



City of Tukwila Transportation and Infrastructure Services Committee

- ❖ Verna Seal, Chair
- ❖ De'Sean Quinn
- ❖ Thomas McLeod

Distribution: V. Seal D. Quinn T. McLeod K. Kruller C. Hougardy L. Humphrey H. Ponnekanti D. Nguyen (email) B. Still (email)	City Attorney (email) Clerk File Copy Place pkt pdf on SharePoint Z Trans & Infra Agendas email cover to: F. Ayala, A. Le, C. O'Flaherty, A. Youn, B. Saxton, S. Norris, L. Humphrey
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AGENDA

MONDAY, JUNE 14, 2021 – 5:30 PM

Virtual Meeting - Members of the public may listen by dialing 1-253-292-9750 and entering conference ID, 832324833#

[Click here to join the meeting](#)

6300 BUILDING, SUITE 100)

Item	Recommended Action	Page
1. PRESENTATIONS		
Fleet Leasing PowerPoint Presentation (T. Cullerton)	Information only	
2. BUSINESS AGENDA		
a) Trash Pickup and Graffiti Cleaning (S. Gardner)	a) Information only	Pg. 17
b) Public Works Shops- Minkler Restroom Remodel Project Completion & Closeout (M. Ronda)	b) Forward to the June 21 Regular Consent Agenda	Pg. 23
c) Public Works Shops F&F – Fence and Gates Project Project Completion & Closeout (M. Ronda)	c) Forward to the June 21 Regular Consent Agenda	Pg. 31
d) Public Works F&F Tenant Improvements Project Project Update (H. Ponnekanti)	d) Discussion only	Pg. 39
e) Transportation Demand Management Program Regional Mobility Grant Program Award (A. Turner)	e) Forward to the June 21 Regular Consent Agenda	Pg. 47
3. MISCELLANEOUS		
	Future Agenda:	

Next Scheduled Meeting: Monday, June 28, 2021

The City of Tukwila strives to accommodate individuals with disabilities.
Please contact the Public Works Department at **206-433-0179** for assistance.

Objective

- Analyze alternatives to fund the City's Fleet program
- Identify an alternative way to fund Fleet that will provide some relief for the General Fund
- Make recommendation of possible solutions

Current Situation

- Fleet meets with Departments and fleet needs/changes are discussed
- Fleet requests are submitted through the budget process
- Fleet requests are approved/denied during budget discussions
- GF makes budgetary contributions at the department level
- Enterprise funds make budgetary contributions at the fund level
- GF cannot continue to support Fleet in its current capacity
- GF has taken contribution “holidays” while Enterprise funds continue to contribute

What We Looked At

- Buying used
- Eliminate Commuter Trip Reduction Program
- Leasing
- Electric vehicles
- Shrinking fleet
- Sharing vehicles between departments

Recommendation

- Fleet leasing
- No cuts to department's fleet size
- Accounting change for GF fleet in Dept. 20 (Nondepartmental)

Equity Lease vs. Traditional Lease

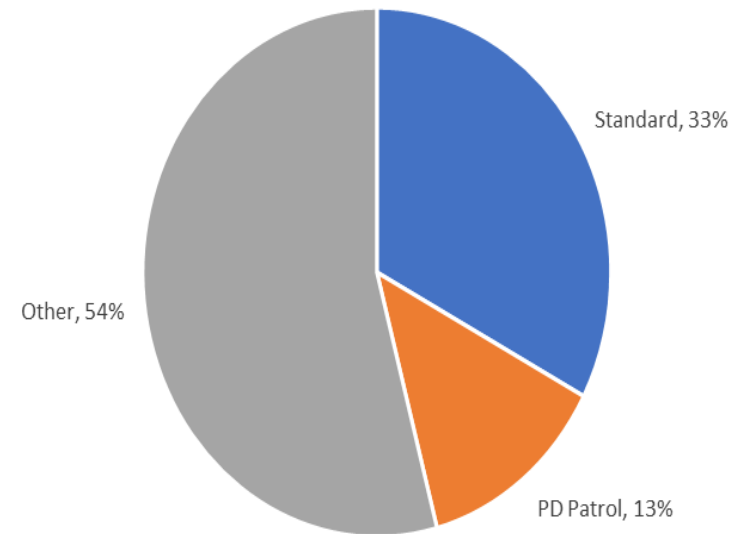
- City retains all rights of ownership/equity
- No mileage restrictions
- No time restrictions
- No wear & tear penalties

Fleet Makeup

Fleet Count

- Standard Fleet 115 (33%)
- PD Patrol 46 (13%)
- Other 190 (54%)
- Total 351

Fleet Percentage



What Does Fleet Leasing Look Like?

Included (approximately 115 Vehicles)

- PD non-patrol vehicles
- Standard fleet
- Enter into leasing as budget is approved 9 cars in 2021, 2 vehicles in 2022
- Entire Fleet replaced by 2025

Not Included

- PD Patrol vehicles
- Mowers
- Trailers
- Forklifts
- Tractors

Why Fleet Leasing (Benefits)

- Increase cash flow
- Reduce large fluctuations to fund balance
- Replace the white fleet by end of 2025
- New vehicles are good for morale
- Maintenance reduced to oil changes/warranty work
- Consider PD Patrol vehicles later
- More nimble
 - Better positioned to transition to e-vehicles
 - Get out of vehicles that do not fit our needs
 - Reduced fleet as recognized

Fun Fact: Enterprise is not in the rental car business. They are really in the secondary car business.

Why This Model Works

- Buy low
- Low miles
- Sell at optimal period

Purchase Example

Vehicle Value	40,000
City Purchasing Power	29,000
Lease Payments (2 yrs.)	<u>(12,000)</u>
Payoff Amount	17,000
Sell Vehicle	31,000
Payoff Amount	<u>(17,000)</u>
Enterprise Fee	(500)
Less Lease Payments (2 yrs.)	<u>(12,000)</u>
Net Income	\$ 1,500

References

- Spokane City
- Mason County
- Muckleshoot

Resale value

Service

Cash flow

Who Else is Using Enterprise Fleet Leasing

- Bainbridge Island
- Grays Harbor
- Pacific County
- Cowlitz County
- City of Forks
- City of McCleary
- City of Sultan
- City of Vancouver
- 10 + Local School Districts

Worst Case Scenario

- We have the vehicles we would have had anyway
- Exit strategy is same as how we entered

Change in Accounting

- Fleet Fund owns all the fleet vehicles and equipment
- Account for GF Fleet in Dept. 20 (Non-departmental)
- Fleet budget will not be assigned to GF departments
- Departments will continue to determine fleet needs
- Fleet operates as pooled cash
- Streamline fund balance
- Eliminate fleet fund balance at the department level (off book tracking)
- Eliminates department reconciliations

Penultimate Slide

Overall, there is not big savings

- This program is for obtaining vehicles
- We would still outfit the vehicles ourselves
- We will still maintain the vehicles in house
- No reduction in fleet
- Applies to 33% of total fleet
- Primarily this frees up cashflow

Conclusion

Recommendations for the Directors

- Fleet will continue to be funded at its current level of service
- No cuts to department's fleet size
- Enhance cashflow by utilize fleet leasing
- General Fund fleet accounting will be maintained in Dept. 20 NonDepartmental



INFORMATIONAL MEMORANDUM

TO: **Transportation & Infrastructure Services Committee**
FROM: **Hari Ponnekanti, Public Works Director/ City Engineer**
BY: **Stephanie Gardner, Parks & Recreation Analyst**
CC: **Mayor Allan Ekberg**
DATE: **June 11, 2021**
SUBJECT: **Clean Tukwila Project**

ISSUE

Working to keep Tukwila clean is one of the city’s core responsibilities. A variety of programs and volunteer opportunities are offered to residents and businesses that improve City streets, parks and trails, and provide beautification through art. The City is developing new messaging to inspire people to pick-up litter and become involved in the effort to help keep “Tukwila Clean.”

BACKGROUND

Parks Maintenance and Public Works staff empty well over 100 waste bins throughout the city twice each week. Staff remove waste and litter along sidewalks, streets, and throughout parks and trails. Staff estimated a 25-30% increase in litter in 2020, and the trend continues in 2021. In addition to litter, illegal dumping has dramatically increased and taken staff time away from other important tasks, like graffiti removal – which has also been on the rise.

DISCUSSION

A cross-department work group, made up of staff from Communications, Parks, Police, and Public Works has been meeting to discuss various ways to address litter, dumping, and graffiti issues. Communication efforts to connect residents and businesses to volunteer opportunities and raise awareness of beautification efforts have been underway for the past year, primarily focusing on digital communication efforts via social media and e-mail newsletters. Throughout the summer of 2021, communication strategies will be launched to create additional awareness and connect residents to resources and opportunities to help support the city’s efforts in keeping Tukwila clean. The following are a blend of current and upcoming initiatives:

Beautification:

- **Arts in the Parks, Community Mural Program:** A new mural program will begin this summer to help beautify Tukwila Parks, support local artists, and foster connections between people and special places. Local artists will be painting eight murals within five different parks. A painted banner program will be circulated throughout various parks as well.
- **Utility Box Program:** A new Utility Box Art Program has started to take shape. Two utility boxes have been wrapped, and local artists were recently selected to wrap up to ten more utility boxes throughout the City of Tukwila this year.
- **Seasonal Staff:** Park Maintenance and Public Works staff have started onboarding seasonal staff again. The return of part-time and seasonal staff is essential to the removal of litter, dumping, and graffiti remediation.

Community Involvement: Residents, businesses, and those that like to play in Tukwila can become involved by volunteering, including participation in two volunteer programs that improve City parks and trails:

- **Adopt-a-Spot:** Volunteers support litter free and overgrown parks by removing invasive plants, picking up litter, and/or removing weeds from flower beds, all while making new friends, meeting neighbors, and supporting local parks. Volunteers also work closely with Parks staff to report dumping, graffiti, and other concerns they may see in parks and along trails.
- **Green Tukwila:** Volunteers help restore local parks and green spaces by participating in small restoration work parties. Work parties consist of clearing invasive plants, shrubs, and trees and help plant native flora and fauna.

Reporting: Beginning in late June, staff will launch a new web page and social media campaign providing ways for the public to connect with staff to report illegal dumping, graffiti, and excessive litter. Additionally, messaging is being developed to help inspire people to pick-up litter and become involved in the effort to help keep “Tukwila Clean.”

FINANCIAL IMPACT

There are no financial impacts, staff are focusing on utilizing in-house communication methods and resources.

RECOMMENDATION

Information only.

ATTACHMENTS: Beautification and Community Involvement Overview

Beautification



THROUGH ART



Utility Box Art Program

Up to 10 utility boxes will be wrapped throughout Tukwila in 2021

Arts in the Parks

Eight murals will be installed in five different parks, and a rotating artist designed banner program will circulate through the parks system during the summer of 2021.

Ground Graphics

Ground graphics have been placed throughout Tukwila parks. Graphics include images that promote movement and activity as well as fun images that add to each park's uniqueness.





CODIGA PARK



CRESTVIEW PARK



DUWAMISH GARDENS



DUWAMISH PARK

2020 STATS

8 Sites Adopted
67 Bags of Litter
97 Volunteer Hours
Garden Maintenance
Invasive Plant Removal
All in 6 Months



HAZELNUT PARK



RIVERTON PARK



TUKWILA COMMUNITY CENTER



TUKWILA PARK



ADOPT-A-SPOT
 Keep Tukwila Beautiful

ADOPT-A-SPOT is a year around program that fosters partnerships between Tukwila Parks and Recreation and those that live, work, and play in Tukwila. Together, we care for Tukwila's parks and trails while keeping a watchful eye on park needs. In 2020, eight parks were adopted and cared for by 13 stewards and a preschool. Stewards and staff focused on litter removal, weeding, invasive plant removal, and reporting park concerns to parks staff.

www.TukwilaWA.gov/Adopt-A-Spot





**GREEN
TUKWILA**



2020

ANNUAL REPORT

319,538 sq ft cleared of invasive plants

120 Tree Survival Rings Cut

4,384 Shrubs Planted

1,983 Trees Planted



Green Tukwila had a strong year in spite of the global challenges presented by COVID-19. Environmental organizations, forest & park stewards, volunteers, and city staff worked together to repair and build sustainable urban forests, salmon habitat and natural spaces for a healthier Tukwila.

www.TukwilaWA.gov/GreenTukwila



e Partner in
Employment



King County

FORTERRA



TUKWILA
PARKS & RECREATION



INFORMATIONAL MEMORANDUM

TO: **Transportation & Infrastructure Services Committee**
FROM: **Hari Ponnekanti, Public Works Director/City Engineer**
BY: **Michael Ronda, Public Works Project Manager**
CC: **Mayor Allan Ekberg**
DATE: **June 11, 2021**
SUBJECT: **Public Works Shops- Minkler Restroom Remodel**
Project No. 91930606, Contract No. 20-048
Project Completion and Acceptance

ISSUE

Accept contract as complete and authorize release of retainage and performance bond.

BACKGROUND

Contract No. 20-048 with Saybr Contractors, Inc was issued on July 1, 2020 for the bathroom remodel at the Minkler Public Works Maintenance Shop. This project provided an ADA accessible bathroom, shower and locker room facilities for members of the Public Works Operation and Maintenance Staff. The contract was performed through a Job Order Contract (JOC) so payment included a Job Order component to Saybr and a Management Fee to The Gordian Group for their support of the contract. This closeout will apply to both portions of the Job Order.

DISCUSSION

Construction for this JOC component was physically completed on May 6, 2021. Two change orders for a total of \$4,198.77 were executed to include a modification to the materials used for the bathroom partitions, different locker hardware, and some permit fees which were a direct reimbursable item in the contract.

PROJECT PHOTOS





FINANCIAL IMPACT

The construction contract at award was \$272,061.44, which included the costs for both the Saybr contract and the Gordian fee. The total project budget was set at \$308,000 to include in-house construction support, project management and other soft costs. No explicit contingency was dedicated to the project. The final contract cost was within budget and the remaining \$31,739.79 will be used on security upgrades and lighting upgrades as approved by Council in March 2020.

	<u>Project Costs</u>
Initial Construction Contract	\$272,061.44
Changes and Net Over/Under Quantities	<u>4,198.77</u>
Final Construction Contract Amount	\$276,260.21

RECOMMENDATION

Council is being asked to formally accept the Minkler Restroom Remodel Project with Saybr Contractors Inc and The Gordian Group, in the amount of \$276,260.21 and authorize release of the bonds, subject to standard claim and lien release procedures, and consider this item on the Consent Agenda at the June 21, 2021 Regular Council Meeting.

ATTACHMENTS: Notice of Completion – Saybr
Contract #20-048 - Final Pay Estimate



CONTRACT VOUCHER

Today's Date: 6/7/2021

Contract No. 20-048

Vendor	Saybr Contractors, Inc.
Project No.	91930606
Project Title	Minkler Shop Restroom Remodel
Contract Title	Minkler Shop Restroom Remodel
Expires Date	12/31/2020
Thru Last Change Order / Supplement No.	Change Order 2
Date Submitted to Finance	5/20/2021

This Payment #	7	<input checked="" type="checkbox"/> Notice of completion?
Invoice Date	5/12/2021	
Invoice No	26645	

BARs This payment applies to	Amount	CheckNo
91930606.3000.178	\$465.62	
Total: 306.98.594.480.62.00	\$465.62	

Total Previously Invoiced	\$263,372.56
This Invoice Amount	\$465.62
Total Invoiced To Date	\$263,838.18

Checked by:

eSigned via SeamlessDocs.com
Hari Ponnekanti
Key: 605abd2d00e7facec58b960286a08cb4

eSigned via SeamlessDocs.com
Michael Ronda
Key: 4b7482fb6b0814803bbdd0830fba7439

BR

Approved by:

HARI PONNEKANTI

MIKE RONDA

Paid Date:	Warrant No:	Amount:
Total Encumbered:	\$263,801.58	Remaining Contract Balance: (\$36.60)

WITHIN 10% OVERAGE ALLOTTED



INVOICE

INVOICE NO
26645

3852 S 66th Street
Tacoma, WA 98409-2472
Phone: (253) 531-2144
Fax: (253) 536-2068

SOLD TO City of Tukwila
11210 Tukwila International Bl
Tukwila, WA 968188

SHIP TO COT Minkler Bldg Restroom Reno
600 Minkler Blvd
Tukwila, WA 98188

ACCOUNT NO	PO NUMBER	JOB NUMBER	TERMS	INVOICE DATE	PAGE
CITTUK	91930606	2202087	Net 30	5/12/2021	1

Contract No. 20-048
Project No. 91930606
Budget Item: 91930606.300.178 and 402.98.594.353.48.00

CLIN	QUANTITY	DESCRIPTION	UNIT PRICE	EXTENDED
	1	Contract Billing No. 7 100% Complete	422.91	422.91

ITEM TOTAL	422.91
TAX	42.71
TOTAL AMOUNT	465.62

TO OWNER/CLIENT:

City of Tukwila
6200 Southcenter Boulevard
Tukwila, Washington 98188

PROJECT:

COT Minkler Public Works Building Modular
Restroom Installation
600 Minker Blvd
Tukwila, Washington 98188

APPLICATION NO: 7**INVOICE NO: 7****PERIOD: 05/01/21 - 05/30/21****PROJECT NO: 2202087****CONTRACT DATE: 7/1/2020****FROM CONTRACTOR:**

Saybr Contractors, Inc.
3852 S. 66th St.
Tacoma, Washington 98409

VIA ARCHITECT/ENGINEER:**CONTRACT FOR:** COT Minker Bldg Restroom Remodel Prime Contract**CONTRACTOR'S APPLICATION FOR PAYMENT**

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet is attached.

1. Original Contract Sum	\$236,174.69
2. Net change by change orders	\$3,644.93
3. Contract Sum to date (Line 1 ± 2)	\$239,819.62
4. Total completed and stored to date (Column G on detail sheet)	\$239,819.62
5. Retainage:	
a. 0.00% of completed work	\$0.00
b. 0.00% of stored material	\$0.00
Total retainage (Line 5a + 5b or total in column I of detail sheet)	\$0.00
6. Total earned less retainage (Line 4 less Line 5 Total)	\$239,819.62
7. Less previous certificates for payment (Line 6 from prior certificate)	\$239,396.71
8. Current payment due:	\$422.91
9. Balance to finish, including retainage (Line 3 less Line 6)	\$0.00

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner/Client:	\$3,644.93	\$0.00
Total approved this month:	\$0.00	\$0.00
Totals:	\$3,644.93	\$0.00
Net change by change orders:	\$3,644.93	

The undersigned certifies that to the best of the Contractor's knowledge, information and belief, the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work which previous Certificates for payment were issued and payments received from the Owner/Client, and that current payments shown herein is now due.

CONTRACTOR: Saybr Contractors, Inc.

By: _____



Date: 5/12/2021

State of: _____

County of: _____

Subscribed and sworn to before

me this _____ day of _____

Notary Public: _____

My commission expires: _____

ARCHITECT'S/ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on the on-site observations and the data comprising this application, the Architect/Engineer certifies to the Owner/Client that to the best of the Architect's/Engineer's knowledge, information and belief that Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED: \$422.91

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to confirm the amount certified.)

ARCHITECT/ENGINEER: _____

By: _____

Date: _____

This certificate is not negotiable. The amount certified is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to the rights of the Owner/Client or Contractor under this Contract.

Document SUMMARY SHEET, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached.
 Use Column I on Contracts where variable retainage for line items apply.

APPLICATION NUMBER: 7

APPLICATION DATE:

PERIOD: 05/01/21 - 05/30/21

Contract Lines

ITEM NO.	COST CODE	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	%(G / C)	BALANCE TO FINISH (C - G)	RETAINAGE
				FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
1	None	10 ft Overhang / Canopy	\$21,145.40	\$20,722.49	\$422.91	\$0.00	\$21,145.40	100.00%	\$0.00	\$0.00
2	None	26 LF of Steel Locker	\$7,067.68	\$7,067.68	\$0.00	\$0.00	\$7,067.68	100.00%	\$0.00	\$0.00
3	None	Electrical	\$14,675.33	\$14,675.33	\$0.00	\$0.00	\$14,675.33	100.00%	\$0.00	\$0.00
4	None	Engineer and Architecture, Modular Coordination	\$31,531.36	\$31,531.36	\$0.00	\$0.00	\$31,531.36	100.00%	\$0.00	\$0.00
5	None	Modular	\$133,924.39	\$133,924.39	\$0.00	\$0.00	\$133,924.39	100.00%	\$0.00	\$0.00
6	None	Plumbing	\$1,831.54	\$1,831.54	\$0.00	\$0.00	\$1,831.54	100.00%	\$0.00	\$0.00
7	None	Stairs and Landing	\$25,998.99	\$25,998.99	\$0.00	\$0.00	\$25,998.99	100.00%	\$0.00	\$0.00
TOTALS:			\$236,174.69	\$235,751.78	\$422.91	\$0.00	\$236,174.69	100.00%	\$0.00	\$0.00

Change Orders

ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	%(G / C)	BALANCE TO FINISH (C - G)	RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
8	PCCO#001								
8.1	17-099 Awning and Locks	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00%	\$0.00	\$0.00
9	PCCO#002								
9.1	17-001 Toilet Partitions	\$1,826.80	\$1,826.80	\$0.00	\$0.00	\$1,826.80	100.00%	\$0.00	\$0.00
9.2	17-001 Awning Design & Locks	\$1,818.13	\$1,818.13	\$0.00	\$0.00	\$1,818.13	100.00%	\$0.00	\$0.00
TOTALS:		\$3,644.93	\$3,644.93	\$0.00	\$0.00	\$3,644.93	100.00%	\$0.00	\$0.00

Grand Totals

ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	%(G / C)	BALANCE TO FINISH (C - G)	RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
GRAND TOTALS:		\$239,819.62	\$239,396.71	\$422.91	\$0.00	\$239,819.62	100.00%	\$0.00	\$0.00



NOTICE OF COMPLETION OF PUBLIC WORKS CONTRACT

Department Use Only	
Assigned to:	Date Assigned:

Date 05/19/2021	Form Version Original	Revision Reason
-----------------	-----------------------	-----------------

Awarding Agency Information		Prime Contractor Information	
Name TUKWILA, CITY OF	UBI 179000208	Name SAYBR CONTRACTORS INC	UBI 601795367
Address 6300 S CENTER BLVD #100 TUKWILA,WA-98188		Address 3852 S 66th St. Tacoma,WA-98409	
Email Address Mike.Ronda@TukwilaWA.gov		Email Address ggegax@saybr.com	
Contact Name Michael Ronda	Phone 206-433-7194 x_____	Contact Name SAYBR CONTRACTORS INC	Phone 253-531-2144

Project Information			
Project Name Minkler Restroom		Contract # 20-048	Affidavit ID 1025089
Jobsite Address 600 Minkler Blvd Tukwila, WA 98188			
Date Awarded 07/01/2020	Date Work Commenced 12/14/2020	Date Work Completed 04/23/2021	Date Work Accepted 05/06/2021
Federally Funded Transportation Project <i>If yes, attach Contract Bond Statement.</i> <input type="checkbox"/>			
Bond Waived?	Retainage Waived?	Subcontractors Used? <i>If yes, complete Addendum A.</i> <input checked="" type="checkbox"/>	
Detailed Description of Work Completed Provide new modular restroom			

DOR Tax Information			
<i>*Right-click on the total field and select Update Field to auto-calculate.</i>			
Contract Amount	\$236,174.69	Liquidated Damages	\$ 0.00
Additions (+)	\$3,644.93	Amount Disbursed	\$263,838.18
Reductions (-)	\$ 0.00	Amount Retained	\$ 0.00
Sub-Total*	\$239,819.62	Other	\$ 0.00
Sales Tax Amount	\$24,018.56	Sales Tax Rate <i>If multiple rates, attach a list.</i>	10.10%
TOTAL*	\$263,838.18	TOTAL*	\$263,838.18
<i>These two totals must be equal.</i>			

Apprentice Utilization Information	
Was Apprentice Utilization Required? <i>If yes, complete this entire section.</i> <input type="checkbox"/>	Engineer's Estimate \$ 0.00
Utilization % 3.60%	Was a Good Faith Effort approved?

Comments
First four payments of \$203,214.86 were taxed at 10%. Total Tax was \$20,321.48. Final three payments of \$36,604.76 were taxed at 10.1%. Total Tax was \$3,697.08

The Disbursing Officer must submit this completed notice immediately after acceptance of the work done under this contract. NO PAYMENT SHALL BE MADE FROM THE RETAINED FUNDS until receipt of all release certificates and affidavits.

Submitting Form: Submit the completed form by email to all three agencies below.



Addendum A: Please List all Subcontractors and Sub-tiers Below

This addendum can be submitted in other formats.

Provide known affidavits at this time. No L&I release will be granted until all affidavits are listed.

Subcontractor's Name:	UBI Number: (Required)	Affidavit ID*
ADEPT	601443349	996643
ASPHALT PATCH SYSTEMS	601290396	1019153
EVERGREEN HOUSE	603492821	1022527
EZ SYSTEMS	602619251	1024728
THOMPSON ELECT CONSTRS INC	602011056	1022689
VESTA HOUSING SOLUTIONS LLC	603595759	1011828
WELCOME RAMP SYSTEMS INC	602096666	1019184



INFORMATIONAL MEMORANDUM

TO: **Transportation & Infrastructure Services Committee**
 FROM: **Hari Ponnekanti, Public Works Director/City Engineer**
 BY: **Michael Ronda, Public Works Project Manager**
 CC: **Mayor Allan Ekberg**
 DATE: **June 11, 2021**
 SUBJECT: **Public Works Shops Fleet & Facilities – Fence and Gates Project**
Project No. 91630601, Contract No. 20-076
Project Completion and Acceptance

ISSUE

Accept Contract No. 20-076 as complete and authorize release of performance bond.

BACKGROUND

The Fence and Gates Project is part of the Public Works Fleet & Facilities Building Improvements. The purpose of the project was to provide new security fencing and automated gates at the new Public Works Fleet and Facilities Building (the old Heiser site) after multiple instances of trespassing and homeless encampments were discovered onsite. Contract No. 20-076 with Fence Specialists LLC was issued on September 21, 2020 for the Public Works Fleet & Facilities Building Fence and Gates Project.

DISCUSSION

Construction for the Fence and Gates Project was physically completed on April 27, 2021. No major changes were encountered during construction. One change order for \$6,189.70 was executed to add bollards and modifications to two of the control system pedestals. The new gate and fence system is much appreciated and will ensure that the new Public Works Fleet and Facilities Building is a safe and secure location for staff and Public Works resources.

FINANCIAL IMPACT

	<u>Contract Budget</u>	<u>Project Budget</u>
Initial Construction Contract	\$122,312.63	\$300,000.00
Change Orders 1 & 2	6,189.70	
Underruns	<u>(0.00)</u>	<u>(171,497.67)</u>
Final Contract Amount	\$128,502.33	\$128,502.33

RECOMMENDATION

Council is being asked to formally accept the closeout for Contract No. 20-076 with Fence Specialists LLC, in the amount of \$128,502.33 and authorize the release of the performance bond, subject to standard claim and lien release procedures, and consider this item on the Consent Agenda at the June 21, 2021 Regular Council Meeting.

ATTACHMENTS: 2021 CIP Page 56
Final Pay Estimate
Notice of Completion

PROJECT PHOTOS



CITY OF TUKWILA CAPITAL PROJECT SUMMARY

2021 to 2026

PROJECT: Public Works Shops

Project No. 91630601

DESCRIPTION:

Construct a new City Public Works maintenance and operations center, combining all operational functions at one location. Facility may also include a City Clerk & Police Records Center and Police evidence storage.

JUSTIFICATION:

Existing Public Works operations and maintenance areas are inadequate structurally and seismically. Current land for staging dirt and vector materials is only temporary. Project includes selling dirt/vector land, Minkler Shops, and George Long Shops to acquire the real estate to build an equipment operations center that meets current codes.

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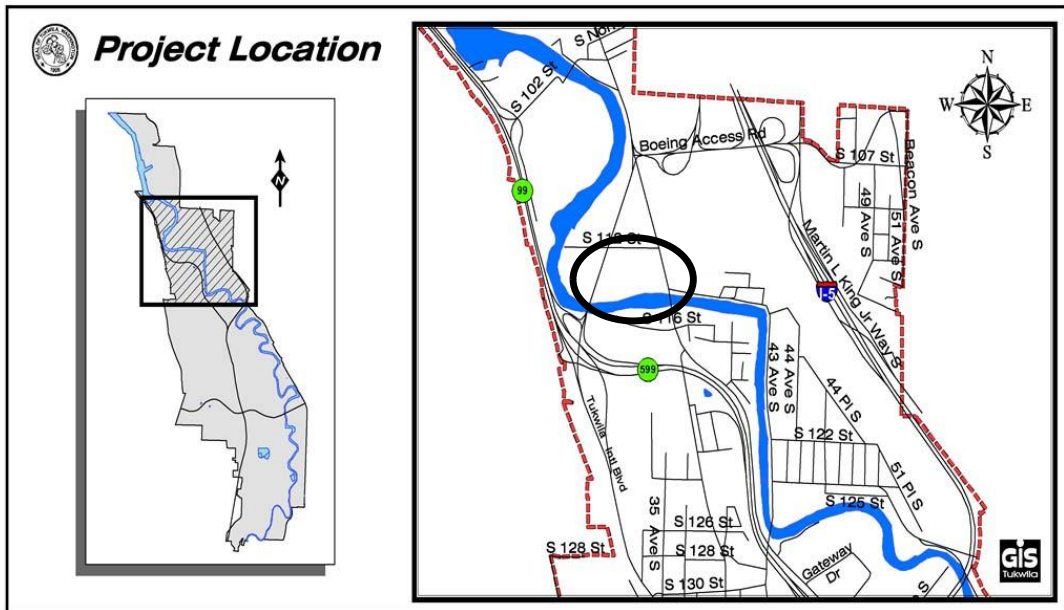
MAINT. IMPACT:

Improves safety and efficiency for First Responders and maintenance operations.

COMMENT:

Based on usage and benefits, it is estimated that the Water, Sewer, and Surface water enterprise funds will fund 50% of the Public Works Shops with the other 50% funded by Streets, Facilities, & Equipment Rental.

FINANCIAL (in \$000's)	Through 2019	Estimated 2020	2021	2022	2023	2024	2025	2026	BEYOND	TOTAL
EXPENSES										
Design/PM	722	300			500					1,522
Land (R/W)	25,462									25,462
Const. Mgmt.	11		1,050							1,061
Construction	14	624	7,517			20,000	20,000			48,155
TOTAL EXPENSES	26,209	924	8,567	0	500	20,000	20,000	0	0	76,200
FUND SOURCES										
Enterprise Funds	8,572	462	4,284		250	20,000				33,568
Councilmatic Bond	5,572					20,000				25,572
REET/ Funds	3,000		3,000							6,000
General Fund		462	1,283		250					1,995
306 Fund Balance	9,065	0	0	0	0	(20,000)	20,000	0	0	9,065
TOTAL SOURCES	26,209	924	8,567	0	500	20,000	20,000	0	0	76,200





Public Works Department

CONTRACT VOUCHER

Today's Date: 6/7/2021

Contract No. 20-076 ✓

Vendor	Fence Specialists
Project No.	91630601
Project Title	Public Works Shops - PSP
Contract Title	Public Works Shops - PSP Fence Project
Expires Date	10/30/2020
Thru Last Change Order / Supplement No.	Change Order 1
Date Submitted to Finance	6/7/2021

This Payment #	2	Final Payment	<input type="checkbox"/> Notice of completion?
Invoice Date	5/4/2021		
Invoice No	60521		

BARs This payment applies to	Amount	CheckNo
91630601.3000.123	\$50,118.51	
Total: 306.98.594.480.62.00	\$50,118.51	

Total Previously Invoiced	\$78,383.82
This Invoice Amount	\$50,118.51 ✓
Total Invoiced To Date	\$128,502.33

Checked by:

eSigned via SeamlessDocs.com
Michael Ronda
Key: 99bf18927cd7a5d86a39bedb03565f83

BR

Approved by:

MIKE RONDA
eSigned via SeamlessDocs.com
Hari Ponnekanti
Key: 125d3a0df18de6505175679bcde51298

Paid Date:		Warrant No:		Amount:	
Total Encumbered:	\$128,502.33	Remaining Contract Balance:	\$0.00		

Fence Specialists

Serving The Greater Puget Sound Since 1969

10708 Golden Given Rd E
Tacoma, WA 98445
Phone 253-531-5452 Fax 253-531-5457

INVOICE

SOLD TO:		SHIP TO:		Invoice Number	
CITY OF TUKWILA 6200 SOUTHCENTER BLVD TUKWILA, WA 98188		FLEET & FACILITIES BLDG PROJECT #91630601		60521	
				Invoice Date	
				5/4/2021	
Order Date	Customer #	Job Number		Shipped	
8/7/2020	3340	49331			
Quantity Ordered	Description	Weight	Price	Tax	Amount
	INSTALL FENCE AND GATES PER CONTRACT TAX (10.1%)			\$ 11,230.52	\$ 111,193.30
	CHANGE ORDER #1 TAX (10.1%)			\$ 557.61	\$ 5,520.90
	Total new contract value =				\$ 128,502.33
	PREVIOUS PROJECT PAYMENT				\$ 78,383.82
		Invoice Total	Down Payment Received	BALANCE DUE	
		\$ 50,118.51		\$ 50,118.51	

NOTICE: a finance charge of 1 1/2% per month is added to accounts not paid within 30 days from the date of invoice which is an ANNUAL PERCENTAGE RATE of 18%. The finance charge commences 30 days after the date of invoice.

OK to pay - MER
Project No 91630601
Contract #20-076
PA 91630601.3000.123
GL 306.98.594.480.62.00

PLEASE REMIT PAYMENT TO:
FENCE SPECIALISTS
10708 GOLDEN GIVEN RD E
TACOMA, WA 98445
253-531-5452



NOTICE OF COMPLETION OF PUBLIC WORKS CONTRACT

Department Use Only	
Assigned to:	Date Assigned:

Date 05/27/2021	Form Version Original	Revision Reason
-----------------	-----------------------	-----------------

Awarding Agency Information		Prime Contractor Information	
Name TUKWILA, CITY OF	UBI 179000208	Name FENCE SPECIALISTS LLC	UBI 602372567
Address 6300 S CENTER BLVD #100 TUKWILA,WA-98188		Address 10708 Golden Given Rd E Tacoma,WA-98455	
Email Address Mike.Ronda@TukwilaWA.gov		Email Address thomash@fencespecialists.com	
Contact Name Michael Ronda	Phone 206-433-7194 x_____	Contact Name FENCE SPECIALISTS LLC	Phone 253-531-5452

Project Information			
Project Name PW Fleet & Facilities Bldg		Contract # Project # 91630601	Affidavit ID 1023792
Jobsite Address			
Date Awarded 08/04/2020	Date Work Commenced 09/28/2020	Date Work Completed 04/30/2021	Date Work Accepted 04/30/2021
Federally Funded Transportation Project <i>If yes, attach Contract Bond Statement.</i> <input type="checkbox"/>			
Bond Waived?	Retainage Waived?	Subcontractors Used? <i>If yes, complete Addendum A.</i> <input checked="" type="checkbox"/>	
Detailed Description of Work Completed Install fence per cotrtract			

DOR Tax Information			
<i>*Right-click on the total field and select Update Field to auto-calculate.</i>			
Contract Amount	\$111,193.30	Liquidated Damages	\$ 0.00
Additions (+)	\$5,520.90	Amount Disbursed	\$128,502.33
Reductions (-)	\$ 0.00	Amount Retained	\$ 0.00
Sub-Total*	\$116,714.20	Other	\$ 0.00
Sales Tax Amount	\$11,788.13	Sales Tax Rate <i>If multiple rates, attach a list.</i>	10.10%
TOTAL*	\$128,502.33	TOTAL*	\$128,502.33
<i>These two totals must be equal.</i>			

Apprentice Utilization Information	
Was Apprentice Utilization Required? <i>If yes, complete this entire section.</i> <input type="checkbox"/>	Engineer's Estimate \$ 0.00
Utilization % 0.00%	Was a Good Faith Effort approved?

Comments

The Disbursing Officer must submit this completed notice immediately after acceptance of the work done under this contract. NO PAYMENT SHALL BE MADE FROM THE RETAINED FUNDS until receipt of all release certificates and affidavits. **Submitting Form:** Submit the completed form by email to all three agencies below.



Addendum A: Please List all Subcontractors and Sub-tiers Below

This addendum can be submitted in other formats.

Provide known affidavits at this time. No L&I release will be granted until all affidavits are listed.

Subcontractor's Name:	UBI Number: (Required)	Affidavit ID*
METRO OVERHEAD DOOR INC	600544587	1028650



INFORMATIONAL MEMORANDUM

TO: Transportation and Infrastructure Services Committee
FROM: Hari Ponnekanti, Public Works Director/ City Engineer
CC: Mayor Allan Ekberg
DATE: June 11, 2021
SUBJECT: Public Works Fleet and Facilities Tenant Improvement Project
Project No. 91630601
Project Update

Issue

Project update on the construction progress for the tenant improvements at the Public Works – Fleet & Facilities Shop.

Background

At the March 15, 2021 Regular Meeting, Council approved the contract with Lincoln Construction for the Public Works Fleet and Facilities Tenant Improvement Project including contingency totaling \$5,849,244.39. The contract scope includes seismic upgrades, plumbing and electrical, fire protection, HVAC upgrades, and interior offices, locker rooms, and showers. The anticipated project completion date is December 2021.

Analysis:

The Tenant Improvements Project is on schedule and is approximately 25% complete. 9.5% of the project budget being expended to date. No delays are expected.

The attached “Tukwila Maintenance and Fleet Building Renovation CPM Schedule” provides the timeline for construction progress. To date, construction has included continued demolition work, cutting and capping sprinkler lines, forming column footings and outdoor compressors, developing roofing solution options, testing contaminated soils, analyzing underground structure, and removal of non-structural steel elements in pile zones.

Financial Impact and Bid Summary

	<u>Contract Amount</u>	<u>Project Budget</u>
Lincoln Construction Inc.	\$5,849,244.39	\$6,082,547.92
Expended to Date	<u>554,301.75</u>	<u>554,301.75</u>
Remaining Budget	\$5,294,942.64	\$5,528,246.17

Recommendation

Information only.

Attachments: 2021 CIP Page 56
Construction Schedule

Project Photos



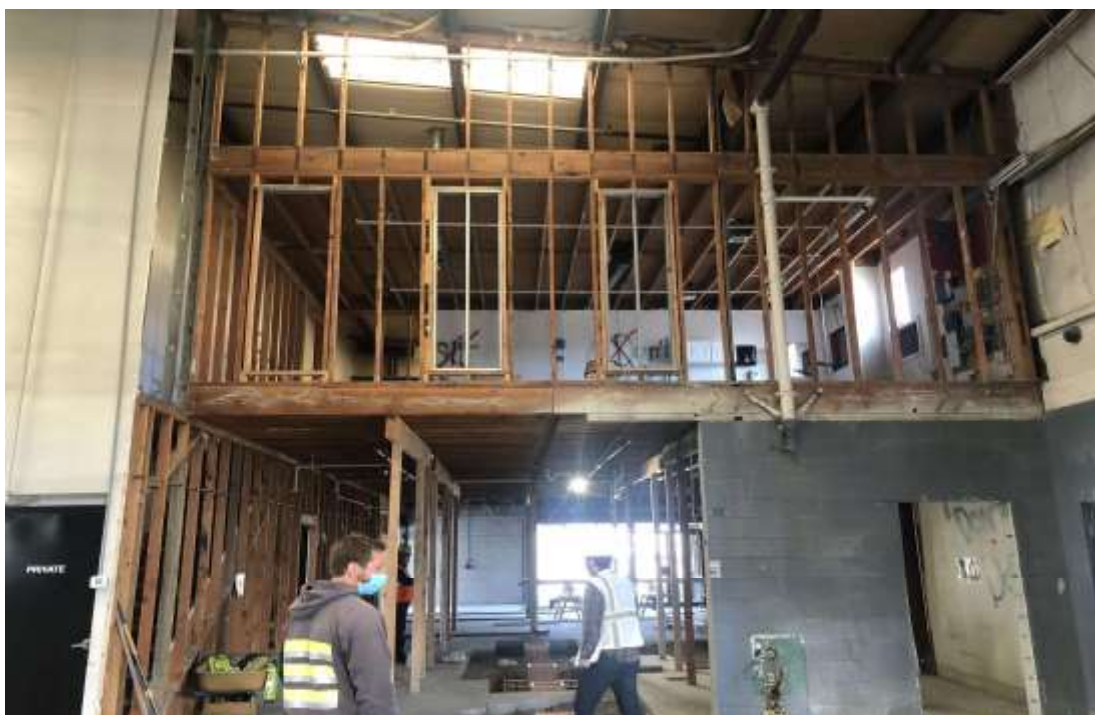
SLAB TRANSITION STRIP



SECTION OF NON-STRUCTURAL BEAM TO BE REMOVED



REINFORCING DISCOVERY IN EASTERN BUILDING FOOTINGS



OFFICE FRAMING UNDERWAY



OFFICE AREA FOOTING FORMS IN PLACE



EXISTING WATER LINE DISCOVERY IN COMPRESSOR BUILDING FOOTING ZONE



FOOTING EXCAVATION AT COMPRESSOR BUILDING



EXTERIOR FOOTING FORMS



EXCAVATED CONTAMINATED SOILS – AWAITING TESTING RESULTS



HELICAL PILES ON SIT

CITY OF TUKWILA CAPITAL PROJECT SUMMARY

2021 to 2026

PROJECT: Public Works Shops

Project No. 91630601

DESCRIPTION:

Construct a new City Public Works maintenance and operations center, combining all operational functions at one location. Facility may also include a City Clerk & Police Records Center and Police evidence storage.

JUSTIFICATION:

Existing Public Works operations and maintenance areas are inadequate structurally and seismically. Current land for staging dirt and vector materials is only temporary. Project includes selling dirt/vector land, Minkler Shops, and George Long Shops to acquire the real estate to build an equipment operations center that meets current codes.

STATUS:

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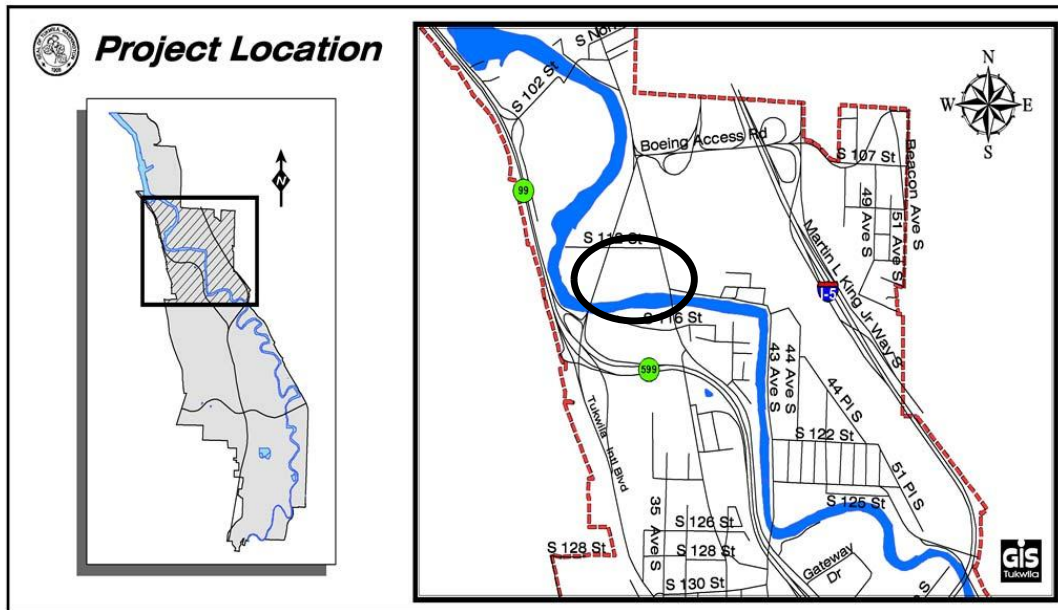
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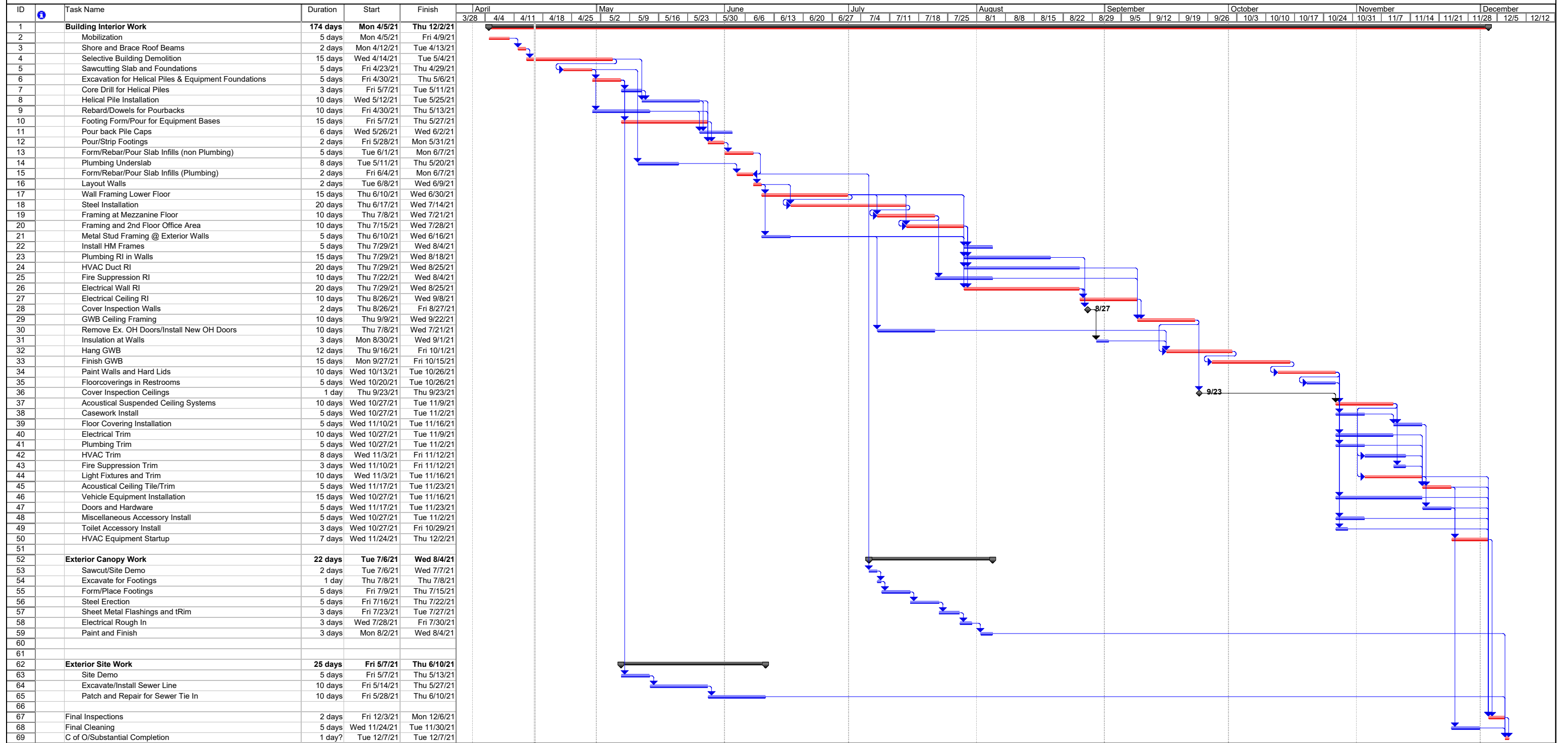
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Tukwila Maintenance and Fleet Building Renovation
CPM Schedule
Fri 4/16/21



Project: Tukwila Public Works Fleet W
Date: Fri 4/16/21

Task		Progress		Milestone		Project Summary		External Milestone	
Split		critical path		Summary		External Tasks		Deadline	



INFORMATIONAL MEMORANDUM

TO: **Transportation & Infrastructure Services Committee**
FROM: **Nora Gierloff, DCD Director**
BY: **Alison Turner, Sustainable Transportation Program Manager**
Chris Andree, Sustainable Transportation Outreach Coordinator
CC: **Mayor Ekberg**
DATE: **June 11, 2021**
SUBJECT: **Transportation Demand Management Program**
Regional Mobility Grant Program Award

ISSUE

The Transportation Demand Management (TDM) Program is asking for approval to accept a WSDOT Regional Mobility Grant (RMG) Program award. The City has been awarded \$336,000.00 for the 2021–2023 biennium and is projected to receive \$336,000.00 for the 2023–2025 biennium.

BACKGROUND

The TDM Program was awarded and is currently administering a July 2019 – June 2021 Regional Mobility Grant. The TDM Program successfully applied for a new 4-year “Regional TDM for South King County” project. This new funding award will enable the TDM Program to continue providing regional TDM services in Tukwila and partner cities in South King County including Burien, Des Moines, Kent, Renton, and SeaTac.

DISCUSSION

The RMG project, to be implemented July 1, 2021 through June 30, 2025, and will provide TDM services to employers, residents, commuters and visitors in Tukwila and partner cities to reduce traffic congestion and improve air quality in South King County. By providing transportation information, resources and incentives, the project will encourage a mode shift away from driving alone and increase the use of transit, carpooling, active transportation, telecommuting, and new mobility services.

FINANCIAL IMPACT

There will be no impact to the general fund. Local match of \$168,000.00, 20% of the project budget, will be provided by the City’s TDM Allocation (formerly called Commute Trip Reduction), plus funding from a federal 2023–2024 CMAQ grant award and/or local in-kind funding should there be any.

RECOMMENDATION

The Council is being asked to accept the WSDOT Regional Mobility Grant Program Award and consider this item on the Consent Agenda at the June 21, 2021, Regular Meeting.

ATTACHMENT: Award Letter

May 19, 2021

Allan Ekberg, Mayor
City of Tukwila
6200 Southcenter Blvd, #100
Tukwila, WA 98188-2544

Subject: 2021-2023 Regional Mobility Grant Program Award

Dear Allan Ekberg:

Congratulations! The Washington State Department of Transportation (WSDOT) is pleased to provide your organization's Regional Mobility Grant Program award for the 2021-2023 biennium. Listed in the table below are your funded project(s), contingent upon approval of the state's budget appropriations:

Project	Award 2021-2023	Projected 2023-2025
Regional TDM for South King County	\$336,000	\$336,000

Please note that funds are reimbursable for grant-supported activities beginning July 1, 2021. Project expenditures accrued prior to this date may not be charged to your award.

Primary point of contact

Monica Ghosh, Community Liaison, is your primary WSDOT contact. They will assist you in developing your project scope, schedule of deliverables, budget and contract execution. Monica can be reached at monica.ghosh@wsdot.wa.gov or 360-810-0131. Contact your Community Liaison if you have any questions or concerns.

Scoring methodology

An independent review panel evaluated applications using the following four criteria to create a ranked project list:

1. Reduce delay
2. Improve connectivity
3. Readiness to proceed
4. Project performance

Allan Ekberg
City of Tukwila
May 19, 2021
Page 2

WSDOT staff reprioritize the list based on criteria in RCW 47.66.030(1)(b) and ESHB 2322 Section 220(5)(a). The prioritized project list was submitted to the Legislature for final determination in January 2021.

Additional information

If you are unable to successfully implement your project, your matching-funds sources are no longer available, or you will be unable to meet your application's pledged match, please contact your Community Liaison

You will be using the new, online Grants Management System (GMS) to manage your grant(s). Announcements regarding GMS user trainings will be sent out late spring or early summer. If you have questions regarding the GMS, contact PTDGMSsupport@wsdot.wa.gov or 360-705-7111.

We appreciate the valuable services your agency provides. We look forward to finalizing your grant agreement(s) and funding your project(s). Again, congratulations!

Sincerely,



Jillian Nordstrom, Grants and Community Partnerships Manager
Public Transportation Division

cc: Jeff Petterson, WSDOT
Firas Makhoulouf, WSDOT
Monica Ghosh, WSDOT
Beth Le Duc, WSDOT
Evan Olsen, WSDOT
Allyson Ruppenthal, WSDOT
Ricardo Gotla, WSDOT
Alison Turner, City of Tukwila