



PARK COMMISSION

Chair: Mike Martin
Vice Chair: Don Scanlon

AGENDA

Wednesday, January 11, 2017 5:30pm Tukwila Community Center

1. Call to Order
2. Approval of Minutes
 - a. Approval of Minutes (November 2016) pg.3
3. Citizen Comment
4. Business
 - a. TIB Comprehensive Plan Implementation (15mins) pg.5
 - b. 2017 DRAFT Workplan Review (20mins) pg.7
 - c. KaBOOM! Grant (10mins) n/a
 - d. S. 128th St Property Update (5mins) n/a
 - e. Park Zoning (10mins) n/a
5. Other
 - a. N/A n/a
6. Adjournment

Next Meeting: February 8, 2017 @ 5:30pm



PARK COMMISSION MINUTES

November 9, 2016 5:30pm Tukwila Community Center

Call to Order: Chairperson Mike Martin called the meeting to order at 5:32pm.

Attendance: Commissioners – Mike Martin, Don Scanlon, Matt Mega, Heidi Watters, Sean Albert
Staff – Robert Eaton
Citizens – Scott Kruize

Approval of Minutes: *Sean Albert moved to approve the minutes of the October 12, 2016 meeting. Don Scanlon seconded the motion. The motion passed unanimously.*

Citizen Comment: No comments.

Business Items

- A. 2017 Workplan Development – The commission participated in brainstorming and preliminary development of items for the 2017 Park Commission Work Plan. A more final draft will be presented at the January 11, 2017 meeting for commission review.
- B. Property Donation – Robert Eaton provided a brief update on the status of the property donation process informing the commission of the council process and timeline CAP 11/14, COW 11/28, and REG 12/5 where the land donation will be accepted by resolution of the Council.

Other:

- A. December Meeting Cancelled – All Commissions Holiday Social – The commission was informed of the upcoming holiday social next month in lieu of the December meeting. The social is from 5:30-7:00pm on December 14, 2016 at Billy Baroo's in the Foster Golf Links Clubhouse.
- B. Robert Eaton communicated the appreciation from the council of Heidi and her family coming to the 10/24 COW meeting and speaking in support of the Green Tukwila Program, volunteering and stewardship in Tukwila.

Adjournment: *Mike Martin moved to adjourn at 6:17pm. The motion was seconded by Heidi Watters. The motion passed unanimously.*



INFORMATIONAL MEMORANDUM

To: Tukwila Parks Commission

From: Jack Pace, Director Community Development

By: Moira Bradshaw and Lynn Miranda

Date: January 3, 2017

Subject: Tukwila International Boulevard (TIB) Comprehensive Plan Implementation

Issue

The City of Tukwila and the Congress for New Urbanism (CNU) Team will be holding a workshop from February 23-25, 2017 to create an implementation plan for the Tukwila International Boulevard Neighborhood.

Background

In August 2016, The City was invited to apply for a CNU legacy Charrette. The City Council endorsed the application and in October the City was informed that it had been chosen as a CNU charrette project for 2017. The description of the Legacy Charrette Program and the City's application can be viewed at:

<http://records.tukwilawa.gov/weblink8/1/doc/283411/Electronic.aspx>.

Discussion

The City has begun preparations for the workshop including a "save the date" article in the November 2016 issue of the Tukwila Reporter and on the project's web page:

www.tukwilawa.gov/TIBPlanning. Continued outreach efforts will expand in January and February to ensure that there is broad representation from the community in and adjacent to the TIB Neighborhood, including businesses, the faith community, the Tukwila School District, and youth.

The consultant team, headed by Placemakers (www.placemakers.com) will arrive on Thursday, February 23 and spend the afternoon becoming acquainted with the area and visiting aspirational sites in the greater Seattle area that inspire the community's vision for TIB. Public meetings, open drop-ins, and focus groups with stakeholders will run throughout the following two days.

The goal of the weekend will be to gain consensus on choices and direction. Examples of issues to be discussed include zoning boundaries, building height and bulk standards, parking standards, types, and locations for public facilities, including public parks and other amenities, street designs and how to create a finer circulation network within an existing developed neighborhood.

INFORMATIONAL MEMO

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The CNU team will return for the May 3-6, 2017 CNU Seattle Conference to present the final report.

Staff will work with CNU on needs and parameters for the workshop but also work with the broader community so that the Comprehensive Plan goals and policies are understood and additional insight and needs are collected for input into the process.

Request

Staff is asking the Parks Commission for:

1. examples of aspirational sites that you would like presented
2. participation in the opening and closing sessions (early evening on Thursday and Saturday – February 23 and 25) and a Parks Commission representatives at a two hour stakeholder session on Friday February 24.

Please email moira.bradshaw@tukwilawa.gov with your recommendations, availability, and any questions.

PARK COMMISSION 12-MONTH WORKPLAN

YEAR	2017											
Month Date	January 1/11/17	February 2/8/17	March 3/8/17	April 4/12/17	May 5/10/17	June 6/14/17	July 7/12/17	August 8/9/17	September 9/13/17	October 10/11/17	November 11/8/17	December TBA
Standing Agenda	Approve Minutes											
	Citizen Comment											
	Special Projects Update											
	Department Update											
Special Guests and/or Presentations	Moira Bradshaw, DCD Planner - Upcoming Workshop	Mia Navarro, Community Engagement Liaison, Communications Dept.										All Commission Social
Special Items	2017 DRAFT Workplan Review	Review Updated Park Commission Ordinance, TMC, & Bylaws	Appointments - Chair & Vice Chair	KaBOOM! Grant	Foster Golf Links Resource Management Plan	TSD Property Leases	KaBOOM! Grant	Parks, Trails, & Open Space Resource Management Plan	Park Naming: -S. 128th St. Parcel -Siccardi Parcel -Duwamish Gardens			
	KaBOOM! Grant	Green Tukwila 20-Year Plan	Develop SSWM Policy	CIP Projects List								
	S. 128th St Parcel	Develop Acquisition Policy	Develop Remote Control Aircraft Policy									
	Develop Park Zoning		Develop Filming in Parks Policy									
Events	1/16 MLK Jr. Volunteer Event	2/1 Rec Programs Open House	3/2 Dr. Seuss	4/22 Duwamish Alive	5/12 Duwamish Gardens Dedication	6/20 Teen Kick-Off Festival	7/4 Family 4th @ Fort	8/18 Kids Festival	9/15 United Way Day of Caring	10/7 Socktoberfest 5K	11/9 City Veteran's Event	12/9 Spirit of Giving
		2/8 City Volunteer Appreciation		4/29 Healthy Earth/You 5K	5/13 Duwamish Hill Preserve Opening		7/12 & 7/26 See You in the Park			10/22 Duwamish Alive!	11/21 Senior Thanksgiving Dinner	
		2/13 TCC/p&R Customer Apprec. Wk			5/13 Backyard Wildlife		7/29 Touch-a-Truck			10/26 Autumn Harvest Carnival		
			2/25 HERO Gala				Family Outdoor Cinema Series					
							PB&J Family Concert Series					

WORK PLAN ITEMS

1. "Park" Zoning

2. Park Name - S. 128th St

3. Park Name - Siccardi Pa

4. Park Name - Duwamish

5. Green Tukwila

6. North Winds Weir (TBD)

7. Tukwila South Trail Eas

8. KaBOOM! Grant

9. SSWM Policy

10. Remote Control Aircraf

11. Filming in Parks Policy

12. CIP Projects/Master Pla

SPECIAL PROJECTS

- Parcel Donation—S-128th-St-

DHP Phase 2B

Duwamish Gardens Update

TIB-Neighborhood Plan—DCD (Moiray/Lynn)

Recreation Management Software Replacement

Parks, Trails & Open Space RMP

Foster Golf Links Resource Management Plan

Park Watch Program

Maple Tree Salvage Update

Ops Overview, Transition Book, Workplan (3pk to new commissioners Data Analysis

COMMISSIONERS LIST

- Updates from staff on things going on

Political issues that staff need Park Commission to support or comment on

Emails to PC of items that could be of interest to the PC

What can PC support staff on

Design of new parks in CIP

Looking for grants

Direct Policy Issues

Supporting the programs (Touch-A-Truck, etc.)

Council recommendations

Data Analysis

PARK COMMISSIONERS

Position #1	Sean Albert	TERM EXPIRES
Position #2	Heidi Watters	3/31/2018
Position #3	Matt Mega	3/31/2017
Position #4	Mike Martin, Chair	3/31/2018
Position #5	Don Scanlon, Vice Ch.	3/31/2017
Position #6	Vacant	TBD
Position #7	Vacant	TBD
Student Rep.	TBD	
Student Rep.	TBD	

2017 Budget
1,688 Supplies
2,000 Services

DRAFT

Indicates Council Item

