

Tukwila Equity and Social Justice Commission

City of Tukwila – City Hall

6200 Southcenter Boulevard, Tukwila, WA 98188

NOTICE IS HEREBY GIVEN that the Equity and Social Justice Commission meeting will be held on August 1, 2024, at 5:30рм.

Join the meeting video on your computer or mobile app: Click here to join the meeting Participate in the meeting by phone: 253-292-9750, Phone Conference ID: 986 969 249#

> For in-person, please join us at **5:30PM** Tukwila City Hall, 6200 Southcenter Blvd, Tukwila, WA 98188

For assistance during the meeting, please call Jo Anderson, Equity and Social Justice Staff Liaison, at 206-658-7849

MEETING AGENDA

Thursday, August 1, 2024 – 5:30PM

- Call to Order ı
- Ш **Introduction** (2 minutes)
- Ш **Approval of Agenda** (2 minutes)
- IV **Approval of Minutes, July 11, 2024** (2 minutes)
- V **Written Public Comments**
- VI **Business Items**
 - Icebreaker Activity for Commissioners to Continue to Get to Know One Another

COMMISSION ACTION ITEM: Learn more about the Commissioners.

The Covenant Act and Black Home Initiative – Kathleen Komin, Washington State Housing Finance Commission; additional information can be found at http://wshfc.org/covenant and http://blackhomeinitiative.org

COMMISSION ACTION ITEM: Commissioners will receive information about laws and initiatives related to Racial Restrictive Covenants.

Discuss and Approve 2024 ESJC Budget Allocations



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COMMISSION ACTION ITEM: Review YTD balance and discuss future budget expenses.

ESJ Commission Budget				
	Expenditures	Allocations	Balance	Purpose
Operating Supplies				
1,000.00	200.00			Youth Stipend/Gift Card
	450.23			B&C Equity Training Refreshments
		2,000.00		Still Waters Family Services
		1,600.00		Translation/Interpretation
		390.00		Outreach Magnets
		120.00		Commissioner Badges
Other Misc Expenses				
3,800.00				
Total Allocation	Expenditures		YTD Balance	
4,800.00	650.23	4,110.00	4,149.77	

 2024 ESJC Workplan Tasks and Updates, including EPIC projects – UW Capstone Report and Racial Equity Toolkit Project Team

COMMISSION ACTION ITEM: Continue working on 2024 Priorities.

2024 Priority

Relationship-building in the community: Learn What is Happening in the Community Amplify ESJC's Community Presense

Awareness, Forums, Trainings: Racial Restrictive Covenants Comprehensive Plan Elements

In Partnership with EPIC, Enforce Equity Policies: Prioritize Local Hires Drill Into the Equity Toolkit

Board & Commissions: Equitable Recruitment Equity Policy Accountability



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VII Miscellaneous

VIII Adjournment

Executive Summary & Deliverable

Tukwila Equity Data in Decision Making

By: Hollis Evey, Dawn McGeorge, Matthew Moran June 3, 2024

Executive Summary

Background

This report was produced by Hollis Evey, Dawn McGeorge, and Matthew Moran, students from the University of Washington Evans School of Public Policy and Governance, Student Consulting Lab. We conducted this research project with our client, the City of Tukwila ("the City"), to complete our requirements of an applied research capstone project as part of the Master of Public Administration program.

The City of Tukwila contacted the Evans School to work with a capstone group to receive guidance on the development of a data-driven, decision-making tool to integrate equity in their decision-making process, in hopes to better serve their diverse community. Through discussion, our group agreed to develop a framework for the City to use in the creation of such a tool.

In the City of Tukwila, more than 50% of households speak a language other than English at home and 40% of the 22,600 residents were born in another country. With over 40,000 jobs and one of the region's main retail destinations, over 150,000 people come to Tukwila every day to work, shop, and play. The inspiration for this partnership stems from the passage of their current Equity Policy in 2017 and the creation of the Equity Policy Implementation Committee (EPIC) in 2019 (Data and Demographics).

Purpose

The purpose of this project was to examine data sources both from Tukwila and regional community-based organizations (CBOs), outline preliminary work needed before using a decision-making tool, and ultimately provide a framework for a data-driven tool. The decision-making framework would be the initial steps toward eventually creating an equity tool for Tukwila.

Research Questions

Our capstone group worked with the City of Tukwila to answer the central question:

How could the City of Tukwila develop a framework for a data-driven tool, to integrate equity into their decision-making processes?

The sub-questions are:

- ➤ What types of data-driven tools have other cities used to promote equity in decision-making?
- ➤ What structures and frameworks does the City of Tukwila need in order to create and use a data equity tool?
- ➤ What administrative capacity does the city of Tukwila have to develop and maintain an equity in decision-making tool?

Methodology

The research was conducted through three different methods:

- 1. Interviews
 - a. Comprised of city staff, city elected officials, governing organizations, and other local officials.
 - b. We used semi-structured questions for the interviews.
- Case Studies
 - a. The City of Seattle, City of Tacoma, Port of Seattle Equity Indices
 - b. Dissertation on Equity Frameworks
- 3. Develop a framework for a data-driven tool for the City of Tukwila to use in their decision-making process and preliminary work before implementation.

We used qualitative and quantitative data, including interviews and case studies to guide this paper and develop a framework the City of Tukwila can implement to develop an equity in decision-making tool with the ultimate goal to increase equity for their residents. **Equity** is defined for this project as, "eliminating systemic barriers and providing fair access to programs, services, and opportunities to achieve social, civic, and economic justice, improving outcomes for residents within the City of Tukwila". **Diversity** for this project is defined as, "individuals who have an array of identities, abilities, backgrounds, cultures, skills, perspectives, and experiences that are representative of Tukwila's current and evolving population." We analyzed data through two frameworks: Data-Enabled Decision Making and Data-Influenced Decision Making (Giovanna & Udrys, 2024), highlighting the applicability of a framework to address how the City could introduce a data tool to supplement and discover new information for their decision-making process.

Findings

From these methods, we found the following results. Through our case study analysis we discovered the different elements that make-up a data centered decision making tool. Through interviews we learned that there is a substantial fiscal and administrative upkeep to develop, deploy, and maintain a comprehensive data-centered tool. We discovered internal barriers, including a lack of interdepartmental collaboration, fiscal burden, and administrative burden that would need to be addressed in order for a tool to be most effective. We also found conflicting priorities between City Administration, City Staff, and the City Council.

Recommendation

Based on our research, we recommend the following for the City:

- 1. Conduct a Community Needs Assessment
 - a. This is for the City Staff and City Administration to understand the most pressing issues residents have which will inform what a decision making tool should address.
- 2. Improve Interdepartmental Coordination through EPIC programming
 - a. Would ensure that when a tool is created, the City would be able to maximize its effectiveness
 - b. This would improve efficient use of valuable resources such as time, funds, and sharing of best practices and intellectual property.
- 3. Allocate City resources to support the development of a tool through budgetary action
 - a. Would ensure the tool is funded with binding approval from the City Council.
- 4. Collaborate with GARE and PSRC
 - a. GARE provides training, support, and resources for jurisdictions at all stages of initiating work to achieve racial equity, which would help center an equity tool around uncovering racial inequities not already known.
 - b. PSRC provides data to help planners and decision-makers better understand the region and visualize its future. Implementing some of the tools that have already been created by PSRC will help address Tukwila's administrative constraints.
- 5. Partner with neighboring cities to create a Request For Proposal (RFP) to the Sound Cities Association (SCA) for development of a regional equity tool.
 - a. This would ensure the city would not bear the brunt of the administrative or financial burden while being able to access more data than if the City were to develop one in-house.
 - b. Tukwila would also be able to share best practices with partner cities and leverage additional resources.

City of Tukwila Officials' Guide: Framework for Developing an Equity in Decision Making Tool By Hollis Evey, Dawn McGeorge, Matthew Moran May 2024

Introduction

This document was produced by Hollis Evey, Dawn McGeorge, and Matthew Moran, students from the University of Washington Evans School of Public Policy and Governance, Student Consulting Lab. We conducted a capstone research project with our client, the City of Tukwila ("the City"), to complete our requirements for graduation from the Master of Public Administration program. (To access the full capstone paper, please contact Griffin Lerner or Jo Anderson)

The City of Tukwila contacted the Evans School to work with a capstone group to receive guidance on developing a data-driven, decision-making tool to integrate equity in their decision-making process, to better serve their diverse community. Through discussion, our group agreed to develop a framework for the City to use to create a tool.

Report Recommendations

These are the recommendations that were proposed in our capstone paper.

- Conduct a Community Needs Assessment
- Improve Interdepartmental Coordination through EPIC programming
- Allocate City resources to support the development of a tool through budgetary action
- Collaborate further with GARE and PSRC
- Partner with neighboring cities to propose a Request For Proposal (RFP) to the Sound Cities Association for a regional equity tool

A more comprehensive understanding of each recommendation can be found below.

➤ Conduct a Community Needs Assessment

This recommendation was based on discussions from KCD and through the application of our analytical framework. KCD had relayed that one tool with a specific narrow focus would address an array of different policy and community issues. City Staff and City Administration would need to understand the most pressing issues residents have which will inform what a decision-making tool should address. It became clear in our interviews that these two groups of stakeholders are not in agreement with the policy areas to be addressed by a decision making tool. In relation to our analytical framework, a community needs assessment would ensure that the framework for an equity tool would supplement or expand the policy areas the tool could focus on that would lend itself for the support of Tukwila decision making.

A needs assessment can be conducted primarily internally or externally. We recognize that this would consume additional resources from the City if they were to conduct the assessment internally. If this recommendation would not be implemented, City Staff and Elected Officials would need to convene to establish the core needs of the community.

Regardless if a Community Needs Assessment is conducted, understanding what policy area(s) a decision making tool would help inform, it would give guidance as to what type of tool would be created. For example, if the City wanted to look at accessibility and City Safety through inclines and sidewalk quality, a visual index would be best. If the City wanted to evaluate policies through a racial and linguistic lens, a dashboard may be more prudent.

➤ Improve Interdepartmental Coordination through EPIC programming
This recommendation addresses the administrative capacity capabilities of Tukwila. We have determined that the City would need to ensure that any framework would consider how Staff would support and use a tool consistently across departments. Improving departmental coordination would ensure a potential tool is used widely and supported. In order to do this, we recommend that EPIC take a leading role in guiding departments to collaborate and implement the decision making tool.,

We choose EPIC to spearhead this recommendation as they are made up of members from different departments who are dedicated to implementing the Equity Policy across the city. They are also developing an equity toolkit that would discuss how to process data through an equity lens. Using their membership and equity toolkit, the Committee could reach many departments without needing to restructure. EPIC's Chair, Jo Anderson, is also one of our clients for this capstone, she is one of the most informed staff members regarding this Capstone and what is needed for an equity in decision making tool to succeed.

We recommend that EPIC finish the equity toolkit with sections detailing effective practices in communication and collaboration. Once the toolkit is ready to be disbursed, this would be an opportunity to convene a "lunch and learn" to educate City staff about the toolkit and hold activities on methods of communication. EPIC would then conduct bi-monthly training sessions discussing data usage and equity, priming staff members to not only engage with an equity tool but to be able to work with one another around a tool as well.

➤ Allocate City resources to support the development of a tool through budgetary action This recommendation addresses the financial side of the administrative capacity of the City and would ensure a tool is given institutional support to succeed. Regardless of the specifics of a framework for the tool itself, financial support is necessary. The City budget would allocate funding for a staff member to develop and maintain the decision-making tool. In order for the most successful implementation of the tool, according to the KCD, PSRC, and case study

analysis, a dedicated person managing the tool is needed. The amount of funding that would be allocated is dependent on if the city would develop the tool internally or look externally. Our position is described in our fourth recommendation.

Collaborate further with GARE and PSRC

This recommendation follows research about GARE found in our literature review and interviews. GARE and PSRC both provide additional support that will help guide what the content is in a framework. GARE has a racial equity tool (pg. 18) that provides a set of questions that can build the foundation for how Tukwila can guide their implementation of a data-based decision-making tool. PSRC on the other hand, would provide additional access to data that Tukwila may not have access to currently. As demonstrated in our case studies, data-driven tools can require data that may not be readily available or would be costly to attain, particularly for a smaller city. PSRC has access to a wide range of data sources and can be counted upon to manage data. They would give more flexibility for Tukwila to have a quality, detailed decision-making tool.

➤ Partner with neighboring cities to propose a Request For Proposal (RFP) to the Sound Cities Association for a regional equity tool

This recommendation was created from a cumulative consideration of the research of this capstone. This was the most consequential of the recommendations. Through our research, we understood how a collaborative approach, working with local cities such as Kent, Renton, Federal Way, and SeaTac, would alleviate many of the obstacles we discovered for the City. This would ensure the city would not bear the brunt of the administrative or financial burden while being able to access more data than if the City were to develop one in-house. Tukwila would also be able to share best practices with partner cities and leverage additional resources.

Based on the recommendation of the KCD and how many of their member cities are neighboring cities to Tukwila, the proposal would be most expedient through SCA. The RFP process would also be less cumbersome as Tukwila is already a member and has an understanding of the organization.

Additional Considerations

While our recommendations are comprehensive, there are other considerations the City should take into account when developing a tool.

Below are questions that the City should answer:

Who in the City should take the lead in developing the tool?

What type of tool does the City want to develop? And why?

Will the tool be for internal use or external use?

How will the use of the tool be standardized?

Will data drive priorities or will priorities drive data use?

How much financial resources does the City want to contribute to the development of a tool?

Framework

This framework is based upon the GARE Racial Equity Tool and the King County Equity Impact Review Process explored in the Literature Review pages 22 and 23. A shareable graphic can be found on the following page.

1. Scope

- a. Proposal: What is the policy, program, practice, or budget decision under consideration? What are the desired results and outcomes?
- b. Capacity Building: Learning opportunities, prioritizing equity, inclusive procurement

2. Assess Equity & Community Context

- a. Data: What's the data? What does the data tell us?
 - Data & Research: Legacy of Structural Racism Report, Tukwila city data & PSRC data
- b. Community Engagement: How have communities been engaged? Are there opportunities to expand engagement?
 - i. Engagement with residents, neighboring localities, community based organizations

3. Analysis & Decision Making Process

a. Analysis and Strategies: Who will benefit from or be burdened by the proposal? What are the strategies for advancing racial equity or mitigating unintended consequences?

4. Implement

- a. Implementation: What is your plan for implementation?
 - i. Through the EPIC Committee? RFP for larger region?

5. Ongoing Learning

a. Accountability and Communication: How will the agency ensure accountability, communicate, and evaluate results?

Tukwila Equity Framework

1

SCOPE

Proposal: What is the policy, program, practice, or budget decision under consideration? What are the desired results and outcomes?

Capacity Building: Learning opportunities, prioritizing equity, inclusive procurement

2

ASSESS EQUITY & COMMUNITY CONTEXT

Data: What's the data? What does the data tell us?

• Legacy of Structural Racism Report, Tukwila city data & PSRC data

Community Engagement: How have communities been engaged? Are there opportunities to expand engagement?

• Engagement with residents, neighboring localities, community based organizations

3

ANALYSIS & DECISION MAKING PROCESS

Analysis and Strategies: Who will benefit from or be burdened by the proposal? What are the strategies for advancing racial equity or mitigating unintended consequences?

4

IMPLEMENT

Implementation: What is your plan for implementation?

• Through the EPIC Committee? RFP for larger region?

5

ONGOING LEARNING

Accountability and Communication: How will the agency ensure accountability, communicate, and evaluate results?

About the Racial Equity Toolkit

INTRODUCTION

The City of Tukwila's Equity Policy, adopted pursuant to Resolution No. 1921, establishes a commitment to equitable delivery of services and recognizes the role that government can play in removing barriers to opportunities. The purpose of the Racial Equity Toolkit is to support the City in making decisions and distributing resources through an equity lens.

City of Tukwila's Definition of Equity

Eliminating systemic barriers and providing fair access to programs, services, and opportunities to achieve social, civic, and economic justice within the City of Tukwila.

Why Lead with Race?

National and regional partners guide government institutions to explicitly, but not exclusively, examine race and racism when addressing equity. Racial inequities across all indicators for success are deep and pervasive. The Puget Sound Regional Council (PSRC) provides a powerful web-based tool that chronicles the history of discriminatory policy in the Puget Sound region. Visit the Legacy of Structural Racism for examples that impact Tukwila, such as:

- Homeownership Disparities
- Zoning
- Gentrification and Displacement
- Inequities in Life Outcome

What is a Racial Equity Toolkit?

Racial Equity Toolkits are designed to integrate explicit consideration of racial equity in when developing plans, policies, programs, and budgets. It ensures that decisions and resource distribution are aligned with the City's <u>Equity Policy</u> (tukwilawa.gov/equitypolicy). The Toolkit guides the user through a set of questions designed to improve equity.

When should the Racial Equity Toolkit be used?

The Racial Equity Toolkit should be used to develop plans, policies, programs, and budget proposals. It is a working document that can be returned to during different phases as more information is gathered. It can also be used to evaluate existing plans, policies, programs, and budget proposals.

Who should use the Racial Equity Toolkit?

City staff, consultants, contractors, and partners should use the Racial Equity Toolkit when making decisions and distributing resources to increase equity and reduce disparities. The analysis should include staff with diverse lived experience when feasible.

Need assistance?

Peer guidance and support is available from members of the City's Equity Policy Implementation Committee (EPIC). Contact Jo Anderson, Inclusion & Engagement Manager, Jo.Anderson@tukwilawa.gov.

RACIAL EQUITY TOOLKIT

For the development (or evaluation) of plans, policies, programs, and budget proposals to ensure that decisions and resource allocation are aligned with the City's <u>Equity Policy</u>.

In Tukwila, the populations most impacted by racial inequities are communities of color (70%+ of the City's population), including immigrants and refugees (40%+) and Limited English Proficiency 'LEP' persons (25%+). These populations must be considered in the analysis.

SCOPE

- 1. What is the plan, policy, program, or budget proposal under consideration?
- 2. What are the desired results/outcomes?
- 3. What City departments will be impacted? How will they be notified or included?

ASSESS EQUITY AND COMMUNITY CONTEXT

- 4. What is the racial equity issue? In other words, what is the historical context and/or current condition being addressed?
- 5. How have communities been engaged? What can be done to improve community inclusion in the design of the proposal?
- 6. Who will benefit from the proposal?
- 7. Who will be burdened by the proposal? In other words, how might the proposal negatively impact those experiencing inequities?

ANALYSIS AND DECISION-MAKING PROCESS

- 8. What does the data tell us about inequities? How will data inform decisions and resource allocation?
- 9. What are the strategies for advancing equity? In other words, what will be done to remove barriers and provide fair access to opportunities?
- 10. What are the strategies for mitigating burden on those most impacted by inequities?

Moving forward, this analysis will inform the implementation, communication, and evaluation of the plan, policy, program, or budget proposal.



MEETING MINUTES Thursday, July 11, 2024 – 5:30pm

ATTENDEES:

Joe Duffie Fane Katoa Jovita McConnell Kristen Schwabe-Fry Lina Stinson-Ali

Jo Anderson Cyndy Knighton Taylor Whitaker

- I Call to Order
- II Introduction (2 minutes)
- III Approval of Agenda (2 minutes)
- IV Approval of Minutes, June 6, 2024 (2 minutes)
- V Business Items
 - City of Tukwila Local Road Safety Task Force Cyndy Knighton, Senior Program Manager (Transportation), Public Works and Taylor Whitaker, Senior Transportation Planner with Fehr & Peers

Cyndi and Taylor provided a presentation about the Local Road Safety Plan, including an overview, safety trends review, and group discussion. During the discussion A Commissioner asked a question about the status of the City's "Walk and Roll" program that addresses sidewalks and barriers. Cyndy responded that the program is still in place. Commissioners provided feedback that an effort should be made to include all residents with access to information and an opportunity to provide input, beyond translations for the City's largest language groups. Also, the Commissioners raised concerns about the disconnect between City transportation/parking laws and enforcement of these laws. Commissioners also offered to bridge connections to employees in Public Works Operations as well as resident and community leaders in faith organizations and schools. Jo will continue to liaise and serve on the task force.

Review ESJC Budget Balance

The Commissioners reviewed the budget balance and requested a list of expenditures to approve for the remainder of 2024 to include an allocation to Still Waters Family Services for TSD student snack packs, 'I Heart Tukwila' Magnets for outreach, Commissioner Badges, and translation/interpretation needs.

2024 ESJC Workplan Tasks and Updates

Relationship-building in the community: Commissioners discussed tabling at local coffeehouses, HealthPoint Clinics, Job Fairs, and Parks & Recreation programs.

Awareness, Forums, Trainings: Representatives of the Washington State Housing Finance Commission to discuss initiatives related to Racial Restrictive Covenants will attend the next meeting.

In Partnership with EPIC, Enforce Equity Policies: Jo provided an update on the Racial Equity Toolkit Project Team and will present findings at the August Meeting.

Board & Commissions: At the May 18 Equity training, participants expressed interest in resuming socials to build relationships between commissions and boards.

2024 Priority

Relationship-building in the community: Learn What is Happening in the Community Amplify ESJC's Community Presense

Awareness, Forums, Trainings: Racial Restrictive Covenants Comprehensive Plan Elements

In Partnership with EPIC, Enforce Equity Policies: Prioritize Local Hires Drill Into the Equity Toolkit

Board & Commissions: Equitable Recruitment Equity Policy Accountability

VI Miscellaneous

None

VII Adjournment

COUNCIL AND SUBCOMMITTEE MEETING SCHEDULE

FIN	Finance & Governance Committee	2 nd and 4 th Mondays 5:30 PM
PCD	Planning & Community Development Committee	1 st and 3 rd Mondays 5:30 рм
TIS	Transportation & Infrastructure Services Committee	1 st and 3 rd Mondays 5:30 PM
CSS	Community Services & Safety Committee	2 nd and 4 th Mondays 5:30 PM
REG	Regular Council Meeting	1st and 3 rd Mondays 7:00 PM
C.O.W.	Committee of the Whole	2 nd and 4 th Mondays 7:00 PM

^{*} Note – the Council traditionally does not hold meetings in the last half of December.

The City of Tukwila offers hybrid format for its Council and Committee meetings. Those wishing to join the meetings electronically may access them with the information below. Those wishing to attend in person should visit:

- Regular Council and Committee of the Whole Meetings: Tukwila City Hall Council Chambers 6200 Southcenter Boulevard
- Planning & Community Development and Community Services & Safety committee meetings: Hazelnut Conference Room – 6200 Southcenter Boulevard (knock on door to the east)
- Finance & Safety and Transportation and Infrastructure Services committee meetings: Duwamish Conference Room 6300 Southcenter Boulevard (second floor, down the hall on the right)



CITY COUNCIL REGULAR & COMMITTEE OF THE WHOLE MEETINGS

To listen to the meeting, dial: 1-253-292-9750, ACCESS CODE 670077847#
To view the meeting, **Join Microsoft Teams Meeting**

Those wishing to provide public comments may verbally address the City Council both onsite at Tukwila City Hall or via phone or Microsoft Teams for up to 5 minutes for items both on and not on the meeting agenda. To provide comment via phone or Microsoft Teams, please email citycouncil@tukwilawa.gov with your name and topic by 5:00 p.m. on the meeting date. Please clearly indicate that your message is for public comment during the meeting, and you will receive further instructions.



Tukwila Equity and Social Justice Commission

City of Tukwila – City Hall 6200 Southcenter Boulevard, Tukwila, WA 98188

PLANNING & COMMUNITY DEVELOPMENT COMMITTEE

1st Monday of the month:

To listen to the meeting, dial: 1-253-292-9750, ACCESS CODE 225

526 605#

To view the meeting, Click here to join the meeting

3rd Monday of the month:

To listen to the meeting, dial: 1-253-292-9750, ACCESS CODE 604

773 150#

To view the meeting: Click here to join the meeting

TRANSPORTATION & INFRASTRUCTURE SERVICES COMMITTEE

1st Monday of the month:

To listen to the meeting, dial: 1-253-292-9750, ACCESS CODE 439

818 817#

To view the meeting: Click here to join the meeting

3rd Monday of the month:

To listen to the meeting, dial: 1-253-292-9750, ACCESS CODE 478

777 930#

To view the meeting: Click here to join the meeting

FINANCE & GOVERNANCE COMMITTEE

2nd Monday of the month:

To listen to the meeting, dial: 1-253-292-9750, ACCESS CODE 965

223 169#

To view the meeting, Click here to join the meeting

4th Monday of the month:

To listen to the meeting, dial: 1-253-292-9750, ACCESS CODE 313

004 383#

To view the meeting: Click here to join the meeting

COMMUNITY SERVICES & SAFETY COMMITTEE

2nd Monday of the month:

To listen to the meeting, dial: 1-253-292-9750, ACCESS CODE 912

764 861#

To view the meeting, Click here to join the meeting

4th Monday of the month:

To listen to the meeting, dial: 1-253-292-9750, ACCESS CODE 944

274 640#

To view the meeting: Click here to join the meeting