



## Tukwila Equity and Social Justice Commission

City of Tukwila – City Hall

6200 Southcenter Boulevard, Tukwila, WA 98188

NOTICE IS HEREBY GIVEN that the Equity and Social Justice Commission meeting will be held on **April 4, 2024, at 5:30PM.**

Join the meeting video on your computer or mobile app: [Click here to join the meeting](#)  
Participate in the meeting by phone: **253-292-9750**, Phone Conference ID: 986 969 249#

For in-person, please join us at **5:30PM**  
Tukwila Justice Center, 15005 Tukwila International Blvd, Tukwila, WA 98188

For assistance during the meeting, please call Jo Anderson, Equity and Social Justice Staff Liaison, at **206-658-7849**

### MEETING AGENDA

**Thursday, April 4, 2024 – 5:30PM**

**I Call to Order**

**II Introduction (2 minutes)**

**III Approval of Agenda (2 minutes)**

**IV Approval of Minutes, March 7, 2024 (2 minutes)**

**V Written Public Comments**

**VI Business Items**

- Icebreaker Activity for Commissioners to Continue to Get to Know One Another, including new Commissioner Fane Katoa

**COMMISSION ACTION ITEM:** Learn more about the Commissioners.

- Board & Commission Equity Training – Review Budget, Announcement, and Scheduled Visits
- **COMMISSION ACTION ITEM:** Approve refreshment budget, provide feedback on the training announcement, participate in scheduled visits as schedule permits.
- 2024 ESJC Goal setting and Budget planning, spotlight on Racial Restrictive Covenants awareness and education next steps; Juneteenth planning



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**COMMISSION ACTION ITEM:** Continue refining and assigning tasks, identifying budget needs.

### **VII Miscellaneous**

- ESJC Co-Chair
- ESJC Meeting Location
- EPIC Report

### **VIII Adjournment**



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### B&C Equity Training Announcement

#### Draft Message:

Dear City of Tukwila Board, Commission, and Committee Members:

On behalf of the Equity & Social Justice Commission, you are cordially invited to attend a training session on Saturday, May 18, 9am-1pm at the Justice Center (Conference Room A&B). We hope you will join us to discuss the role of Boards, Commissions, and Committees in relation to the City of Tukwila's commitment equity and social justice. Find more at the City's [Diversity, Equity & Inclusion](#) webpage.

Through information sharing and guided conversation, the session will examine...

- the history and current role of city governments in creating equitable outcomes for residents and visitors,
- what an equity lens is and how it is applied to decision-making discussions, and
- opportunities to increase meaningful engagement and collaboration across Boards, Commissions, and Committees.

This session will be facilitated by Benita Rodriguez Horn, the principal consultant of Benita R. Horn & Associates, based in Renton, WA. Her firm, founded in 1990, specializes in organizational development through a social justice lens. Clients are primarily in the government and non-profit sectors.

This session is in-person and will not be recorded. Lunch and refreshments will be provided.

For more information or to RSVP, please email Jo Anderson by Friday, May 10:

#### Scheduled B&C Visits

Parks Commission, Wednesday, April 10, 5:30pm, TCC Executive Room  
COPCAB, Thursday, April 11, 6:30pm, Justice Center EOC Conference Room  
Civil Service Commission, Thursday, April 18, 5pm, Duwamish Conference Room  
Arts Commission, Wednesday, April 24, 6pm, TCC Executive Room  
Planning Commission, Thursday, April 25, 6:30pm  
Library Advisory Board, Tuesday, May 7, 6pm, TCC Executive Room  
Human Services Advisory Board, Thursday, May 16, 10am, MS Teams



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### MEETING MINUTES

Thursday, March 7, 2024 – 5:30PM

#### ATTENDEES:

Perri Doll

Aaron Draganov

Joe Duffie

Kathy Hougardy

Jovita McConnell

Dennis Nguyen

Will Ragin

Jo Anderson

Colleen Minion, Guest

#### I Call to Order

#### II Introduction (2 minutes)

#### III Approval of Agenda (2 minutes)

#### IV Approval of Minutes, February 1, 2024 (2 minutes)

#### V Business Items

- Get to know your fellow Commissioners.

Commissioners shared something about themselves and celebrated outgoing Commissioners, Perri Doll and Will Ragin.

- Recology Updates

Colleen Minion, Public Works Solid Waste Analyst, provided information about a free recycling event on May 18 and asked for feedback regarding promotion and outreach, particularly regarding linguistically diverse populations.

- Still Waters report regarding use of 2023 funds and impact.

Jo reported out information provided by Abigail Tabason, Executive Director. Report attached.

- Commission Membership Status Update



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Jo reported that there were three applications received thus far; 1 for the open City Employee position and 2 for the open Community position. No applications were received for the open Education position. Ultimately, the Mayor makes the selection with recommendations considered. The selected applicant is confirmed at the City Council meeting.

- **Board & Commission Equity Training**

Commissioners discussed dates provided by training facilitator, Benita Horn, and selected Saturday, May 18, 9am – 1pm which includes a working lunch.

- **2024 ESJC Goal setting and Budget planning**

Commissioners continued the process by reviewing a draft work plan, identifying tasks in each goal/priority area, and self-selecting goal/priority areas to work on.

**2024 Priority**

Relationship-building in the community:

Learn What is Happening in the Community

Amplify ESJC's Community Presence

Awareness, Forums, Trainings:

Racial Restrictive Covenants

Comprehensive Plan Elements

In Partnership with EPIC, Enforce Equity Policies:

Prioritize Local Hires

Drill Into the Equity Toolkit

Board & Commissions:

Equitable Recruitment

Equity Policy Accountability

## **VI Miscellaneous**

- EPIC Updates – Jo invited Commissioners to the EPIC Full Team meeting on Wednesday, March 13 from 1-2:30pm via MS Teams.

## **VII Adjournment**



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**From:** Still Waters <stillwatersfamilyservices@gmail.com>

**Sent:** Friday, February 2, 2024 7:44 AM

**To:** Jo Anderson <Jo.Anderson@TukwilaWA.gov>

**Cc:** fybarra42@gmail.com

**Subject:** Re: Update: Funding available...

Good Morning -

Ms. Flora mentioned to me that the commission needed an update. We were able to use the funding to purchase a month of food going into December and January.

These were the items purchased:

December	
Mac and Cheese	20 cases
Teddy Grahams	6 cases
Winco Strawberry and Cream Oatmeal	4 cases
Winco Peach Oatmeal	4 cases
Bumble Bee Tuna	80 cases
Ritz Cracker Cheese	8 cases
Austin Cheese Crackers	6 cases
Campbell's Soup	14 cases
Chef Boyardee Rice and Vegetable	17 cases
Del Monte Corn	11 cases
Cambell's Cream of Potato	18 cases
Del Monte Mandarin	20 cases
Del Monte Peach	20 cases
	\$4,365.44



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We are able to feed 220 students a week in all three elementary schools and our one middle school. Which consists of 1,320 meals/ week, 1,540 snacks/week, 220 bottles/week of water and juice hand delivered by our volunteers directly to their classrooms.

We appreciate your partnership and our students, families, community, volunteers and teachers and staff of the Tukwila School District are very appreciative.

Thank you,



*Abigail Tabason*

Executive Director

Still Waters | Services for Families in Transition

Stillwatersfamilyservices@gmail.com

Office: 206.717.4709

Cell: 206.650.7530

stillwaters.services

### **2019 NPO of the Year**



**Seattle Southside**

**Chamber of Commerce**

[www.stillwaters.services](http://www.stillwaters.services)

Donate Today!



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### COUNCIL AND SUBCOMMITTEE MEETING SCHEDULE

<i>FIN</i>	Finance & Governance Committee	<u>2<sup>nd</sup> and 4<sup>th</sup> Mondays</u>	<u>5:30 PM</u>
<i>PCD</i>	Planning & Community Development Committee	1 <sup>st</sup> and 3 <sup>rd</sup> Mondays	5:30 PM
<i>TIS</i>	Transportation & Infrastructure Services Committee	1 <sup>st</sup> and 3 <sup>rd</sup> Mondays	5:30 PM
<i>CSS</i>	Community Services & Safety Committee	2 <sup>nd</sup> and 4 <sup>th</sup> Mondays	5:30 PM
<i>REG</i>	Regular Council Meeting	1 <sup>st</sup> and 3 <sup>rd</sup> Mondays	7:00 PM
<i>C.O.W.</i>	Committee of the Whole	<u>2<sup>nd</sup> and 4<sup>th</sup> Mondays</u>	<u>7:00 PM</u>

*\* Note – the Council traditionally does not hold meetings in the last half of December.*

The City of Tukwila offers hybrid format for its Council and Committee meetings. Those wishing to join the meetings electronically may access them with the information below. Those wishing to attend in person should visit:

- **Regular Council and Committee of the Whole** Meetings: Tukwila City Hall Council Chambers – 6200 Southcenter Boulevard
- **Planning & Community Development and Community Services & Safety** committee meetings: Hazelnut Conference Room – 6200 Southcenter Boulevard (knock on door to the east)
- **Finance & Safety and Transportation and Infrastructure Services** committee meetings: Duwamish Conference Room – 6300 Southcenter Boulevard (second floor, down the hall on the right)





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### CITY COUNCIL REGULAR & COMMITTEE OF THE WHOLE MEETINGS

To listen to the meeting, dial: 1-253-292-9750, ACCESS CODE 670077847#

To view the meeting, [Join Microsoft Teams Meeting](#)

Those wishing to provide public comments may verbally address the City Council both onsite at Tukwila City Hall or via phone or Microsoft Teams for up to 5 minutes for items both on and not on the meeting agenda. To provide comment via phone or Microsoft Teams, please email [citycouncil@tukwilawa.gov](mailto:citycouncil@tukwilawa.gov) with your name and topic by 5:00 p.m. on the meeting date. Please clearly indicate that your message is for public comment during the meeting, and you will receive further instructions.



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### PLANNING & COMMUNITY DEVELOPMENT COMMITTEE

1<sup>st</sup> Monday of the month:

To listen to the meeting, dial: 1-253-292-9750, ACCESS CODE 225 526 605#

To view the meeting, [Click here to join the meeting](#)

3<sup>rd</sup> Monday of the month:

To listen to the meeting, dial: 1-253-292-9750, ACCESS CODE 604 773 150#

To view the meeting: [Click here to join the meeting](#)

### TRANSPORTATION & INFRASTRUCTURE SERVICES COMMITTEE

1<sup>st</sup> Monday of the month:

To listen to the meeting, dial: 1-253-292-9750, ACCESS CODE 439 818 817#

To view the meeting: [Click here to join the meeting](#)

3<sup>rd</sup> Monday of the month:

To listen to the meeting, dial: 1-253-292-9750, ACCESS CODE 478 777 930#



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### FINANCE & GOVERNANCE COMMITTEE

2<sup>nd</sup> Monday of the month:

To listen to the meeting, dial: 1-253-292-9750, ACCESS CODE 965  
223 169#

To view the meeting, [Click here to join the meeting](#)

4<sup>th</sup> Monday of the month:

To listen to the meeting, dial: 1-253-292-9750, ACCESS CODE 313  
004 383#

To view the meeting: [Click here to join the meeting](#)

### COMMUNITY SERVICES & SAFETY COMMITTEE

2<sup>nd</sup> Monday of the month:

To listen to the meeting, dial: 1-253-292-9750, ACCESS CODE 912  
764 861#

To view the meeting, [Click here to join the meeting](#)

4<sup>th</sup> Monday of the month:

To listen to the meeting, dial: 1-253-292-9750, ACCESS CODE 944  
274 640#

To view the meeting: [Click here to join the meeting](#)