESS CODE 944
274 640#

To view the meeting: [Click here to join the meeting](#)