

COUNCIL AGENDA SYNOPSIS



-----Initials-----				<i>ITEM No.</i> 6.B.
<i>Meeting Date</i>	<i>Prepared by</i>	<i>Mayor's review</i>	<i>Council review</i>	
12/16/24	DR			

ITEM INFORMATION

	STAFF SPONSOR: DAVID ROSEN	ORIGINAL AGENDA DATE: 12/16/24
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AGENDA ITEM TITLE **Contract Amendment: King County Veterans, Seniors, & Human Services Levy**

CATEGORY <input type="checkbox"/> <i>Discussion</i>	<input type="checkbox"/> <i>Motion</i>	<input type="checkbox"/> <i>Resolution</i>	<input type="checkbox"/> <i>Ordinance</i>	<input type="checkbox"/> <i>Bid Award</i>	<input type="checkbox"/> <i>Public Hearing</i>	<input checked="" type="checkbox"/> <i>Other</i>
<i>Mtg Date</i>	<i>Mtg Date</i>	<i>Mtg Date</i>	<i>Mtg Date</i>	<i>Mtg Date</i>	<i>Mtg Date</i>	<i>Mtg Date 12/16</i>

SPONSOR <input type="checkbox"/> <i>Council</i>	<input type="checkbox"/> <i>Mayor</i>	<input type="checkbox"/> <i>Admin Svcs</i>	<input type="checkbox"/> <i>DCD</i>	<input type="checkbox"/> <i>Finance</i>	<input type="checkbox"/> <i>Fire</i>	<input checked="" type="checkbox"/> <i>P&R</i>	<input type="checkbox"/> <i>Police</i>	<input type="checkbox"/> <i>PW</i>
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SPONSOR'S SUMMARY **The King County Department of Community and Human Services (DCHS) has approached the Tukwila Parks & Recreation Department offering an amendment to its existing VSHSL contract in the amount of \$80,139 to be used for the Tukwila Community Center HVAC Replacement Phase 1 Project. City staff request council approve this proposed contract amendment for mayoral signature and execution.**

REVIEWED BY <input type="checkbox"/> Trans&Infrastructure Svcs	<input checked="" type="checkbox"/> Community Svcs/Safety	<input type="checkbox"/> Finance & Governance	<input type="checkbox"/> Planning & Community Dev.
<input type="checkbox"/> LTAC	<input type="checkbox"/> Arts Comm.	<input type="checkbox"/> Parks Comm.	<input type="checkbox"/> Planning Comm.
DATE: 12/9/24	COMMITTEE CHAIR: ABDI		

RECOMMENDATIONS:
 SPONSOR/ADMIN. **Parks & Recreation Department**
 COMMITTEE **Majority Approval; Forwarded to next Regular Meeting**

COST IMPACT / FUND SOURCE

EXPENDITURE REQUIRED	AMOUNT BUDGETED	APPROPRIATION REQUIRED
\$0	\$0	\$0

Fund Source: **KING COUNTY GRANT**
 Comments: **\$80,139 in funds would be provided via the VSHSL SE1: Support Senior Centers strategy**

MTG. DATE	RECORD OF COUNCIL ACTION
12/16/24	

MTG. DATE	ATTACHMENTS
12/16/24	Informational Memorandum dated 11/25/24
	A --- Proposed King County Contract No. 6437158 Amendment No. 1
	B --- King County Contract No. 6437158 Cover Page & Overview
	C --- Minutes from the 12/9 CSS Committee meeting



INFORMATIONAL MEMORANDUM

TO: Community Services & Safety Committee

FROM: David Rosen, Parks & Recreation Fiscal Analyst

DATE: November 25, 2024

**SUBJECT: Contract Amendment:
King County Veterans, Seniors, & Human Services Levy (VSHSL)**

ISSUE

The King County Department of Community and Human Services (DCHS) has approached the Tukwila Parks & Recreation Department offering an amendment to its existing VSHSL contract (King County Agreement No. 6437158 / City of Tukwila Contract 24-134). This amendment has been offered in an amount that requires the City Council to authorize Mayor McLeod to sign and execute said agreement.

BACKGROUND

The VSHSL is a voter approved six-year property tax levy that envisions senior centers in King County as inclusive central hubs where diverse groups of older adults can form community bonds and access a variety of senior programming and services.

Earlier this year, when the Parks & Recreation Department applied for VSHSL foundational funding for programmatic support, it also applied for \$250,000 in supplemental funding to support the Tukwila Community Center’s HVAC Replacement Project. At the time, the city was awarded \$229,500 in foundational funding and \$0 in supplemental funding. Since then, the County has made city staff aware it has unspent supplemental funds that could be made available to the HVAC Replacement Project.

DISCUSSION

The Tukwila Community Center HVAC Replacement Project is currently in Phase 1, which includes a replacement of its boiler and controls system. This project phase totals \$1,735,419 with \$485,609 of this cost coming from city funds such as the Land Acquisition, Recreation, and Park Development Fund (301). King County has confirmed the amount they will provide via this amendment to be \$80,139; this will reduce the city contribution to the project to about 23% with the remaining funding coming from state and county grants and appropriations.

FINANCIAL IMPACT

This funding would be offered as a reimbursement grant; therefore, acceptance of this amendment does not create any net inflows and/or outflows of any City of Tukwila fund.

RECOMMENDATION

City staff recommend the committee forward this item to the December 16th City Council Regular Meeting Agenda for approval.

ATTACHMENTS

- A --- Proposed King County Contract 6437158 Amendment No. 1
- B --- King County Contract No. 6437158 (City of Tukwila Contract 24-134) Cover Page & Overview



Department of Community and Human Services
Adult Services Division

CONTRACT AMENDMENT

DCHS / Adult Services Division Contract No. 6437158

Project/Program Name SE 1 Support Senior Centers - Amendment 1 Amendment Start Date

Amendment No. to Contract 1 Amendment No. to SOW 1

Contractor City of Tukwila

Address 12424 42nd Ave S, Tukwila, WA 98168, United States

In Process

PURPOSE OF AMENDMENT

The purpose of this amendment is to:

- 1) Add **\$80,139** Veterans Seniors, and Human Services Levy Fund – Seniors for SE 1 Support Senior Centers, for the period of July 1, 2024 – December 31, 2024. Changes in funding are detailed in Section A below. As a result of this amendment, the new total contract amount is **\$309,639**.
- 2) Amend the Statement of Work by adding a new Program Activity.
- 3) Amend the Statement of Work by adding a new Milestone.
- 4) Amend the Statement of Work by changing the 2024 monthly payment due on December 13, 2024.

A. ADDITIONAL OR CHANGED FUNDING ITEMS

Funding Period	Fund Source	Fund Type	Funding Allocation
07/01/2024 - 12/31/2024	Veterans, Seniors and Human Services Levy	County	\$80,139.00
TOTAL CHANGE			\$80,139.00

B. CHANGES TO STANDARD TERMS AND CONDITIONS

None.

C. CHANGES TO STATEMENT OF WORK

1. Section IV SCOPE OF WORK Subsection B. Program Activities is amended as follows:

i. Add a new Activity, 10.:

10. The Contractor shall spend no more than \$80,139 in funds awarded in 2024 to improve energy efficiency at the City of Tukwila Senior Center. Improvements shall include purchase and installation of a new HVAC system in the Senior Center building. If funds remain after the above is completed, additional purchases or repair work to increase energy efficiency, safety or accessibility of the Senior Center may be made with the written permission of King County.

2. Section IV SCOPE OF WORK Subsection C. Milestones is amended as follows:

Add new 2025 Milestones, 3., 4.:

3. By March 31, 2025, the Contractor must provide King County with documentation, which includes invoices and receipts, detailing expenses incurred for both purchases and labor charges associated with "Program Activity 10."

4. If the funds allocated for Activity 10 are not fully expended by the initial deadline, the Contractor must submit a plan by March 31, 2025, outlining how it will fully use the remaining funds. Once the funds are fully expended, the Contractor must submit documentation to King County showing the completion of the spending.

3. Section VII COMPENSATION AND METHOD OF PAYMENT Subsection A. Payment to the Contractor is amended as follows:

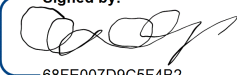
i. Increase the VSHSL Seniors monthly payment due on December 13, 2024 by \$80,139 for a new monthly payment total of \$87,639.

All other terms and conditions of this Contract and the attached Statement of Work remain unchanged and in full force and effect. All capitalized terms not otherwise defined in this amendment have the meaning ascribed to them in the Contract or Statement of Work.

IN WITNESS HEREOF, the parties hereto have caused this amendment to be executed and take effect on the date of the last signature.

KING COUNTY

CITY OF TUKWILA

Signed by:

68FE007D9C5F4B2

FOR King County Executive

Signature

12/2/2024

Date

Thomas McLeod

NAME (Please type or print)

Date

In Process

KING COUNTY DEPARTMENT OF COMMUNITY AND HUMAN SERVICES CONTRACT

Contractor	CITY OF TUKWILA		
Contract Title	SE 1 Support Senior Centers		
Contract Amount	\$229,500		
Contract Effective Date	Date of last signature		
Service Period From	07/01/2024	To	12/31/2026
UEI No. (if applicable)	UEQNMC26C8T3	Tax ID	916001519

THIS CONTRACT No. 6437158 is entered into by KING COUNTY (the "County"), and City of Tukwila (the "Contractor") whose address is 6200 Southcenter Blvd, Tukwila, WA, 98188

WHEREAS, the County has been advised that the foregoing are the current funding sources, funding levels and effective dates, and

WHEREAS, the County desires to have certain services performed by the Contractor as described in this Contract,

NOW THEREFORE, in consideration of payments, covenants, and agreements hereinafter mentioned, to be made and performed by the parties hereto, the parties mutually agree as follows.

**STATEMENT OF WORK (SOW)
CITY OF TUKWILA
SE 1 SUPPORT SENIOR CENTERS
SERVICE PERIOD: 07/01/2024 — 12/31/2026**

I. OVERVIEW

The Contractor shall provide oversight, coordination, and implementation of the City of Tukwila Community Center described further below. The total amount of reimbursement pursuant to this Contract shall not exceed \$229,500.00 for the SERVICE PERIOD noted above as shown in the funding table below.

Funding for investment in this program is provided by the Veterans, Seniors, and Human Services Levy managed by the Adult Services Division (ASD) of King County’s Department of Community and Human Services (DCHS), which has the responsibility for monitoring and achieving the overall outcomes. Ongoing funding for the full services period shall be contingent on the Contractor’s implementation of the program as described, timely achievement of the Contract milestones outlined below, continued funding availability, and other contractual requirements contained in this SOW.

VSHSL Strategy # and Name	Funding Period	Fund Source	Funding Allocation
Social Engagement	7/1/2024 – 12/31/2024	VSHSL Fund - Seniors	<u>\$45,000</u>
SE 1: Support Senior Centers	1/1/2025 – 12/31/2025	VSHSL Fund - Seniors	<u>\$90,000</u>
	1/1/2026 – 12/31/2026	VSHSL Fund - Seniors	<u>\$94,500</u>
TOTAL BUDGET			<u>\$229,500</u>

II. DEFINITIONS

Below are common terms used throughout this SOW and their definitions.

- A. **Deliverable** means the work product and other output of the services and PROGRAM ACTIVITIES required to be delivered by the Contractor as part of the performance of this Contract, as specified in the relevant section below.
- B. **Milestone** means a scheduled event signifying the provision of a DELIVERABLE or a set of related DELIVERABLES, occurrence of an event, or completion of a task, activity, or service by the identified date as specified in the relevant section below.



City of Tukwila

City Council Community Services & Safety Committee

Meeting Minutes

December 9, 2024– 5:30 p.m. – Hybrid Meeting; Hazelnut Conference Room & MS Teams

Councilmembers Present: Jovita McConnell, Chair; De’Sean Quinn, Hannah Hedrick
 Staff Present: Brandon Miles, Stacy Hansen, David Rosen, Kris Kelly, Matthew Austin, Laurel Humphrey, Eric Drever, Shawn Christie, Pete Mayer

Chair McConnell called the meeting to order at 5:30 p.m.

I. BUSINESS AGENDA

A. Contract Renewals for Co-Responder Program

Staff is seeking approval to amend the contracts with Sound Health to continue the mental health co-responder program through 2025 for \$204,000 per year.

Committee Recommendation:

Unanimous approval. Forward to December 9, 2024 Special Meeting Consent Agenda.

B. Crystal Springs Park Lighting Replacement Contract

Staff is seeking approval of a contract with LED Trail, Inc. in the amount of \$79,232.15 for the project.

Committee Recommendation:

Unanimous approval. Forward to December 9, 2024 Special Meeting Consent Agenda.

C. Joseph Foster Memorial Park Restroom Replacement Contract

Staff is seeking approval of a contract with CXT, Inc. in the amount of \$255,075.53 for the project.

Committee Recommendation:

Unanimous approval. Forward to December 16, 2024 Special Meeting Consent Agenda.

Councilmember Quinn stated he would recuse himself from discussion on item D.

D. King County Veterans, Seniors, and Human Services Levy Contract Amendment

Staff is seeking approval to amend the contract with King County in the amount of \$80,139 to apply to the TCC HVAC Replacement Project.

Committee Recommendation:

Majority approval. Forward to December 16, 2024 Regular Meeting.

